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URBAN
MUNICIPAL

AGENDAS/MINUTES
PARKS AND RECREATION
COMMITTEE

JAN. 18, 1999 ...

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URBAN
MUNICIPAL

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

Monday, 1999 January 18th
1:15 o'clock p.m.
Room 233, City Hall

T. Agnello, acting KC

Tina Agnello, Acting Secretary
Parks and Recreation Committee

AGENDA

1. **DELEGATIONS:** (1:15 o'clock p.m.)

   (a) Presentation – Culture and Recreation Staff
   Pinky Lewis Recreation Centre (No Copy)

   (b) Presentation – Adelaide Hoodless School
   Teacher and Student Recognition (No Copy)

2. **CONSENT AGENDA**

3. **GENERAL MANAGER OF COMMUNITY SERVICES**

   (a) Hamilton Tiger Cat Football Club – Beer Garden & Fireworks Approval

   (b) Termination of Contract with Patriot Enterprises – Signage on Golf Courses

   (c) Turner Park – Dedication Lands For Future South Mountain Complex

   (d) Final Report – 1998 Restructuring of Culture & Recreation Department

The Urban Municipal Collection
2nd Floor
Hamilton Public Library

4. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

(a) Vendor and Concession Programmes for Selected Parks Locations
Authority to Issue requests for Proposals

(b) Sir Wilfred Laurier School/Bishop Ryan Secondary School/City of Hamilton
Joint Use Agreement for the Construction of Soccer Fields

(c) Friends of the Aviary – Continuation of the 1998 Pilot Maintenance Programme
and Funding Transfer for 1999 (Copy to follow)

5. **OTHER BUSINESS**

(a) Correspondence – Naming of Parks Procedure

(b) Correspondence – Hamilton Tiger-Cat Football Club
Impact of Smoking By-law on Ivow Wynne Stadium

6. **ADJOURNMENT**

OUTSTANDING ITEMS

PARKS AND RECREATION COMMITTEE

No.	Item	Original Date	Action	Status
1.	Hamilton Public/Roman Catholic Board of Education - Sale of Surplus School Site - 116 Currie Street, Berrisfield Neighbourhood	'96 September 17th	Alderman Jackson	Report Back
2.	Hamilton Mountain Family YMCA – Partnership Proposal	1998 March 2nd	C.A.O. and Director of Culture and Recreation	Report Back
3.	Feasibility of Advertising Signage at selected Outdoor Sports Fields	1998 December 8th	Commissioner of Public Works and Traffic	Report Back
4.	Possible sale of lands containing Barton Community Centre & upgrades to the Walker Outdoor Pool	1998 December	GM, Community Services	Report Back

Tina Agnello, Acting Secretary
January 18th, 1999

3.(a)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 January 05

REPORT TO: Mr. Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair, General Manager
Community Services Division

Ken Duncliffe, Director
Culture and Recreation Services

SUBJECT: Hamilton Tiger Cat Football Club
Beer Garden and Fireworks Approval

RECOMMENDATION:

(a) That approval, as required by Parks By-law 95-126, as amended, Section 11 and 5, and under the Standard Terms and Conditions of the Special Events Guidelines, be given to the Hamilton Tiger Cat Football Club (1097694 Ontario Limited) to hold a beer garden as part of a pre-game party in the east end of Brian Timmis Stadium or in the west end zone area of Ivor Wynne Stadium; and,

(b) That approval as required by Section 17(1) and Section 26 of the Fireworks By-law 90-198 and Section 11 of the Parks By-law 95-126, be given to the Hamilton Tiger Cat Football Club to hold a low-level Fireworks Display at each home game, subject to the Special Events Guidelines; and,

(c) That (a) and (b) are approved for the following dates:

Thursday July 1, 1999	5:30 – 7:00 p.m.
Friday July 16, 1999	5:30 – 7:00 p.m.
Thursday July 29, 1999	5:30 – 7:00 p.m.
Thursday August 5, 1999	5:30 – 7:00 p.m.
Thursday August 19, 1999	5:30 – 7:00 p.m.
Monday Sept 6, 1999	11:00 – 12:30 p.m.
Saturday Sept 18, 1999	2:00 – 3:30 p.m.
Saturday Sept 25, 1999	1:00 – 2:30 p.m.
Saturday Oct 16, 1999	1:00 – 2:30 p.m.
Saturday Nov 6, 1999	2:00 – 3:30 p.m.
*Sunday Nov 14, 1999	11:00 – 12:30 p.m.
*Sunday Nov 21, 1999	11:00 – 12:30 p.m.

* Tentative Home playoff game

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Parks By-Law 95-126 as amended, Section 11 requires that permission must be obtained from the owner of the public park.

There will be no additional cost to the City.

An insurance certificate has been obtained to insure the City of Hamilton and the Hamilton Tiger Cat Football Club from liability arising from the beer garden.

The Fireworks By-law 90-198, section 17 (1) and Section 26 requires the above named organization as applicant, to obtain permission of the owner of the site or an authorized representative thereof, to set off or hold a display of fireworks.

BACKGROUND:

The Tiger Cat Football Club requested and was granted permission from Committee and Council to hold beer gardens for all home games from June 24, 1998 until the end of the season. The Club has indicated that the beer gardens were a great success and they would like to obtain the same privilege for the entire 1999 season. Committee should be aware that an outstanding legal claim against the City exists and has not yet been adjudicated. We do not see this claim prohibiting the recommendation of this request.

Low level fireworks have been part of Tiger Cat game festivities at Ivor Wynne Stadium for a number of years. In 1996 Ward Productions Inc. produced low level fireworks for the Grey Cup and in 1997 produced two low level events at Ivor Wynne Stadium for the Hamilton Tiger Cats both without incident. Approval was given in 1998, but no fireworks were required.

Dealing with this recommendation at this time will enable the Hamilton Tiger Cats to avoid the problems and tight time frames they have experienced in the past.

SMO/am
c.c. Licensing, City Clerks

3(b)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 January 08

REPORT TO: Mr. Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair, General Manager
Community Services Division

Ken Duncliffe, Director
Culture and Recreation Services

SUBJECT: Contract with Patriot Enterprises
Signage on Golf Courses

RECOMMENDATION:

(a) That the City agree to terminate the sign display contract dated January 31, 1996 between 952532 Ontario Ltd. carrying on business as Patriot Signs and the City of Hamilton; and,

(b) That the Mayor and Clerk be authorized to execute a termination contract satisfactory to the City Solicitor.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The financial impact of terminating this contract will be offset by internal staff efforts in the renting of advertising space on these sign displays.

BACKGROUND:

At its meeting of January 30, 1996 Council authorized staff to enter into a contract with Patriot enterprises, the sole bidder, for the supply, installation and maintenance of the tee signs for the Hamilton Municipal Golf Courses. The contract was for a period of five years commencing in the spring of 1996 beginning with King's Forest Golf Course and terminating in the year 2001. The terms of the contract were further amended at Council meetings of March 26, 1996 and January 27, 1998, extending the term to 2002 and modifing other specification details.

There are currently 23 tee signs in place with potential annual advertising revenue of $9,200. The combined golf courses have capacity for up to 56 tee signs.

Patriot Signs has indicated that they are no longer able to meet the terms of their contract and have requested that their contract with the City of Hamilton be terminated. With the tee sign posts that are in place staff are confident that the marketing of this advertising space can be done internally and therefore support of the termination of this contract

Specific details regarding the existing advertising previously sold would form part of the termination contract.

c.c. City Solicitor
City Clerk

3.(c)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 January 5

REPORT TO: Mr. Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair
General Manager
Community Services Division

Ken Duncliffe
Director
Department of Culture and Recreation

SUBJECT: **TURNER PARK - DESIGNATION AS SITE FOR FUTURE SOUTH MOUNTAIN COMPLEX**

RECOMMENDATION:

That Turner Park be designated as the site for the future development and construction of the South Mountain Police Station/Library/Recreation Centre complex.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There are no financial, staffing or legal implications related to this recommendation. Funding approvals for the development and construction of the complex will take place through the capital budget processes of the Region and the City.

At this point, capital funding for the Police Station component is contemplated in the Region's Ten Year Capital Plan for 1999. The City funding for the library and recreation centre is included in the Ten Year Capital Plan in the years 2001 (design), 2002 (phase 1) and 2003 (phase 2 including the library).

BACKGROUND:

Staff from the Hamilton-Wentworth Region Police Department, Hamilton Public Libraries Board, the Department of Culture and Recreation and the Parks Division of the Department of Public Works and Traffic have been meeting to consider the merits of a partnership approach to providing police, library and recreation services to respond to the population growth and the expansion in the urban development of the south mountain.

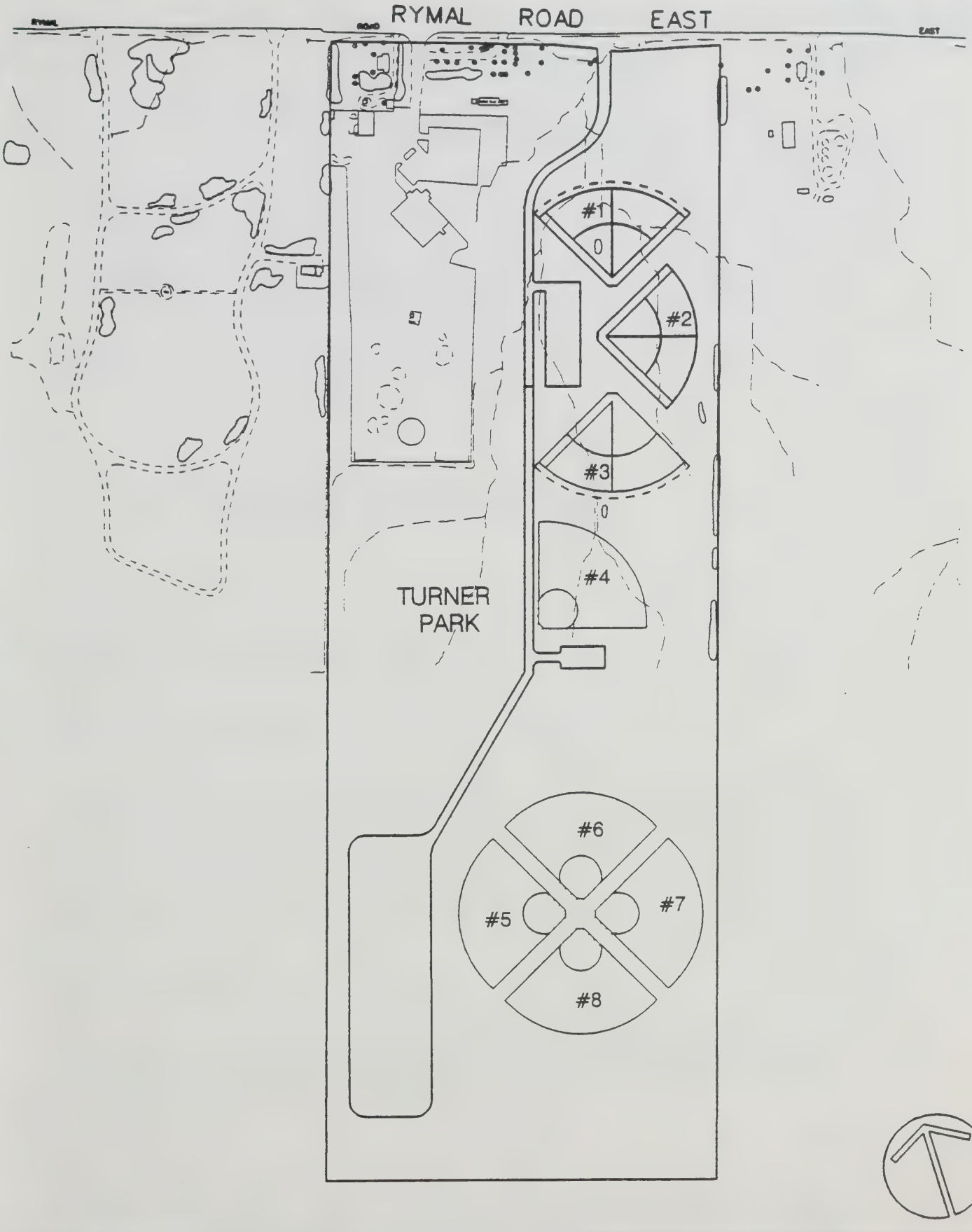
DISCUSSION:

Staff have reached the conclusion that an integrated "complex" is the most efficient method to providing these new services from capital cost and operations perspective. The integration will create economies of scale leading to significant capital savings in addition to enhancing the level of service provided to the community.

Several sites across the mountain have been evaluated and it was concluded that Turner Park is the best available, publicly held site for the complex. The site is situated centrally within the south mountain area and provides easy access to the Lincoln Alexander Parkway via a major east/west arterial road – Rymal Road. The total area of Turner Park is 77.21 acres of which 10 acres will be developed for the project and its related services while maintaining significant parkland component to meet the active sports requirements inherent in this park. The location of a public works maintenance yard provides an opportunity to achieve further integration of services and coordination of the site

Designation of this site will enable staff to continue the evaluation of the project and to commence conceptual design work in anticipation of capital funding approval at some point in the near future.

Cc: Chief Ken Robertson, H-W Region Police
Ken Roberts, Chief Librarian, Hamilton Public Library
Doug Lobo, Commissioner of Public Works and Traffic
Members of staff working group



City of HAMILTON

Project: TURNER PARK

Title: Sports Fields

Date: MARCH /97

Scale: 1:5000

Dwg. No. 53

3(d)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1998, January 06

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair, General Manager
Community Services Division

SUBJECT: **Final Report On Restructuring Of The Department of Culture and Recreation**

RECOMMENDATION:

That this final report of the restructuring of the Department of ~~Culture~~ and Recreation, as approved by City Council 30 June 1998 be received.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The restructuring of the Department of Culture and Recreation generated annualized savings of $265,000 and reduced the complement of the Department by nine full time positions. Other 1998 budget reductions eliminated two additional positions. In total, eleven full time positions were eliminated from complement producing net savings of approximately $400,000. It should be noted that this figure includes a partial reinvestment in part-time wages to ensure no loss in service level at City recreation centres.

BACKGROUND:

City Council approved recommendations of the Parks and Recreation Committee to restructure the Department of Culture and Recreation as contained in my report approved by Committee at its meeting of 30 June 1998.

DISCUSSION:

Implementation of the restructuring plan commenced with meetings with all affected employees. Once these meetings were completed a full report was issued to all staff.

A series of seven communications kept staff informed of the progress throughout the transition period.

The overall restructuring resulted in the elimination of twenty-one positions and the creation of ten new positions for a net reduction of eleven positions. A copy of my report is attached hereto as Schedule A for the reference of members of Committee.

The projected implementation by 30 September 1998 was delayed by the imposition of a freeze on hirings and restructuring for a short period to allow the new City Manager to put in place the new amalgamated structure for the City and Region.

The reassignment of the Corporate Facilities Management portfolio required an adjustment to the plan. The two Area Superintendent positions were deleted; a Manager of Facility Operations – Culture and Recreation Department created and filled and the Office Manager – Property Maintenance recreated to facilitate this transfer of responsibilities while retaining elements of facility operations within this Department.

A number of staff chose not to compete for the new positions and have since left the Corporation as per the early retirement terms and conditions of the non-union employee severance policy. An agreement was reached between the Corporation and CUPE Local 1041 to enable early retirement options for its effected members.

All new positions were posted internal to Department employees only, save and except for the Director of Culture and Recreation Services, as per the plan and the Coordinator of Administrative and Information Services since no internal Departmental candidate met the stated qualifications. Interviews were held for all new positions, except where there was only one clear internal candidate. The Human Resources Department was involved in all steps of the restructuring.

A summary of all 1998 complement changes is appended hereto as Schedule B.

When all positions were filled orientation sessions were held to more fully explain the new structure.

All staff is now in place and the new structure is up and running to my satisfaction. Schedule C contains the Departmental organizational charts and names of staff as part of the restructuring process.

c.c. D. Lychak, City Manager
J. Johnston, General Manager, Human Resources

SCHEDULE A

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1998 June 30

REPORT TO: Mr. Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair
Director
Department of Culture and Recreation

SUBJECT: DEPARTMENT OF CULTURE AND RECREATION - RESTRUCTURING REPORT

RECOMMENDATION:

a) That the Restructuring Report for the Department of Culture and Recreation be approved for implementation; and

b) That the Commissioner of Human Resources and the Director of Culture and Recreation be authorized to do all things necessary to implement the plan such that implementation is complete by 30 September 1998.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Restructuring Report attached hereto as Schedule 1 recommends net staffing reductions at ten positions producing net savings of $265,567.

The Plan creates a number of redundant and new positions that when combined produce the net reduction in complement of nine. A redundancy pool will be created that will allow all staff in redundant positions to continue employment over the summer months while competitions are held to fill new positions.

The new positions will be filled by a combination of appointment and in cases where appointments are not made by internal competition. One position, the Senior Manager of Culture and Recreation Services, will be the de facto second in command for the Department and because of the importance of this position, I will be pursuing an internal and external hiring process.

The Non-union Staff Redundancy Policy will be used to negotiate severance for those non-union individuals who do not secure one of the new positions. Severance costs are estimated to be $650,000, however an accurate figure will await the results of the appointment/hiring process.

For redundant members of CUPE Local 1041, the bumping clauses of the collective agreement will be utilized to manage job loss and placement should any of these individuals not be successful in securing one of the new positions.

BACKGROUND:

Budget pressures emanating from increased costs of Provincial downloading and Council's commitment to control tax increases not-related to downloading or the impact of Current Value Assessment has resulted in major challenges for Department Heads to reduce costs. At the same time, Council has stressed the need to maintain needed services.

In response, I have outlined my plan for cost containment and restructuring in the attached report. Downsizing is not a new phenomenon for this Department. According to Departmental records, 26 full-time positions have been deleted over the past 5 years, eight at the managerial/supervisory level.

DISCUSSION:

Three major initiatives are proposed in the restructuring plan:

* reduction from six to three Departmental divisions
* reorganization of the Community Services Division into two geographic based service units
* creation of one centralized Operations Division to manage facility maintenance and capital repair for all assets within the jurisdiction of my Department.

The following principles have guided my thinking about restructuring:

* consolidate like services and eliminate overlap
* reduce overhead by increasing the span of control of mid-managers and, thereby, creating redundant positions
* achieving greater opportunities for collaboration of services with attendant cost-savings
* eliminating duplication of effort and non-value added activities
* maintain or increase our ability to serve the needs of our clients
* increase research, strategic planning and communications capability

* reduce my requirements to be involved in day to day problem solving and conflict resolution tasks

ADVANTAGES OF RESTRUCTURING:

The restructuring proposal will achieve savings without having a negative impact on service levels or service quality. This is not to say that the individuals filling the positions that are being declared redundant are not adding value to the organization. To the contrary, each of these individuals is a competent staffer who has contributed in a positive way for many years. It is, nevertheless, time to rethink the manner in which we deliver culture and recreation services in order to reduce costs without altering our customers' expectations and to streamline our building and facility operations function.

cc: J.G. Pavelka, Chief Administrative Officer
J. Johnston, Commissioner of Human Resource Services
A. C. Ross, Treasurer

DEPARTMENT OF CULTURE AND RECREATION

RESTRUCTURING PLAN

This proposal outlines a new Mission, Vision and Organizational Structure for the Department of Culture and Recreation.

MISSION:

It is the mission of the Department of Culture and Recreation to provide programs and services that foster community and individual health, enhance appreciation of the heritage and the arts of our community and sustain the building and facility inventory in a manner that brings pride to our community.

VISION:

The City of Hamilton is a community where the place and importance of culture and recreation is well-known and supported as a critical component of community and individual health.

Its Culture and Recreation Department is the acknowledged leader in the coordination and provision of arts and heritage services and sports and recreation programs. Its dedication to meeting needs and filling service gaps is highly valued. Its focus on equity sets the tone for the community.

The Department's organizational culture is one that is characterized as principled and values-driven. It is a place where professional behaviour is demanded, yet is an environment where healthy dialogue and constructive criticism is encouraged producing an active and vibrant workplace. The contributions of each employee is valued and recognized.

Its staff is respected for their knowledge, energy and insight into the culture and recreation needs of Hamiltonians and for their dedication to working with partner agencies and community volunteers to ensure that scarce tax dollars are spent wisely.

Hamilton's inventory of buildings and facilities are maintained at a high level and are a constant source of community pride.

MANDATE:

The men and women of the Department of Culture and Recreation will achieve this mission by fulfilling the following mandate:

1. Ensure preservation of Hamilton's heritage through management and stewardship of the City's museums and farmers market

2. Promote the place and importance of the arts in a sustainable community.

3. Encourage, promote and support the work of event organizers in producing first class festivals and special events and lead the one stop shopping process for information and approvals (SEAT).

4. Study and develop programs and services that meet demonstrated recreation needs in coordination and cooperation with partner agencies and community groups.

5. Foster and support the development of community volunteer associations to provide sport and recreation programs.

6. Determinine need, design, build and maintain city-owned buildings and facilities.

VALUES:

1. Constructive use of leisure time is critical to individual health and sense of well-being, irrespective of age, gender,ethnicity or disability.

2. Respect for and preservation of Hamilton's heritage is an important element of a community's sense of identity.

3. A healthy arts industry is necessary for the expression of our collective community experience.

3. All citizens have a right to expect well-organized programs and services in facilities that are clean and safe.

4. Participation in culture and recreation services should be available to all residents of Hamilton irrespective of age, gender, ethnicity, physical or mental limitations and ability to pay.

PROPOSED ORGANIZATIONAL STRUCTURE:

Schedule A attached provides a copy of the current organizational structure. It may be described as a structure formed on the basis of a functional philosophy. Its form is quite flat, but with uneven spans of control. Operations functions are spread across a number of divisions, reducing opportunities to increase span of control and focus scarce resources.

Schedule B contains several pages that lay out the proposed organizational chart. For simplicity of presentation, administrative positions have not been included. The following elements highlight this new structure:

1. REDUCED SENIOR MANAGEMENT TEAM:

The current Departmental management team will be reduced from nine to four inclusive of the Director's position. A new position, entitled the Senior Manager of Culture and Recreation Services will serve as the de facto second in command within the Departmental hierarchy. The Manager of Operations and Manager of Administration and Marketing will complete the management team. This group will be charged with the effective and efficient operation of the Department, led by the Director.

2. A DIFFERENT WAY OF DELIVERING RECREATION SERVICES:

The Community Services Division, in particular, does not present consistent spans of control, nor does it provide a reasonable opportunity for the Division Manager to have effective oversight. The Manager has, in effect over 20 direct reports across the Centre Supervisors and Aquatic Supervisors work groups.

a) Two Recreation Districts:

The new organizational structure as proposed is attached as Schedule B. It proposes a shift to two recreation service units organized to serve a defined geographic area. An east-west orientation has been chosen as opposed to the more traditional view of how the City is divided: Mountain and Lower City.

The east-west division has been selected in order to promote coordination of programming between mountain and adjacent lower city recreation centres, primarily driven by swim lesson demand. All mountain recreation centres fill and often turn away registrants for children's swim lessons. At the same time, we have excess capacity at all of the lower city centres. Traditionally, patrons on the mountain would travel east or west to try to find programming alternatives, which often do not exist. A closer planning relationship will enable staff to coordinate classes with high demand in such a way that patrons can be encouraged to utilize the closest lower city centre i.e Hill Park and Central Memorial; Huntington and Laurier and McNab and Ryerson.

The east west configuration also matches the organization of the Parks Division of the Department of Public Works and Traffic. This match will enhance communications between the Departments with regards to sports field bookings (Parks maintains fields; Culture and Recreation schedules) and to maintenance services provided to one another (Public Works maintains Recreation Centre grounds and maintains parking lots while Culture and Recreation maintains parks buildings and water features.

The West Recreation District encompasses the City Wards 1,2,7 and 8. This staff group will manage all recreation centres in this area, coordinate arena and sports field bookings, work with local recreation and sports associations. This team will also lead service development for seniors and special needs populations for the City as a whole.

The East Recreation District encompasses the City Wards 3,4,5 and 6 and will provide services as described above for this area. In addition, this team will lead the development and maintenance of aquatic programs, policies and standards.

b) Twinned Recreation Centres:

With regards the operation of city recreation centres, the twinning of facilities has long been contemplated and has been in place, partially for the past several years relative to the management of Central Memorial and Bennetto Recreation Centres.

Two full-time supervisors per recreation centre is a concept that is no longer sustainable in this tight budget environment. A team of one centre supervisor and one aquatic program coordinator will be able to provide effective leadership and quality control for the two facilities in their charge. A reinvestment in lower cost part-time program and lifeguard staff will ensure that current service levels will be maintained.

3. ONE OPERATIONS DIVISION:

A similar case is being made with regards the maintenance of Department and City facilities. One consolidated Operations Division will foster greater efficiency and effectiveness. With one Superintendent in charge of maintenance for all facilities within each of the recreation districts coordination of maintenance projects with program requirements will be enhanced.

This initiative effectively completes the integration process initiated with the transfer of the Building Operations function to the Department of Culture and Recreation and will involve the collapsing of the present Arenas and Technical Services, Outdoor Sports, and Building Operations and Maintenance Divisions into this new Division.

4. ONE MARKETING AND ADMINISTRATION DIVISION:

One small unit is being proposed to handle all aspects of the administrative function of the Department and, as with the operations consolidation, completes the integration of the Building Operations function.

This group will provide budget preparation leadership, reporting, quality control, audit and business planning support to the Department.

In addition, this Division will lead the marketing and information function, including computer systems development and web page support.

5. ENHANCED PLANNING AND RESEARCH CAPABILITY:

The creation of a research and policy analyst position will create new capability for the Department to undertake in-house survey and research work in support of program and policy development. Interdisciplinary work groups will also be more easily assembled to consider planning and development tasks.

SUMMARY OF FINANCIAL IMPLICATIONS:

A detailed summary of the positions to be deleted and those to be created is appended as Schedule C. $265,000 in savings will be achieved and a net total of 10 positions will be deleted from the middle management ranks of the Department.

IMPLEMENTATION PLAN:

If the restructuring plan is approved by Council, all affected employees will be asked to meet with the Director to review the plan and its implications on their employment status.

Department-wide briefing meetings will be held by the directed to ensure the entire workforce is aware of the new structure.

A critical path will be finalized in conjunction with Human Resources to produce new job descriptions and conduct hiring process interviews and placement.

All positions to be filled by appointment will be filled immediately and those to be posted will be at the earliest possible moment. Redundant employees will have the opportunity to apply with other internal candidates for posted positions.

Where termination of service is projected the Non-Union Severance Policy and the relevant Collective Agreements will be used as tools to manage this process.

The summer months will be a period of transition with the end of September the target time period for the completion of terminations and the filling of postings.

I do not anticipate service interruptions during this process.

I will bring forward a status report at the completion of this process.

DEPARTMENT OF CULTURE AND RECREATION
FINAL REPORT ON RESTRUCTURING - COMPLEMENT ADJUSTMENT

SCHEDULE B

POSITIONS DELETED - 21	***INCUMBENT***	***STATUS***
MANAGER OF BUILDING OPERATION AND MAINTENANCE	ROBERT SWAN	EARLY RETIREMENT
ASSISTANT MANAGER OF BUILDING OPERATIONS AND MAINTENANCE	ROBERT DESNOYERS	NEW POSITION
MANAGER OF ARENAS AND TECHNICAL SERVICES	BILL MOFFATT	NEW POSITION
MANAGER OF OUTDOOR SPORTS FACILITIES	DAVID COWAN	EARLY RETIREMENT
MANAGER OF ADMINISTRATION - PROPERTY DEPARTMENT	JOHN CERIO	NEW POSITION
MANAGER OF COMMUNITY SERVICES	KEN HARROP	NEW POSITION
COORDINATOR OF TECHNICAL SERVICES	TED HAMMOND	EARLY RETIREMENT
SENIOR PROJECT MANAGER	STEVEN CHANG	SEVERED
COORDINATOR OF ADMINISTRATIVE SERVICES	JACKIE TURNER	SEVERED
FOREMAN - IVOR WYNNE STADIUM	VACANT	N/A
CENTRE SUPERVISORS (3)	ED BEATTIE	EARLY RETIREMENT
	GARY MAKINS	NEW POSITION
	WENDY ARNOT-LOCKHART	REASSIGNED
FACILITY SUPERVISOR	DON PEARSON	EARLY RETIREMENT
AQUATIC SUPERVISORS (5)	JUDY MALLORY	SEVERED
	BEV BAZELEY	SEVERED
	KATHY JERRED	SEVERED
	LYN GARBETT	SEVERED
	LINDA LOWRY	SEVERED
SUPERVISOR OF SPORTS DEVELOPMENT AND MARKETING	CORALEE SECORE	NEW POSITION
PROGRAM ORGANIZER	VACANT	N/A
POSITIONS CREATED - 10	***HIRED/POSTED***	
DIRECTOR OF CULTURE AND RECREATION SERVICES	KEN DUNCLIFFE	
MANAGER OF FACILITY MAINTENANCE - CORPORATE SERVICES DIVISION	BOB DESNOYERS	
MANAGER OF FACILITY OPERATIONS - CULTURE AND RECREATION	BILL MOFFATT	
MANAGER - EAST RECREATION DISTRICT	GARY MAKINS	
MANAGER - WEST RECREATION DISTRICT	KEN HARROP	
MANAGER OF MARKETING AND ADMINISTRATION	JOHN CERIO	
COMMUNITY SPORTS LIAISON	CORALEE SECORE	
COORDINATOR OF MARKETING AND RESEARCH	DAVID ADAMES	
COORDINATOR OF INFORMATION AND ADMINISTRATIVE SERVICES	PHIL D'ALESSANDRO	
FOREMAN - FACILITY MAINTENANCE	WENDY ARNOT-LOCKHART	

COMMUNITY SERVICES DIVISION

SCHEDULE C



ROSS FAIR
GENERAL MANAGER
COMMUNITY SERVICES

BILL MOFFATT
MANAGER
FACILITY OPERATIONS

JOHN CERIO
MANAGER
MARKETING AND ADMINISTRATION SERVICES

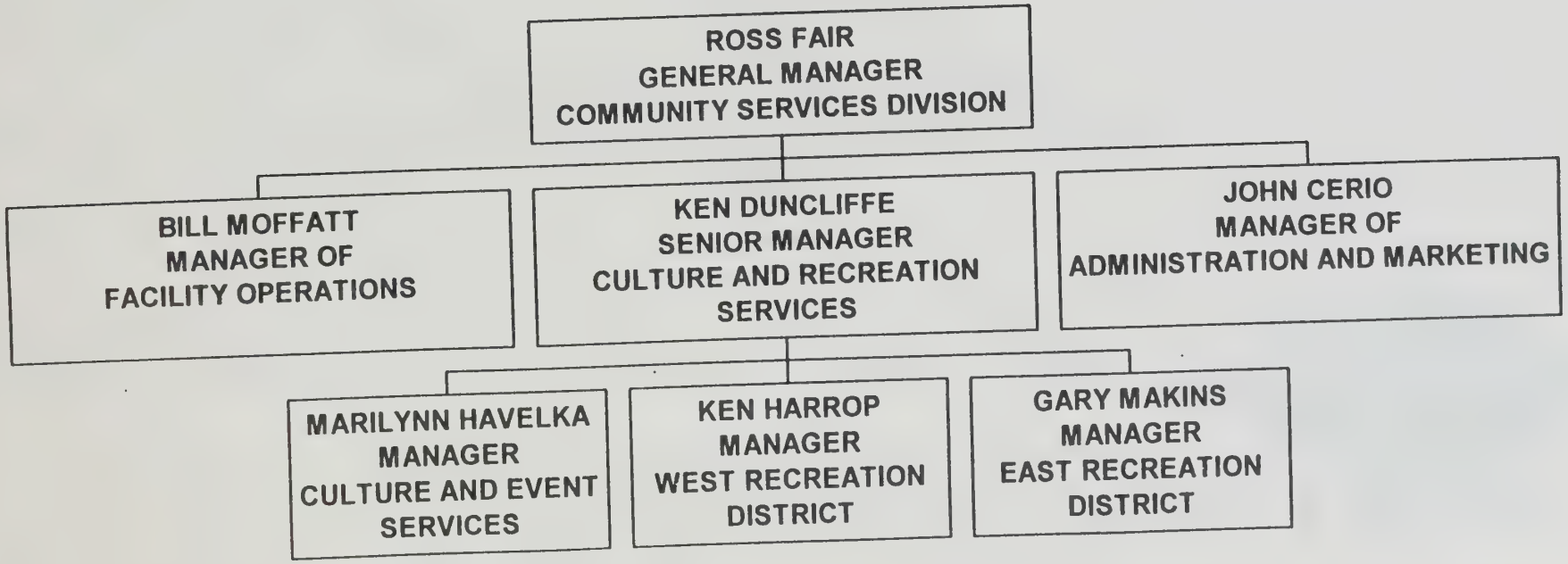
KEN DUNCLIFFE
SENIOR MANAGER
CULTURE AND RECREATION SERVICES

TBA
FIRE CHIEF

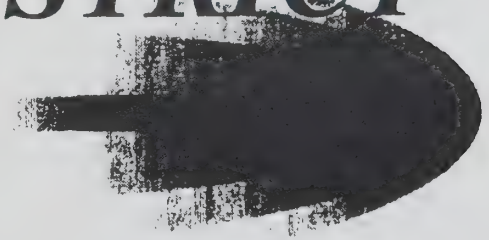
KEN ROBERTS
CEO
LIBRARY SERVICES

TBA
LAND AMBULANCE AND EMERGENCY SERVICES

DEPARTMENT OF CULTURE AND RECREATION



WEST RECREATION DISTRICT



KEN HARROP
MANAGER
WEST RECREATION DISTRICT

CORALEE SECORE
COMMUNITY AND SPORTS LIAISON

BARB SPOLNIK
ADMINISTRATIVE ASSISTANT

MARSHA WALDIE
RECREATION SUPERVISOR
AREA 1
(DALEWOOD/RYERSON)

LEN BIEKSA
RECREATION SUPERVISOR
AREA 2
(BENNETTO/CENTRAL MEMORIAL

JOHN ODDI
RECREATION SUPERVISOR
AREA 7/8
(MCNAB/WESTMOUNT)

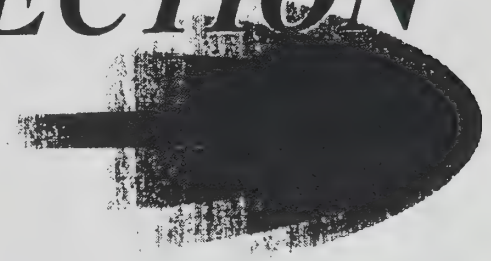
CAROLYN KOVACS
RECREATION SUPERVISOR
SENIORS/SPECIAL NEEDS
(CITY-WIDE)

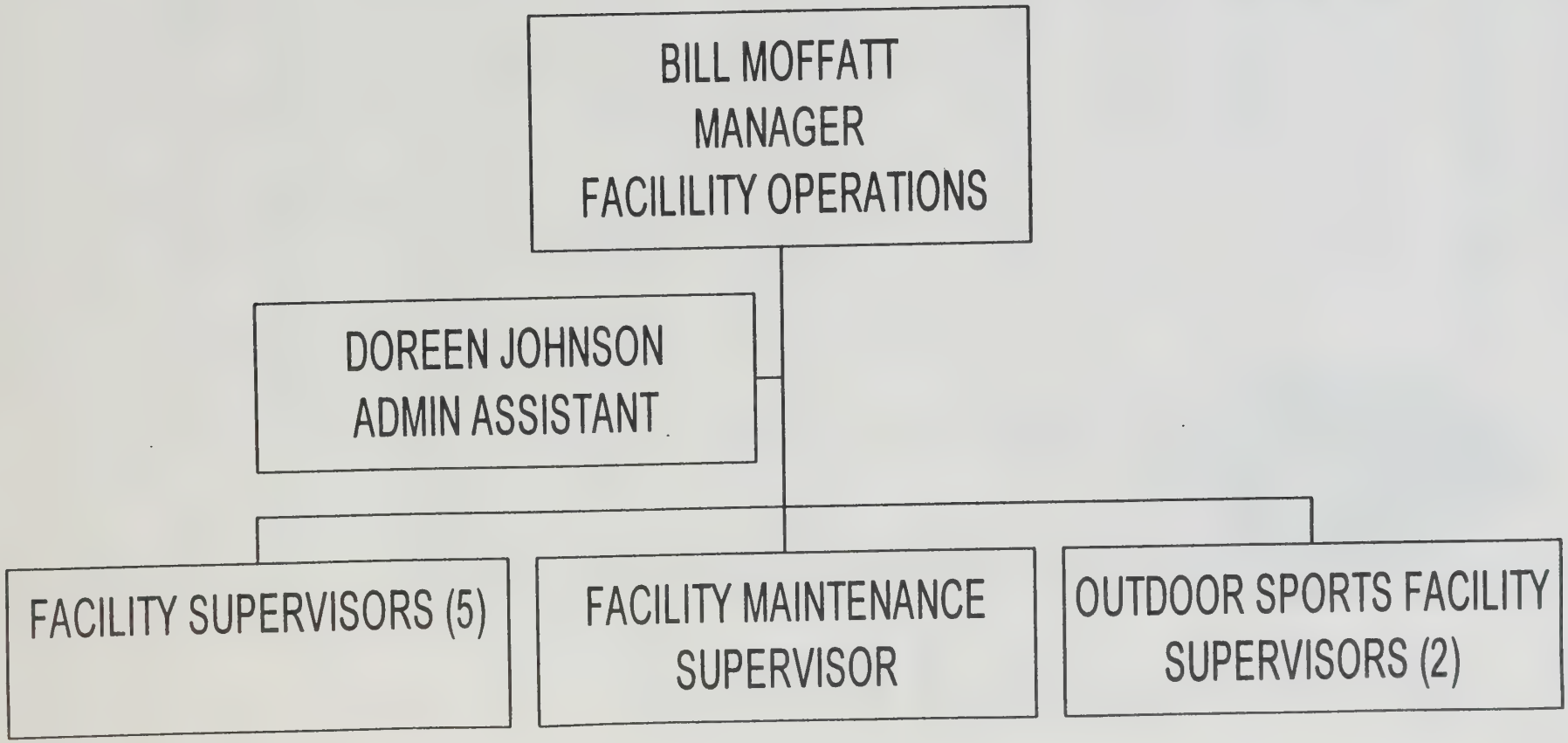
LORETTA FARRAWAY
AQUATIC COORDINATOR (1)

GAYLE PAYNE
AQUATIC COORDINATOR (1)

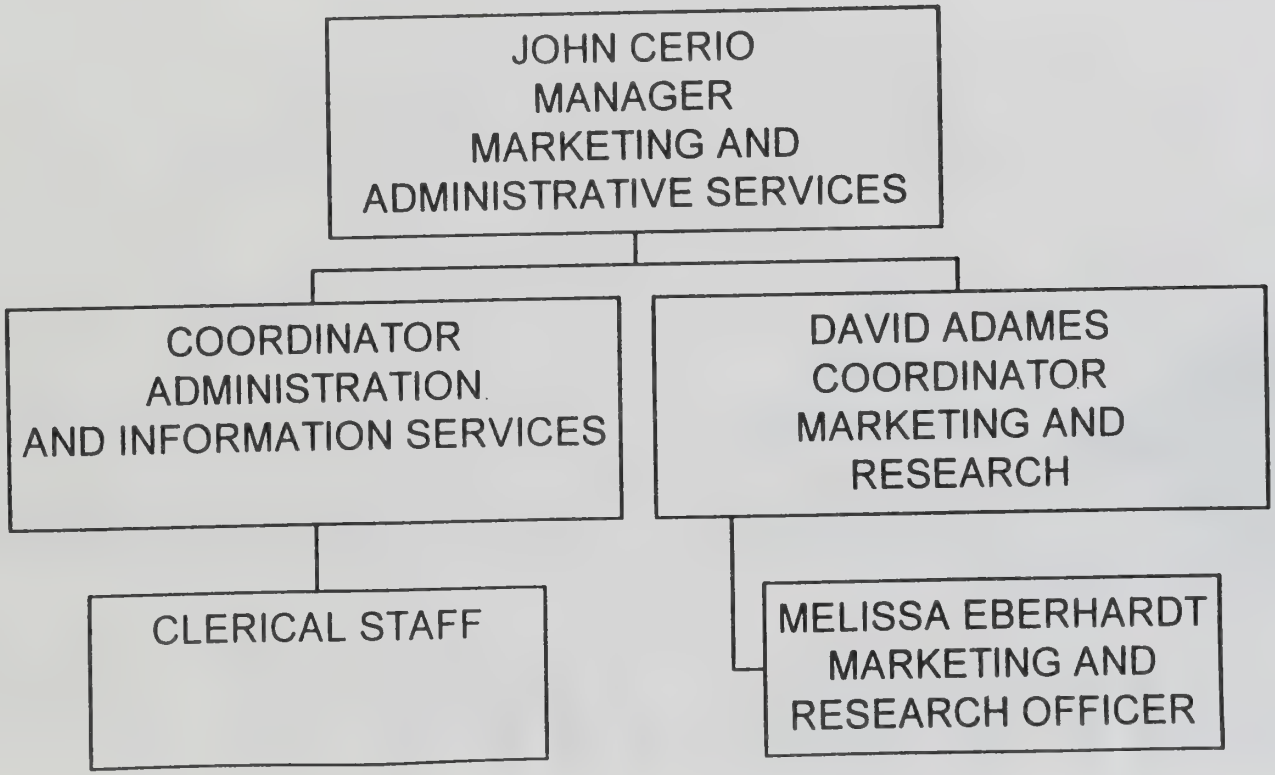
JEFF MARTIN
AQUATIC COORDINATOR (1)

FACILITY OPERATIONS SECTION





MARKETING AND ADMINISTRATIVE SERVICES



CITY OF HAMILTON

4 (a)

- RECOMMENDATION -

DATE: 1998 November 13

REPORT TO: K. Christenson, Secretary
Parks and Recreation Committee

FROM: D. Lobo, Commissioner
Department of Public Works and Traffic

SUBJECT: Vendor and Concession Programs for Selected Park Locations: Authority to Issue Requests for Proposals

RECOMMENDATION:

a) That the Commissioner of Public Works and Traffic be authorized to finalize and issue a Request for Proposals to solicit vendor operators for locations described in Schedule 'A' attached to this report and dated November 1998 at Pier 4, Bayfront Park and Gage Park based on a term of 3 years commencing in 1999; and,

b) That the Commissioner of Public Works and Traffic be authorized to finalize and issue a Request for Proposals to solicit concessionaires for Bayfront and T.B. McQuesten Parks based on a term of 5 years commencing in 1999; and,

c) That a Review Committee comprised of the Commissioner of Public Works and Traffic (or designate), the Special Events Liaison Officer and Purchasing Division representative be authorized to receive and review submissions using evaluation criteria attached to this report dated November 1998 and recommend vendor and concession operations for consideration by the Parks and Recreation Committee; and,

d) That the General Manager, Finance be requested to ensure that appropriate accounting procedures are in place for this program; and,

e) That draft agreements be prepared for vendor and concession operations, in a form satisfactory to the City/Regional Solicitor for recommendation by the Review Committee.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The financial return to the City cannot be determined at this time, however, for the recently expired 3 year vendor program, revenue for Gage Park and Pier 4 and Bayfront Park locations, totaled to $11,625.

Further, this recommendation report includes additional opportunities at Bayfront and T.B. McQuesten Parks for concession facilities. The range of recreational/service related activities ultimately offered for public consumption will depend on the creativity of successful concessionaire(s) but safety and community standards of acceptability will be strictly adhered to. In the case of the T.B. McQueston location, the City's Request for Proposal will reflect possible development of concession services through the Community Services Department.

For Bayfront Park, suitable housing for concession operations will be the responsibility of the proponent; at T.B. McQuesten, a newly constructed park building offers suitable space for a wide range of recreational services.

From a revenue/expenditure perspective it is important that the accounting procedures for this program recognize that the full revenue payment is received by the Department of Public Works and Traffic at the outset of the 3 year contract period, however, maintenance related expenditures and Departmental responsibilities extend for the life of the contract; hence a funding source for years 2 and 3 is required. For the vendor contracts beginning in 1996 and expiring this year, like circumstances existed regarding the City's receipt of revenues vs. program expenditures; a review to determine the appropriateness of established procedures is considered timely.

There are no staffing changes associated with the recommendation. The administration of the park and street vendor program is co-ordinated by the Manager of Parks with assistance from the Department's Special Events Liaison Officer and Purchasing Division staff.

The Law Department would be required to complete any necessary agreements between successful vendors, concessionaires and the City, however, no other legal implications are anticipated as a result of this recommendation. The Parks By-law 95-126 provides for the Sale of Merchandise, Trade a Business, so long as the activity is in accordance with the Street Vendor Program.

BACKGROUND:

At its meeting of April 11, 1995 City Council approved a recommendation of the Finance and Administration Committee permitting street vendors to set up operations at specified sites at Gage and Dundurn Parks, Gore Park, Pier 4 and Bayfront Parks.

Bids were received in response to a Request for Proposal call and using approved criteria for evaluating submissions, a selection Committee of staff and elected officials completed the review process and recommended candidates for a 3 year period. This first term of project implementation has now expired hence the recommendation to invite proposals from interested parties for the period 1999-2001.

The evaluation criteria approved in 1995 remain relevant but have been modified to include past performance at a City location as an additional consideration, if applicable (see attached copy) and factors relative to concession facilities at Bayfront and T.B. McQuesten Parks.

The parks recommended for vendor operations and the specific set-up locations reflect best case volumes and patterns of customer traffic and therefore maximize potential for demand to warrant regular service levels by vendors. Over the past 3 years, at Gage Park, in particular, vending services were essentially non-existent during week-days and week-ends (except for special event days). The proposed RFP would permit the approved vendor to move between the children's play area and the baseball diamonds, as demand warrants, however, restrictions would apply during special events.

Concession related opportunities are recommended for a separate proposal call specific to Bayfront and T.B. McQuesten Parks. At the latter location, a newly constructed building offers in-door space for a range of recreational services. For Bayfront Park interested parties will need to be more creative as far as proposals to locate and house services for enhanced public enjoyment at this location. At either location, the investment required by the successful proponent will be significant, hence the recommendation to offer a 5 year term for the concession operations. At Globe Park, concession facilities are subject to an existing contract to the year 2000. At Gage Park, the concession building is in use by the Friends of Gage Park, primarily for storage of equipment as demand for retail services at this location is low.

Following completion of the RFP process for both vendor and concession operations, anticipated for early 1999, staff will forward a recommendation for consideration of the Parks and Recreation Committee with support material on overall private sector response and resulting financial benefits to the City.

Finally, it is noted that similar report has been forwarded to the Transport and Environment Committee for consideration of vendor operations at selected street locations.

RWC/mc
Attachment

cc: Alderman, A. Horwath, Alderman Ward 2
Alderman, R. Corsini, Alderman Ward 2
Alderman, T. Anderson, Alderman Ward 7
Alderman, B. Kelly, Alderman Ward 7
Alderman, B. Morelli, Alderman Ward 3
Alderman, D. Haining, Alderman Ward 3
A. Ross, General Manager Finance
R. Roszell, City/Regional Solicitor
R. W. Chrystian, Manager of Parks

NOVEMBER 1998

EVALUATION CRITERIA

1. Quality of Proposal

   - completeness of Proposal Form;
   - professionalism; and
   - compliance with submission instructions

2. The fee for right to sell at site.

3. Capacity to Perform

   - financial capacity;
   - related experience;
   - past performance at City location, if applicable
   - knowledge of local market conditions;
   - ability to comply with City Insurance Standards and all licences and permits;
   - appropriateness of the goods proposed to be sold in relationship to adjacent business or other street vendors; and
   - bidder's proposal (goods or food to be sold) does not conflict with adjacent business within 300 feet.

4. Location Standards

   - bidder's consideration to public safety, vehicular safety and commercial ambiance of the street, and
   - creation of a map designating proposed vending/concession location within selected site.

5. Types of goods sold and suggested prices.

6. Operational Plan

   - proposed daily service hours.

7. a) Designs (Vendor carts only)

      - ability to meet specifications and guidelines for cart designs;
      - attractive to street;
      - colourful;
      - imaginative;
      - durable;
      - readily movable by Vendor;
      - food cart complies with all health regulations for products proposed for sale; and,

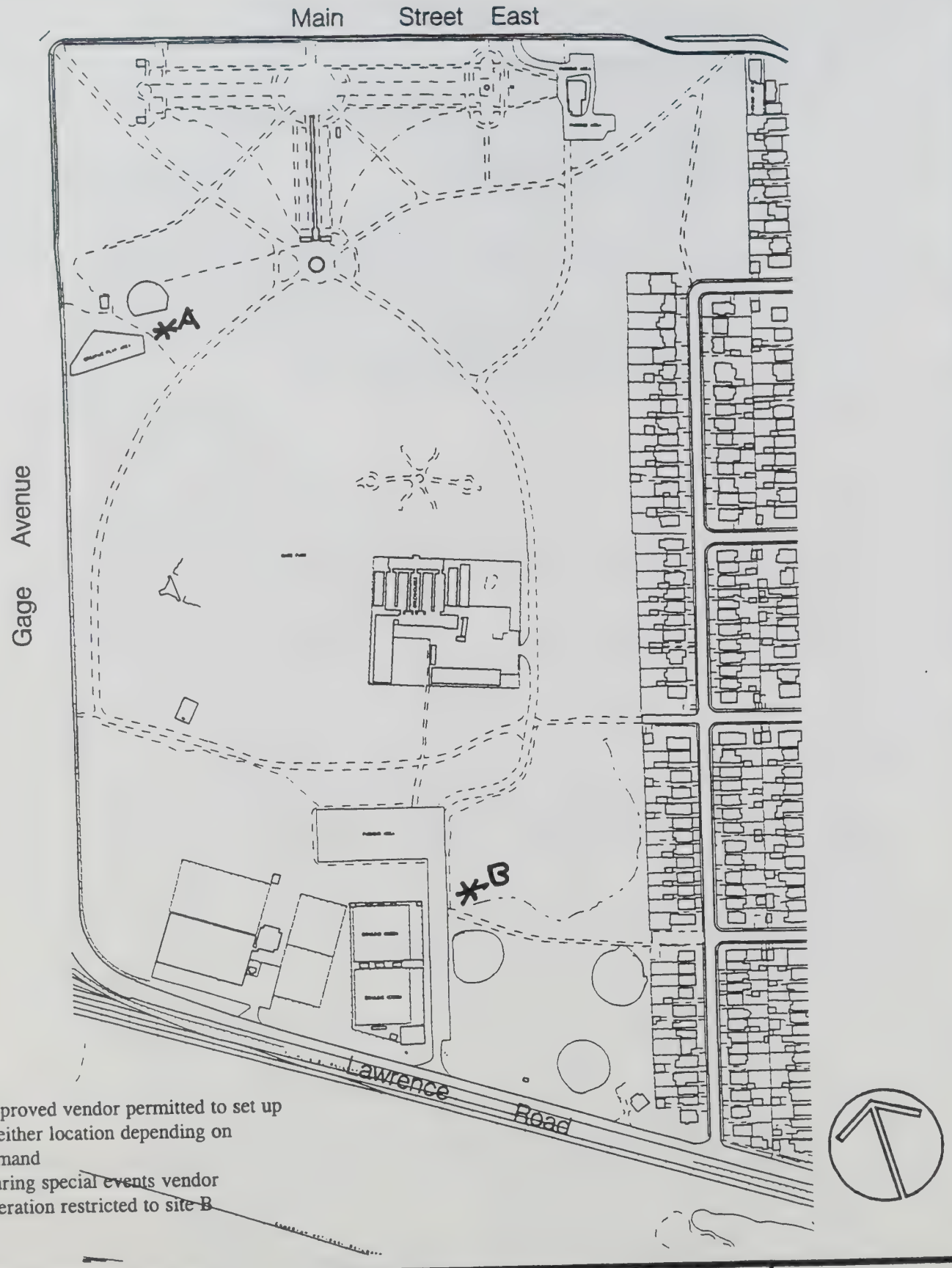
- photograph and/or conceptual drawing of the cart.

b) Design (Concession Facilities)

- Architectural style – compatibility with existing park theme
- Exterior material(s) / colour(s)
- Site Treatment / Landscaping
- Building / Facility Scale

c) Design (Concession Facilities – T.B. McQuesten)

- Compatibility of layout with existing building design
- Quality of capital equipment
- exterior alterations/amenities (if applicable)



* - Approved vendor permitted to set up at either location depending on demand

\- During special events vendor operation restricted to site B

City of HAMILTON

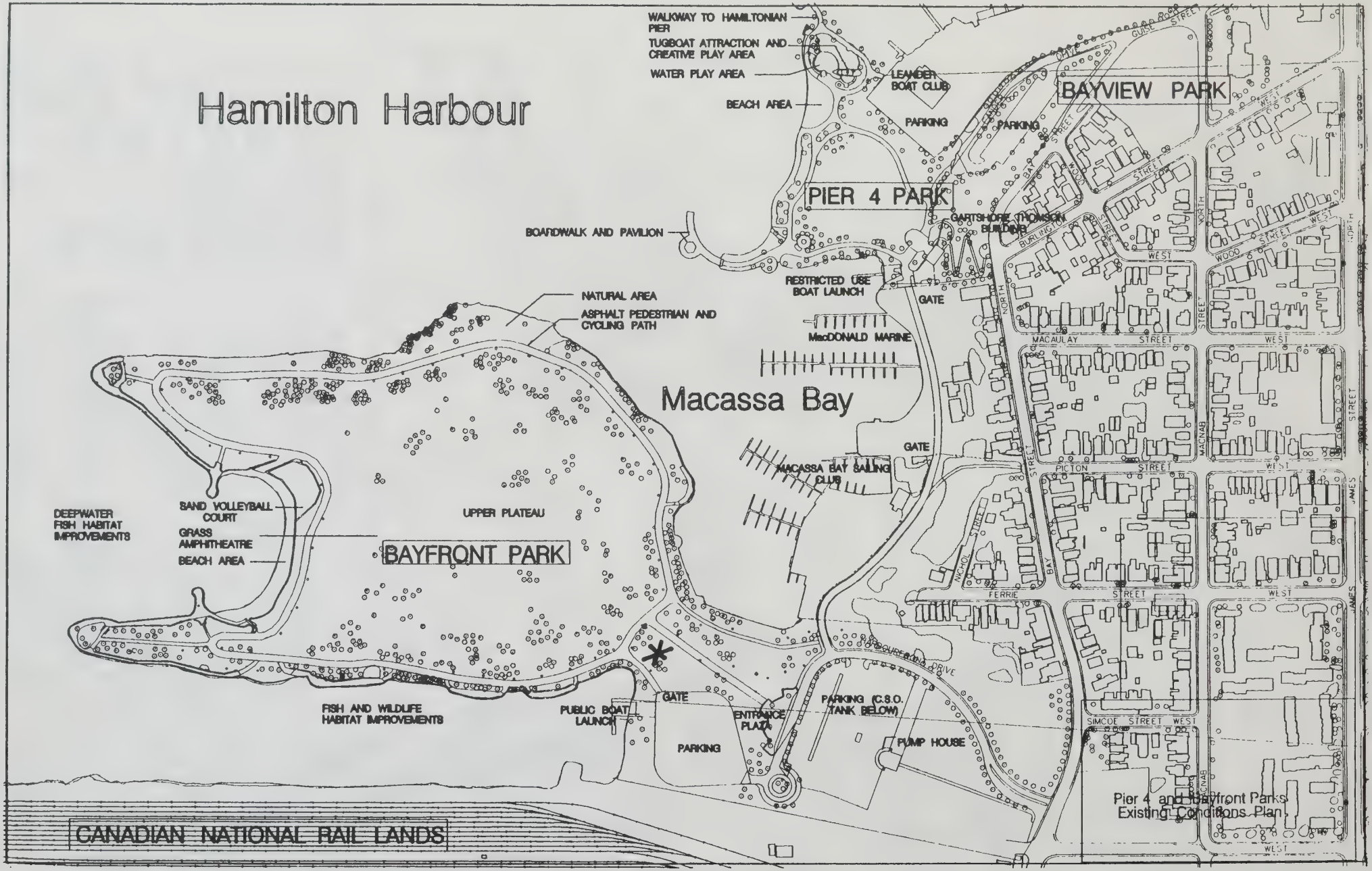
Project: GAGE PARK

Title: VENDOR OPERATIONS

Date: NOV/98

Scale: 1:4000

Dwg. No. RTE. 4 5

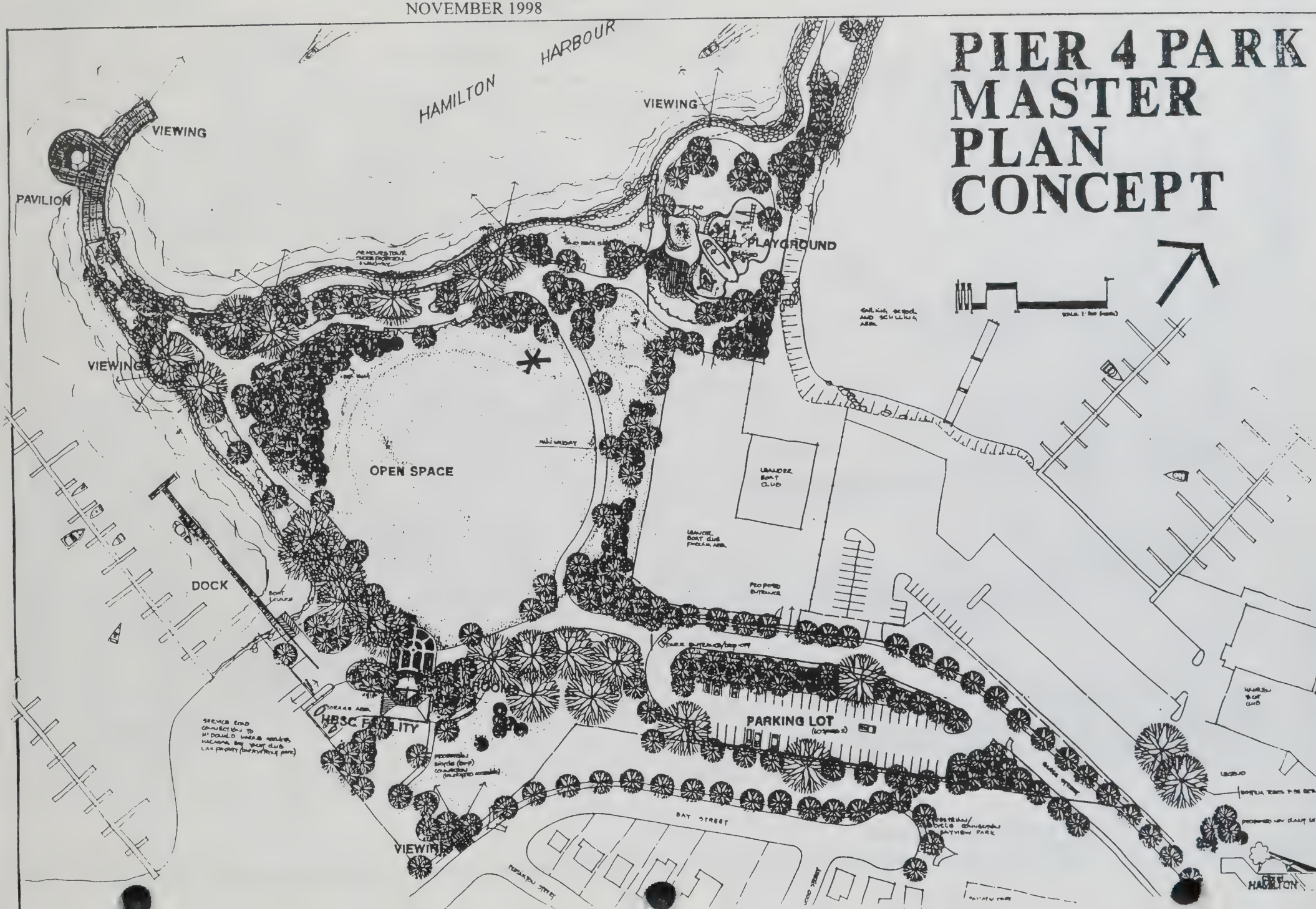


Pier 4 and Bayfront Parks
Existing Conditions Plan

* Approved Vendor Location
NOVEMBER 1998

* Approved Vendor Location

NOVEMBER 1998



CITY OF HAMILTON

4. (6)

- RECOMMENDATION -

DATE: 1999 January 11

REPORT TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

FROM: D. Lobo, Commissioner
Department of Public Works and Traffic

SUBJECT: Sir Wilfred Laurier School/Bishop Ryan Secondary School
Construction of Soccer Fields

RECOMMENDATION:

a) That the City of Hamilton enter into a joint use agreement with the Hamilton District Board of Education for a 16,190 m² (more or less) of land located at Sir Wilfred Laurier School for the sum of $1.00 per annum to construct and maintain three (3) mini soccer fields; and,

b) That the City enter into a joint use agreement with the Hamilton-Wentworth Roman Catholic Separate School Board for a 30,190 m² (more or less) of land located at Bishop Ryan Secondary School for a sum of $1.00 per annum to construct two (2) and maintain three (3) soccer fields; and,

c) That the agreements with the Hamilton District Board of Education and Hamilton-Wentworth Roman Catholic Separate School Board shall be in a form satisfactory to the City Solicitor; and,

d) That the Mayor and City Clerk be authorized to sign the lease agreements.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The cost of constructing three (3) mini soccer fields and two (2) full size soccer fields on the Hamilton District Board of Education and Hamilton-Wentworth Roman Catholic Separate School Board lands will be funded through the Region of Hamilton-Wentworth Special Projects, Red Hill Valley Expressway development and are in the order of $70,000.

There will be no additional costs to the current budget for maintenance.

There are no staffing or legal implications.

The Law Department will be requested to prepare the necessary agreements.

BACKGROUND:

The draft Impact Assessment report has identified that the Red Hill Valley Expressway construction requires the re-alignment of the Glencastle Park soccer fields. In addition, it is an area where it is predicted that, for air quality, smaller sized particulate (PM10) levels are expected to increase. Since these fields are used by younger children, and the fields would need to be relocated in any event, the Region is recommending that the soccer fields be relocated away from the Expressway corridor. The neighbourhood has also expressed concerns such as parking associated with the use of the fields.

With the growing popularity of soccer it is not only necessary to relocate the existing fields but increase the number of available fields in the City. The properties owned by the Hamilton District Board of Education and the Hamilton Wentworth Roman Catholic School Board located on Albright Road can provide the land required to meet recreational needs as well provide off-street parking in the two existing parking lots.

Schedule "A" attached illustrates the properties to be considered. Part 1, 16190m² adjacent to Sir Wilfred Laurier School will require the relocation of one ball diamond and construction of three mini soccer fields.

Part 2, 30190m² adjacent to Bishop Ryan Secondary School will accommodate two full size soccer fields in addition to the existing soccer field which requires minor upgrades to improve field quality.

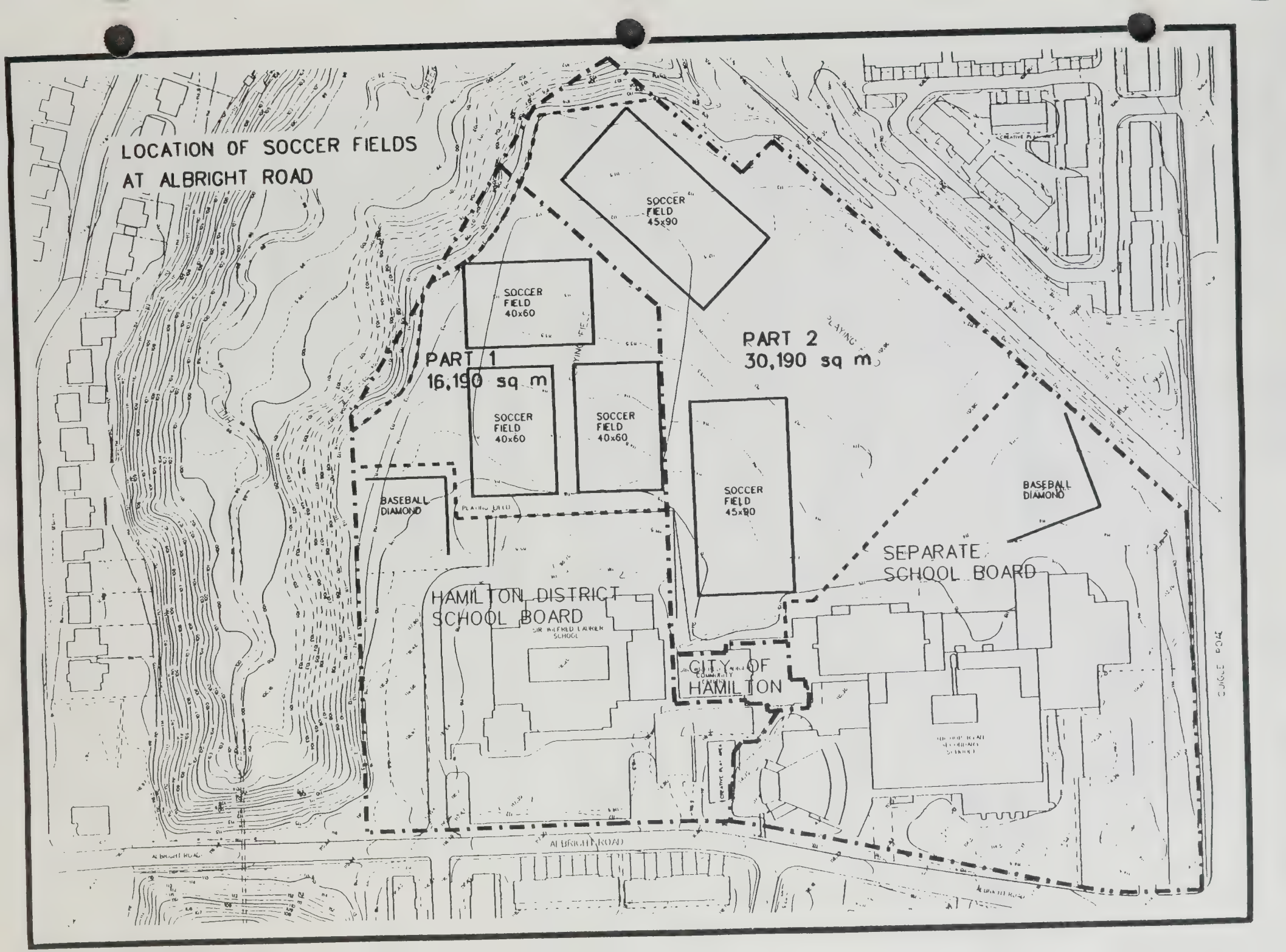
There will be no increase in the annual maintenance budget.

Pending approval of these recommendations and signing of the agreements, construction of these fields could commence in April 1999 and possibly made ready for scheduled play in May 1999.

However, should the above schedule be delayed, play could continue to occur at Glencastle Park for the 1999 season and until freeway construction commences after which the sports fields will be abandoned. The neighbourhood will be consulted on how to restore the site. Reforestation of the site is being considered as an option. Reforestation is being considered because of the ability to buffer the Expressway from the neighbourhood and because trees help to improve air quality.

PSU/bg/gs

c.c. R. Roszell, City Solicitor, Corporate Services
J. Bruzzese, General Manager, Corporate Services
J. van der Mark, Transportation, Operations & Environment
R.W. Chrystian, Manager of Parks, Department of Public Works and Traffic
R. Fair, General Manager, Community Services


LOCATION OF SOCCER FIELDS
AT ALBRIGHT ROAD
SOCCER FIELD 45x90
SOCCER FIELD 40x60
PART 1
16,190 sq m
SOCCER FIELD 40x60
SOCCER FIELD 40x60
PART 2
30,190 sq m
SOCCER FIELD 45x80
BASEBALL DIAMOND
BASEBALL DIAMOND
HAMILTON DISTRICT SCHOOL BOARD
SEPARATE SCHOOL BOARD
CITY OF HAMILTON
ALBRIGHT ROAD
ALBRIGHT ROAD
DUNDAS ROAD

December 9, 1998.

Michael and Aileen Price
1266 Upper Paradise Road
Hamilton, Ontario
L9B 2R7 (318-5200)

Chair Bernie Morelli
and all members of the Parks & Recreation Committee
City of Hamilton

5(a)

Re: **Carpenter Park**

Dear Mr. Morelli,

On October 29,1998 we wrote to you outlining our concerns about our neighbourhood community park being renamed. We are now aware that Mr. DeSantis has withdrawn his name for consideration. As such the park name will remain as Carpenter Park.

Our understanding is that the City has an informal protocol but no hard and fast policy or process for naming parks. We request that the City of Hamilton Parks and Recreation Committee take the opportunity presented by Mr. DeSantis' withdrawal to address the issues that have been raised and to establish a firm process for naming community parks, effective immediately.

We feel that the City of Hamilton policy should not allow a community park to be renamed until such time that the City has received all of the parkland dedications. Prematurely renaming a park may prevent the City of Hamilton from assembling all the necessary land for the park, it may impede fundraising, it may result in the added tax burden of building and maintaining two parks and ultimately it may divide the community.

The Community should have some unbiased input into the naming of its park. However, no community is stagnant. The make-up of a community is continually changing and evolving overtime. As such, the decision to rename a park must ultimately be made by the elected politicians in a consistent and fair manner across the City of Hamilton. Only about 190 of the more than 600 homes in our Carpenter neighbourhood have been built. A community park should not be considered for renaming until such time that the community has been fully developed.

The most important issue that the City of Hamilton must address is whether or not it is prepared to sell the names of community parks, and at what price and to whom? The renaming of a park should be reserved for deceased individuals to prevent the personal attacks that may occur when a living person is suggested.

We respectfully, request that the Parks and Recreation Committee expeditiously develop and put in place a firm policy for renaming parks before any more requests, including Carpenter Park, our considered.

Yours faithfully,

Michael and Aileen Price

CITY OF HAMILTON

5(b)

- RECOMMENDATION -

DATE: 1999 January 14

REPORT TO: Mr. Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair
General Manager

SUBJECT: IVOR WYNNE STADIUM – REQUEST FROM HAMILTON TIGER CATS FOOTBALL CLUB TO LIFT SMOKING BAN ON STADIUM

RECOMMENDATION:

That the Region of Hamilton-Wentworth be requested to amend the Tobacco Control By-Law to permit smoking in Ivor Wynne Stadium for Hamilton Tiger-Cats football games in response to a request from the Football Club.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There are no financial nor staffing implications.

The By-Law would need to be amended if recommendation is adopted by Regional Council

BACKGROUND:

The Tobacco Control By-Law has been enacted by the Region to ban smoking in public places. Smoking prohibitions have been in place at all City indoor facilities for some years, however, the new By-Law banned smoking in Ivor Wynne Stadium.

Please find attached correspondence from Neil Lumsden, General Manager and Director of Business Operations for the Hamilton Tiger-Cats Football Club, wherein this request is made. I would direct the attention of members of Committee to this letter for the rationale for this request.

Regional Council is the body that may amend the legislation.

The principled issue of smoking notwithstanding, City staff do not have a problem with this request as the continuance of smoking does not impact on our maintenance workloads.

Cc: Mayor Bob Morrow
Neil Lumsden, General Manager and Director of Business Operations – Hamilton Tiger-Cats

The Hamilton Tiger-Cats

Continuing the Tradition Since 1869

75 Balsam Ave. N., Hamilton, ON L8L 8C1
Business Operations: Tel: (905) 547-2418 • Fax: (905) 547-8423
Football Operations: Tel: (905) 547-2418 • Fax: (905) 549-6610
Ticket Operations: Tel: (905) 547-CATS (547-2287) • Fax: (905) 547-8423

CULTURE & RECREATION
DATE JAN 12 1999

DIRECTOR	
MANAGER	
CLERKS	
ADMIN	

January 5, 1999

Ross L. Fair
General Manager Community Services
City of Hamilton, City Hall
71 Main St. West
Hamilton, ON L8P 4Y5

Dear Ross

Further to our most recent conversation regarding the 'smoking prohibition' change at Ivor Wynne Stadium, there are a number of significant issues that must be discussed.

We undertook to send a questionnaire to season ticket holders to get their opinion on the bylaw and a large percent which included non smokers, believe the bylaw would negatively impact our season ticket numbers. The main objection voiced by our fans was, "How could you restrict smoking in an open air stadium?".

Most said they would understand if it was an enclosed venue – for example, a restaurant, but given that Ivor Wynne is outdoors, most perceive the health risk, if any, is minimal, and as one season ticket holder stated, the health risk is far less than the existing air quality given our proximity to Stelco and Dofasco.

We have just finished our early renewal program and we are being asked on a consistent basis by our fans "What are the Tiger-Cats going to do about it"?. The public perception is that we have been instrumental in this bylaw and as you know that is furthest from the truth.

I am seeking your assistance and direction on how we can have Ivor Wynne Stadium excluded from the existing bylaw and subsequently, how we let all existing and potential season ticket holders know there will be an amendment made to said bylaw.

I appreciate your assistance resolving this matter.

Yours truly,

Neil Lumsden
General Manager & Director of Business Operations

Copy to
George Grant and Alderman Bernie Morelli

CA4 ON HBL A05
C51P1
1999

URBAN
MUNICIPAL

CONSENT AGENDA

PARKS AND RECREATION COMMITTEE

Monday, 1999 January 18th
1:15 o'clock p.m.
Room 233, City Hall

AGENDA:

A. **ADOPTION OF THE MINUTES**

Adoption of the minutes of the Parks and Recreation Committee meeting held 1998 November 30th

B. **GENERAL MANAGER OF COMMUNITY SERVICES**

Appointment of Local Arts Representatives to Arts Advisory Commission

C. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

(i) Department of Public Works and Traffic – Parks Division
1999-2008 Provisional Capital Budget

(ii) Glen Manor – the Veever's Home
Extension to Residential Tenancy and Consultant Agreement

D. **SECRETARY, NEW CRYSTAL PALACE SUB-COMMITTEE**

Appointment of Members to the New Crystal Palace Sub-Committee

E. **SECRETARY, PARKS AND RECREATION COMMITTEE**

Information Reports

Monday, 1998 November 30
1:15 o'clock p.m.
Room 233, City Hall

2 (A)

The Parks and Recreation Committee met.

There were present:
Alderman B. Morelli, Chairman
Alderman M. Kiss, Vice-Chairman
Alderman R. Corsini
Alderman G. Copps
Alderman F. Eisenberger
Alderman T. Jackson

Absent:
Mayor R. M. Morrow, City Business
Alderman T. Anderson, Regional Business
Alderman D. O'Sullivan, Vacation

Also Present:
Alderman A. Horwath
Alderman M. Caplan
B. Price, Hamilton Seniors Council
J. Dyck, Hamilton Seniors Council
R. Fair, General Manager, Community Services Division
D. Lobo, Commissioner of Public Works and Traffic
B. Chrystian, Department of Public Works and Traffic
W. Plessl, Department of Public Works and Traffic
S. K. Reeder, Acting Secretary

1. **DELEGATIONS:**

(a) **Friends of the Hamilton Children's Museum**
Cheque Presentation

(b) **Aviary – Joint Feasibility Study with RBG**
Final Report
Roger Jones & Associates

The Committee was in receipt of a report dated 1998 November 17th from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

(a) That the final Report entitled "Market and Operations Study for Hamilton's Aviary" dated November 1998 as prepared by Roger Jones and Associates and the Economic Planning Group of Canada be received pending consideration of project status by the RBG; and,

(b) That subject to the determination of the City Manager, staff be authorized to meet with RBG representatives and other possible partners for the purpose of advancing study findings.

(c) **Clubs for Fair Competition**
Opposition to Expansion Plans – Hamilton-Burlington YMCA
Gene Kay, C.E.O., Int. Family Fitness, The One Club, Women's Fitness
Sherrie Thompson, Owner, New Attitude Fitness for Ladies;
Mike McPhee – I.H.R.S.A.

The Committee was in receipt of correspondence dated 1998 October 27th from Gene Kay, Clubs for Fair Competition Committee Member, International Family Fitness Centres respecting the subject matter.

2. **CONSENT AGENDA**

A. **ADOPTION OF THE MINUTES**

The minutes of the Parks and Recreation Committee meeting held 1998 November 2nd were adopted as circulated to the members of the Committee.

B. **GENERAL MANAGER OF COMMUNITY SERVICES**

(i) **Renewal of Contract for Conservator – Culture Division**

The Committee was in receipt of a report dated 1998 November 20th from the General Manager, Community Services Division respecting the subject matter.

The Committee approved the following recommendation:

(a) That the General Manager, Community Services be authorized to enter into a second licence agreement in a form satisfactory to the City Solicitor for use of space at the Hamilton Scourge Laboratory, located at McMaster University, by an outside Conservator for a period of 12 months commencing December 1, 1998 on an exchange of services for rent basis; and,

(b) That the Mayor and the Municipal Clerk be authorized to execute the agreement on behalf of the City.

(ii) **Approval According to Parks By-Law - Fireworks Display 1998 November 24th - Tiger Cat Appreciation Parade/Rally**

The Committee was in receipt of a report dated 1998 November 20th from the General Manager, Community Services Division respecting the subject matter.

The Committee approved the following recommendation:

That approval of the action taken by the General Manager, Community Services to contract Hands Fireworks Inc. to hold a ground level fireworks display on November 24th, 1998 at Commonwealth Square as part of the Hamilton Tiger Cat Appreciation Parade and Rally, be approved as required by Section 17 (1) and Section 26 of the Fireworks By-Law No. 90-198 and Section 5 of the Parks By-Law No. 95-126 as amended, and under the Standard Terms and Conditions of the Special Events Guidelines.

(iii) **Sale of Freeze Dryer from the Hamilton-Scourge Project**

The Committee was in receipt of a report dated 1998 November 18th from the General Manager, Community Services Division respecting the subject matter.

The Committee approved the following recommendation:

(a) That the General Manager, Community Services be authorized to sell, through a seller agent, a City owned Freeze Dryer; and,

(b) That the funds realized through the sale be directed to a Work-In-Progress account to be used for the conservation and preservation of the City of Hamilton museum collections.

(iv) **1999 Winterfest Carnival and Community Council Activities**
Request for approval under Parks By-law No. 95-126

The Committee was in receipt of a report dated 1998 November 20th from the General Manager, Community Services Division respecting the subject matter.

The Committee approved the following recommendation:

(a) That approval be granted to the following Community Councils to conduct horse drawn wagon rides, bonfires, skating parties, lumberjack games/demonstrations and various large Winterfest family activities on the dates listed below:

COMMUNITY COUNCIL	DATE/99	LOCATION
North Central	January 23	North Central Park
Friends of Gage Park	January 30	Gage Park
Gourley Park	January 30	Gourley Park
Riverdale	January 30	Warden Park
St. Clair	January 31	Myrtle Park
Eleanor	January 31	Eleanor Park
Strathcona	January 31	Victoria Park

;and,

(b) That approval be granted to hold midway rides in the Leander Boat Club parking lot on February 5, 6, 7, 1999 as part of the Winterfest Carnival, subject to the Special Event Guidelines Terms and Conditions; and,

(c) That permission be granted, as required by Parks By-Law No. 95-125, as amended, Section 5, 12 (a) and Section 35 to hold a fireworks display, bonfires and bring animals into Chedoke Winter Sports Park and Pier 4 Park on February 5, 6, 7, 1999 and in the specified parks referenced above.

(v) **Supply of Food Products to City Facilities – Food Services Division**
Authorization to Issue Blanket Purchase Orders

The Committee was in receipt of a report dated 1998 November 23rd from the General Manager, Community Services Division respecting the subject matter.

The Committee approved the following recommendation:

That a blanket order be issued for the supply of food products for the Food Services Section within the Culture and Recreation Department during 1998 – 1999 to an upset limit of $400,000, divided among the companies mentioned below on the basis of best product, price and delivery service at time of purchase of commodity:

(a) Allind (Harper), Hamilton
(b) Serca, Hamilton
(c) Lincs Wholesale, Hamilton
(d) Finlay Greenwood, Hamilton
(e) Flanagans Foodservices, Hamilton
(f) J & D Foods Produce, Hamilton
(g) Hershey Canada Foodservices, Hamilton
(h) Nestle Canada Foodservices, Hamilton
(i) GT French, Hamilton
(j) Golden Horseshoe, Burlington
(k) Hamilton Baking Company, Hamilton
(l) Wally Parr Sausage, Hamilton
(m) Nelson Laundry, Hamilton

(n) Effem Canada, Bolton
(o) Wonderland Foodservices Company, Mississauga

C. **SECRETARY, HAMILTON HISTORICAL BOARD**

1998 Commemorative Plaques

The Committee was in receipt of a report dated 1998 November 20th from the General Manager, Community Services Division respecting the subject matter.

The Committee approved the following recommendation:

(a) That a one-sided plaque commemorating the historical significance of the Pioneer Memorial United Church congregation site, the wording of which is attached hereto and marked Appendix "A", be approved and later installed at the Bartonville Cemetery facing King Street East; and,

(b) That a one-sided plaque commemorating the historical significance of the St. Clair Avenue and the St. Clair Boulevard Heritage Conservation Districts, the wording of which is attached hereto and marked as Appendix "B", be approved and later installed on the Boulevard at Delaware Avenue and St. Clair Boulevard; and,

(c) That funding in the amount of $4,000 be provided from Account No. CH 55976 71505 (Plaquing Account) with the St. Clair Avenue/St. Clair Boulevard Heritage Conservation Districts and the congregation of Pioneer Memorial Church each contributing an additional $500 (approximate) plus installation costs towards the purchase of these plaques.

D. **SECRETARY, SELECTION COMMITTEE**

Appointment of Citizen Members
Arts Advisory Commission & Hamilton Historical Board

The Committee was in receipt of a report dated 1998 November 23rd from the Secretary of the Selection Committee respecting the subject matter.

The Committee approved the following recommendation:

(a) That the following citizen members be appointed to serve on the Arts Advisory Commission:

Jim Auty	for a term to expire 2000 November 30
Les Drysdale	for a term to expire 2001 November 30

(b) That the following citizen members be appointed to serve on the Hamilton Historical Board:

Kathy Renwald	for a term to expire 1999 November 30
Tom Cooper	for a term to expire 2001 November 30
David DiGregorio	for a term to expire 2001 November 30
Robin McKee	for a term to expire 2001 November 30
Walter Peace	for a term to expire 2001 November 30

E. SECRETARY, PARKS AND RECREATION COMMITTEE

Information Reports

The Committee was in receipt of a report dated 1998 November 30th from the Secretary, Parks and Recreation Committee respecting the subject matter.

The Committee approved the following recommendation:

That the sub-joined list of Information Reports that were previously distributed to the Parks and Recreation, be received.

Date	From	Subject	Date Distributed
October 15th	General Manager, Community Services	Partnership between MacDonalds and the Department of Culture and Recreation, Public Skating at the Arenas	November 6th
October 30th	General Manager, Community Services	East Kiwanis Recreation Centre	November 6th
November 10th	Secretary, Historical Board	HHB Minutes – 1998 October 13th	November 17th
November 10th	Commissioner of Public Works & Traffic	Site Recommendation of City-Owned Lands Adjacent go No. 359 Hixon Street Compliance with HRCA Regulations	November 17th
November 18th	Commissioner of Public Works and Traffic General Manager of Community Services	Official Lighting of Downtown 1998 "Explore the Core at Christmas	
November 20th	Secretary, New Mum Show Committee	Minutes – 1998 October 15th	November 20th
November 19th	General Manager, Community Services	Swim Lesson Registration Procedure: Follow-up Report	November 24th
November 20th	General Manager, Community Services	Hamilton Tiger Cat Football Club Parade and Welcome Home Rally 1998 November 24th	November 24th

F. COMMISSIONER OF PUBLIC WORKS AND TRAFFIC

Tariff of Charges for City Owned Cemeteries - 1999

The Committee was in receipt of a report dated 1998 November 18th from the Commissioner of Public Works and Traffic.

The Committee approved the following recommendation:

(a) That the Tariff of Charges for City-owned cemeteries as set out in the Schedule of User Fees and Other Revenues, attached hereto and marked Appendix "C", be approved upon receipt of approval from the Ministry of Consumer and Commercial Relations, Cemeteries Branch and implemented on January 1, 1999; and,

(b) That the City Solicitor be authorized and directed to prepare a By-Law to amend the Cemetery By-Law so as to provide for the increase in the Tariff of Charges; and,

(c) That the Manager of Cemeteries be authorized and directed to make application to the Ministry of Consumer and Commercial Relations, Cemeteries Branch for approval of these rates; and,

(d) That the increased User Fee Revenues be a component in the 1999 Department Current Budget Reductions.

3. **GENERAL MANAGER OF COMMUNITY SERVICES**

Municipal Affiliation Policy with Hamilton Minor Sports Organizations

The Committee was in receipt of a report dated 1998 November 17th from the General Manager, Community Services Division respecting the subject matter.

The Committee approved the following recommendation:

(a) That the Affiliation Policy – Hamilton Minor Sports Organizations, attached hereto and marked Appendix "D" be approved; and

(b) That the General Manager, Community Services be authorized and directed to implement this Policy among the City's minor sports organizations.

4. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

(a) **Implementation of Hamilton Beach Neighbourhood Plan Amendments to City Purchase from HRCA**

The Committee was in receipt of a report dated 1998 November 17th from the General Manager, Community Services Division respecting the subject matter.

The Committee approved the following recommendation:

(a) That the City's Agreement of Purchase & Sale with the Hamilton Region Conservation Authority respecting the City's purchase of lands on Hamilton Beach from the Conservation Authority be amended as outlined below, to accommodate:

(i) anticipated revised conditions of the Ministry of Natural Resources' approval of this transaction; and,

(ii) the Ministry of Transportation's surveys requirements in respect of the former MTO surplus lands included in the City's purchase from the HRCA: and,

(iii) the City's acquisition of the extensive lands from the HRCA;

(b) That the MNR Provincial share of the selling costs, after being received by the HRCA, be forwarded by the Authority to the Waterfront Regeneration Fund or alternatively, be held by the Hamilton Region Conservation Authority in a reserve designated for the Hamilton Beach Recreational Trail; and,

(c) That all references in the Agreement of Purchase & Sale to the Waterfront Regeneration Fund holding the said funds for application to the Waterfront Trail also apply to the Hamilton Region Conservation Authority in the event the Minister directs such purchase funds to the Conservation Authority; and,

(d) That those MTO surplus lands to be acquired by the HRCA and to be included in HRCA's sale to the City, be acquired by the City, (if necessary to accommodate MTO's requirements for its surveys and transfers to HRCA) at a date subsequent to the City's acquisition and payment for those lands already owned by the HRCA.

(e) That to accommodate the City's acquisition of the HRCA's exclusive land holdings, the City accept HRCA's transfer together with the HRCA's covenant to the City that in the event following closing of the transaction, an unforeseen title matter subsequently arises, that HRCA will take all necessary steps to respond, including re-adjustments if necessary;

(f) That the new closing date for the City's $1,018,685. purchase of the HRCA's 159 Beach properties be extended to on or before January 29, 1999, and the closing date for the City's $1 purchase from the HRCA of the surplus MTO Beach lands, be extended to February 26, 1999.

(g) That the Mayor and City Clerk be authorized to execute the City's Amending Agreement with the Conservation Authority incorporating the foregoing in a form satisfactory to the City/Regional Solicitor.

(b) **Advertising Signage for Outdoor Sports Facilities**

The Committee was in receipt of a report dated 1998 November 20th from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

(a) That the Commissioner of Public Works and Traffic be authorized to investigate the feasibility of permitting advertising signage at selected outdoor sports fields; and,

(b) That staff report back to Committee with recommendations on project status specifying, if appropriate, candidate sites, terms, selection process and estimated financial implications.

(c) **Leash Free Zones Project - Funding and Implementation Requirements**

The Committee was in receipt of a report dated 1998 November 13th from the Commissioner of Public Works and Traffic and S. Mulvey, President, P.A.L.Z. (People Advocating Leash Free Zones) respecting the subject matter.

The Committee approved the following recommendation:

(a) That the list of P.A.L.Z. fundraising initiatives dated November 1998 as described in the Schedule attached hereto and marked Appendix "E" be accepted; and,

(b) That the General Manager, Finance be requested to recommend the method of interim financing in the form of a loan to an upset limit of $15,000 for the purpose of undertaking site development work at the approved pilot project site in 1999; and,

(c) That the General Manager, Finance recommend appropriate accounting procedures relative to the receipt of revenues to be generated annually through the sale of dog licences by the SPCA for the express and purpose of funding development and upkeep of leash free sites; and,

(d) That the City Solicitor be authorized to amend By-law No. 85-148 as amended respecting Dog Licence Fees increasing each category by $1 effective January 1, 1999 in accordance with the Schedule attached herewith and marked Appendix "F".

(d) **Proposed Waterfront**
Purchase from CN Rail
Environmental Condition Risk Assessment

The Committee was in receipt of a report dated 1998 November 20th from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

(a) That in connection with the City's Agreement of Purchase & Sale with the Canadian National Railway Company for the City's purchase of the harbour shoreline portion of CNR's Stuart Street Yard (situate between Desjardins Canal and Bayfront Park), the City not exercise its right under the said Agreement to terminate the Agreement as a result of the property's environmental contamination on the basis of the Report "Site Specific Risk Assessment – West Harbour Waterfront Trail", October, 1998 prepared by Dillon Consulting Ltd.; and,

(b) That in connection with the City's purchase of CNR's shoreline for a waterfront trail, Council also approved that two access easements be sold to CNR. To comply with the Real Property Sales Procedural By-law, which applies to the sale of the said easements:

(i) the access easements to CNR are declared surplus to the City's requirements; and,

(ii) notice of the proposed access easements to CNR has been given by publication of the Council Agenda incorporating this resolution; and,

(iii) the two easements are exempt from being appraised as a result of Provincial Regulation which exempts sales for incidental uses to industrial operations; and,

(iv) the Municipal Clerk is authorized to sign a Certificate of Compliance incorporating the foregoing in accordance with the Real Property Sales Procedural By-law; and,

The two access easements being transferred to CNR are briefly described as follows:

1. An easement and right of way for vehicular access from the existing CNR service road turnaround upon the trail for CNR's access to inspect or maintain its rail bridge above Desjardins Canal; and,

2. An easement and right of way for an existing driveway upon City land (Parts 23 and 24, 62R-12135,) between Harbour Front Drive and land retained by CNR.

(e) **City Purchase of Waterfront from CN Rail – Payment of J.J. Barnicke Invoice**

The Committee was in receipt of a report dated 1998 October 29th from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

That upon closing of the City's purchase of Waterfront land and waterlots from CN Rail, J.J. Barnicke be paid for services rendered in the amount of $39,200 plus GST, from Account CF 409850013.

5. **MUNICIPAL CLERK**

Disposal of City Owned Lands on Hamilton Beach

The Committee was in receipt of a report dated 1998 November 17th from the Municipal Clerk respecting the subject matter.

The Committee approved the following recommendation:

(a) That upon completion of the transfer of lands from the Hamilton Region Conservation Authority (HRCA) (including lands surplus to the MTO) to the City of Hamilton, as approved by City Council on December 11, 1997 the Manager of the Real Estate Division be authorized and directed to proceed with the disposal of those lands not required for municipal purposes in accordance with the Real Property Sales Procedural By-law No. 95-049; and,

(b) That the sale of the lands be carried out in accordance with the following strategy:

(i) those lands that form viable 1 and 2 family residential building lots within the appropriate residentially zoned areas are to be sold by public tender; and,

(ii) those building lots that are not sold through the public tender process will be placed for sale with the Real Estate Brokers presently retained by the City and listed through the Multiple Listing System with the Hamilton, Burlington and District Real Estate Board; and,

(iii) those lands that are to be developed for uses other than 1 and 2 family residential lots within the appropriate zoned areas are to be placed for sale with the Real Estate Brokers presently retained by the City and listed through the Multiple Listing System with the Hamilton, Burlington and District Real Estate Board; and,

(iv) those lands that are insufficient in dimension or area to be developed independently are to be offered for sale to the abutting property owners; and,

(v) those lands that are required for sewage pumping facilities being 377, 640, 809 and 984 Beach Boulevard be sold to the Regional Municipality of Hamilton-Wentworth; and,

(c) That prior to the sale of these lands the following conditions are satisfied:

(i) a registered survey plan identifying each property to be sold; and,

(ii) a Master Drainage Plan Study addressing the flooding problems for both private and public properties on the Hamilton Beach; and,

(iii) an Infill Guideline Proposal for new housing on the Hamilton Beach; and,

(d) That the Offer to Purchase Agreements for the sale of the 1 and 2 family lots include but not be limited to the following conditions:

(i) all development on the west (Bay) side of Beach Boulevard is to be in compliance with Zoning By-law No. 6593; and,

(ii) all Purchasers will be required to enter into a Lot Grading Agreement with the City of Hamilton Building Department prior to the issuance of a building permit; and,

(iii) all Purchasers acknowledging the potential of flooding in the Hamilton Beach Neighbourhood; and,

(iv) all Purchasers shall obtain and commence construction on the purchased lands within one (1) year of the purchase date with said construction to be completed within two (2) years of the date of purchase; and,

(v) should construction not have commenced within the one (1) year time period noted above, the City shall have the option to repurchase the property for the sale price (without any interest) – less (a) the deposit; (b) the commission paid (if any) by the transferor to a real estate agent; (c) arrears of realty taxes (including the local improvement charges), penalty and interest owing on them and further, without increase or compensation for costs of any improvements, additions, alterations, services or structures on, in or under the said lands; and,

(vi) all Purchasers shall agree not to transfer, grant, lease, licence or otherwise convey the purchased properties until such time as the residential building is wholly constructed and an occupancy permit has been issued; and,

(e) That the Parks and Recreation Committee request the Planning and Development Committee to direct the appropriate staff to prepare a Terms of Reference for a Master Drainage Plan Study to address the flooding problem for both private and public properties on the west (Bay) side of Beach Boulevard at an estimated cost of $20,000, the cost of which is to be charged to Account No. CF 5698 629750011 (Hamilton Beach Neighbourhood Plan Implementation).

6. **OTHER BUSINESS**

7. **PRIVATE AND CONFIDENTIAL AGENDA**

The Committee moved In-Camera to discuss matters of a Private and Confidential nature.

The Committee then moved back into Regular Session and approved the following:

A. GENERAL MANAGER – COMMUNITY SERVICES

Declaration of Surplus Lands
Barton Community Centre

(a) That City Council affirm its interest in declaring surplus City lands containing Barton Community Centre; and,

(b) That the Manager of the Real Estate Division be authorized to circulate the properties to determine if there is any civic use or any restrictions and subsequently be authorized to negotiate the sale of the property with prospective purchasers; and,

(c) That staff report back to the Parks and Recreation Committee with regards to the details of the terms and conditions of the sale, with specific reference to any alternative that might exist to provide interim public recreation use space on site; and,

(d) That notwithstanding the City's policy of returning funds generated by the sale of City lands to the City's Reserve for Property Purchases Account, that the funds generated from the sale of the above referenced lands be dedicated to funding upgrades to the Walker Outdoor Pool, inclusive of meeting facilities; and that staff report back to the Committee on this possibility.

8. **ADJOURNMENT**

There being no further business, the Committee adjourned.

Taken as read and approved,

ALDERMAN B. MORELLI, CHAIRMAN
PARKS AND RECREATION COMMITTEE

Susan K. Reeder
Acting Secretary

/mjw

CITY OF HAMILTON

- RECOMMENDATION -

2(B)

DATE: 1999 January 4

REPORT TO: Mr. Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair, General Manager
Community Services Division

Ken Duncliffe
Director of Culture & Recreation Services

SUBJECT: Appointment of local representatives to the Arts Advisory Committee

RECOMMENDATION:

a) That the following representatives of local arts organizations be appointed to the Arts Advisory Commission for the 1999 term of office:

- Tricia Naber – Dundas Valley School of Art
- Catherine Pead, Ontario Workers Arts & Heritage Centre
- Brenda Faloney – Theatre Aquarius
- Peter Rogers, Hamilton Public Library Board
- Shelagh Snider, New Faces
- Richard Birney-Smith, Te Deum Orchestra and Singers; and

b) That Patti Beckett be appointed as the Hamilton and Region Arts Council representative to serve on Arts Advisory Commission for 1999 term.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

As per Council policy, letters were sent to local arts organizations inviting them to nominate a member to serve on the Arts Advisory Commission for a one year term of office. With the approval of the above appointments one position from an arts organization is yet to be filled.

MH/cf

c.c. Stella Glover, Legislative Assistant

2(c)(i

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 January 8

REPORT TO: Mr. Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. D. Lobo, Commissioner
Department of Public Works & Traffic

SUBJECT: Department of Public Works and Traffic - Parks Division
1999-2008 Provisional Capital Budget

RECOMMENDATION:

a) That the attached capital projects from the Department of Public Works and Traffic - Parks Division, be considered for inclusion in the ten-year 1999-2008 Provisional Capital Budget; and,

b) That these capital projects be reviewed by the Management Team (Capital Budget Sub-Committee) for consideration by the Committee of the Whole and City Council.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

To be reviewed by the Management Team.

All development cost estimates have been prepared by the Department of Public Works and Traffic and the annual current budget impact for each project is included with the capital budget submission.

The individual project costs are listed on the attached submission forms (Schedule 'A') and separate project estimates are available for review.

From a legal perspective, all issues of a legal nature that may arise during the implementation of these development projects will be forwarded on an individual basis to the Parks and Recreation Committee for consideration.

There are no new staffing positions proposed with the Department of Public Works and Traffic Capital Budget Projects.

BACKGROUND:

The following is a brief summary of the Capital Budget Submission for the Parks Division of the Department of Public Works and Traffic.

1,2. Playstructures Redevelopment

To replace aged and substandard play structures throughout the City. In previous years two programs were parallel to the Creative Play Structure - New Development Program where new structures are installed with development or redevelopment of parks. In 1998, City Council increased the funding level for the Playstructure Redevelopment Program to $400,000 to permit an accelerated schedule for replacement of structures that do not comply with the new C.S.A. Guidelines.

All play structures or components will be installed in accordance with the Canadian Standards Association Standards (C.S.A.) - A Guideline on Children's Play Spaces and Equipment. The guidelines became legislated standards in June 1998.

Funding under this program covers the redevelopment of existing playground sites and development of new sites based on a breakdown of costs for a typical site as follows:

Creative play structure purchase	$26,500.
Swings	$ 2,000.
Installation of equipment	$ 5,000.
Site grading (and removals)	$ 1,500.
Concrete perimeter	$ 3,500.
Drainage	$ 1,000.
Granular base (#8 grit)	$12,000.
Site restoration/sodding	$ 1,500.
Contingency	$ 2,500.
TOTAL	**$55,500.**

These projects involve liasing with neighbourhood committees which contribute $5,500. of the cost towards the purchase of a new playstructure.

1. Total 1999 - $429,000.
(includes $29,000. subsidy)
2. Total 2000 - 2008 inclusive - $2,907,000.
(includes $207,000. subsidy)

3,4. Park Development & Redevelopment Program

This project is an ongoing program of developing new parks and redeveloping older parks on a city-wide basis. A project list for this program which detailed the phased implementation of the various individual projects was presented to the Parks and Recreation Committee with the Capital Budget Submission during the last four years.

Since the time of compiling and approving the project list in December 1993, additional project sites have been added, and will be phased in as funding permits. Details for the programme are provided on the attached Schedule "B" and "C". Schedule "D" and "E" attached is the approved Capital Budget for the Park Development and Redevelopment Program versus funding required to complete construction of projects on the list.

Under the Parks Expenditure Policies approved by City Council on May 28, 1996, a ceiling was placed upon park development project annual funding from the 5% Park dedication fund in the amount of $1,200,000. for park development and redevelopment. During the past five years the funding level for this program has been as follows:

1994	$600,000.	
1995	$600,000.	
1996	$600,000.	
1997	$600,000.	additional $800,000.
1998	$600,000.	additional $300,000.

Due to the public demand for this program, and subsequent funding requirements, the current funding limits prohibits new projects added in 1998 from receiving funding until well after 2010. At the current funding level of $600,000. annually, projects on record prior to 1994 will not be completed until 2010. Schedule "B" attached represents the proposed work schedule for 1999 and beyond, the projects currently underway have an advanced completion date from 2001 to 2000 as a result of the additional funding in 1997 and 1998 as well as receiving lower construction costs in the last few years. This will permit new park development projects to be initiated in 2001.

3. Total 1999 - $600,000.
4. Total 2000-2008 inclusive - $5,400,000.

5,6. Parkland Acquisition

This is an ongoing program to provide funding for the acquisition of parkland on a city-wide basis. Individual acquisitions are advanced to the Parks and Recreation Committee, through City Management Team and the Parks Staff Advisory Committee.

The Parks Staff Advisory Committee follow the Council approved guidelines outlined in the Parks Expenditure Policies – Parkland Acquisition and Sale of Surplus Parkland.

Acquisitions are made on a willing seller willing buyer basis and sufficient funds are required to enable the City to respond as properties become available.

5. Total 1999 - $500,000.
6. Total 2000-2008 inclusive - $4,500,000.

7,8. Bocce Court, Basketball Court, Handball, Shuffleboard, Court Development & Enhancement

To respond to community demand for upgraded facilities. Currently no funds are available to allow works to proceed on existing facilities i.e. fences, lighting, water lines, etc. As well, no funds are available to construct a new bocce court or basketball court, etc. This Capital Budget line would allow for some of these projects to proceed. In 1996 City Council approved to a 75/25 cost-sharing between the City and Associations for provision of amenities to the existing facilities. In order to keep our commitment, funds must be set aside to finance these requests.

7. Total 1999 - $53,000.
(includes $3,000. - subsidy)
8. Total 2000-2008 inclusive - $477,000.
(includes $27,000. - subsidy)

9. Escarpment Steps - Fennell to Greenhill

Construction of steel galvanized steps with trough for bicycles providing access from Greenhill Avenue to Fennell Avenue East. The steps cross the Escarpment Rail Trail over the mid-point of the proposed steps.

9. Total 1999 - $480,000.

10. Commercial Improvement Program - Phase II - to Planning & Development Committee

11. Tennis Court Major Repairs

To undertake major repair works on the sixty-five tennis courts throughout the City to ensure safe play. Funds as allocated.

11. Total 1999-2002 inclusive - $90,000.

12. Red Hill Valley - Reconstruction and Open Space Master Plan

To implement components of the Red Hill Valley Recreation and Open Space Masterplan including linkages and connections with Ottawa Street to TB McQuesten Park, Albion Falls, King's Forest Gateway, Glen Castle Park and Globe Park. Also implement natural environmental rehabilitation plans in designated areas.

12. Total 1999 - $600,000.
Total 2000-2003 inclusive - $1,865,000.

13,14. Parking Lot and Pathway Repairs - Various Locations

This project covers the major maintenance/reconstruction of over 100 existing parking areas and numerous pathways. Many parking and walkway areas are badly in need of repairs and are becoming safety concerns. A number of sites were addressed but this only addressed the worst cases with over 100 parking areas and pathways requiring work.

13. Total 1999 - $250,000.
14. 2000-2008 inclusive - $2,250,000.

15. Major Gateways to the City

Three major entrances, five minor entrances. This program would involve improvement to City entrance ways through sign fabrication, soft and hard landscape treatments timed to greet the new millennium. Suggested Gateway locations include York Boulevard, Centennial Parkway, Mohawk Road, Upper James, Rymal Road, Queenston Road, Barton Street and Main Street West.

15. Total 1999-2000 inclusive - $500,000.
(includes $200,000. Subsidy)

16. Plastimet Site Redevelopment – Millennium Project

Community level park development. Approximately 3 acres to include site amenities such as pathways, lighting, furnishings, playstructure, and skateboard facility.

16. Total 2000-2001 inclusive - $250,000.
(includes $125,000. Subsidy)

17. C.N. Land Acquisition – Environmental Assessment & Purchase

Land adjacent to C.N. Marshalling Yard. Land holding of approximately 20 acres to be leased and then purchased at the end of the term. These lands would be held for future waterfront development.

17. Total 2000 - $80,000.
Total 2001 - $700,000.

18. Hamilton Beach Recreational Trail Development

The development concept is expected to include the construction of parking facilities, separate pedestrian and bicycle corridors, disabled access features, interpretative nodes and active recreational amenities. The development of this project will provide a major recreational facility for Hamilton. It is proposed that the funding for the project will be through the sale of publicly owned lands identified through the approved neighbourhood plan as surplus properties. A strategy for disposing of these properties has been approved by the Minister of Natural Resources based on a joint request from the City and HRCA.

18. Total 2001-2003 inclusive - $2,138,000.
(includes $1,069,000. subsidy)

19. Wading Pool Conversion

To replace aging wading pools. This is a moderate priority in that the pools are in need of replacement due to age, cost and health concerns. There are a number of wading pools already in operation which can be expected to require significant refurbishing in the year 2002 and thereafter. Prior to working on the spray pads it will be necessary to convert those remaining wading pools identified (Bayview, Myrtle, Alexander).

19. Total 2002 - $100,000.
Total 2003 - $200,000.

20. Outdoor Skateboard Park Facility

To identify suitable sites on the mountain for and development of outdoor skateboarding facilities.

20. Total 2004 - $250,000.

21. Tennis Court Redevelopment - Phase I,II,III

This project is the result of safety concerns having surfaced in the past which resulted in the closing of King's Forest tennis courts. This situation brought to our attention the need for long-term forecasting and a condition survey was ordered. As a result of this survey the proposed remediation plan has been developed to ensure the courts can be reconditioned and open in a safe condition. Failure to implement this plan at this time may result in some programs being cancelled until repairs can be completed.

21. Total 2004 - $646,000.
Total 2006 - $247.000.
Total 2008- $2,485,000.

22. Redevelopment of City Hall Grounds

The specific elements included in this project are walkways, soft and hard landscaping, irrigation system, lighting, site furnishings, trees, shrubs, signage, water feature, public art, parking.

22. Total 2007 - $2,487,000.

23. Turner Park Development Phase III

On March 09, 1993, City Council approved a development concept for Turner Park for phased implementation. The development proposal for this site will ultimately result in this park being able to handle programmed adult baseball for the citizens of Hamilton and major provincial wide tournaments.

The site is capable of holding 12 individual diamonds and support facilities such as washrooms, changerooms, lighting, paved access and parking areas. The phase I and II funding for this site allowed for the construction of twelve diamonds with no support facilities as well as various upgrades at Olympic Park.

The project timing with funding available from 1999 to 2005 for the Phase III project to complete limited support facilities is recommended in order to facilitate the movement of major provincial tournaments to Hamilton. These tournaments will have significant positive economic benefits for Hamilton. In addition, achieving the full potential of this site will allow for the relocation of adult leagues to Turner Park

Away from neighbourhood parks thereby reducing ongoing conflicts between adult league play and adjacent residents.

23. Total 2005 - $1,420,000.

24. Landscaping Bayfront Park (Harbourfront) CSO Tank

The Regional Municipality of Hamilton-Wentworth installed a combined storm and sanitary water management facility at the Harbourfront. The surface of the site is a parking area and located at the entrance of Bayfront Park. As a condition of the development, the Region is responsible for the hard surface treatment of the area in accordance with a landscaping plan prepared by the Director of Public Works and Traffic and previously approved by City Council.

The City of Hamilton is responsible in this project for the soft landscaping treatment of the site.

This project submission will provide for landscaping amenities such as a disabled access ramp from the overflow parking area, trees, shrubs and lighting. The site is partially landscaped now as a result of the overall Harbourfront improvements undertaken in 1993.

In this regard, the project timing has been suggested for 2006 as the site is serviceable in the interim.

24. Total 2006 and after - $278,000.

25. Bayfront Park Development – Phase I,II,III,IV

Through the West Harbourfront Development Study plans for Bayfront Park were prepared as a component of the study. The West Harbourfront Development Study was received by the Parks and Recreation Committee in December 1995 including the concept plan for Bayfront Park. The improvements recommended in this project are seen as desirable elements in any final proposal.

The specific elements included in this project are: public washrooms, multi-purpose buildings, performing arts facility, entrance building, upper level walkway/service road,

children's play area, feature art area, sunshelters, natural area boardwalk, irrigation system, site amenities and maintenance area.

The funding proposal recommended is for the 2007 and after. The financing of additional work at the Harbourfront is recommended in order that the site becomes capable of hosting moderate programming demands and to maintain private and public sector interest in the overall rejuvenation of the West Harbourfront.

25. Phase I-III Total 2004 and after - $1,314,000.
Phase IV Total 2008 and after - $3,445,000.
(includes $1,000,000. subsidy)

26. Bikeway Development

To provide funding for the ongoing development of the city-wide bicycle path network. Funding for future development was addressed in the 1996 budget year. Large portions of the City remain unconnected in an organized manner, signed and wherever possible away from motor vehicle traffic. This funding would allow for continued improvements to the existing system and allow continued development toward a fully integrated network. Project will range from signing, publicity, to actual design and construction of bikeway paths.

26. Total 2008 and after - $500,000.

27. Crown Point East/McNaulty - Phase II - to Planning & Development Committee

28. Stipley South Neighbourhood - to Planning & Development Committee

29. Parkview - (East and West) - to Planning & Development Committee

30. Blakeley/St. Clair Revitalization - to Planning & Development Committee

31. Commercial Improvement Program Phase III - to Planning & Development Committee

32. Crystal Palace - Study and Construction

The Hamilton Crystal Palace is to be a horticultural conservatory designed to host horticultural shows and civic/cultural events. It would offer a year-round publicly accessible, indoor park-like environment in the heart of Hamilton's Downtown Cultural Centre. Previously proposed for Commonwealth Square, this project is now considering alternate sites.

32. Total 2008 and after - $8,151,000.
(fully subsidized)

33. Mountain Brow Fence and Pathway Reconstruction

During the past several years the Regional Municipality of Hamilton-Wentworth and the City of Hamilton have jointly participated in several Mountain Brow stabilization projects. This project is to provide a continuation of civic initiatives in the parkland area on top of the brow from Upper Wentworth to Upper Ottawa Streets.

This area requires that walkways and railings be replaced with new "set backs" from the brow to ensure public safety. The format for replacing walkways and railings has been established in several areas which were completed in 1993; these are at the terminus of Upper Wentworth and Upper Ottawa Streets, and along Mountain Brow Boulevard, at the Henderson Hospital. The construction format is similar to that used in Sam Lawrence Park in order that this project provide not only safety and access improvements, but an aesthetic unifying theme as well.

33. Total 2008 and after - $250,000.

34. Soccer Facilities Development

On July 20, 1993, the Parks and Recreation Committee directed staff to prepare a development concept for the Region Water Storage Facility at Stone Church Road and Garth Street. In this regard, a development proposal has been prepared which includes the phased development of four soccer fields, a parking area, a perimeter jogging track with ten fitness stations and a modest washroom building.

It is recommended that the project be developed over a three-year period such that any phase of the proposal could be a "stand alone" project. The first phase would provide for two soccer fields, a parking area and the jogging track with fitness stations.

The development proposal is viewed as a cost-effective means of satisfying needed recreational facilities as there are no additional land acquisition costs for the City of Hamilton.

34. Total 2004 and after - $396,000.

35. Gage Park Fencing Replacement

Gage Park is bounded on the north by Main Street East and on the west by Gage Avenue. At these locations an existing steel fence is in disrepair and requires total replacement. The proposal is to remove the existing fence and replace with a new galvanized fence painted black providing a durable long lasting replacement.

35. Total 2008 and after - $180,000.

36. Sackville Hill Memorial Park Redevelopment

The present major fenced facility at Sackville Park contains a soccer/football field, seating for 500 spectators, washroom/changerooms, and a running track. All these facilities are under utilized with the seating structure in poor condition. A redevelopment of this site could include a parking area, two soccer fields, and one soccer/football field, seating and new washroom/changeroom. A redevelopment of the site will make better use of the land resource, upgrade facilities, and triple the number of playing fields to meet the demand of the expanding user groups. The development of this site by the City proposed that the sports users will fund construction of the washrooms/changeroom at an estimated cost of $150,000.

36. Total 2008 and after - $719,000.

37. William Connell Park Development

The high use of neighbourhood parks by sports users on the west mountain has resulted in many conflicts with area residents. To accommodate the baseball players at a location with minimal impact on the surrounding residential area, the proposal is to develop 11.5 ha. of the 25.7 ha. park site for baseball. The facility would include parking, four lighted diamonds, washrooms and landscaping buffers. This facility will permit a reduction in diamonds at William McCulloch Park and permit more passive use by area residents. To assist the City in the development of the site, to users will be requested to fund the construction of the washroom building.

37. Total 2008 and after - $1,850,000.

38. Mohawk Sports Park Development - Phase II

In 1994 preparation of a Master Plan for the eastern portion of the park commenced. Although final plans have not been prepared, this submission is forwarded to allow funding to be allocated for future park development, to meet intensive recreational needs on a city-wide basis.

38. Total 2004 - 2008 - $3,760,000.

39. Open Space Corridor Study and Construction

A comprehensive review of greenspace lands, utility corridors and parklands, to plan a strategy for linkage of these lands with an integrated pathway system and further to commence construction of same.

39. Total 2008 and after - $1,280,000.

40. Park Development - Undeveloped Sites

Various other capital project submissions have been forwarded which cover the redevelopment and development of neighbourhood parks and the neighbourhood component of the community parks as well as site specific park development such as

Mohawk Sports Park, William McCulloch Park, Sackville Park. This submission is to cover the development of parklands which are owned by the City and remain undeveloped as well as lands which are proposed to be purchased in the future.

40. Total 2008 and after - $5,278,000.

41. Waterfront Development

This project entails the development of the West Harbourfront Precinct based on the concept plan prepared for the West Harbourfront Development Study and received by City Council in December 1995. The vision for the Waterfront Precinct development is "A new century, a new waterfront, a new Hamilton". This capital budget submission is to get the project on the record.

41. Total 2008 and after - $100,000,000.
(includes $90,000,000. subsidy)

WJP:PSU:gs
Attach.

cc: Mr. A. Ross, General Manager, Finance Department
Mr. N. Adhya, Manager of Budgets, Finance Department
Mr. R. W. Chrystian, Manager of Parks
Mr. W. J. Plessl, Co-ordinator of Park Development & Maintenance

The Coporation of the City of Hamilton

1999-2008 Capital Budget Program

Projects By Department

(Thousands of Dollars)

PROJ. NO. (1)	DEPT. (2)	PROJECT DESCRIPTION (3)	PROJECT START (4)	PROJECT FINISH (5)	GROSS COST (6)	RECEIPTS SUBSIDY (7)	NET FINANCING (CITY'S COST) 1999 (8)	2000 (9)	2001 (10)	2002 (11)	2003 (12)	2004 (13)	2005 (14)	2006 (15)	2007 (16)	2008 (17)	ANNUAL OPERATING COST (18)	COMMENTS (19)
		PUBLIC WORKS & TRAFFIC - PARKS																
0	PWD P	PLAYSTRUCTURE REDEVELOPMENT	1999	1999	429	29	400										12	increase by
1	PWD P	PLAYSTRUCTURE REDEVELOPMENT	2000	2000	323	23		300									9	100k increased by
2	PWD P	PLAYSTRUCTURE REDEVELOPMENT	2001	2001	323	23			300								9	100k increased by
3	PWD P	PLAYSTRUCTURE REDEVELOPMENT	2002	2002	323	23				300							9	100k increased by
4	PWD P	PLAYSTRUCTURE REDEVELOPMENT	2003	2003	323	23					300						9	100k increased by
5	PWD P	PLAYSTRUCTURE REDEVELOPMENT	2004	2004	323	23						300					9	100k increased by
6	PWD P	PLAYSTRUCTURE REDEVELOPMENT	2005	2005	323	23							300				9	100k increased by
7	PWD P	PLAYSTRUCTURE REDEVELOPMENT	2006	2006	323	23								300			9	100k increased by
8	PWD P	PLAYSTRUCTURE REDEVELOPMENT	2007	2007	323	23									300		9	100k
9	PWD P	PLAYSTRUCTURE REDEVELOPMENT	2008	2008	323	23										300	9	NEW
10	PWD P	PARK DEVELOPMENT AND REDEVELOPMENT PROGRAMME	1999	1999	600		600										44	
11	PWD P	PARK DEVELOPMENT AND REDEVELOPMENT PROGRAMME	2000	2000	600			600									44	
12	PWD P	PARK DEVELOPMENT AND REDEVELOPMENT PROGRAMME	2001	2001	600				600								44	
13	PWD P	PARK DEVELOPMENT AND REDEVELOPMENT PROGRAMME	2002	2002	600					600							44	
14	PWD P	PARK DEVELOPMENT AND REDEVELOPMENT PROGRAMME	2003	2003	600						600						44	
15	PWD P	PARK DEVELOPMENT AND REDEVELOPMENT PROGRAMME	2004	2004	600							600					44	
16	PWD P	PARK DEVELOPMENT AND REDEVELOPMENT PROGRAMME	2005	2005	600								600				44	
17	PWD P	PARK DEVELOPMENT AND REDEVELOPMENT PROGRAMME	2006	2006	600									600			44	
18	PWD P	PARK DEVELOPMENT AND REDEVELOPMENT PROGRAMME	2007	2007	600										600		44	
19	PWD P	PARK DEVELOPMENT AND REDEVELOPMENT PROGRAMME	2008	2008	600											600		NEW
50	PWD P	PARKLAND ACQUISITION	1999	1999	500		500										16	
51	PWD P	PARKLAND ACQUISITION	2000	2000	500			500									16	outside 10 yr.
52	PWD P	PARKLAND ACQUISITION	2001	2001	500				500								16	
53	PWD P	PARKLAND ACQUISITION	2002	2002	500					500							16	
54	PWD P	PARKLAND ACQUISITION	2003	2003	500						500						16	
55	PWD P	PARKLAND ACQUISITION	2004	2004	500							500					16	
56	PWD P	PARKLAND ACQUISITION	2005	2005	500								500				16	
57	PWD P	PARKLAND ACQUISITION	2006	2006	500									500			16	
58	PWD P	PARKLAND ACQUISITION	2007	2007	500										500		16	
59	PWD P	PARKLAND ACQUISITION	2008	2008	500											500		NEW

PROJ NO (1)	DEPT (2)	PROJECT DESCRIPTION (3)	PROJECT START (4)	PROJECT FINISH (5)	GROSS COST (6)	RECEIPTS SUBSIDY (7)	NET FINANCING (CITY'S COST) 1999 (8)	2000 (9)	2001 (10)	2002 (11)	2003 (12)	2004 (13)	2005 (14)	2006 (15)	2007 (16)	2008 (17)	ANNUAL OPERATING COST (18)	COMMENTS (19)
7.0	PWD P	BOCCE/BASKETBALL/ SHUFFLEBOARD CRTS/HANDBALL DEVELOPMENT	1999	1999	53	3	50											Reduced by
8.1	PWD P	BOCCE/BASKETBALL/ SHUFFLEBOARD CRTS/HANDBALL DEVELOPMENT	2000	2000	53	3		50										50K
8.2	PWD P	BOCCE/BASKETBALL/ SHUFFLEBOARD CRTS/HANDBALL DEVELOPMENT	2001	2001	53	3			50									
8.3	PWD P	BOCCE/BASKETBALL/ SHUFFLEBOARD CRTS/HANDBALL DEVELOPMENT	2002	2002	53	3				50								
8.4	PWD P	BOCCE/BASKETBALL/ SHUFFLEBOARD CRTS/HANDBALL DEVELOPMENT	2003	2003	53	3					50							
8.5	PWD P	BOCCE/BASKETBALL/ SHUFFLEBOARD CRTS/HANDBALL DEVELOPMENT	2004	2004	53	3						50						
8.6	PWD P	BOCCE/BASKETBALL/ SHUFFLEBOARD CRTS/HANDBALL DEVELOPMENT	2005	2005	53	3							50					
8.7	PWD P	BOCCE/BASKETBALL/ SHUFFLEBOARD CRTS/HANDBALL DEVELOPMENT	2006	2006	53	3								50				
8.8	PWD P	BOCCE/BASKETBALL/ SHUFFLEBOARD CRTS/HANDBALL DEVELOPMENT	2007	2007	53	3									50			
8.9	PWD P	BOCCE/BASKETBALL/ SHUFFLEBOARD CRTS/HANDBALL DEVELOPMENT	2008	2008	53	3										50		NEW
9.0	PWD P	ESCARPMENT STEPS - FENNELL TO GREENHILL	1999	1999	480		480										2	increased by
10.1	PWD P	COMMERCIAL IMPROVEMENT PROGRAMME - PHASE II	1999	1999	120		120										15	15K increased by
10.2	PWD P	COMMERCIAL IMPROVEMENT PROGRAMME - PHASE II	2000	2000	120			120									15	15K increased by
10.3	PWD P	COMMERCIAL IMPROVEMENT PROGRAMME - PHASE II	2001	2001	120				120								15	15K
11.1	PWD P	TENNIS COURT - MAJOR REPAIRS	1999	1999	25		25											
11.2	PWD P	TENNIS COURT - MAJOR REPAIRS	2000	2000	30			30										
11.3	PWD P	TENNIS COURT - MAJOR REPAIRS	2002	2002	35					35								
12.1	PWD P	RED HILL VALLEY - RECREATION AND OPEN SPACE	1999	1999	600		600										55	
12.2	PWD P	RED HILL VALLEY - RECREATION AND OPEN SPACE	2000	2000	600			600										
12.3	PWD P	RED HILL VALLEY - RECREATION AND OPEN SPACE	2001	2001	600				600									
12.4	PWD P	RED HILL VALLEY - RECREATION AND OPEN SPACE	2002	2002	665					665								
13.0	PWD P	PARKING LOT AND PATHWAY REPAIRS - VARIOUS LOCATIONS	1999	1999	250		250										0	NEW
14.1	PWD P	PARKING LOT AND PATHWAY REPAIRS - VARIOUS LOCATIONS	2000	2000	250			250										NEW
14.2	PWD P	PARKING LOT AND PATHWAY REPAIRS - VARIOUS LOCATIONS	2001	2001	250				250									NEW
14.3	PWD P	PARKING LOT AND PATHWAY REPAIRS - VARIOUS LOCATIONS	2002	2002	250					250								NEW
14.4	PWD P	PARKING LOT AND PATHWAY REPAIRS - VARIOUS LOCATIONS	2003	2003	250						250							NEW
14.5	PWD P	PARKING LOT AND PATHWAY REPAIRS - VARIOUS LOCATIONS	2004	2004	250							250						NEW
14.6	PWD P	PARKING LOT AND PATHWAY REPAIRS - VARIOUS LOCATIONS	2005	2005	250								250					NEW
14.7	PWD P	PARKING LOT AND PATHWAY REPAIRS - VARIOUS LOCATIONS	2006	2006	250									250				NEW
14.8	PWD P	PARKING LOT AND PATHWAY REPAIRS - VARIOUS LOCATIONS	2007	2007	250										250			NEW
14.9	PWD P	PARKING LOT AND PATHWAY REPAIRS - VARIOUS LOCATIONS	2008	2008	250											250		NEW
15.1	PWD P	MAJOR GATEWAYS TO THE CITY	1999	1999	300	100	200										20	NEW
15.2	PWD P	MAJOR GATEWAYS TO THE CITY	2000	2000	400	100		300									30	NEW
16.1	PWD P	PLASTIMET SITE REDEVELOPMENT - MILLENIUM PROJECT	2000	2000	125	125		125									22	NEW

PROJ NO (1)	DEPT. (2)	PROJECT DESCRIPTION (3)	PROJECT START (4)	PROJECT FINISH (5)	GROSS COST (6)	RECEIPTS SUBSIDY (7)	NET FINANCING (CITY'S COST) 1999 (8)	2000 (9)	2001 (10)	2002 (11)	2003 (12)	2004 (13)	2005 (14)	2006 (15)	2007 (16)	2008 (17)	ANNUAL OPERATING COST (18)	COMMENTS (19)
162	PWD P	PLASTIMET SITE REDEVELOPMENT - MILLENIUM PROJECT	2001	2001	100	100			100								22	NEW
171	PWD P	CN LAND ACQUISITION - ENVIRONMENTAL ASSESSMENT & PURCHASE	1999	2000	80			80									0	NEW
172	PWD P	CN LAND ACQUISITION - PURCHASE	2001	2001	700				700								24	NEW
181	PWD P	HAMILTON BEACH RECREATIONAL TRAIL DEVELOPMENT	2001	2001	638	319			319									
182	PWD P	HAMILTON BEACH RECREATIONAL TRAIL DEVELOPMENT	2002	2003	700	350				350								
183	PWD P	HAMILTON BEACH RECREATIONAL TRAIL DEVELOPMENT	2003	2003	800	400					400							
191	PWD P	WADING POOL CONVERSIONS	2002	2002	100					100							0	
192	PWD P	WADING POOL CONVERSIONS	2003	2003	200						200						0	
200	PWD P	OUTDOOR SKATEBOARD FACILITY	2004	2004	250							2004					24	NEW
211	PWD P	TENNIS COURT REDEVELOPMENT - PHASE I	2004	2004	646							646					0	
212	PWD P	TENNIS COURT REDEVELOPMENT - PHASE 2	2006	2006	247									247			0	
213	PWD P	TENNIS COURT REDEVELOPMENT - PHASE 3	2008	2008	2,485											2,485	0	
220	PWD P	REDEVELOPMENT OF CITY HALL GROUNDS	2007	2007	2,487										2,487		50	
230	PWD P	TURNER PARK DEVELOPMENT PHASE III	2005	2005	1,420								1,420				60	
240	PWD P	LANDSCAPING - BAYFRONT CSO TANK	2006	2006	278									278			5	
251	PWD P	BAYFRONT PARK DEVELOPMENT - PHASE I,II, AND III	2004	&AFTER	1,314							350				464	76	
252	PWD P	BAYFRONT PARK DEVELOPMENT - PHASE IV	2008	&AFTER	3,455	1,000										2,455	20	
260	PWD P	BIKEWAY DEVELOPMENT	2008	&AFTER	500											500	4	
270	PWD P	CROWN POINT EAST/MCNAULTY - PHASE II	2008	&AFTER	542											542	7	
280	PWD P	STIPELEY SOUTH NEIGHBOURHOOD	2008	&AFTER	551											551	29	
290	PWD P	PARKVILW (EAST AND WEST)	2008	&AFTER	268											266	14	
300	PWD P	BLAKELEY/ST. CLAIR REVITALIZATION	2008	&AFTER	532											532	29	
310	PWD P	COMMERCIAL IMPROVEMENT PROGRAMME - PHASE III	2008	&AFTER	2,500											2,500	35	
320	PWD P	CRYSTAL PALACE - STUDY AND CONSTRUCTION	2008	&AFTER	8,151	8,151											50	
330	PWD P	MOUNTAIN BROW PARK FENCE AND PATHWAY RECONSTRUCTION	2008	&AFTER	250											250	12	REDUCED FROM 1581 Advanced from
340	PWD P	SOCCER FACILITIES DEVELOPMENT	2004	2004	396							396					20	2008
350	PWD P	GAGE PARK FENCING REPLACEMENT	2008	&AFTER	180											180	0	
360	PWD P	SACKVILLE HILL MEMORIAL PARK REDEVELOPMENT	2008	&AFTER	719											719	8	
370	PWD P	WILLIAM CONNELL PARK DEVELOPMENT	2008	&AFTER	1,850											1,850	80	
380	PWD P	MOHAWK SPORTS PARK DEVELOPMENT - PHASE II	2004	2008	3,760							1,000		1,000		1,760	80	Advanced from 2008
390	PWD P	OPEN SPACE CORRIDOR - STUDY AND CONSTRUCTION	2008	&AFTER	1,280											1,280	76	
400	PWD P	PARK DEVELOPMENT - UNDEVELOPED SITES	2008	&AFTER	5,278											5,278	352	
410	PWD P	WATERFRONT DEVELOPMENT	2008	&AFTER	100,000	90,000										10,000		
420	Sub Total Public Works and Traffic	(Net City Costs 170,600)			164,241	100,911	3,225	2,955	3,539	2,850	2,300	6,096	3,120	3,225	4,187	33,312	1,884	

PROJ NO (1)	DEPT (2)	PROJECT DESCRIPTION (3)	PROJECT START (4)	PROJECT FINISH (5)	GROSS COST (6)	RECEIPTS SUBSIDY (7)	NET FINANCING (CITY'S COST) 1999 (8)	2000 (9)	2001 (10)	2002 (11)	2003 (12)	2004 (13)	2005 (14)	2006 (15)	2007 (16)	2008 (17)	ANNUAL OPERATING COST (18)	COMMENTS (19)
						1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008		
		1999-2008 Capital Budget				N/A	3,225	2,955	3,539	2,850	2,300	6,096	3,120	3,225	4,187	33,312		
		1998-2007 Capital Budget				3,900	2560	1,635	2,374	2,518	1,950	1,998	2,720	1,875	4,017			
		Over/(Under)				N/A	665	1,320	1,165	332	350	4,100	400	1,350	170	33,312		

SCHEDULE "B"

PARK DEVELOPMENT AND REDEVELOPMENT
1999-2008

(Assume An Annual 3% Inflation Rate)

PROJECT NAME	1999 Funding Allotment ($600,000.00)	Future Funding Allotment	2000 Funding Allotment ($600,000.00)	2001 Funding Allotment ($600,000.00)	2002 Funding Allotment ($600,000.00)	2003 Funding Allotment ($600,000.00)	2004 Funding Allotment ($600,000.00)	2005 Funding Allotment ($600,000.00)	2006 Funding Allotment ($600,000.00)	2007 Funding Allotment ($600,000.00)	2008 Funding Allotment ($600,000.00)
1. Central Park	$10,000	$18,000	$8,000								
2. Gage Park-Bandshell Seats	$33,472	$33,472	$0								
3 J.C. Beemer Park	$49,330	$97,330	$48,000								
4 Montgomery	$0	$43,000	$24,000	$19,000							
5 Perimeter Tree Planting	$30,000	$330,000	$30,000	$30,000	$30,000	$30,000	$30,000	$30,000	$30,000	$30,000	$30,000
6 Pipeline	$0	$200,000	$0	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000
7 Rosedale Neighbourhood	$26,500	$53,000	$26,500								
8 Shawinigan Park	$42,500	$82,990	$40,490								
9 Berrisfield Park	$20,000	$40,000	$20,000								
10 Broughton East Nghd.	$30,000	$60,000	$30,000								
11 Churchill Park - Phase I	$51,210	$100,420	$49,210								
12 Eastmount Park	$87,407	$171,607	$84,200								
13 Eleanor Park	$28,500	$56,000	$27,500								
14 Gilkson Park	$62,336	$123,436	$61,100								
15 Gourley Park	$60,000	$119,000	$59,000								
16 Inch Park	$0	$0									
17 Powell Park	$15,000	$30,000	$15,000								
18 Red Hill Bowl Park	$0	$0									
19 Wm. McCulloch Park	$38,745	$76,745	$38,000								
20 Woodward Park	$0	$43,000	$24,000	$19,000							
21 Misc., i.e. lighting, safety	$15,000	$165,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000
Total Page 1	**$600,000**	**$1,843,000**	**$600,000**	**$103,000**	**$65,000**	**$65,000**	**$65,000**	**$65,000**	**$65,000**	**$65,000**	**$65,000**

PARK DEVELOPMENT AND REDEVELOPMENT
1999-2008

(Assume An Annual 3% Inflation Rate)

PROJECT NAME	1999 Funding Allotment ($600,000.00)	Future Funding Allotment	2000 Funding Allotment ($600,000.00)	2001 Funding Allotment ($600,000.00)	2002 Funding Allotment ($600,000.00)	2003 Funding Allotment ($600,000.00)	2004 Funding Allotment ($600,000.00)	2005 Funding Allotment ($600,000.00)	2006 Funding Allotment ($600,000.00)	2007 Funding Allotment ($600,000.00)	2008 Funding Allotment ($600,000.00)
22 Billy Sherring Park		$300,000		$115,381	$124,203	$67,932					
23 Lisgar Park		$347,415		$133,617	$143,834	$78,669					
24 Crerar Neighbourhood (Area A)		$211,427		$81,316	$87,533	$47,876					
25 Crerar Neighbourhood (Area B)		$87,342		$33,592	$36,161	$19,778					
26 Templemead Park		$72,967		$28,063	$30,209	$16,523					
27 Turner Park (Nghd Component)		$273,085		$105,030	$113,060	$61,838					
28 Newlands Park		$300,000				$43,412	$85,600	$85,600	$85,560	$7,950	
29 Glen Castle Park		$300,000				$43,412	$85,600	$85,600	$85,560	$7,950	
30 Warden Park		$125,000				$18,089	$35,667	$35,667	$35,650	$3,312	
31 Hillcrest Park		$200,000				$28,941	$57,067	$57,067	$57,040	$5,300	
32 Cumberland Tot Lot		$150,000				$21,705	$42,800	$42,800	$42,781	$3,975	
33 WM. Bethune		$300,000				$43,412	$85,600	$85,600	$85,560	$7,950	
34 Woodlands Park		$300,000				$43,412	$85,600	$85,600	$85,560	$7,950	
35 Lawfield Park		$200,000				$28,941	$57,067	$57,067	$57,040	$5,300	
36 Glendale Park		$150,000								$50,385	
37 Gage Park		$300,000								$100,738	
38 Lifesaver Park		$175,000								$58,783	
39 Myrtle Park		$50,000								$16,796	
40 Victoria Park		$300,000								$100,738	
41 Hixon Parkette		$100,000								$33,590	
42 Beulah Park		$120,000								$40,308	
43 Mapleside Park		$70,000								$23,513	
44 Jackson Park		$80,000								$26,872	
45 Captain Cornelius Park		$100,000								$33,590	
Total Page 2	$0	$4,432,236	$0	$497,000	$535,000	$535,000	$535,000	$535,000	$534,751	$535,000	$0
Total Page 1 & 2	$600,000	$4,677,236	$65,000	$600,000	$600,000	$600,000	$600,000	$600,000	$599,751	$600,000	$0

2(c)(ii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 January 4

REPORT TO: K. Christenson, Secretary
Parks and Recreation Committee

FROM: D. Lobo, Commissioner
Department of Public Works and Traffic

SUBJECT: Glen Manor – The Veever's Home – Extension to Residential Tenancy and Consultant Agreements

RECOMMENDATION:

That the City's lease of 22 Veevers Drive and Consultant Contract with Neil Tomlinson be extended from January 31, 1999 to May 31, 1999 on the same terms as the existing lease and Consultant Contract and that the Mayor and Municipal Clerk be authorized to execute lease and consultant amending agreements in a form satisfactory to the Commissioner of Public Works and Traffic and the City/Regional Solicitor.

D. Lobo.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There are no financial or staffing implications. From a legal perspective, the consultant and lease agreement in place for the period February 1, 1998 to February 1999 will be used as a basis for the recommended amending agreements.

BACKGROUND:

At it's meeting of 1998 January 27 City Council approved Section 17 of the SECOND Report of the Parks and Recreation Committee which in part reads as follows:

a) That pursuant to the approved plan for use of "Glen Manor – the Veever's Home, the City Clerk be authorized to finalized a lease renewal with Mr. N. Tomlinson, effective 1998 February 1; and,

a) That in lieu of payment of rental charges fixed at $1,500 per month and annual property taxes, Mr. Tomlinson will undertake to complete a project on behalf of the Department of Public Works and Traffic, as detailed in the Terms of Reference attached to this report.

The abovenoted lease renewal and consultant project carry an expiry date of February 1, 1999. Further, the Consultant Agreement entered into by the City with Mr. Tomlinson makes the following provision:

ARTICLE 6 – SCHEDULING

6-1 The Consultant shall complete the work in accordance with the requirements set out in Schedule 'A' subject to changes in work content or timing as mutually agreed upon in writing beforehand by the parties.

Based on the scope of the 1998 project becoming more complex then originally anticipated particularly in terms of the City's obligations to undertake map preparation and review consultant submissions, additional time is required to complete this work. Mr. Tomlinson has provided written concurrence with the recommended extension to May 31, 1999.

On a related matter, City Council at its meeting of 1998 October 13 approved Section 10 of the Tenth Report of the Parks and Recreation Committee, as follows:

10. That staff be authorized to investigate and report back to Committee on the methods, terms and costs under which the Corporation of the City of Hamilton may terminate its 1985 August 13 Agreement with the late Ronald and Bertram Veevers regarding the assests and property known as No. 22 Veevers Drive.

Due to the complexities of the abovenoted agreement and possible implications of the City, Law Department staff have indicated that the recommended extensions will serve useful for the purpose of completing this directive while the property is occupied.

Staff will report back to Committee at the conclusion of the Consultant's work program to present end-of-study findings and reference material for use by the Parks Division in trail development projects.

RWC/mc

cc: J. J. Schatz, City Clerk
D. Powers, Law Department
L. Farr, Law Department
R. W. Chrystian, Manager of Parks Division

CITY OF HAMILTON

- RECOMMENDATION -

2(D)

DATE: 1999 January 11

REPORT TO: Chairperson and Members
Parks and Recreation Committee

FROM: Tina Agnello
Secretary, New Crystal Palace Sub Committee

SUBJECT: Appointment of Members to the New Crystal Palace Sub-Committee

RECOMMENDATION:

a) That the compliment of the New Crystal Sub-Committee be reduced from 11 to 10 members (2 members of City Council and 8 citizen members), and;

b) That the following people be appointed to the New Crystal Palace Sub-Committee for a term to expire 2000 November 30:

Ernie Seager
Alan Bowler
Frank DeNardis
Eleanor Morrow
John Crawford
Dave Gerrie
Dave MacLennan
Joe Pavelka

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

A working sub committee has met on a regular basis to discuss the ongoing business of the Committee.

Aldermen Tom Jackson and Alderman Mary Kiss have been appointed to the Committee by the Parks and Recreation Committee at its meeting held 1998 December 11. In appointing the Aldermen, the New Crystal Palace Sub-Committee has been acknowledged for a further term. Unfortunately, the citizen appointees were not approved at that time.

As the membership of the Committee was not reviewed after the last Municipal Election, This recommendation is being brought forward to the Parks and recreation Committee members for appropriate action.

2(E)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: January 18th, 1999

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Tina Agnello, Acting Secretary
Parks and Recreation Committee

SUBJECT:
Information Reports

RECOMMENDATION:

That the attached list of Information Reports previously distributed to the Parks and Recreation Committee, be received.

T. Agnello per KC

FINANCIAL/STAFFING/LEGALIMPLICATIONS: N/A

BACKGROUND:

In order to formally document the distribution of Information Reports to the Parks and Recreation Committee, it is recommended that they be received.

Attachment

Information Reports

Parks and Recreation Committee

Date	***From***	***Subject***	***Date Distributed***
1998 October 28	General Manager, Community Services	Roof Replacement Military Museum	1998 November 6
1998 November 23	Commissioner, Public Works & Traffic	Waterfront Center Annual Conference 1998	1998 November 27
1998 November 23	General Manager, Community Services	Request for Proposal Snack Bar Machines	1998 December 1
1998 December 1	General Manager, Community Services	Chedoke winter Sports Park	1998 December 10
1998 December 1	General Manager, Community Services	City of Toronto User Fees Debate – Letters to the Toronto Star, 1998 November 30th	1998 December 10
1998 December 1	General Manager, Community Services	Toronto 2008 Olympic Bid	1998 December 10
1998 December 1	General Manager, Community Services	Hamilton Civic Golf Courses Summary of Complimentary Golf Passes – 1998	1998 December 10
1999 January 8	Commissioner of Public Works & Traffic	Annual Nature Walkathon for the Environment - 1998	1999 January 8

Tina Agnello, Acting Secretary
January 18th, 1999

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GOVERNMENT DOCUMENTS

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

Monday, February 1st, 1999
1:15 o'clock p.m.
Room 233, City Hall

Tina Agnello, Secretary
Parks and Recreation Committee

AGENDA:

1. **DELEGATION**

   Ottawa Street B.I.A.
   Cheque Presentation to the Hamilton Children's Museum

2. **CONSENT AGENDA**

3. **GENERAL MANAGER OF COMMUNITY SERVICES**

   a) Golf Rates and Fees

   b) Culture and Recreation User Fees

The Urban Municipal Collection
2nd Floor
Hamilton Public Library

4. COMMISSIONER OF PUBLIC WORKS AND TRAFFIC

a) Request for Permission to make application to the Ontario Trillium Foundation for funding for the Hamilton Harbour Waterfront Trail

b) Acquisition from the Royal Botanical Gardens and the Town of Dundas, of shoreline between Cootes paradise and Hamilton Harbour for the following:

- Waterfront Trail Project
- Fish & Wildlife Habitat Project

5. OTHER BUSINESS

6. PRIVATE AND CONFIDENTIAL AGENDA

7. ADJOURNMENT

OUTSTANDING ITEMS

PARKS AND RECREATION COMMITTEE

No.	Item	Original Date	Action	Status
1.	Hamilton Public/Roman Catholic Board of Education - Sale of Surplus School Site - 116 Currie Street, Berrisfield Neighbourhood	September 17th '96	Alderman Jackson	Report Back
2.	Hamilton Mountain Family YMCA – Partnership Proposal	March 2nd, 1998	C.A.O. and Director of Culture and Recreation	Report Back
3.	Feasibility of Advertising Signage at selected Outdoor Sports Fields	December 8th, 1998	Commissioner of Public Works and Traffic	Report Back
4.	Possible sale of lands containing Barton Community Centre & upgrades to the Walker Outdoor Pool	December, 1998	GM, Community Services	Report Back

Tina Agnello, Acting Secretary
February 1st, 1999

3a)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 January 26

REPORT TO: Mr. Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair
General Manager
Community Services Division

Ken Duncliffe
Director
Culture and Recreation Department

SUBJECT: HAMILTON CIVIC GOLF COURSES –
1999 RATES AND FEES

RECOMMENDATION:

a) That the 1999 Schedule for Rates and Fees for Hamilton Civic Golf Courses, as appended hereto as Schedule A, be approved for implementation in advance of the current budget process to enable the preparation of marketing materials and administrative procedures in time for the opening of the 1999 golf season; and

b) That new rate categories be established as follows:

- weekend green fee rate (Fri., Sat., Sun & Stat. Holidays)
- twilight 9 hole rate

c) That the "season pass" year be amended to commence on or about April 15 and conclude on or about November 15 of each year, and that green fee rates apply for all play prior to and after the season pass year.

d) That on the assumption that the 1999 golf course revenues exceed the bottom line budget, a $50,000 contribution from golf course revenues be made to a capital reserve fund established for golf course maintenance/repair.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The proposed fee increases and other changes will generate an estimated additional $200,000 in annual revenue for the golf courses.

The fee increases are based on a 10% increase over 1998 rates for all season pass categories except the all course option and pensioner category. For the all course package we are recommending a 20% increase, as we believe the current cost is too low. For the pensioner category we have limited the increase to a nominal amount recognizing the impact of increases on fixed income individuals.

The other recommended changes define the annual limits of the season passes. This practice is common at most courses but has not been applied at Hamilton courses in the past.

These proposed rates represent the first set of recommendations following completion of the term of the Golf Course Business Plan.

One-year rate increases are being proposed as Council has given direction to pursue a renewed public-private approach for the 2000 season.

BACKGROUND:

Council sets rates annually for the civic golf courses, based on recommendations approved by the Parks and Recreation Committee.

DISCUSSION:

The 1998 golf season was the most remarkable in recent memory. The extraordinary weather resulted in a ten-month golf season! Not surprising, total rounds at all courses were at historic highs. A total of 140,993 rounds were played, compared to 129,211 in 1997. On a course by course basis Kings Forest had 54,009 (47,155); Chedoke Martin: 41,054 (37,775) and Chedoke Beddoe: 45,894 (44,281).

From a revenue perspective, actual revenues exceeded budget by $500,000, but we caution that this is a remarkable and unusual result and is not forming the basis of future budgets. We are however recommending that should the 1999 golf course revenues exceed the bottom line budget that a capital reserve is established and $50,000 of revenue funds be contributed for the purpose of golf course maintenance and repair.

As we do annually, staff have canvassed 1999 fees at a variety of area courses, the results of which are appended as Schedule B. As members of committee will note, we continue to competitive in our rates and provide good value. Although we have completed our three year phased-in fee structure as part of the previously approved Golf Business Plan it is our belief that additional revenue can be generated from the golf course operations particularly when compared to rates charged by surrounding area golf courses. We do not believe that the proposed changes will negatively effect the level of play on our golf courses.

We are proposing a 10% rate increase in all season pass rates except for the all course option and the pensioner category. The all course option is proposed to increase by 20%. The pensioner category is proposed to increase only nominally in recognition of the impact of fee increases on fixed income individuals. Additionally, we are recommending that an annual limit be applied to the season pass which will define the length of the season between (on or about) April 15 and November 15 each year.

Season pass holders would be subject to green rates for play prior to and after the defined season pass year.

New rate categories are proposed for weekend and twilight play. In the case of weekend play we recommending that Fri/Sat/Sun define weekend play in addition to statutory holidays. This definition would not effect the five-day season pass rate. We are also proposing a 9-hole twilight rate, which should encourage late afternoon play throughout the season.

HAMILTON CIVIC GOLF COURSES - 1999 PROPOSED RATES AND FEES SCHEDULE A

A. SEASON PASS RATES:

CATEGORY	CHEDOKE BOTH		CHEDOKE MARTIN		CHEDOKE BEDDOE		KINGS FOREST		ALL COURSE	
	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999
ADULT	$1,050	$1,155	$645	$710	$900	$990	$1,050	$1,155	$1,150	$1,380
ADULT NON- RESIDENT	$1,150	$1,265	$745	$820	$1,000	$1,100	$1,150	$1,265	$1,250	$1,500
COUPLES	$2,000	$2,200	$1,190	$1,310	$1,700	$1,870	$2,000	$2,200	$2,200	$2,640
COUPLES - NON RESIDENT	$2,100	$2,310	$1,290	$1,420	$1,800	$1,980	$2,100	$2,310	$2,300	$2,760
FAMILY	$2,150	$2,365	$1,340	$1,475	$1,900	$2,090	$2,100	$2,310	$2,450	$2,940
FAMILY - NON-RESIDENT	$2,250	$2,475	$1,440	$1,585	$2,000	$2,200	$2,200	$2,420	$2,550	$3,060
JUNIOR	$250	$275	$150	$165	N/A	N/A	$250	$275	$350	$420
JUNIOR -NON-RESIDENT	$350	$385	$250	$275	N/A	N/A	$350	$385	$450	$540
INTERMEDIATE	$630	$693	$400	$440	$540	$595	$630	$695	$690	$830
INTERMEDIATE NON-RESIDENT	$730	$803	$500	$550	$640	$705	$730	$805	$790	$948
PENSIONER	$735	$750	$430	$445	$630	$645	$735	$750	$805	$885
PENSIONER - NON-RESIDENT	$835	$850	$530	$545	$730	$745	$835	$850	$905	$995
WEEKDAY	$735	$808	$430	$473	$630	$693	$735	$808	$805	$966
WEEDAY - NON-RESIDENT	$835	$918	$530	$583	$730	$803	$835	$918	$905	$1,086
B. GREEN FEES										
WEEKDAY 18 HOLES	N/A	N/A	$26	$28	$30	$32	$32	$35	N/A	N/A
WEEKEND 18 HOLES (Fri, Sat, Sun & Stat. Hol.)	N/A	N/A	N/A	$30	N/A	$35	N/A	$40	N/A	N/A
PENSIONER/JUNIOR	N/A	N/A	$19	$21	$23	$25	$25	$28	N/A	N/A
TWILIGHT - 18 HOLES	N/A	N/A	$17	$19	$21	$23	$23	$25	N/A	N/A
TWILIGHT - 9 HOLES	N/A	N/A	N/A	$10		$12		$13		N/A

Golf Comparison (Rates & Fees) - 1999

	Burlington **Tyandaga** (municipal)	*St. Catherines* **Garden City** (municipal)	*Brantford* **Northridge** (municipal)	*Kitchener* **Doon Valley/Rockway** (municipal)
Memberships	Junior (17 & under) $530.00	Junior (9-17 yrs) (Mon-Sat) $210.00	Junior (17 & under)(Mon-Fri) $355.00 *(Limited to 175)*	Junior 7 day $369.00
	Adult (5 day) $985.00 (7 day) $1,370.00	Adult (18-59 yrs) 30 rounds $390.00 45 rounds $545.00 Unlimited $780.00	Adult 7 day $895.00 *(Limited to 75)* 5 day $630.00 *(Limited to25)*	Adult 7 day $1,002.00 5 day $ 723.00
	Senior (5 day) $820.00	Senior 30 rounds $345.00 45 rounds $465.00 Unlimited $625.00	Senior 5 day $575.00 *(Limited to100)*	Senior 5 day $615.00
	Couples (7day) $2,565.00	Couples N/A	Couples 7 day $1,575.00 *(Limited to 25)* 5 day $1,000.00 *(Limited to5)* Sr Couples $1,000.00 *(Limited to 5)*	Couples 20% reduction of a full Adult membership
Green Fees	• **Adults** Weekdays (Mon-Fri) $32.00 after 2:00 pm $29.00 Twilight $20.00	• **Adults** Weekdays $14.00 9 Hole $11.50	• **Adults/Seniors/Juniors** 7 days (18 Holes) $27.00 Twilight (after 6:00 pm) $17.00 9 Hole $17.00	• **Adults** Weekdays $26.00 Weekends $30.00
	Weekends $35.00 after 2:00 pm (no reductions) Twilight $20.00 9 Holes $17.00	Weekends $19.50 9 Hole $13.00		• **Junior** Anytime $17.00
	• **Junior/Senior** Weekdays (Mon-Fri) $21.00 Twilight $20.00	• **Junior/Senior** Weekdays $13.00		
	Weekends $35.00 after 2:00 pm (no reductions) Twilight $20.00 9 Holes $13.00			
Promo Pkgs		Weekday Adult - 9 tickets $115.00 Jr/Sr - 10 tickets $115.00 Foursome $50.00 Twilight $40.00	Green Plan Membership / Green Fee 7 day $295.00 $13.00 5 day $215.00 $13.00 5 day Sr $150.00 $ 9.15 Twilight/9 Hole $ 7.85	Club Pac Membership / Green Fee 7 day $332.00 1/2 5 day $265.00 1/2 5 day $225.00 1/2
		Weekends Adult - 10 tickets $170.00 Foursome $52.00 Twilight $40.00	Club Cards 5 rounds $115.00	

	Chippewa Creek *(semi-private)*	Southbrook *(semi-private)*	Burlington Springs *(semi-private)*
Memberships	Juniors (5 day only) $425.00	Junior - closed (only available to past members)	Junior $450.00
	Adults (7 day) $1,350.00	Adults - closed (5 day) $950.00 (7 day) $1,275.00 (only available to past members)	Adult (5 day) $1,490.00 (7 day) $1,990.00
	Senior (5 day only) $1,050.00		
	Couples (7 day) $2,300.00		
Green Fees	Weekdays (Mon-Thurs) $25.00 Weekends (Fri-Sun) $30.00 Twilight $20.00	Weekdays (Mon-Thurs) $28.00 (Fri) $30.00 Weekends $35.00	Weekdays (Mon-Thurs) $32.00 (Fri) $37.00 Weekends $41.00 (after 12:00 noon) $37.00 (after 3:00 pm) $32.00
Promo Pkgs		10 Green Fees - $250.00	

CITY OF HAMILTON

- RECOMMENDATION -

3b)

DATE: 1999 January 28

REPORT TO: Mr. Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: R. L. Fair, General Manager
Community Services

Ken Duncliffe, Director
Culture and Recreation Services

SUBJECT: Transmittal Letter: Proposed 1999 User Fees Rates for Culture and Recreation Services

RECOMMENDATION:

That the proposed revisions to the 1998 user fee schedule for the Department Culture and Recreation Services appended hereto as Schedules A, B and C be forwarded to the Budget Steering Committee for consideration as part of the 1999 Current Budget process.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

If approved, this recommendation will generate total additional annualized revenues of $68,400.

Sports fields rentals:	$ 3,800
Arena rentals:	$19,950
Recreation fees:	$44,650

BACKGROUND:

Review of user fees is an annual part of the budget preparation for this Department. The Corporate User Fee Policy is used to guide the setting of fees for all Department programs with a goal to establish a fair and equitable system of pricing City services. Council has established a 75% level of subsidy for youth groups and a zero level of subsidy for adult groups. A commitment has been made to reach these subsidy levels across the spectrum of program offerings by way of incremental increases to fees. The level of increases that can be justified each year to achieve the subsidy goals are relative to the amount that the market will accept for the individual program.

SPORT FIELD RENTALS:

While rates for adult rentals are at the zero subsidy level rates for youth programming continue to be above the 75% benchmark. Last year rates for the use of sport fields increased by 1.5%. This year we are recommending an inflationary increase of 2% to offset increased operating costs. A more aggressive user fee increase is not being pursued in the area of sport field rentals for minor sports groups in light of continued declining revenues that these organizations are experiencing. Total additional annualized revenue is estimated to be $3,800. (based on 1998 usage statistics) These proposed rates are set out in schedule A.

ARENA RENTALS:

No significant changes to the rates and fees for arena users are being recommended this year. The fee structure for these organized sport groups is either at the appropriate level for youth and adults or the current fee is at a level where the user ability to pay is maximized. Therefore a modest fee increase of $1.00 per hour to account for increased operating costs is being recommended.

With respect to figure skating, a need has been identified for additional practice time whereby skaters and coaches can practice outside their regular program on a more informal basis. Staff will set aside additional non prime hours at the Mountain Skating Centre for this purpose at an hourly rate of $5.00/person on a patch ice basis. The annual figure skating card will also be available at $108.00 an increase of $2.00 over the 1990 rate.

The rates for use of community rooms by non-affiliated groups is recommended to be a flat rate of $21.00 per hour with no extended hour discount.

The estimated total additional annualized revenues for arena rentals are $19,950. The proposed rates are set out in schedule B.

COMMUNITY CENTRES/OUTDOOR POOLS

Proposed fee increases in the community centre programs/outdoor pools are generally based on inflationary increases to cover increased operating costs or as a result of competitive pricing comparisons with surrounding agencies and municipalities.

Membership and Admissions Fees

Generally, membership fees provide a revenue base for this department. Significant increases in past years resulted in decreased usage and therefore reduced revenues. A planned incremental approach to fee increases is being recommended that will increase revenues without negatively affecting usage rates.

The Senior Citizen and Special Needs fees are recommended to be harmonized with youth rates as proposed in 1998.

The Single Admission Family rate is recommended to be limited to two adults and three youth in order to restrict abuse of this category.

Camp Kidaka

Our summer day camp for children aged five to fifteen is offered at five locations throughout the City. Additionally, the Beach Strip summer program offers a scaled down version of the Kidaca Camp. In 1998 we began an effort to reduce the overall cost of this program by pricing it competitively with similar camp programs offered by surrounding agencies and municipalities. As a result we are recommending a $5.00 increase to the weekly registration fee. It is proposed that we review this fee each year with a view to increase the camp fee by the same amount in each of the next five years.

Hamilton Basketball Association

This popular youth basketball league serves approximately 800 boys and girls throughout the City. There was no fee increase in 1998 and it is proposed that a $5.00 registration fee increase be implemented this year.

Swimming

With the exception of Private & Semi Private lessons swimming registration fees have not been recommended for an increase. Swim registrations have stabilized since the fee increase of 1997 and it is felt that an increase at this time would have a negative impact on usage. Increases to the private and semi private lesson fees are proposed at the $5.00 and $2.00 levels respectively. This fee level is consistent with those in effect in surrounding municipalities.

Special interest swimming programs including recreational diving, competitive & synchronized swimming have traditionally been offered at no additional cost during regular swim lessons periods. It is proposed that these programs have an additional $5.00 registration fee if taken in addition to regular swimming lessons. These programs will also be offered independent of swim lessons for the regular $25.00 fee.

Swimming Pool Rentals

The current non-prime time (weekdays to 4:30 PM) rental fee is $50. Per hour. Prime time (4:30 to closing on weekdays; all weekend) is $85. We are recommending an inflationary increase to bring these to $55. and $88. per hour respectively. The recommended rates reflect both the ability to pay for the typical client (youth groups, birthday parties, etc.) and the infrequent demand and/or availability of pool time for this purpose. Note that normal Board of Education programming falls within the "Reciprocal Agreement" and is not effected by this recommendation.

Hot Pool Rentals

Hot pools are located at Norman "Pinky"Lewis Centre, Huntington Park and Sir Allan MacNab. The varied structures at each facility allow for equally varying rental opportunities. Generally these facilities are rented as stand-alone components for pre-school parties or in combination with the large pools for youth groups. Currently the hot pool rents for $25. per hour. We are recommending an increase to $30. There has been no increase for at least two years.

Community Room Use – Self Contained: ie Nursery Schools

Neighborhood Cooperative Nursery Schools operate out of Sir Wilfrid Laurier, Huntington Park and Sir Allan MacNab. Following the school year, these organizations use one to three general purpose rooms, kitchens and occupy permanent storage space in the centres. The Seven Towers Nursery School also operated out of Ryerson Recreation Centre with similar arrangements as the above groups. All are licensed and regulated by the Ministry. The current rental rate is $15. per half day. We are recommending that this fee be increased to $17. per half day.

Community Room Rentals: Commercial

Groups falling within this category include Condominium Association meetings, Real Estate Seminars and Fund Raising Parties, Weight Watchers, etc. We are recommending that the current rate of $40. per hour be increased to $45. per hour. Fees were not increased in 1998.

Social Service Agencies

Groups that are included (but not limited to) are the Community Activities Program (C.A.P.), Liesure Awareness Program (L.A.P.) and Canadian Mental Health Association. These groups use general purpose & activity rooms to varying degrees at several centres on a weekly basis. We are recommending that the current fee of $5. be increased to $7. per half day. Fees were not increased in 1998.

Gym Rental Rates

Currently there are two fee structures in place. "Stand alone" centres such as Central Memorial and Huntington Park and the remaining centers which are attached to schools. We are recommending that these rates be harmonized to one rate to avoid confusion by the public.

Board of Education rates will continue to be applied to rental applications for gym time outside of Departmental permitted periods at Board of Education facilities.

The recommended revised rate will be $25 per hour for adults (anytime) and youth rates will be $12 per hour weekdays, $15.00 per hour weekends.

We also recommend that a new "Commercial" rate of $45. per hour be established. This would be applied to various "for profit" events, shows and tournaments

It is also recommended that a "Youth Tournament" rate for non Department Affiliated groups be established at $25.00 per hour.

The total additional annualized revenue for Community Centers/Outdoor Pools is estimated to be $44, 650. The proposed rates are set out in schedule C.

SCHEDULE "A"
CULTURE & RECREATION DEPARTMENT
SPORT FIELDS USER FEES

NOTE: Rates are per hour unless otherwise indicated (GST included)

MINOR FACILITIES		**1998**	**1999**
YOUTH:			
Weekdays		$ 2.44 per day	$2.49
Weekend (less than six hours)		$ 2.44 per day	$2.49
Weekend (more than six hours)		$ 4.89 per day	$4.99
Maximum per field per season		$155.15 maximum	$158.25
MINOR FACILITIES			
ADULT:			
Weekdays			
(Prime Time from 6:00 pm.)		$5.97	$6.09
Weekdays			
(Non Prime Time prior to 6:00 pm.		$3.97	$4.05
Weekends (book under 10 weeks)		$5.89	$6.00
Weekends (book 10 weeks or more)		$3.97	$4.05
MAJOR FACILITIES			
YOUTH:			
Ball Diamonds:			
*Bernie Arbour Stadium			
Game/Practice	- Resident	$16.30	$16.62
	- Non-Resident	$24.44	$ 24.93
Game (Tickets, Spectators,			
Tournaments)	- Resident	$17.11	$ 17.45
	- Non-Resident	$25.66	$ 26.17
*Mohawk Sports Park,			
Victoria Park, Globe Park			
Game/Practice	- Resident	$14.12	$ 14.41
	- Non-Resident	$21.17	$ 21.60
Game (Tickets, Spectators,			
Tournament)	- Resident	$16.30	$ 16.62
	- Non-Resident	$24.44	$ 24.93
*Ivor Wynne Stadium:			
Game/Practice	- Resident	$30.45	$ 31.06
	- Non-Resident	$45.68	$ 46.59
Game (Tickets, Spectators,			
Tournament)	- Resident	$48.36	$ 49.33
	- Non-Resident	$72.55 per hour	$ 74.00

		1998	1999
Soccer/Football Fields: *Mohawk Sports Park, Sackville Hill Park, Brian Timmis Stadium, H.A.A.A.	- Resident	$14.66	$ 14.95
	- Non-Resident	$21.99	$ 22.43
Game (Tickets, Spectators, Tournament)	- Resident	$17.38	$ 17.72
	- Non-Resident	$26.07	$ 26.59
Track and Field	- Resident	$ 10.31	$ 10.52
	- Non-Resident	$15.47	$ 15.78

MAJOR FACILITIES
BOARDS OF EDUCATION:

Ball Diamonds: *Bernie Arbour Stadium Game/Practice	- Resident	$28.78	$ 29.36
	- Non-Resident	$43.17	$ 44.04
Game (Tickets, Spectators, Tournaments)	- Resident	$51.59	$ 52.62
	- Non-Resident	$77.38	$ 78.93
*Mohawk Sports Park, Victoria Park, Globe Park Game/Practice	- Resident	$14.12	$ 14.41
	- Non-Resident	$21.18	$ 21.60
Game (Tickets, Spectators, Tournament)	- Resident	$33.67	$ 34.35
	- Non-Resident	$50.50	$ 51.51
*Ivor Wynne Stadium: Game	- Resident	$68.51	$ 69.88
	- Non-Resident	$275.79	$ 281.31
Soccer/Football Fields: *Mohawk Sports Park, Sackville Hill Park, Brian Timmis Stadium, H.A.A.A.	- Resident	$14.66	$ 14.95
	- Non-Resident	$21.99	$ 22.43
Game (Tickets, Spectators, Tournament)	- Resident	$35.85	$ 36.56
	- Non-Resident	$53.76	$54.83
Track and Field	- Resident	$ 10.31	$ 10.52
	- Non-Resident	$15.47	$ 15.78

MAJOR FACILITIES
ADULT:

		1998	1999
Ball Diamonds:			
*Bernie Arbour Stadium			
Game/Practice	- Resident	$27.15	$ 27.70
	- Non-Resident	$40.72	$ 41.54
Game (Tickets, Spectators,			
Tournaments)	- Resident	$34.21	$ 34.89
	- Non-Resident	$51.32	$ 52.34
*Mohawk Sports Park,			
Victoria Park, Globe Park			
Game/Practice	- Resident	$24.96	$ 25.46
	- Non-Resident	$35.85	$ 36.56
Game (Tickets, Spectators,			
Tournament)	- Resident	$27.16	$ 27.70
	- Non-Resident	$40.72	$ 41.53
*Ivor Wynne Stadium:			
Game/Practice	- Resident	$60.89	$ 62.11
	- Non-Resident	$91.35	$ 93.17
Game (Tickets, Spectators,			
Tournament)	- Resident	$76.12	$ 77.64
	- Non-Resident	$114.19	$ 116.47
Soccer/Football Fields:			
*Mohawk Sports Park, Sackville			
Hill Park, Brian Timmis Stadium,			
H.A.A.A.	- Resident	$24.44	$ 24.93
	- Non-Resident	$36.65	$ 37.38
Game (Tickets, Spectators,			
Tournament)	- Resident	$29.33	$ 29.92
	- Non-Resident	$43.99	$ 44.87
Track and Field	- Resident	$20.64	$ 21.05
	- Non-Resident	$15.47	$ 15.78

MAJOR FACILITIES
SEMI PRO:

Ball Diamonds:			
*Bernie Arbour Stadium			
Game/Practice	- Resident	$57.57	$ 58.72
	- Non-Resident	$86.34	$ 88.07
Game (Tickets, Spectators,			
Tournaments)	- Resident	$103.18	$ 105.24
	- Non-Resident	$154.76	$ 157.86

		1998	1999
*Mohawk Sports Park, Victoria Park, Globe Park Game/Practice	- Resident	$28.24	$ 28.80
	- Non-Resident	$42.36	$ 43.21
Game (Tickets, Spectators, Tournament)	- Resident	$67.34	$ 68.68
	- Non-Resident	$101.00	$ 103.03
*Ivor Wynne Stadium: Game/Practice	- Resident	$91.35	$ 93.17
	- Non-Resident	$137.02	$ 139.76
Game (Tickets, Spectators, Tournament)	- Resident	$255.58	$ 260.69
	- Non-Resident	$383.38	$ 391.05
Soccer/Football Fields: *Mohawk Sports Park, Sackville Hill Park, Brian Timmis Stadium, H.A.A.A.	- Resident	$29.33	$ 29.92
	- Non-Resident	$43.99	$ 44.87
Game (Tickets, Spectators, Tournament)	- Resident	$71.69	$ 73.12
	- Non-Resident	$107.52	$ 109.67

SCHEDULE "B"
CULTURE AND RECREATION DEPARTMENT
ARENAS USER FEES

			Current Rate 1998/1999	Proposed 1999/2000
ARENAS : EFFECTIVE 1999 OCTOBER 1 (GST Included)				
Recreational Programming/ (House Leagues)			56.00	57.00
Hub Hockey/ (Intermediate, Select Teams)			64.00	65.00
Rep Program			71.00	72.00
Can Skate/Figure Skate			81.00	81.00
Private Rental	Prime Time	5:00 p.m. – 6:00 a.m.	137.00	139.00
	Non Prime	6:00 a.m. – 5:00 p.m.	91.00	93.00
Tournament	Youth		81.00	83.00
	Adult		137.00	139.00
Affiliated Organizations			86.00	88.00
Year Round Figure Skating Card			106.00	108.00
Daytime (4 hour minimal) Rental			65.00	75.00
CHEDOKE TWIN PAD		(All rates as above unless specified below)		
Private Rental	Prime Time		162.00	170.00
	Non Prime		132.00	140.00
Adult Tournament Rate			162.00	170.00
ICE SUMMER RATE: EFFECTIVE 2000 MAY 1				
Adult	Non Prime	6:00 a.m. – 5:00 p.m.	132.00	140.00
	Prime	5:00 p.m. – 6:00 a.m.	162.00	175.00
Weekend			162.00	175.00
Youth Anytime			108.00	120.00
SUMMER FLOOR (NON ICE): EFFECTIVE 2000 MAY 1				
Adult			51.00	52.00
Youth			36.00	37.00
Intermediate (Select)(Lacrosse)			46.00	47.00
Tournaments			61.00	62.00
ROOM RATES: EFFECTIVE 1999 JUNE 1				
Community Rooms			20.00/hr or 30.00/2 hrs	21.00/hr

SCHEDULE "C"
CULTURE AND RECREATION DEPARTMENT
COMMUNITY CENTRES/OUTDOOR POOLS USER FEES

1. ***MEMBERSHIPS – CITY-WIDE*** Recreation Cards (G.S.T. Included)
   Effective June 1, 1999

	Yearly Resident Current	Yearly Resident Proposed	Yearly Non-Resident Current	Yearly Non-Resident Proposed
Family	$90	$93	$135	$140
Adult	$57	$59	$86	$89
Youth	$26	$27	$39	$41
Senior	$25	$27	$37	$41
Special Needs	$21	$25	$32	$37
Replacement	$3	No Change	$4	No Change

2. ***SINGLE ADMISSION FEE*** – **Recreation Centre – Year-round** – (G.S.T. Included)
   Effective June 1, 1999

	Resident Current	Resident Proposed
Family	$6 – Limited to 2 adults and three youths	No Change
Adult	$3	No Change
Youth	$2	No Change
Senior	$2	No Change
Special Needs	$2	No Change

3. ***AQUATIC REGISTRATION FEE*** – (G.S.T. Included)
   Effective June 1, 1999

	Current	***Proposed***
Instructional	$25	No Change
Special Interest Aquatics	$5 per "club"	*If $25 registration fee has been paid.

4. ***SWIMMING LESSONS*** **– One Half-Hour (G.S.T. Included)**
Effective June 1, 1999

	Current	*Proposed*
Private	$10	$15
Semi-Private	$5	$7

5. ***POOL RENTALS PER HOUR*** – (G.S.T. Included)
Effective June 1, 1999

	Current	Proposed	Clubs and Weekly User Groups
Prime Time	$85	$88	Adults - $40 – No Change
Non-Prime	$50	$55	Youth - $20 - No Change
Hot Pool Rental	$25	$30	
Huntington Slide	$$25	No Change	

6. ***COMMUNITY ROOM RENTALS*** – (G.S.T. Included)

Effective June 1, 1999			
Adult Groups	$20 per hour	$30 2 hrs.	No Changes Proposed
Youth Groups	$15 per hour	$25 2 hrs.	No Changes Proposed
Commercial	$45 per hour		$5.00 Increase
Seasonal Rate (10 weeks – Adult and Youth)	$125		No Change

Effective September 1, 1999	*Current*	*Proposed*
Daytime Self-Contained Programs (Nursery Schools, etc.)	$15 per ½ day	$17 per ½ day
Social Service Agencies (Community Action Program, Canadian Mental Health Association, etc.)	$5 per day	$7 per day

6. COMMUNITY ROOM RENTALS – CONT'D

SACKVILLE HILL SENIORS' CENTRE	RENTAL RATES per Hour
MEETING ROOM	
COMMERCIAL	$70
GENERAL PUBLIC – NON PROFIT	$50
COMMUNITY ORG. – NON PROFIT	$40
SR. MEMBERSHIP – NON-PROFIT	$35
MULTI-PURPOSE ROOM & FIRESIDE LOUNGE	
COMMERCIAL	$100
GENERAL PUBLIC-NON PROFIT	$85
COMMUNITY ORG. – NON PROFIT	$75
SR. MEMBERSHIP – NON PROFIT	$70

7. GYM RENTALS – (G.S.T. Included)

i) Board of Education Rates
(Apply to Non-Recreation Centre Permitted Times at School Facilities)

	Weekdays	Saturdays	Sunday & Holidays
Adult	$38.20 per four hour block	$24.24 per hr. plus one hour	$32.31 per hour plus one hour
Youth	$25.00 per four hour block	$24.24 per hr. plus one hour	$32.31 per hour plus one hour

ii) All Recreation Centre Permitted Time
Effective September 1, 1999

	Weekdays		Weekends	
	Current	Proposed	Current	Proposed
Adult	$20 per hour	$25 per hour	$25 per hour	$25 per hour
Youth	$10 per hour	$12 per hour	$15 per hour	$15 per hour

iii) Commercial (NEW) $45 per hour

iv) Youth Tournament (NEW) - Non Affiliated $25 per hour

8. HAMILTON BASKETBALL ASSOCIATION
Effective March 1, 1999

Current	Proposed
$55	$60

9. CAMP KIDACA
Effective May 1, 1999

Resident	***Resident***	***Non-Resident***	***Non-Resident***
Current	Proposed	Current	Proposed
$65	$70	$97	$105

10. SUMMER RECREATION CENTRE/OUTDOOR POOL MEMBERSHIPS
– (G.S.T. Included)
Effective June 1, 1999

	Resident Current	Non-Resident Current	**Outdoor Pool Only Single Admission**
Family	$50 – No Change	$75 – No Change	$5 *
Adult	$31 – No Change	$47 – No Change	$2
Youth	$20 – No Change	$30 – No Change	$1.50
Senior	$15 – No Change	$25 – No Change	$1.50
Special Needs	$15 – No Change	$25 – No Change	$1.50
Replacement	$2 – No Change	$3 – No Change	

* Limited to two adults and three youths.

CITY OF HAMILTON

4a)

- RECOMMENDATION -

DATE: 1999 January 22

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: D. Lobo, Commissioner
Department of Public Works and Traffic

SUBJECT: Request for Permission to make application to the Ontario Trillium Foundation for funding for the Hamilton Harbour Waterfront Trail

RECOMMENDATION:

That the Commissioner of Public Works and Traffic be authorized to apply to the Ontario Trillium Foundation for a grant for an amount of up to $75,000.00 per year for up to five years for the Hamilton Harbour Waterfront Trail.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

In 1996 City Council approved a capital budget of $1,000,000 for the Hamilton Harbour Waterfront Trail.

The cost of the project is estimated at $5.0 million with future partnerships identified as funding sources. To date the project has received funding from the following sources:

City of Hamilton	$1,000,000
Fish & Wildlife Habitat Restoration Project	$ 50,000
Waterfront Regeneration Trust	$ 107,000
Bay Area Restoration Council	
Hamilton Region Nature Walk	$ 2,600
Public at Large	$ 2,000
	$1,161,600

$3.8 million is still required to complete the project.

There are no staffing implications.

Any matters of legal nature will be referred to the Law Department.

D. Lobo

BACKGROUND:

The City of Hamilton is preparing for the construction of the Hamilton Harbour Waterfront Trail and fish and wildlife habitat enhancements. The 2.4 km-long paved trail along the shore from

Bayfront Park to Princess Point, and across the Desjardins Canal will make the connection to the Lake Ontario Waterfront Trail in Burlington and the Desjardins Trail bordering Cootes Paradise. Special attention will be given to trail design to ensure universal accessibility. The expanded trail system will provide residents and tourists a focal point to observe significant natural areas, including Cootes Paradise, as well as designated national historic sites such as Dundurn Castle and the Royal Botanical Gardens. Opportunities to interpret heritage and cultural features will be implemented along the trail route. This trail project will allow residents and visitors alike to appreciate our past and look to the future as the City and its partners continue working on the principles of sustainability and enhancing our overall quality of life.

An opening ceremony for the Hamilton Harbour Waterfront Trail scheduled for July 1, 2000, creates a grand opportunity for this "ambitious" city to re-connect its people to the water, and to serve as a catalyst for continued remediation of the harbour. The ceremony aims to bring neighbourhoods and residents together and connect this important link of our Trail network to the Lake Ontario Trail, the world renowned Bruce Trail and the exciting TransCanada Trail project.

Project Schedule and Cost Break-down

Site preparation and trail construction will commence following receipt of the various approvals in 1999 with completion May 2000 subject to funding. The trail opening is scheduled for July 1, 2000.

Preliminary design work with cost estimates has been completed based on a standard of trail development already established in the City at adjacent waterfront projects. The following represents a breakdown of trail components and respective costs.

Hamilton Harbour Waterfront Trail		
Phase 1 – Planned Expenditure **Hamilton Harbour Waterfront Trail** **Walkway/Service Road**		
Description		**Estimated Cost**
1. Design a. Site Survey b. Consulting Services c. Construction Drawings	 -topographic survey -environmental investigations -hydraulic -fisheries -fish & wildlife habitat layout -trail layout -tender documents	 $ 250,000
2. Removals	-water intake	$ 17,000
3. Walkway/Service Rd.	-grubbing -rough grading -granular base	$ 420,000
4. Fencing	-1.8m chain link with gates	$ 175,000
5. Floating Structure		$1,000,000
6. Stairs	-connecting trail to York Blvd.	$ 205,000
Sub Total – Phase 1		**$2,067,000**
Contingency 15%		**$ 310,050**
Phase 1 – Total Planned Expenditure		**$2,377,050**

Phase 2 – Planned Expenditure **Hamilton Harbour Waterfront Trail** **Site Amenities**		
	Description	**Estimated Cost**
1. Surface Treatment	-asphalt	$214,000
2. Design	-edge restoration	$ 80,000
3. Landscaping	-slope restoration -armour stone -tree planting	$196,000
4. Lighting	-waterfront fixtures -primary service	$570,000
5. Lookouts		$ 53,000
6. Site Furniture	-benches -litter containers -regulatory & directional signs -interpretive signs	$ 92,000
7. Security Phones	-conduit & wiring -phone sets	$ 48,000
8. Fish & Wildlife Habitat Restoration		$1,000,000
Sub Total – Phase 2		$2,253,000
Contingency 15%		$ 337,950
Phase 2 – Total Planned Expenditure		$2,590,950
Total Planned Expenditure Phase 1 & Phase 2		**$4,968,000**

ANNUAL MAINTENANCE COSTS:

Completion of Phase 1	=	$24,000 annually
Completion of Phase 2	=	$46,000 annually
Total	=	$70,000 annually

The annual maintenance costs have been included in the City's original funding submission.

PSU/gs

c.c. J. Bruzzese, General Manager, Corporate Services
R. Roszell, City Solicitor
A. Ross, General Manager, Finance Department
R.W. Chrystian, Manager of Parks
Alderman B. Charters
Alderman F. Eisenberger
Alderman T. Anderson
J. Hall, Fish & Wildlife Habitat Restoration Project

46)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 January 19

REPORT TO: Susan Reedor, Acting Secretary,
Parks & Recreation Committee

FROM: D. Lobo, Commissioner of Public Works and Traffic

SUBJECT: Cootes Paradise
- Waterfront Trail Project
- Fish & Wildlife Habitat Project

RECOMMENDATION:

To acquire lands along Cootes Paradise shoreline and the Desjardins Canal between Cootes Paradise and Hamilton Harbour -- for the City's waterfront trail, in conjunction with the Trail also intended along the City's harbour shoreline property in front of CNR's Stuart Street Rail Yard, it is recommended:

(a) That the City acquire for $1.00 from The Corporation of the Town of Dundas, that portion of the Desjardins Canal between Cootes Paradise and Hamilton Harbour, said portion outlined generally as part one on the map annexed hereto; and,

(b) That the City acquire for $1.00 from Royal Botanical Gardens ("RBG") a parcel of vacant land (about. .223 acres) in front of the Cootes Paradise entrance to Desjardins Canal, said land illustrated generally as part 4 on the said map; and,

(c) That the City acquire for $1.00 from RBG two acres of Cootes Paradise shoreline, extending from Desjardins Canal southerly for a distance of 773. feet, (Parts 20, 21, 22, 27, 28 and 29 on Plan 62R-13378.)

This two-acre shoreline parcel shall be subject to,

i) an existing Union Gas pipeline easement in Part 21 and in portions of Parts 27 & 29, Plan 62R-13378;) and,

ii) an easement being retained (in Parts 20, 21 & 22, Plan 62R-13378) by the RBG for RBG's existing right of way access to service the Carp Fishway; and,

D. Lobo

(d) That where required as a condition of permission for the City's Trail upon the Canal to pass below CP Rail's bridge, the Region's York Blvd. bridge and MTO's Highway 403, indemnification agreements be authorized; and,

(e) That the Mayor and Municipal Clerk be authorized to execute the said agreements in a form satisfactory to the City/Regional Solicitor.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The property acquisitions recommended above with the RBG and the Town of Dundas will complete the City's assembly of land along the Cootes Paradise shoreline and in the Canal for the City's proposed waterfront recreational trail.

There are no staffing or budgetary implications. One required survey has already been prepared and there are sufficient funds to survey the required portion of the Desjardins Canal.

BACKGROUND:

In support of the Fish and Wildlife Habitat Project, at its meeting held on June 29, 1993 (item 5, 11th Report, Parks & Recreation) City Council authorized easements in favour of:

i) Public Works Canada for construction of the Carp Fishway at the Desjardins Canal entrance to Cootes Paradise; and,

ii) Royal Botanical Gardens for operation of the Carp Fishway.

Subsequently, at its meeting held April 25, 1995 (item 32, 10th Report, Parks & Recreation) Council also authorized construction of electrical power feeder lines and easements for these lines to supply power to the Carp Fishway.

The Fishway has been constructed and is operated by the RBG. In December 1998 the City's purchase from CNR of shoreline property between Bayfront Park and Desjardins Canal was completed. As part of that transaction, CNR also confirmed its approval to the City locating the waterfront trail upon the Desjardins Canal below CNR's rail bridge.

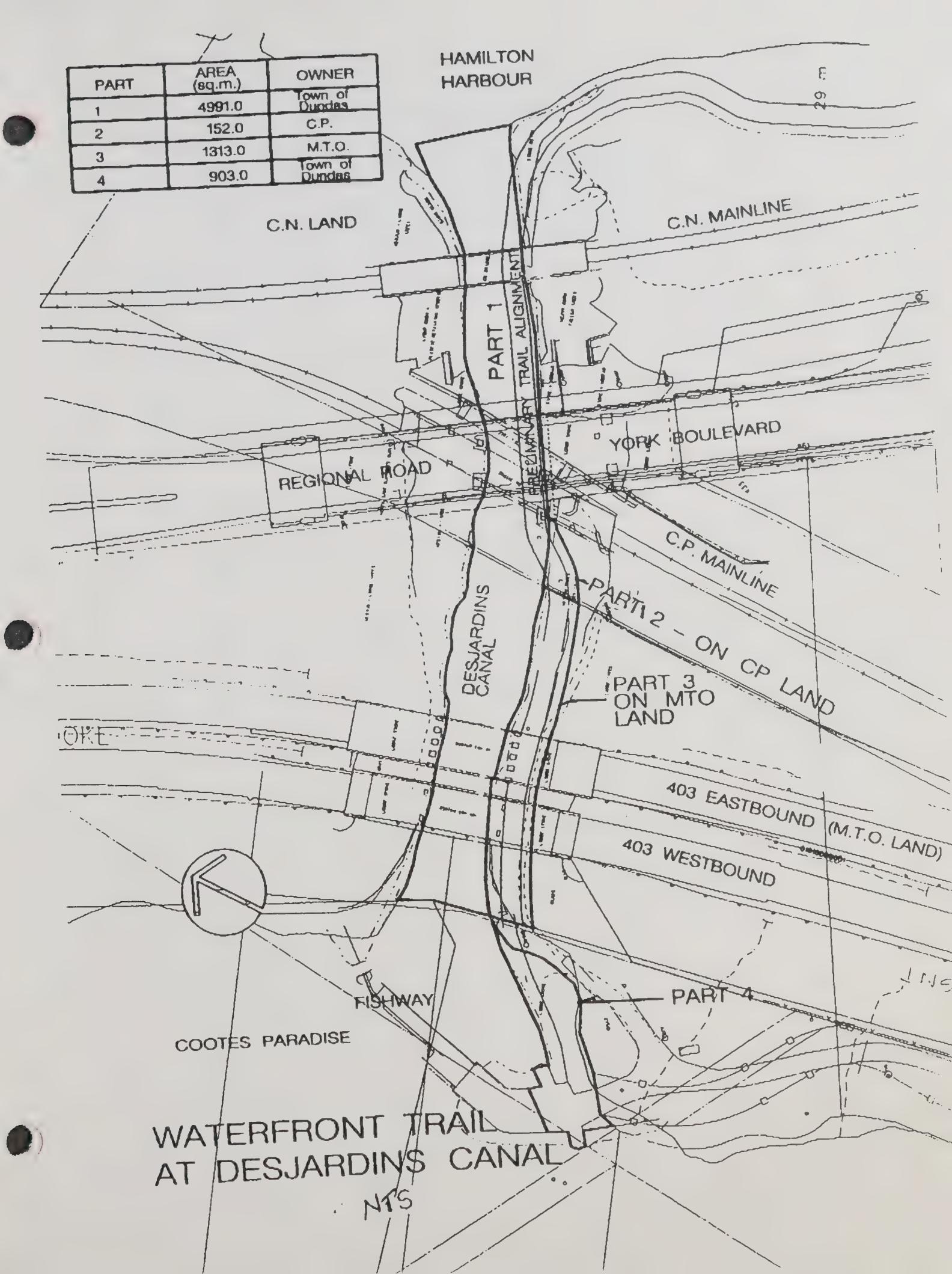
After implementation of the above recommendation:

a) the City shall be owner of the shoreline of Cootes Paradise from Chedoke Creek to Desjardins Canal required for the proposed waterfront trail; and,

b) the City shall be owner of that portion of the Desjardins Canal between Cootes Paradise and Hamilton Harbour required to link the waterfront trail in Cootes Paradise with the trail intended along our harbour shoreline property.

The Fish & Wildlife Habitat Restoration Project under the direction of Mr. John Hall, its Project Manager, has been very helpful in co-ordinating initiatives of several levels of government to carry out steps to improve water quality through fish and wildlife restoration works and to establish this portion of the proposed recreational waterfront trail.

c.c. R.C. Roszell, City/Regional Solicitor
Attn: D.A. Powers,
J.J. Schatz, Municipal Clerk,
Attn: K. Nutley,
E. Gill, Senior Director, Roads Division
Attn: K. Lau, O.L.S. Surveyor


PART | AREA (sq.m.) | OWNER
1 | 4991.0 | Town of Dundas
2 | 152.0 | C.P.
3 | 1313.0 | M.T.O.
4 | 903.0 | Town of Dundas
HAMILTON HARBOUR
C.N. LAND
C.N. MAINLINE
PART 1
PRELIMINARY TRAIL ALIGNMENT
YORK BOULEVARD
REGIONAL ROAD
C.P. MAINLINE
PART 2 - ON CP LAND
DESJARDINS CANAL
PART 3 ON MTO LAND
403 EASTBOUND (M.T.O. LAND)
403 WESTBOUND
FISHWAY
PART 4
COOTES PARADISE
WATERFRONT TRAIL AT DESJARDINS CANAL
NTS

2.

CONSENT AGENDA

PARKS AND RECREATION COMMITTEE

Monday, February 1st, 1999
Room 233, City Hall

AGENDA:

A. ADOPTION OF THE MINUTES

Adoption of the minutes of the Parks and Recreation Committee meeting held January 18th, 1999

B. GENERAL MANAGER OF COMMUNITY SERVICES

i) Eggstravaganza Event, Pier 4 Park & Leander Boat Club,1999 March 28
- Request for approval under Parks By-Law 95-126 as amended

ii) 1999 Special Events with Alcohol, Non-Alcohol, Animals and Parking vehicles in a Park – Request for approval under Parks By-Law 95-126 as amended

C. COMMISSIONER, PUBLIC WORKS AND TRAFFIC

Bay Area Restoration Council (BARC)
City Representation

D. SECRETARY, PARKS AND RECREATION COMMITTEE

Information Reports

Monday January 18th, 1999
1:15 o'clock p.m.
Room 233, City Hall

A.

The Parks and Recreation Committee met.

There were present: Alderman B. Morelli, Chairman
Alderman M. Kiss, Vice-Chairman
Alderman R. Corsini
Alderman G. Copps
Alderman F. Eisenberger
Alderman T. Jackson
Alderman D. O'Sullivan

Absent: Mayor R. M. Morrow
Alderman T. Anderson

Also Present: Alderman A. Horwath
B. Price, Hamilton Seniors Council
J. Dick, Hamilton Seniors Council
R. Fair, General Manager, Community Services
K. Duncliff, Director of Culture and Recreation Services
G. Makins, Culture and Recreation
M. Eberhardt, Culture and Recreation
D. Lobo, Commissioner of Public Works and Traffic
B. Chrystian, Department of Public Works and Traffic
W. Plessl, Department of Public Works and Traffic
T. Agnello, Secretary

1. **DELEGATIONS**:

(a) **Presentation**
Culture and Recreation Staff – Pinky Lewis Recreation Centre

The Chairman presented recreation facilities employees, Debbie Farquar and Wendy Greene, with a certificate for their prompt attention in attempting to revive a drowning gentleman at the Norman Pinky Lewis Recreation Centre.

(b) **Presentation**
Adelaide Hoodless School
Teacher and Student Recognition

The Chairman presented Charles Clarke, student, and Beth Dinnie, teacher, with a certificate for their part in saving Kyle Watkin, student, from a choking incident on the playground slide.

2. **CONSENT AGENDA**

A. **ADOPTION OF THE MINUTES**

The minutes of the Parks and Recreation Committee meeting of January 18th, 1999 were adopted as presented to the Committee.

B. **GENERAL MANAGER OF COMMUNITY SERVICES**

Appointment of Local Representatives to the Arts Advisory Commission

The Committee was in receipt of a report dated January 4th, 1999 from the General Manager, Community Services Division and Director of Culture and Recreation Services respecting the subject matter.

The Committee approved the following recommendation:

(a) That the following representatives of local arts organizations be appointed to the Arts Advisory Commission for the 1999 Term of Office:

Tricia Naber – Dundas Valley School of Art
Catherine Pead, Ontario Workers Arts & Heritage Centre
Brenda Faloney – Theatre Aquarius
Peter Rogers, Hamilton Public Library Board
Shelagh Snider, New Faces
Richard Birney-Smith, Te Deum Orchestra and Singers; and,

(b) That Patti Beckett be appointed as the Hamilton and Region Arts Council representative to serve on the Arts Advisory Commission for the 1999 Term.

C. COMMISSIONER OF PUBLIC WORKS AND TRAFFIC

(i) Department of Public Works and Traffic Parks Division 1999 – 2008 Provisional Capital Budget

The Committee was in receipt of a report dated January 8th, 1999 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

(a) That the attached capital projects from the Department of Public Works and Traffic, Parks Division, be considered for inclusion in the Ten- Year 2008 Provisional Capital Budget; and,

(b) That these capital projects be reviewed by the Management Team (Capital Budget Sub-Committee) for consideration by the Committee of the Whole and City Council.

(ii) Glen Manor – The Veever's Home Extension to Residential Tenancy and Consultant Agreement

The Committee was in receipt of a report dated January 4th, 1999 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

That the City's lease of 22 Veevers Drive and Consultant Contract with Neil Tomlinson be extended from January 31, 1999 to May 31, 1999 on the same terms as the existing lease and Consultant Contract and that the Mayor and Municipal Clerk be authorized to execute lease and consultant amending agreements in a form satisfactory to the Commissioner of Public Works and Traffic and the City/Regional Solicitor.

D. SECRETARY, NEW CRYSTAL PALACE SUB-COMMITTEE

Appointment of Members to the New Crystal Palace Sub-Committee

The Committee was in receipt of a report dated January 11th, 1999 from the Secretary, New Crystal Palace Sub-Committee.

The Committee approved the following recommendation:

(a) That the compliment of the New Crystal Sub-Committee be reduced from 11 to 10 members (2 members of City Council and 8 citizen members), and;

(b) That the following people be appointed to the New Crystal Palace Sub-Committee for a term to expire November 30, 2000:

Ernie Seager
Alan Bowler
Frank DeNardis

Eleanor Morrow
John Crawford
Dave Gerrie
Dave MacLennan
Joe Pavelka

E. **SECRETARY, PARKS AND RECREATION COMMITTEE**

Information Reports

The Committee was in receipt of a report dated January 4th, 1999 from the Acting Secretary, Parks and Recreation Committee.

The Committee approved the following recommendation:

That the sub-joined list of Information Reports previously distributed to the Parks and Recreation Committee, be received:

Date	From	Subject	Date Distributed
October 28, 1998	General Manager, Community Services	Roof Replacement Military Museum	November 6/98
November 23, 1998	Commissioner, Public Works & Traffic	Waterfront Center Annual Conference 1998	November 27/98
November 23, 1998	General Manager, Community Services	Request for Proposal Snack Bar Machines	December 1/98
December 1, 1998	General Manager, Community Services	Chedoke Winter Sports Park	December 10/98
December 1, 1998	General Manager, Community Services	City of Toronto User Fees Debate – Letters to the Toronto Star November 30, 1998	December 10/98
December 1, 1998	General Manager, Community Services	Toronto 2008 Olympic Bid	December 10/98
December 1, 1998	General Manager, Community Services	Hamilton Civic Golf Courses Summary of Complimentary Golf Passes	December 10/98
January 8, 1999	Commissioner of Public Works & Traffic	Annual Nature Walkathon for the Environment – 1998	January 8/99

3. **GENERAL MANAGER OF COMMUNITY SERVICES**

(a) **Hamilton Tiger Cat Football Club – Beer Garden and Fireworks Approval**

The Committee was in receipt of a report dated January 5th, 1999 from the General Manager, Community Services and Director of Culture and Recreation Services respecting the subject matter.

The Committee approved the following recommendation:

(a) That approval, as required by Parks By-law 95-126, as amended, Section 11 and 5, and under the Standard Terms and Conditions of the Special Events Guidelines, be given to the Hamilton Tiger Cat Football Club (1097694 Ontario Limited) to hold a beer garden as part of a pre-game party in the east end of Brian Timmis Stadium or in the west end zone area of Ivor Wynne Stadium; and,

(b) That approval as required by Section 17(1) and Section 26 of the Fireworks By-law 90-198 and Section 11 of the Parks By-law 95-126, be given to the Hamilton Tiger Cat Football Club to hold a low-level Fireworks Display at each home game, subject to the Special Events Guidelines; and,

(c) That (a) and (b) are approved for the following dates:

Thursday July 1, 1999	5:30 – 7:00 p.m.
Friday July 16, 1999	5:30 – 7:00 p.m.
Thursday July 29, 1999	5:30 – 7:00 p.m.
Thursday August 5, 1999	5:30 – 7:00 p.m.
Thursday August 19, 1999	5:30 – 7:00 p.m.
Monday Sept 6, 1999	11:00 – 12:30 p.m.
Saturday Sept 18, 1999	2:00 – 3:30 p.m.
Saturday Sept 25, 1999	1:00 – 2:30 p.m.
Saturday Oct 16, 1999	1:00 – 2:30 p.m.
Saturday Nov 6, 1999	2:00 – 3:30 p.m.
*Sunday Nov 14, 1999	11:00 – 12:30 p.m.
*Sunday Nov 21, 1999	11:00 – 12:30 p.m.

* Tentative Home playoff game

***Note: Alderman T. Jackson opposed.**

(b) **Termination of Contract with Patriot Enterprises – Signage on Golf Courses**

The Committee was in receipt of a report dated January 8th, 1999 from the General Manager, Community Services and Director of Culture and Recreation Services respecting the subject matter.

The Committee approved the following recommendation:

(a) That the City agree to terminate the sign display contract dated January 31, 1996 between 952532 Ontario Ltd. carrying on business as Patriot Signs and the City of Hamilton; and,

(b) That the Mayor and Municipal Clerk be authorized to execute a termination contract satisfactory to the City Solicitor.

(c) **Turner Park – Dedication of Lands for Future South Mountain Complex**

The Committee was in receipt of a report dated January 5th, 1999 from the General Manager, Community Services and Director of Culture and Recreation Services respecting the subject matter.

The Committee approved the following recommendation:

That Turner Park be designated as the site for the future development and construction of the South Mountain Police Station/Library/Recreation Centre complex.

The Committee also resolved as follows:

Review of Service Levels – Library Board

That the Library Board be requested to undertake a review regarding service levels south of Main Street and east of Locke Street in the lower City.

(d) **Final Report – 1998 Restructuring of Culture and Recreation Department**

The Committee was in receipt of a report dated January 6th, 1999 from the General Manager, Community Services and Director of Culture and Recreation Services respecting the subject matter.

The Committee approved the following recommendation:

That this final report of the restructuring of the Department of Culture and Recreation, as approved by City Council June 30th, 1998, be received.

4. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

(a) **Vendor and Concession Programmes for Selected Parks Locations Authority to Issue Requests for Proposals**

The Committee was in receipt of a report dated November 13th, 1998 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

(a) That the Commissioner of Public Works and Traffic be authorized to finalize and issue a Request for Proposals to solicit vendor operators for locations described in Appendix "A" attached hereto and dated November 1998 at Pier 4, Bayfront Park and Gage Park based on a term of 3 years commencing in 1999; and,

(b) That the Commissioner of Public Works and Traffic be authorized to finalize and issue a Request for Proposals to solicit concessionaires for Bayfront and T.B. McQuesten Parks based on a term of 5 years commencing in 1999; and,

(c) That a Review Committee comprised of the Commissioner of Public Works and Traffic (or designate), the Special Events Liaison Officer and Purchasing Division representative be authorized to receive and review submissions using evaluation criteria attached to this report dated November 1998 and recommend vendor and concession operations for consideration by the Parks and Recreation Committee; and,

(d) That the General Manager, Finance be requested to ensure that appropriate accounting procedures are in place for this program; and,

(e) That draft agreements be prepared for vendor and concession operations, in a form satisfactory to the City/Regional Solicitor for recommendation by the Review Committee.

(b) **Sir Wilfred Laurier School/Bishop Ryan Secondary School/City of Hamilton Joint Use Agreement for the Construction of Soccer Fields**

The Committee was in receipt of a report dated January 11th, 1999 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

(a) That the City of Hamilton enter into a joint use agreement with the Hamilton District Board of Education for a 16,190 m² (more or less) of land located at Sir Wilfred Laurier School for the sum of $1 per annum to construct and maintain three (3) mini soccer fields; and,

(b) That the City enter into a joint use agreement with the Hamilton-Wentworth Roman Catholic Separate School Board for a 30,190 m² (more or less) of land located at Bishop Ryan Secondary School for a sum of $1 per annum to construct two (2) and maintain three (3) soccer fields; and,

(c) That the agreements with the Hamilton District Board of Education and Hamilton-Wentworth Roman Catholic Separate School Board shall be in a form satisfactory to the City Solicitor; and,

(d) That the Mayor and Municipal Clerk be authorized to sign the lease agreements.

(c) **Friends of the Aviary – Continuation of the 1998 Pilot Maintenance Programme and Funding for 1999**

The Committee was in receipt of a report dated January 7th, 1999 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

(a) That the pilot maintenance program initiated in 1998 for maintenance of lawn areas, ornamental beds, garden plots and minor repairs associated with upkeep of Hamilton's Aviary by the Volunteer Executive Committee of the Aviary be continued for May 1 to October 15, 1999; and,

(b) That the funds be transferred from the Department of Public Works and Traffic, Parks Division Operating Budget Account No. CH51401 62110 to the Friends of the Aviary to be used to retain their seasonal staff during this period; and,

(c) That the City Treasurer be authorized to transfer an amount totaling $7,000 to the Friends of the Aviary, one installment payable April 1, 1999; and,

(d) That subject to the determination of the Commissioner of Public Works and Traffic, this program be authorized to continue annually beyond 1999.

5. **OTHER BUSINESS**

(a) **Correspondence – Naming of Parks Procedure**

The Committee was in receipt of correspondence dated December 9th, 1998 from Michael and Aileen Price, 1266 Upper Paradise Road, Hamilton respecting the subject matter.

The Committee also directed staff to bring back to Parks and Recreation Committee a revised policy on naming parks.

(b) **Correspondence – Hamilton Tiger Cat Football Club Impact of Smoking By-law on Ivor Wynne Stadium**

The Committee was in receipt of a report dated January 14th, 1999 from the General Manager, Community Services respecting the subject matter.

The Committee approved the following recommendation:

That the Region of Hamilton-Wentworth be requested to amend the Tobacco Control By-law to permit smoking in Ivor Wynne Stadium for Hamilton Tiger Cat football games in response to a request from the Football Club.

6. **ADJOURNMENT**

There being no further business, the meeting then adjourned.

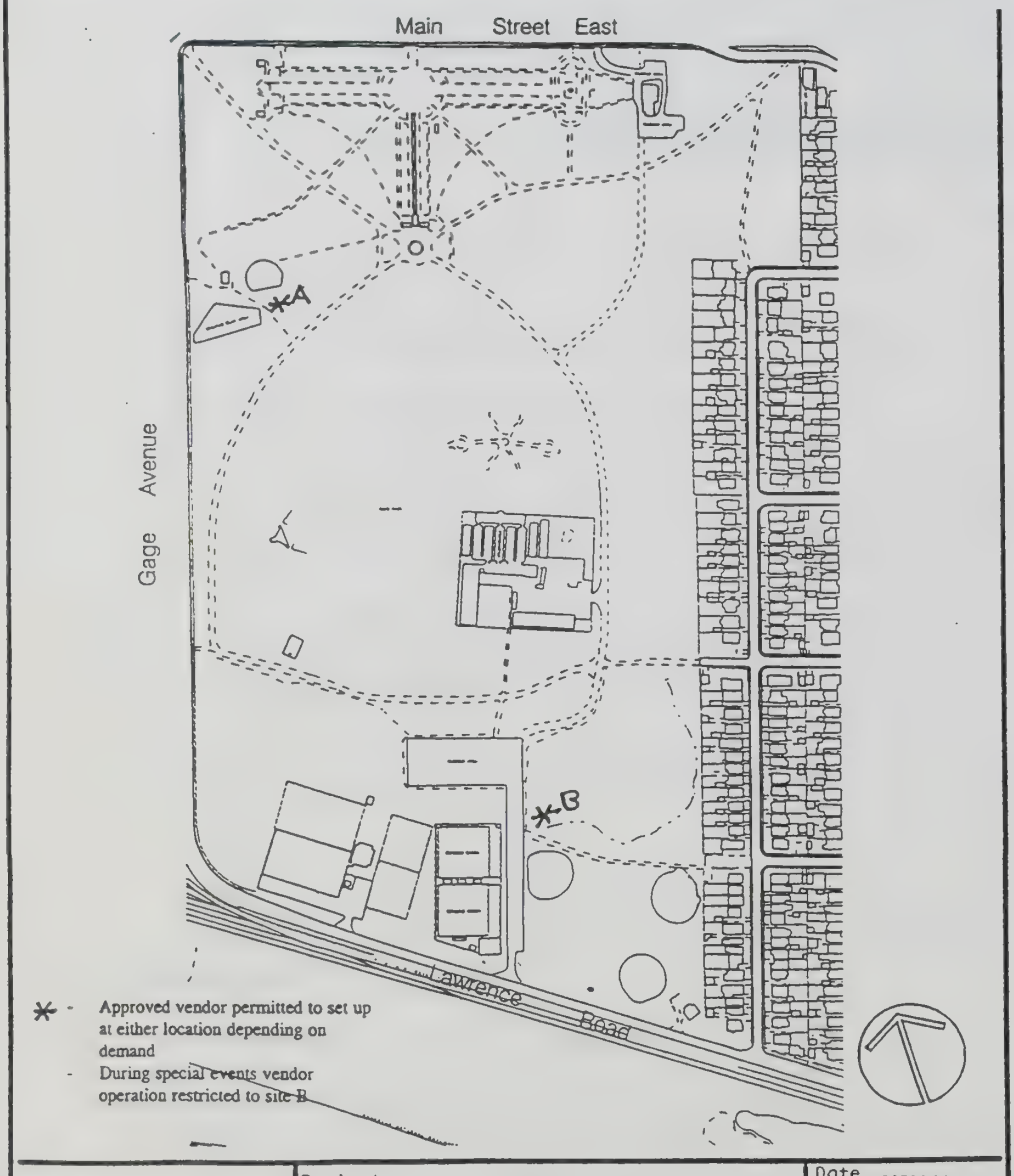
Taken as read and approved,

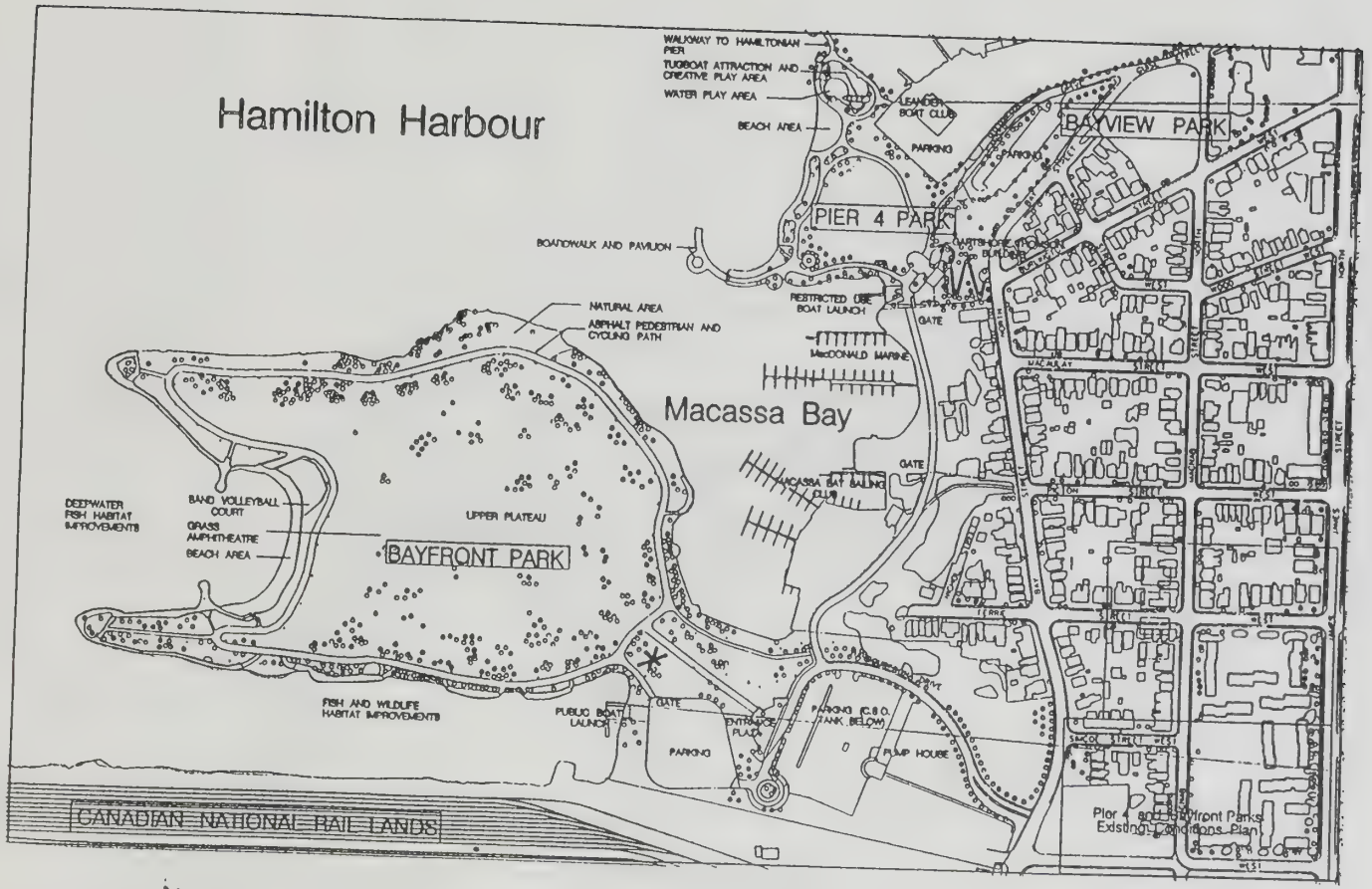
ALDERMAN B. MORELLI, CHAIRMAN
PARKS AND RECREATION COMMITTEE

Tina Agnello, Secretary
January 18th, 1999
/mjw

January 26, 1999

Appendix "A" as referred to in Section 8 (a) of the First Report of the Parks and Recreation Committee for 1999

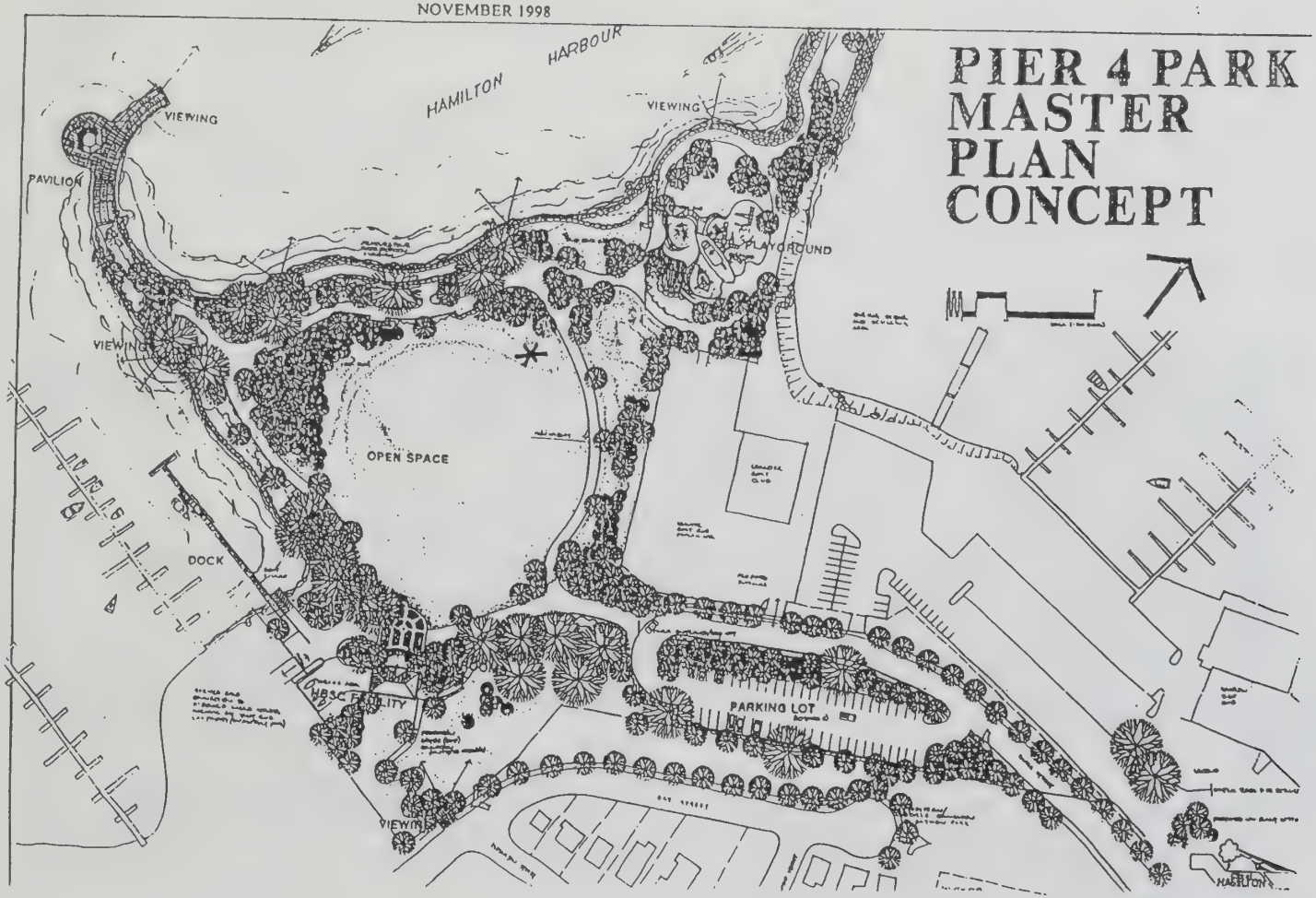




Approved Vendor Location
NOVEMBER 1998

January 26, 1999

PIER 4 PARK MASTER PLAN CONCEPT



January 26, 1999

B i)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 January 25

REPORT TO: K.C. Christenson, Secretary
Parks and Recreation Committee

FROM: R. L. Fair, General Manager
Community Services Division

K. Duncliffe, Director
Culture and Recreation Services

SUBJECT: Eggstravaganza Event, Pier 4 Park and Leander Boat Club
1999, March 28 – Request for approval
under Parks By-Law 95-126 as amended

RECOMMENDATION:

That approval as required by Parks By-Law 95-126 as amended, Section 35 - to bring horses in a park and Section 37 - to bring animals into a park, and to hold carnival rides be given to the Director of Culture and Recreation to host the EGGstravaganza Event, 1999, March 28, in Pier 4 Park and Leander Boat Club subject to the Terms and Conditions of the Special Events Guidelines.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Parks By-Law 95-126 as amended, Sections 35 and 37 requires the organization as an applicant to obtain permission from the City of Hamilton, as the owner of the public park, to bring horses, animals and amusement rides into a park.

BACKGROUND:

The first EGGstravaganza was successfully held last year at Pier 4 Park and Leander Boat Club. Plans for the second annual event are under way. Staff are working together with Community Councils who will be participating in a day of activities specific to the Easter season. This event will be very similar to last years' consisting of Easter Egg hunt, pony rides, clowns, amusement rides, entertainment and food inside Leander Boat Club.

/smo

c.c. All Members of Council
Commissioner Public Works and Traffic

B.ii)

CITY OF HAMILTON

- RECOMMENDATION –

DATE: 1999 January 21

REPORT TO: Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair, General Manager
Community Services Division

Ken Duncliffe, Director
Culture and Recreation Services

SUBJECT: 1999 Special Events with Alcohol, Non-Alcohol, Animals And Parking Vehicles in a park – request for approval Under Parks By-Law 95-126 as amended

RECOMMENDATION:

a) That approval as required by Parks By-Law 95-126, Section 11, to sell alcoholic beverages; Section 29, to park vehicles in a park; Section 35, to bring horses in a park and Section 37, to bring animals into a park, be given to the following organizations:

   (i) Hamilton Folk Arts Heritage Council, It's Your Festival – Gage Park 1999, July 01 –04, noon – 11:00 p.m.
   (ii) The Corporation of the City of Hamilton – Hamilton Children's Museum 21st Birthday Party, Gage Park 1999, July 17

b) That approval as required by Parks By-Law 95-126 as amended, Section 11, be given to the following organizations to allow the sale of alcohol in a park:
   (i) Portuguese Association of St. Michael, Festival – Dundurn Park Pavilion, 1999 June 4, 5 & 6 noon – 11:00 p.m.

   (ii) Police Chiefs Conference – Commonwealth Square 1999, August 22 & 25

c) That approval as required by Parks By-law 95-126, Section 29 – park vehicles in a park, Section 35 – to bring horses in a park and Section 37 – to bring animals into a park, be given to Hamilton Wentworth Creative Arts Inc. on the occasion of Earthsong Festival in Kay Drage Park, 1999 July 01- 04 and Festival of Friends in Gage Park, 1999 August 06-08 from noon- 11:00 p.m.; and,

d) That the approvals given in subsections (a), (b) and (c) be subject to the Standard Terms and Conditions of the Special Events Guidelines, as attached.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Parks By-Law 95-126 as amended, Sections 11, 29, 35 and 37 requires the organization as an applicant to obtain permission from the City of Hamilton, as the owner of the public park, to sell alcoholic beverages to park vehicles in a public park, to bring horses and to bring animals into a park.

Park permit fees will be charged to the event organizer, as per the park rental policy.

BACKGROUND:

All events are annual events that have been previously held in the parks successfully.

Portuguese Association of St. Micheal – This event has been successfully held at Dundurn Pavilion with the exception of parking overcrowding in the castle parking lot. The event organizers are once again requested to look into alternate sites for parking for their participants if this event is to continue to be held at the pavilion.

The Hamilton Fork Arts Heritage Council – As in previous years the bandshell will provide the main entertainment in addition to smaller stages throughout the park. There are pony rides and a small carnival as some of the activities in the festival. This is the fifth year for the Beer Garden at this event and it has been successfully operated under the direction of community groups supporting the Special Olympics. Event organizers charge a minimal fee of $5.00 for parking of vehicles on Gage Park baseball diamonds.

Canadian Police Chiefs Conference - are working together with HECFI to host this convention. Conference organizers have requested to host a reception with alcohol (catered by HECFI) and an open air breakfast for 500 people on Commonwealth Square.

Creative Arts Inc. has requested permission to sell food and non-alcoholic beverages, have animals in the park on the occasion of the annual "Festival of Friends" in Gage Park. This is a long-standing event that has been successfully held in Gage Park and that hosts major Canadian artists, both performing and visual. Event organizers also charge a minimal fee $5.00 for parking of vehicles on Gage Park baseball diamonds.

/smo

c.c. All Members of Council
D. Lobo, Commissioner Public Works and Traffic

CITY OF HAMILTON

C.

- RECOMMENDATION -

DATE: 1999 January 26

REPORT TO: K. Christenson, Secretary
Parks and Recreation Committee

FROM: D. Lobo, Commissioner
Department of Public Works and Traffic

SUBJECT: **Bay Area Restoration Council (BARC)**
City Representation

RECOMMENDATION:

That Mr. Erik Hess, Superintendent of Development, Parks Division, be the designated City Representative on the Bay Area Restoration Council (BARC).

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There are no staffing, budgetary or legal matters stemming from this recommendation.

BACKGROUND:

As part of the original institutional structure recommendation in the Remedial Action Plan (RAP) for Hamilton Harbour, two distinct organizations were formed, namely the Bay Area Restoration Council (BARC) and the Bay Area Implementation Team (BAIT).

For the purpose of this report, the mandate and membership of the BARC part of the structure are described in Schedule 'A'. To this point, staff involvement, on behalf of the Department of Public Works and Traffic has been as a resource to the BARC activities; this recommendation will facilitate the continued flow of information amongst participating agencies, including the City of Hamilton and as well permit the City staff representative a more active role within BARC.

For information purposes, it is noted that the Manager of Parks, Mr. Bob Chrystian is the designated City representative on BAIT and Alderman Eisenberger represents the City on the RAP Forum.

RWC/mc
Attachment

cc: R. Chrystian, Manager of Parks

SCHEDULE "A"

BAY AREA RESTORATION COUNCIL

OF HAMILTON-WENTWORTH AND HALTON REGIONS INC.

Room B130F, Life Sciences Building, McMaster University, Hamilton, Ontario L8S 4K1
Telephone (905) 525-9140 Ext. 27405 Fax (905) 522-6066 Email barc@mcmaster.ca

The Bay Area Restoration Council (BARC) is an incorporated, non-profit organization established in 1991 as a successor to the stakeholders group of the Hamilton Harbour Remedial Action Plan. It is composed of both organizations and private citizens and its mandate is to promote, monitor and assess the implementation of the Hamilton Harbour Remedial Action Plan and to ensure protection and appreciation of the ecosystem of the harbour watershed. BARC promotes and develops public information and education programmes to heighten public awareness and provides advice to relevant government bodies in support of environmental protection and restoration efforts for the harbour watershed. BARC coordinates its activities with other organizations, societies and individuals with complementary objectives. It is also a registered charity and able to receive gifts, donations and legacies and use such monies to further its objectives.

The following organizations have representation on the Bay Area Restoration Council:

Aldershot Community Council
Association Sportsman Club
Burlington Beach Strip
Burlington Sailing & Boating Club
Canadian Environmental Law Assoc.
Canadian Industrial Advisors
CanTox Inc.
Central Area Planning Committee
City of Burlington
City of Hamilton, Public Works
City of Stoney Creek
Columbia Chemicals Canada
Community Action Parkdale East
Confederation Marine Modellers Club
Conserver Society Burlington
Conserver Society of Hamilton & District
Dofasco Inc.
Environment Canada
Fish & Wildlife Habitat Restoration Project
The Fish & Wildlife Nutrition Project
Friends of Red Hill Valley
Grace Bioremediation Technologies
Green Planet Tour Co.
Green Venture
Greensville Against Serious Pollution
H-W Region Environment Department
Halton Region Conservation Authority
Hamilton & District Labour Council
Hamilton Beach Preservation Committee
Hamilton Bay Sailing Club
HH Environmental Inc.
The Hamilton Harbour Commissioners
Hamilton Harbour Remedial Action Plan
Hamilton Harbour Watershed Stewardship
The Hamilton Naturalists' Club
Hamilton Region Conservation Authority
Integrated Environmental Studies
Iroquois Bruce Trail Association
LaSalle Park Marina Association
Leander Yacht Club
Macassa Bay Yacht Club
McKiel Marine Ltd.
McMaster University
MSU Environment Committee
National Slag Ltd.
On The Edge
Ontario Federation of Agriculture
OPRIG McMaster
Philip Services Corp.
PUMC
Rotary Club of Waterdown
Royal Botanical Gardens
Royal Hamilton Yacht Club
SDC Burlington
Statics Consulting
Stelco Inc.
Town of Dundas
Township of Puslinch
Valley City
VFT Inc.
'WATER'

BARC Promotes the Remedial Action Plan for the Hamilton Harbour Watershed

Charitable Registration No. 89293 6584 RR0001

D.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: February 1st, 1999

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Tina Agnello, Acting Secretary
Parks and Recreation Committee

SUBJECT:

Information Reports

RECOMMENDATION:

That the attached list of Information Reports previously distributed to the Parks and Recreation Committee, be received.

FINANCIAL/STAFFING/LEGALIMPLICATIONS: N/A

BACKGROUND:

In order to formally document the distribution of Information Reports to the Parks and Recreation Committee, it is recommended that they be received.

Attachment

Information Reports

Parks and Recreation Committee

Date	***From***	***Subject***	***Date Distributed***
November 18, 1998	Commissioner of Public Works and Traffic	Naming of Park Procedures	January 14th, 1999
November 27, 1998	Ontario Restaurant Association	User Fees for Foodservice Establishments	January 22nd, 1999

Tina Agnello, Acting Secretary
February 1st, 1999

CA4 ON HBL A05
CSIPI
1999

The Urban Municipal Collection
2nd Floor
Hamilton Public Library

URBAN
MUNICIPAL

NOTICE OF MEETING

URBAN MUNICIPAL
MAR 5 1999
GOVERNMENT DOCUMENTS

PARKS AND RECREATION COMMITTEE

Monday, March 1, 1999
1:15 o'clock p.m.

COUNCIL CHAMBER, City Hall

Tina Agnello, Secretary
Parks and Recreation Committee

AGENDA:

1. **DELEGATIONS**

1:15 P.M.

(a) Judy Kloosterman, President Riverdale Community Council, The Riverdale Recreation Centre

(b) Jon Sims, Principal, Ray Harris, and Gene Sutton, Delta Secondary School's 75th Anniversary Back Campus Renewal Project

(c) Ken Roberts, Chief Librarian, and Peter Rogers, Trustee in response from a request from the Committee to discuss service levels

1:45 P.M.

(d) Scott Haldane YMCA, Presentation on Service Mission

2. REFERRALS FROM COUNCIL

Correspondence Re: City of Toronto hosting the XXIX Summer Olympics Games Support for Bid

3. CONSENT AGENDA

4. GENERAL MANAGER OF COMMUNITY SERVICES

(a) Hamilton Civic Golf Courses - 1999 Rates and Fees (previously tabled)

(b) Transmittal Letter: Proposed 1999 User Fees Rates for Culture and Recreation Services (previously referred to Committee of the Whole)

(c) Community Services Division
1999 – 2008 Provisional Capital Budget

(d) International Children's Games Millennium Festival -
Authorization for Chair/Designate and Volunteer Committee Chairman to Travel

(e) Royal Bank Aquafest 1999 – Bayfront Park
1999 July 22 – July 25

(f) Y95.3 Taste of Hamilton
Sale of Alcohol, Parking Vehicles and Fireworks
Display - Bayfront Park 1999, June 24-27
Approval as required by Parks By-Law 95-126

5. COMMISSIONER, PUBLIC WORKS AND TRAFFIC & GENERAL MANAGER, COMMUNITY SERVICES

Canada Day Celebrations-
Corporate Sponsorship by McKeil Marine Limited

6. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

Hamilton Beach Project – Amendment to purchase agreement with HRCA regarding surplus MTO Properties

7. **SECRETARY, HAMILTON HISTORICAL BOARD**

1999 User Fee Increases for Museum Admission and Programmes and Rental Fee Policy for Hamilton Museum of Steam and Technology

8. **OTHER BUSINESS**

9. **PRIVATE AND CONFIDENTIAL AGENDA**

10. **ADJOURNMENT**

OUTSTANDING ITEMS

PARKS AND RECREATION COMMITTEE

No.	Item	Original Date	Action	Status
1.	Hamilton Public/Roman Catholic Board of Education - Sale of Surplus School Site - 116 Currie Street, Berrisfield Neighbourhood	September 17th '96	Alderman Jackson	Report Back
2.	Hamilton Mountain Family YMCA – Partnership Proposal	March 2nd, 1998	C.A.O. and Director of Culture and Recreation	Report Back
3.	Feasibility of Advertising Signage at selected Outdoor Sports Fields	December 8th, 1998	Commissioner of Public Works and Traffic	Report Back
4.	Possible sale of lands containing Barton Community Centre & upgrades to the Walker Outdoor Pool	December, 1998	GM, Community Services	Report Back

Tina Agnello, Acting Secretary
March 1st, 1999

1b)

Delta Secondary School

Office of the Principal

1284 Main Street East
Hamilton, Ontario L8K 1B2
Telephone: (905)549-3031
Fax: (905)312-0414
Email: delta@hwdsb.on.ca

February 23, 1999.

Parks and Recreation Committee,
Municipality of Hamilton Wentworth.

Dear Committee Members:

RE: DELTA'S 75TH ANNIVERSARY BACK CAMPUS RENEWAL PROJECT
Delegate Representatives: Ray Harris, Jon Sims and Gene Sutton

In the spirit of partnership we are requesting your support in fulfilling a vision to beautify the open space commonly referred to as Delta's Back Campus.

The vision at present sees the renewal of this area to accommodate the needs of both the neighbourhood residents as well as those of the high school. To do this would require reconstruction of this back campus to accommodate such common neighbour needs as a passive sitting area, cycling or roller blading area, and a manicured landscaped area. This would be married with other needs useful to the high school as well as the neighbourhood. These things would include outdoor basketball, volleyball and tennis courts.

The actual design of the vision would follow a needs survey/assessment of the neighbourhood residents undertaken by the students at Delta, on behalf of the city and board. This would be followed by a similar process to create a draft plan. This plan would be submitted to the city and board planning department for massaging and finalizing. Agents for both groups have expressed interest and support for such a process.

Since the area is bounded by three large residential streets there would be an impact on these residents both during and after the reconstruction. We would hope that the process used above would address issues of awareness, ownership through input and co-operation.

The east end of Hamilton needs such open space initiatives to revitalize its neighbourhoods and make them attractive, healthy, thriving communities.

Delta's 75th Anniversary is an excellent opportunity to not only provide the human energy for such an endeavour but also would capture a large audience. The audience could join in this partnership to create a financial legacy to help fund the completion of the initiative.

We anticipate the minimum cost for such a venture to be $300,000 rising to $500,000 given the extent of amenities added and the degree of partnership participation. As a result of our sharing of this vision with The Hamilton-Wentworth District School Board, the senior officials have included $150,000 into next year's capital improvement plan for schools with the understanding that other partners would be brought on board through Delta's Steering Committee.

To attain the balance of funds needed we are requesting funds from Sheila Copps' Millenium fund, Provincial Government opportunities, local agencies such as the Hamilton Foundation Fund as well as Reunion participants.

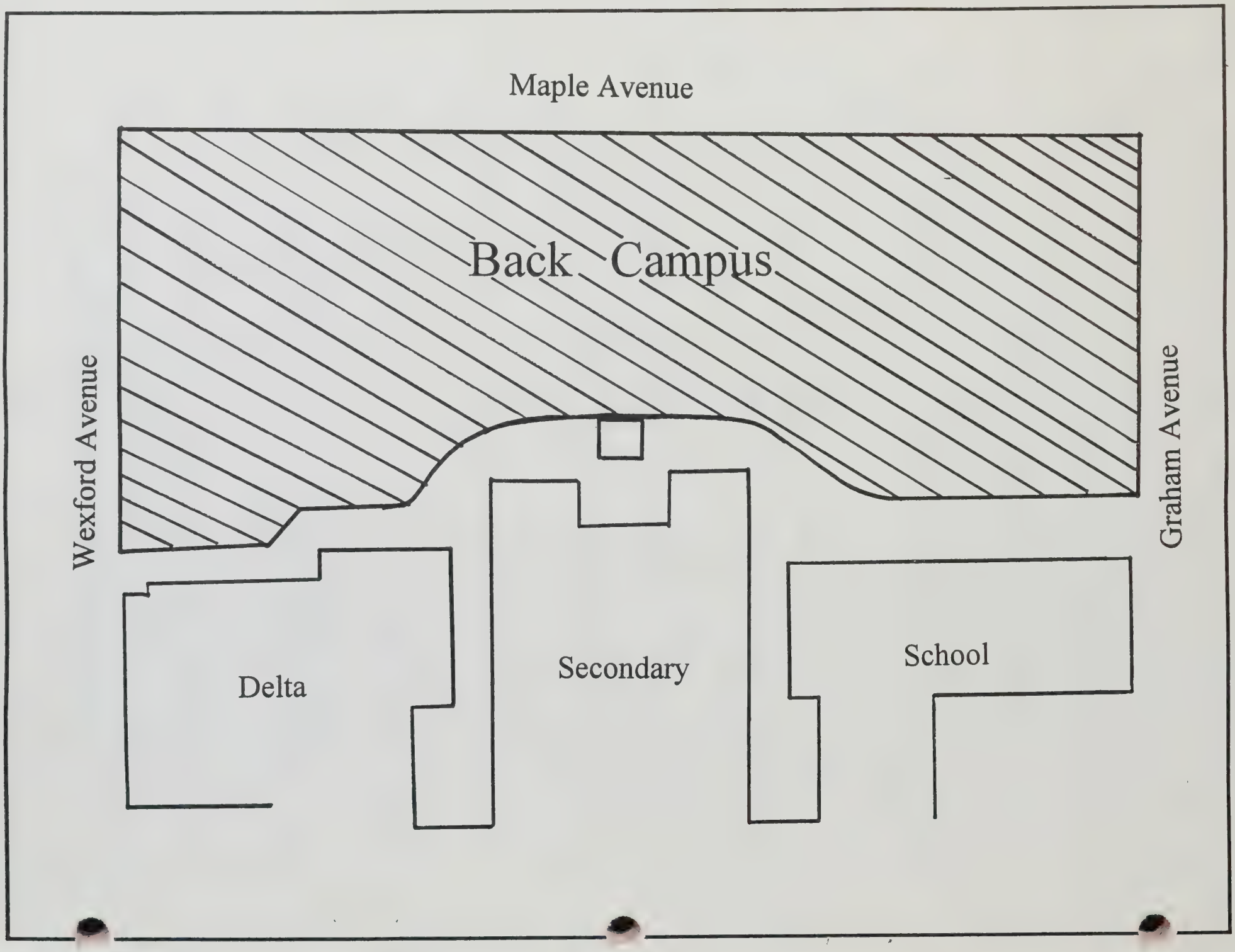
We believe that a contribution of $50,000 from the city, plus $10,000 for design fees and the support of the cities design and recreation departments is required. City residents will benefit from the rejuvenation of this open space twelve months a year for decades to come. The city's partnership is essential to making this a reality and necessary to utilize the $150,000.

We are planning to have the first phase of the reconstruction of the project to begin in the fall so that a portion would be ready during the anniversary date of May 26 - 28, 2000. When Delta's 75 years of graduates see this work in process we believe they will want to make a further contribution.

As proud east enders we would hope that this opportunity for partnership and enhancement of the east end is not passed up.

Sincerely,

Jon Sims,
Principal


Maple Avenue
Back Campus
Wexford Avenue
Graham Avenue
Delta
Secondary
School

1c)

CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE MUNICIPAL CLERK

****

TO: Karen Hartog, Secretary
Hamilton Public Library Board

YOUR FILE:

FROM: Kevin C. Christenson
Municipal Clerk

OUR FILE:
PHONE:

SUBJECT: **Library Board Delegation to the Parks Recreation Committee**

DATE: January 29th, 1999

Council at its meeting of January 26th, 1999 added and approved Section 12 of the First Report of the Parks and Recreation Committee for 1999 to Council as follows:

"12. That the Hamilton Public Library Board be requested to appear before the Parks and Recreation Committee to address current service levels."

Please advise if your members are able to attend the Parks and Recreation Committee meeting to be held Monday, March 1st, 1999 at 1:15 p.m.

Please contact Tina Agnello, Secretary, Parks and Recreation at 546-2729.

c. Alderman B. Morelli, Chairman
Parks and Recreation Committee

Alderman M. Kiss, Vice-Chairman
Parks and Recreation Committee

Ross Fair, General Manager
Corporate Services

Background Information for Members of The City of Hamilton Parks & Recreation Committee,
March 1, 1999

The Hamilton Public Library Board

It is our understanding that the Hamilton Public Library Board was asked by Council to appear before the Parks and Recreation Committee in order to answer questions about how the Library Board plans where library services should be offered. The Library Board assumes that this issue has been referred to the Parks and Recreation Committee because of the potential partnership between the Library Board and the City for a complex at the Turner Park site on the south mountain.

Here is a brief description of the library's process for planning the location of library facilities.

Standards

There are Canadian standards for the provision of library services. The standards suggest that a community should offer at least .6 square feet per capita of public library space, excluding meeting rooms and space devoted to unique functions such as Special Collections. The standards also suggest the approximate size of a branch's catchement area. The Hamilton Public Library applies these standards whenever evaluating facilities and collections. We use them when renovating or building library branches, and we use them to evaluate the placement of branches.

In general, Hamilton Public Library branches are well positioned. Our two small branches, Picton and Locke, serve extremely small catchement areas with few schools. The Locke Branch still manages to meet reasonable performance targets. The Picton Branch does not perform as well. We are considering the possibility of moving the Picton Branch into the Bennetto recreation facility and forming an alliance with the neighboring schools, creating a single facility that can meet the school and public library needs of the neighborhood. We hope this model can reduce our costs and provide better service.

When the Picton Branch opened in the early eighties the Hamilton Public Library Board also investigated several neighborhoods in the east end of the city as possible branch locations. We could not find any other neighborhood that had as much chance of supporting a library branch as the Picton area.

In addition to its branches, The Hamilton Public Library Board also operates two bookmobiles. The bookmobiles serve senior citizen residential centres as well as neighborhoods. We have standards for the establishment and the continuation of bookmobile stops. A residential building, for example, must retain a certain number of senior residents. A neighborhood stop must be a specified distance from a library branch and must meet other criteria. We review the status of our bookmobile stops each Fall.

Collection Use

Another tool we have to measure the effectiveness (or potential problems) with the placement of library branches is computer statistics. Computer statistics can monitor the use of library collections by material type and can monitor the use of library branches by neighborhoods where users live.

For example, computer statistics show us that south mountain residents are swarming to the Sherwood and to the Terryberry library branches. People are using school project material. They are using pictures books and other children's material. They are, in fact, heavily using all areas of the collections from these two branches. The collections at Sherwood and Terryberry are under a great deal of stress. Last week one of the Sherwood librarians showed our Chief Librarian a computer listing stating that four Sherwood copies of a best-selling title had circulated more than 800 times. Library collections age quickly when placed under this amount of stress. Computer statistics do not reveal any other difficulties with the location of library branches.

South Mountain

The south mountain has an estimated 47,000 residents. This is considerably higher than the population figures recommended by Canadian standards for the establishment of a new library branch. We support, strongly, a partnership with Culture and Recreation. Four years ago the Hamilton Public Library carried two separate, stand-alone south mountain branches in its Capital budget and in its Strategic Plan. Culture and Recreation carried two separate stand-alone recreation centres in its Capital budget and Strategic Plan. Now, these two partners, together with police, have joined efforts to create the concept of a cheaper, more efficient one-stop destination centre for south mountain residents. The Hamilton Public Library Board supports this cooperative venture.

1d)

THE YMCA OF HAMILTON/BURLINGTON

ASSOCIATION SERVICES
79 James Street South,
Hamilton, Ontario L8P 2Z1
TEL: (905) 529-7102
FAX: (905) 529-6682

January 5, 1999

Mr. Kevin Christenson
Secretary
Parks and Recreation Committee
City of Hamilton
71 Main St. W.
Hamilton, ON L8P 4Y5

Dear Mr. Christenson:

On behalf of the YMCA of Hamilton/Burlington, we would like to request an opportunity to appear before the Parks and Recreation Committee.

We understand the Committee is interested in hearing the YMCA's response to information provided by the Clubs for Fair Competition ("CFFC"). We welcome this opportunity, as we believe it is important that the Committee receive accurate information and that it be fully aware of the context within which the YMCA carries out its charitable mission.

We are pleased to deal with all areas of concern or interest to the Committee in relation to the CFFC presentation and to address any inaccuracies contained in the information and commentary provided. We will also focus our presentation and accompanying written material on the fundamental issues that differentiate the perspective of the YMCA from that of the private fitness clubs. We will require 45 minutes to present to the Committee in order to properly respond to the allegations made by the CFFC and to clarify the unique charitable role fulfilled by the YMCA of Hamilton/Burlington.

Due to the work and travel schedules of key YMCA leaders in January, we look forward to meeting with the Parks and Recreation Committee in February. We would appreciate a confirmation of the date and time as soon as possible so that we can inform the appropriate YMCA volunteers and participants.

Sincerely,

Brent Foreman
Chair
Board of Directors

John Mayberry
Chair
Building Healthy Tomorrows Capital Campaign

cc. Alderman Bernie Morelli
Chair, Parks and Recreation Committee

Ken Duncliffe
Director of Culture and Recreation

Ross Fair
Director of Community Services

Scott Haldane, President & CEO
YMCA of Hamilton/Burlington

ROBERT LAND SCHOOL

460 WENTWORTH STREET NORTH
HAMILTON, ONTARIO
L8L 5W8

(416) 527-1563



1999 02 16 FEB 2 3 1999

To: Committee members
From: Robert Land Staff

Our school is a great supporter of the YMCA of Hamilton/Burlington because of the value our students receive from this charitable organization.

The YMCA provides the following programs in our school.

1. **YMCA Preschool** – this helps our future students get a head start in preparing them for school.

2. **YMCA Grade 3 Literacy** – Our Grade 3 students are getting extra literacy help. We hope the results will be seen in our Grade 3 May test.

3. **YMCA Crafts** – Our students are hemmed in by train tracks. The craft program gives them a social time to improve their fine motor skills.

4. **YMCA Science** – Our students are learning science in a fun way during the lunch hour.

5. **YMCA Camp Wanikita** – Our students are receiving sponsorships for summer camp.

6. **YMCA Ideas Program** – Our Grade 5 students are discussing issues of peer relationships and social skills.

We have also had Resume workshops for parents, as well as a Woman's Aerobic class.

We hope you will give the YMCA the support they need. The cost of the programs to our students and families is minimal because of the hardships faced in our area. We need the YMCA support in our school. Please do not let our community suffer.

Yours truly,

Lorrie Ann

L. A. Wannamaker,
Principal.

LAW/ss

2.

CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE MUNICIPAL CLERK

****

TO: T. Agnello, Secretary
Parks and Recreation Committee

YOUR FILE:

FROM: Kevin C. Christenson
Municipal Clerk
Acting

OUR FILE:
PHONE: 546-2728

SUBJECT: **Correspondence Regarding City of Toronto hosting the XXIX Summer Olympic Games**

DATE: January 29th, 1999

City Council at its meeting held January 26th, 1999 referred the attached correspondence to the Parks and Recreation Committee.

KCC/mjw
TA -
Attachment

office of the
Ontario Olympics Commissioner

1

Ontario

14 December 1998

The Mayor and Members of Council
The City of Hamilton
City Hall
71 Main Street West
Hamilton, ON L8N 3T4

Attention: The Clerk

Dear Council Members,

In my capacity as Ontario Olympics Commissioner, I recently introduced my Private Member's Bill entitled, "An Act to endorse the bid by the City of Toronto to host the XXIX Summer Olympic Games," which was adopted unanimously by the Ontario Legislature. In this regard, the Bill will also become government policy when it receives Royal Assent.

Please find enclosed a copy of Bill 77, which describes in detail the reasons for Provincial support and calls for an agreement between the Province and TO-BID (the Olympic Organizing Committee). The Bill also asks on a voluntarily basis that all the communities in the Province of Ontario pass a motion in support of the Olympics.

This demonstration of solidarity behind the Toronto application will have strong implications throughout the World and particularly in the minds of the International Olympic Committee delegates who will make the final decision. After Toronto is chosen in 2001 to host the Summer Olympic Games, we can be assured that Ontario, as a whole, will benefit economically and socially. Our Province will be showcased to the world as we develop our presentation and training facilities over the coming years.

MORLEY KELLS, M.P.P.

Room 4610 • Whitney Block • 99 Wellesley St. W. • Toronto, Ontario M7A 1A1
Main number: 325-8162 • Main fax: 325-8195
E-mail: elka.gesink@opo.gov.on.ca

My suggested wording for the Motion is attached and your cooperation to have it carried by your Council would be appreciated. Please send me a copy of your affirmation so that I may provide the Organizing Committee with a list of community supporters.

Again, my thanks.

Sincerely,

Morley Kells

Morley Kells, MPP
Ontario Olympics Commissioner

COUNCIL MOTION

Whereas the Canadian Olympic Association at its regularly scheduled meeting held in Calgary on April 17, 1998 voted to grant approval to the City of Toronto's application to represent Canada's bid to host the 29th Olympiad in 2008 subject to the dictates of the International Olympic Committee Charter; and

Whereas the City of Toronto Council on July 9 passed a motion to ratify the agreement between the Canadian Olympic Association and the City that detailed the terms required and outlined the mandate for the operation of TO-Bid, the organization authorized to present the Toronto bid for the Summer Olympic Games in 2008; and

Whereas the Ontario Legislature on December 3, 1998 unanimously endorsed a Bill introduced by Morley Kells, the Ontario Olympics Commissioner, to support the City of Toronto's bid to host the 29th Summer Olympic Games and encourage participation by all of Ontario's communities in the bid proposal and subsequent presentation of the Olympiad; and

Whereas the International Sports Federations representing the 140 athletic competitions and the IOC delegates who cast the deciding votes in 2001 will be influenced favourably by province-wide public support for the Toronto bid;

Now Therefore Be It Resolved that the Council of _____ endorses the tenets of support called for by the Bill entitled: An Act to endorse the proposed bid of the City of Toronto to host the XXIX Summer Olympic Games, and further that this Council agrees with the principles of "*building a peaceful and better world by educating youth through sport practised without discrimination of any kind and in the Olympic spirit, which requires mutual understanding with a spirit of friendship, solidarity and fair play*" as described in the IOC Charter.

The Council further agrees to have this endorsement joined to that of other jurisdictions as a display of provincial solidarity behind this universally acclaimed undertaking.

Therefore, Her Majesty, by and with the advice and consent of the Legislative Assembly of the Province of Ontario, enacts as follows:

Pour ces motifs, Sa Majesté, sur l'avis et avec le consentement de l'Assemblée législative de la province de l'Ontario, édicte :

Purposes

1. The purposes of this Act are,

(a) to endorse the bid that the City of Toronto proposes to make to host the XXIX Summer Olympic Games in the year 2008 subject to the terms of the agreement to be finalized with the bid organizers; and

(b) to encourage the municipalities and citizens of Ontario in all their diversity to unite in support of the bid as further evidence to the IOC of extensive provincial acclaim.

Objets

1. Les objets de la présente loi sont les suivants :

a) appuyer la candidature que la cité de Toronto se propose de présenter pour accueillir les XXIX[e] Jeux olympiques d'été en 2008, sous réserve des conditions de l'entente qui doit être mise au point avec les organisateurs de la candidature;

b) encourager les municipalités et les citoyens de l'Ontario dans toute leur diversité à s'unir pour appuyer la candidature, prouvant ainsi davantage au CIO qu'elle jouit d'un appui généralisé à l'échelle de la province.

Spending and guarantees

2. (1) Nothing in this Act requires Ontario to spend public money within the meaning of the *Financial Administration Act* or to guarantee any payment of money.

Dépenses et garanties

2. (1) La présente loi n'a pas pour effet d'exiger que l'Ontario dépense des deniers publics au sens de la *Loi sur l'administration financière* ou garantisse tout versement de sommes.

Assurances

(2) Ontario, through the Office of the Ontario Olympics Commissioner, shall detail through a statement to the House, the prerequisite assurances required by the IOC to the Legislative Assembly prior to the final bid proposal meeting of the IOC that is scheduled for Moscow in the Autumn of 2001.

Assurances

(2) L'Ontario, par l'entremise du bureau du commissaire ontarien à la candidature aux Jeux olympiques, donne en détail à l'Assemblée législative dans une déclaration faite devant la Chambre, les assurances préalables que le CIO exige avant la réunion de ce dernier sur la dernière proposition de candidature qui doit se tenir à Moscou à l'automne 2001.

Provincial participation

(3) The May 1991 Report produced by the Ministry of Tourism and Recreation, Olympic Secretariat and entitled, "An Analysis and Report on the Toronto Ontario Bid for the 1996 Summer Olympic Games" was written to be used for a subsequent bid and calls for active participation by Ontario early in the bid process including all elements of management, fundraising, planning and guarantees that are key ingredients of the application and accordingly the Province, through the Office of the Commissioner, may participate in the bid process.

Participation provinciale

(3) Le rapport qu'a présenté en mai 1991 le Secrétariat olympique du ministère du Tourisme et des Loisirs et intitulé «Analyse et rapport sur la candidature de Toronto et de l'Ontario pour la tenue des Jeux olympiques d'été de 1996» a été conçu de façon à servir à une candidature subséquente; il fait appel à la participation active de l'Ontario au début du processus de candidature, qui comprend notamment tous les éléments de la gestion, du financement, de la planification et de l'offre de garanties qui sont des facteurs-clés de la demande. En conséquence, la province, par l'entremise du bureau du commissaire, peut participer au processus de candidature.

Declaration of support

3. (1) The desire to host a part of the Olympic Games is one of the ultimate forms of support; Ontario represented by the members of the elected Assembly confirms that all municipalities may offer their communities and facilities as potential sites for use as practice sites or venues during the Games.

Déclaration d'appui

3. (1) Le désir d'accueillir une partie des Jeux olympiques constitue l'une des formes d'appui les plus élevées. L'Ontario, représentée par les membres de l'Assemblée élue, confirme que toutes les municipalités peuvent offrir leurs localités et leurs installations comme emplacements éventuels pouvant être utilisés comme lieux de pratique ou de compétition pendant les Jeux.

Same

(2) Ontario requests that the elected councils of all municipalities show their unanimity for the world-wide endeavour that is reflected

Idem

(2) L'Ontario demande que les conseils élus de toutes les municipalités expriment leur unanimité à l'égard de cette entreprise d'enver-

EXPLANATORY NOTE

The Bill endorses the bid that the City of Toronto proposes to make to host the XXIX Summer Olympic Games in the year 2008. The Bill recognizes that Ontario's participation in the bid process is a necessity if it is to be successful. This involvement can only be sustained through mutually acceptable terms enshrined in an agreement between Ontario and the organizers of the Toronto proposal.

The Bill also asks all municipalities in Ontario and citizens of Ontario to support voluntarily the bid.

NOTE EXPLICATIVE

Le projet de loi appuie la candidature que la cité de Toronto se propose de présenter pour accueillir les XXIX^{e} Jeux olympiques d'été en 2008. Le projet de loi reconnaît la nécessité pour l'Ontario de participer au processus de candidature si cette dernière doit être retenue. Cette participation ne peut être soutenue qu'à des conditions mutuellement acceptables enchâssées dans une entente conclue entre l'Ontario et les organisateurs de la proposition de Toronto.

Le projet de loi demande également à toutes les municipalités et à tous les citoyens de l'Ontario d'appuyer volontairement la candidature.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Option 1

This is the recommendation as presented to Committee in our revised report.

The proposed fee increases and other changes as set out in Schedule A will generate an estimated additional $200,000 in annual revenue for the golf courses.

This fee increase option is based on a 10% increase over 1998 rates for all season pass categories except the all course option, pensioner and junior category. For the all course package we are recommending a 20% increase, as we believe the current cost is too low. For the pensioner category we have limited the increase to a nominal amount recognizing the impact on fixed income individuals.

For the junior category we have increased the rate as above with the exception of the Chedoke Martin course which we have increased to $200.00. We believe the current rate is too low and suggest that the recommended rate will continue to provide good value for junior players and remains below those rates charged by surrounding area golf courses. As the Martin course is subject to overplay by this rate category, limiting access to juniors was considered as an alternative to a significant fee increase, however it was rejected in favour of the fee increase.

Option 2

The proposed fee increases and other changes as set out in Schedule B will generate an estimated additional $170,000 in annual revenue for the golf courses.

This fee increase option is based on a 5% increase over 1998 rates for all resident membership categories except the all course option, pensioner and junior category. For the all course package we are recommending a 10% increase. The pensioner category has a nominal increase. The junior rate will increase to $175.00. In this Schedule the non-resident rates remain the same as set out in Schedule A.

Option 3

The proposed fees as set out in Schedule C reflect the 1998 rates and will generate no additional annual revenue for the golf courses.

One-year rate increases are being proposed as Council has given direction to pursue alternative golf course operations for the 2000 season.

BACKGROUND:

Council sets rates annually for the civic golf courses, based on recommendations approved by the Parks and Recreation Committee. The options presented in this report reflect recommended changes to fees by the Department (Schedule A) and alternative options (Schedule B & C) as a result of consultation with the Golf Sub Committee as directed by Parks and Recreation Committee at its meeting of February 1, 1998.

DISCUSSION:

The 1998 golf season was the most remarkable in recent memory. The extraordinary weather resulted in a ten-month golf season! Not surprisingly, total rounds at all courses were at historic highs. A total of 140,993 rounds were played, compared to 129,211 in 1997. On a course by course basis Kings Forest had 54,009 (47,155); Chedoke Martin: 41,054 (37,775) and Chedoke Beddoe: 45,894 (44,281).

From revenue perspective, actual revenues exceeded budget by $338,425, producing a net operating surplus of about $565,000. With the inclusion of the allocated corporate overhead of $225,000 the net surplus all costs in is $340,000, where an all in break even position had been predicted. We caution that this is a remarkable and unusual result and is not forming the basis of future budgets. We are however recommending that should the 1999 golf course revenues exceed the bottom line budget that a portion of the surplus up to $50,000 be allocated to the capital reserve for golf course maintenance and repair.

As we do annually, staff have canvassed 1999 fees at a variety of area courses, the results of which are appended as Schedule D. As members of committee will note, we continue to competitive in our rates and provide good value. Although we have completed our three year phased-in fee structure as part of the previously approved Golf Business Plan it is our belief that additional revenue can be generated from the golf course operations particularly when compared to rates charged by surrounding area golf courses. We do not believe that the proposed changes will negatively effect the level of play on our golf courses.

RESULTS OF CONSULTATION WITH GOLF COURSE SUB-COMMITTEE

As directed by Parks and Recreation Committee at its meeting of February 1, 1999 we have consulted with the Golf Sub Committee regarding the proposed fee increases. The Golf Sub Committee is comprised of representatives from the various membership sections at each course, the golf professionals/managers, Alderman Anderson (chair), and Alderman Morelli. A summary of the discussion of the proposed fee increase is as follows;

- general consensus that the proposed fee increase (Schedule A) are too high

- some concern expressed that by not having rates comparable to surrounding courses we would attract out of area players resulting in increased congestion (lack of accessibility) and increased wear and tear on the courses

- the opinion with regard to any rate increase varied from no increase to a moderate increase

- general consensus on the creation of a capital reserve

- some concern that the non resident rate should be abolished

- general consensus not to limit the season, leave open as long as practical

As a result of these discussions we have put forth three fee options for Committee review. Schedule A represents the staff recommendation and is the most aggressive approach to generating revenue and narrowing the gap between our course fee and other surrounding courses. Schedule B recognizes the comments put forth by the Golf Sub Committee but minimizes the increase to Hamilton residents. Schedule C maintains the 1998 rates and will have no impact on revenue generation.

OTHER RECOMMENDATIONS:

We are proposing new rate categories for weekend and twilight play. In the case of weekend play we are recommending that Fri/Sat/Sun define weekend play in addition to statutory holidays. This definition would not effect the five-day season pass rate. We are also proposing a 9-hole twilight rate, which should encourage late afternoon play throughout the season.

Scheduled closure of the courses on or about November 15th. Our courses are subjected to overplay on an annual basis. Good course maintenance practice dictates that we try to limit rounds, particularly late in the fall. We do not believe this date to be onerous as it has been the usual closing date in past years. This firm date will enable course maintenance staff to undertake late fall work to rehabilitate the course, ready it for the winter season and complete remedial works and improvements without interrupting play.

As in past years the Plan "B" option for season pass will also be offered. Increases in the fee structure for this option reflect the same principals as the noted above. Schedule A reflects a 10 % increase with the exception of the pensioner rate, Schedule B reflects a 5% increase with the exception of the pensioner rate, Schedule C remains unchanged from 1998.

Att/

HAMILTON CIVIC GOLF COURSES - 1999 PROPOSED RATES AND FEE SCHEDULE A

A. SEASONAL RATES:

CATEGORY Rates include GST	CHEDOKE BOTH		CHEDOKE MARTIN		CHEDOKE BEDDOE		KINGS FOREST		ALL COURSE	
	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999
ADULT	$1,050	$1,155	$645	$710	$900	$990	$1,050	$1,155	$1,150	$1,380
ADULT NON- RESIDENT	$1,150	$1,265	$745	$820	$1,000	$1,100	$1,150	$1,265	$1,250	$1,500
COUPLES	$2,000	$2,200	$1,190	$1,310	$1,700	$1,870	$2,000	$2,200	$2,200	$2,640
COUPLES - NON RESIDENT	$2,100	$2,310	$1,290	$1,420	$1,800	$1,980	$2,100	$2,310	$2,300	$2,760
FAMILY	$2,150	$2,365	$1,340	$1,475	$1,900	$2,090	$2,100	$2,310	$2,450	$2,940
FAMILY - NON-RESIDENT	$2,250	$2,475	$1,440	$1,585	$2,000	$2,200	$2,200	$2,420	$2,550	$3,060
JUNIOR	$250	$275	$150	$200	N/A	N/A	$250	$275	$350	$420
JUNIOR -NON-RESIDENT	$350	$385	$250	$275	N/A	N/A	$350	$385	$450	$540
INTERMEDIATE	$630	$693	$400	$440	$540	$595	$630	$695	$690	$830
INTERMEDIATE NON-RESIDEN	$730	$803	$500	$550	$640	$705	$730	$805	$790	$948
PENSIONER (weekday)	$735	$750	$430	$445	$630	$645	$735	$750	$805	$885
PENSIONER - NON-RESIDENT	$835	$850	$530	$545	$730	$745	$835	$850	$905	$995
WEEKDAY	$735	$808	$430	$473	$630	$693	$735	$808	$805	$966
WEEKDAY - NON-RESIDENT	$835	$918	$530	$583	$730	$803	$835	$918	$905	$1,086
B. GREEN FEES										
WEEKDAY 18 HOLES	N/A	N/A	$26	$28	$30	$32	$32	$35	N/A	N/A
WEEKEND 18 HOLES (Fri, Sat, Sun & Stat. Hol.)	N/A	N/A	N/A	$30	N/A	$35	N/A	$40	N/A	N/A
PENSIONER/JUNIOR*	N/A	N/A	$19	$21	$23	$25	$25	$28	N/A	N/A
TWILIGHT - 18 HOLES	N/A	N/A	$17	$19	$21	$23	$23	$25	N/A	N/A
TWILIGHT - 9 HOLES	N/A	N/A	N/A	$10	N/A	$12	N/A	$13	N/A	N/A

SEASONAL NOTES:

- 5 day/Pensioner - Mon-Fri excluding weekends & holidays.
- Intermediate Age: 20 years & under.
- Junior Age: 17 years & under.
- Junior members are subject to the following restricted playing times at all courses: Mon-Fri, 10am - closing & Sat, Sun & holidays, 12pm to closing.
- Family rate criteria is: Two adults in a family relationship & dependents 20 & under of the same family.
- All seasonal passes include OGA/CLGA handicap/membership cards - Game fee $20. extra.

GREEN FEE NOTES:

* Monday-Friday only (Excluding holidays)
- Twilight hours both weekdays & weekends after 4:00 p.m. (twilight hrs. move ahead towards later part of the season

SEASONAL PLAN "B"

	ADULT		COUPLES		FAMILY		JUNIOR		INTERMEDIATE		PENSIONER		WEEKDAY	
	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999
Hamilton Residents- City Wide	$350	$385	$650	$715	$1,050	$1,155	$100	$110	$200	$220	$250	$265	$250	$275
Non Residents - City Wide	$450	$495	$750	$825	$1,150	$1,265	$200	$220	$300	$330	$350	$365	$350	$385

PLAN "B" NOTES:

- pay a reduced initial seasonal fee plus an outing fee each time you play.
- 7 or 5 day (5 day pass restricted from weekends & holidays).
- full seasonal privileges
- ideal for the once-a-week player
- outing fees (50% of green fees) dependent on course and time of play

HAMILTON CIVIC GOLF COURSES - 1999 PROPOSED RATES AND FEE SCHEDULE B

A. SEASONAL RATES:

CATEGORY	CHEDOKE BOTH		CHEDOKE MARTIN		CHEDOKE BEDDOE		KINGS FOREST		ALL COURSE	
Rates include GST	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999
ADULT	$1,050	$1,102	$645	$677	$900	$945	$1,050	$1,102	$1,150	$1,265
ADULT NON- RESIDENT	$1,150	$1,265	$745	$820	$1,000	$1,100	$1,150	$1,265	$1,250	$1,500
COUPLES	$2,000	$2,100	$1,190	$1,250	$1,700	$1,785	$2,000	$2,100	$2,200	$2,310
COUPLES - NON RESIDENT	$2,100	$2,310	$1,290	$1,420	$1,800	$1,980	$2,100	$2,310	$2,300	$2,760
FAMILY	$2,150	$2,257	$1,340	$1,407	$1,900	$1,995	$2,100	$2,205	$2,450	$2,695
FAMILY - NON-RESIDENT	$2,250	$2,475	$1,440	$1,585	$2,000	$2,200	$2,200	$2,420	$2,550	$3,060
JUNIOR	$250	$262	$150	$200	N/A	N/A	$250	$262	$350	$385
JUNIOR -NON-RESIDENT	$350	$385	$250	$275	N/A	N/A	$350	$385	$450	$540
INTERMEDIATE	$630	$662	$400	$420	$540	$567	$630	$662	$690	$759
INTERMEDIATE NON-RESIDEN	$730	$803	$500	$550	$640	$705	$730	$805	$790	$948
PENSIONER (weekday)	$735	$740	$430	$435	$630	$635	$735	$740	$805	$845
PENSIONER - NON-RESIDENT	$835	$918	$530	$583	$730	$803	$835	$918	$905	$1,086
WEEKDAY	$735	$772	$430	$452	$630	$662	$735	$772	$805	$885
WEEKDAY - NON-RESIDENT	$835	$918	$530	$583	$730	$803	$835	$918	$905	$1,086
B. GREEN FEES										
WEEKDAY 18 HOLES	N/A	N/A	$26	$28	$30	$32	$32	$35	N/A	N/A
WEEKEND 18 HOLES (Fri, Sat, Sun & Stat. Hol.)	N/A	N/A	N/A	$30	N/A	$35	N/A	$40	N/A	N/A
PENSIONER/JUNIOR*	N/A	N/A	$19	$21	$23	$25	$25	$28	N/A	N/A
TWILIGHT - 18 HOLES	N/A	N/A	$17	$19	$21	$23	$23	$25	N/A	N/A
TWILIGHT - 9 HOLES	N/A	N/A	N/A	$10	N/A	$12	N/A	$13	N/A	N/A

SEASONAL NOTES:

- 5 day/Pensioner - Mon-Fri excluding weekends & holidays.
- Intermediate Age: 20 years & under.
- Junior Age: 17 years & under
- Junior members are subject to the following restricted playing times at all courses: Mon-Fri, 10am - closing & Sat, Sun & holidays, 12pm to closing.
- Family rate criteria is: Two adults in a family relationship & dependents 20 & under of the same family.
- All seasonal passes include OGA/CLGA handicap/membership cards - Game fee $20. extra.

GREEN FEE NOTES:

* Monday-Friday only (Excluding holidays)
- Twilight hours both weekdays & weekends after 4:00 p.m. (twilight hrs. move ahead towards later part of the season.

SEASONAL RATES: PLAN "B"

	ADULT		COUPLES		FAMILY		JUNIOR		INTERMEDIATE		PENSIONER		WEEKDAY	
	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999
Hamilton Residents- City Wide	$350	$368	$650	$683	$1,050	$1,103	$100	$105	$200	$210	$250	$263	$250	$263
Non Residents - City Wide	$450	$495	$750	$825	$1,150	$1,265	$200	$220	$300	$330	$350	$385	$350	$385

PLAN "B" NOTES:

- pay a reduced initial seasonal fee plus an outing fee each time you play.
- 7 or 5 day (5 day pass restricted from weekends & holidays).
- full seasonal privileges
- ideal for the once-a-week player
- outing fees (50% of green fees) dependent on course and time of play.

HAMILTON CIVIC GOLF COURSES - 1999 PROPOSED RATES AND FEE SCHEDULE C

A. SEASONAL RATES:

CATEGORY	CHEDOKE BOTH		CHEDOKE MARTIN		CHEDOKE BEDDOE		KINGS FOREST		ALL COURSE	
Rates include GST	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999
ADULT	$1,050	$1,050	$645	$645	$900	$900	$1,050	$1,050	$1,150	$1,150
ADULT NON- RESIDENT	$1,150	$1,150	$745	$745	$1,000	$1,000	$1,150	$1,150	$1,250	$1,250
COUPLES	$2,000	$2,000	$1,190	$1,190	$1,700	$1,700	$2,000	$2,000	$2,200	$2,200
COUPLES - NON RESIDENT	$2,100	$2,100	$1,290	$1,290	$1,800	$1,800	$2,100	$2,100	$2,300	$2,300
FAMILY	$2,150	$2,150	$1,340	$1,340	$1,900	$1,900	$2,100	$2,100	$2,450	$2,450
FAMILY - NON-RESIDENT	$2,250	$2,250	$1,440	$1,440	$2,000	$2,000	$2,200	$2,200	$2,550	$2,550
JUNIOR	$250	$250	$150	$150	N/A	N/A	$250	$250	$350	$350
JUNIOR -NON-RESIDENT	$350	$350	$250	$250	N/A	N/A	$350	$350	$450	$450
INTERMEDIATE	$630	$630	$400	$400	$540	$540	$630	$630	$690	$690
INTERMEDIATE NON-RESIDEN	$730	$730	$500	$500	$640	$640	$730	$730	$790	$790
PENSIONER (weekday)	$735	$735	$430	$430	$630	$630	$735	$735	$805	$805
PENSIONER - NON-RESIDENT	$835	$835	$530	$530	$730	$730	$835	$835	$905	$905
WEEKDAY	$735	$735	$430	$430	$630	$630	$735	$735	$805	$805
WEEKDAY - NON-RESIDENT	$835	$835	$530	$530	$730	$730	$835	$835	$905	$905
B. GREEN FEES										
WEEKDAY 18 HOLES	N/A	N/A	$26	$26	$30	$30	$32	$32	N/A	N/A
WEEKEND 18 HOLES (Fri, Sat, Sun & Stat. Hol.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
PENSIONER/JUNIOR*	N/A	N/A	$19	$19	$23	$23	$25	$25	N/A	N/A
TWILIGHT - 18 HOLES	N/A	N/A	$17	$17	$21	$21	$23	$23	N/A	N/A
TWILIGHT - 9 HOLES	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

SEASONAL NOTES:

- 5 day/Pensioner - Mon-Fri excluding weekends & holidays.
- Intermediate Age: 20 years & under.
- Junior Age: 17 years & under.
- Junior members are subject to the following restricted playing times at all courses: Mon-Fri, 10am - closing & Sat, Sun & holidays, 12pm to closing.
- Family rate criteria is: Two adults in a family relationship & dependents 20 & under of the same family.
- All seasonal passes include OGA/CLGA handicap/membership cards - Game fee $20. extra.

GREEN FEE NOTES:

* Monday-Friday only (Excluding holidays)
- Twilight hours both weekdays & weekends after 4:00 p.m. (twilight hrs. move ahead towards later part of the season.

SEASONAL RATES: PLAN "B"

	ADULT		COUPLES		FAMILY		JUNIOR		INTERMEDIATE		PENSIONER		WEEKDAY	
	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999
Hamilton Residents- City Wide	$350	$350	$650	$650	$1,050	$1,050	$100	$100	$200	$200	$250	$250	$250	$250
Non Residents - City Wide	$450	$450	$750	$750	$1,150	$1,150	$200	$200	$300	$300	$350	$350	$350	$350

PLAN "B" NOTES:

- pay a reduced initial seasonal fee plus an outing fee each time you play
- 7 or 5 day (5 day pass restricted from weekends & holidays)
- full seasonal privileges
- ideal for the once-a-week player
- outing fees (50% of green fees) dependent on course and time of play

GOLF COMPARISON
1999 RATES & FEES

SCHEDULE D

A. MEMBERSHIPS

CATEGORY	BURLINGTON TYANDAGA (Municipal)	ST. CATHERINES GARDEN CITY (Municipal)	BRANTFORD NORTHRIDGE (Municipal)	KITCHENER DOON VALLEY/ROCKWAY (Municipal)	CHIPPEWA CREEK (Semi-Private)	SOUTHBROOK (Semi-Private)	BURLINGTON SPRINGS (Semi-Private)
JUNIORS	(17 & Under) $530	(9 - 17 Years) (Monday - Saturday) $210	(17 & Under) (Monday - Friday) $355 - Limited To 175	(17 & Under) (Monday - Sunday) $369	(17 & Under) (Monday - Friday) $425	Closed (Only Available To Past Members)	(17 & Under) (Monday - Sunday) $450
ADULTS	5 Day - $985 7 Day - $1,370	(18 - 59 Years) 30 Rounds - $390 45 Rounds - $545 Unlimited - $780	7 day - $895 - Limited to 75 5 day - $630 - Limited To 25	7 day - $1,002 5 day - $723	7 day - $1,350	Closed (Only Available To Past Members) 5 day - $950 7 day - $1,275	5 day - $1,490 7 day - $1,990
SENIORS	5 day - $820	30 Rounds - $345 45 Rounds - $465 Unlimited - $625	5 day - $575 - Limited To 100	5 day - $615	5 day only - $1,050		
COUPLES	7 Day - $2,565	N/A	7 day - $1,575 - Limited To 25 5 day - $1000 - Limited To 5 Sr Couples - $1000 - Limited to 5	20% Reduction Of A Full Adult Membership	7 day - $2,300		

B. GREEN FEES

ADULTS	Weekdays - $32 Weekdays After 2 pm - $29 Weekday - Twilight - $20 Weekends - $35 Weekends - Twilight - $20 Weekends - 9 Holes - $17	Weekdays - $14 Weekdays - 9 Hole - $11.50 Weekends - $19.50 Weekends - 9 Holes - $13	7 days - 18 Holes - $27 Twilight - After 6 pm - $17 9 Hole - $17	Weekdays - $26 Weekends - $30			
JUNIORS	Weekdays - $21 Weekdays - Twilight - $20 Weekends - $35 Weekends - Twilight - $20 9 Holes - $13	Weekdays - $13	7 days - 18 Holes - $27 Twilight - After 6 pm - $17 9 Hole - $17	Anytime $17			
SENIORS	Weekdays - $21 Weekdays - Twilight - $20 Weekends - $35 Weekends - Twilight - $20 9 Holes - $13	Weekdays - $13	7 days - 18 Holes - $27 Twilight - After 6 pm - $17 9 Hole - $17				
ALL AGES					Weekdays (Mon-Thurs) - $25.00 Weekends (Fri-Sun) - $30.00 Twilight - $20.00	Weekdays (Mon-Thurs) - $28.00 Weekdays (Friday) - $30.00 Weekends - $35.00	Weekdays (Mon-Thurs) - $32.00 Weekdays (Friday) - $37.00 Weekends - $41.00 Weekends (after 12 noon) - $37.00 Weekends (after 3 pm) - $32.00

C. PROMOTIONAL PACKAGES

		Weekday - Adults - 9 Tickets - $115 Weekday - Jr/Sr - 10 Tickets - $115 Weekday - Foursome - $50 Weekday - Foursome -Twilight - $40 Weekends - Adults - 10 Tickets - $170 Weekends - Foursome - $52 Weekends - Foursome - Twilight - $40	Green Plan Membership / Green Fee 7 Day - $295 / $ 13 5 Day - $215 / $ 13 5 Day Sr - $150 / $ 9.15 Twilight/9 Hole / $ 7.85 Club Cards 5 Rounds / $115	Club Pac Membership / Green Fee 7 Day - $332 / 1/2 5 Day - $265 / 1/2 5 Day - $225 / 1/2		10 Green Fees - $250	

CITY OF HAMILTON

- RECOMMENDATION -

- REVISED -

4b)

DATE: 1999 February 3

REPORT TO: Mr. Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: R. L. Fair, General Manager
Community Services

Ken Duncliffe, Director
Culture and Recreation Services

SUBJECT: Transmittal Letter: Proposed 1999 User Fees Rates for Culture and Recreation Services

RECOMMENDATION:

That the proposed revisions to the 1998 user fee schedule for the Department Culture and Recreation Services appended hereto as Schedules A, B and C be forwarded to the Committee of the Whole for consideration as part of the 1999 Current Budget process.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

If approved, this recommendation will generate total additional annualized revenues of $68,400.

Sports fields rentals:	$ 3,800
Arena rentals:	$19,950
Recreation fees:	$44,650

BACKGROUND:

Review of user fees is an annual part of the budget preparation for this Department. The Corporate User Fee Policy is used to guide the setting of fees for all Department programs with a goal to establish a fair and equitable system of pricing City services. Council has established a 75% level of subsidy for youth groups and a zero level of subsidy for adult groups. A commitment has been made to reach these subsidy levels across the spectrum of program offerings by way of incremental increases to fees. The level of increases that can be justified each year to achieve the subsidy goals are relative to the amount that the market will accept for the individual program.

SPORT FIELD RENTALS:

While rates for adult rentals are at the zero subsidy level rates for youth programming continue to be above the 75% benchmark. Last year rates for the use of sport fields increased by 1.5%. This year we are recommending an inflationary increase of 2% to offset increased operating costs. A more aggressive user fee increase is not being pursued in the area of sport field rentals for minor sports groups in light of continued declining revenues that these organizations are experiencing. Total additional annualized revenue is estimated to be $3,800. (based on 1998 usage statistics) These proposed rates are set out in schedule A.

ARENA RENTALS:

No significant changes to the rates and fees for arena users are being recommended this year. The fee structure for these organized sport groups is either at the appropriate level for youth and adults or the current fee is at a level where the user ability to pay is maximized. Therefore a modest fee increase of $1.00 per hour to account for increased operating costs is being recommended.

With respect to figure skating, a need has been identified for additional practice time whereby skaters and coaches can practice outside their regular program on a more informal basis. Staff will set aside additional non prime hours at the Mountain Skating Centre for this purpose at an hourly rate of $5.00/person on a patch ice basis. The annual figure skating card will also be available at $108.00 an increase of $2.00 over the 1998 rate.

The rates for use of community rooms by non-affiliated groups is recommended to be a flat rate of $21.00 per hour with no extended hour discount.

The estimated total additional annualized revenues for arena rentals are $19,950. The proposed rates are set out in schedule B.

COMMUNITY CENTRES/OUTDOOR POOLS

Proposed fee increases in the community centre programs/outdoor pools are generally based on inflationary increases to cover increased operating costs or as a result of competitive pricing comparisons with surrounding agencies and municipalities.

Membership and Admissions Fees

Generally, membership fees provide a revenue base for this department. Significant increases in past years resulted in decreased usage and therefore reduced revenues. A planned incremental approach to fee increases is being recommended that will increase revenues without negatively affecting usage rates.

The Single Admission Family rate is recommended to be limited to two adults and three youth in order to restrict abuse of this category.

Camp Kidaka

Our summer day camp for children aged five to fifteen is offered at five locations throughout the City. Additionally, the Beach Strip summer program offers a scaled down version of the Kidaca Camp. In 1998 we began an effort to reduce the overall cost of this program by pricing it competitively with similar camp programs offered by surrounding agencies and municipalities. As a result we are recommending a $5.00 increase to the weekly registration fee. It is proposed that we review this fee each year with a view to increase the camp fee by the same amount in each of the next five years.

Hamilton Basketball Association

This popular youth basketball league serves approximately 800 boys and girls throughout the City. There was no fee increase in 1998 and it is proposed that a $5.00 registration fee increase be implemented this year.

Swimming

With the exception of Private & Semi Private lessons swimming registration fees have not been recommended for an increase. Swim registrations have stabilized since the fee increase of 1997 and it is felt that an increase at this time would have a negative impact on usage. Increases to the private and semi private lesson fees are proposed at the $5.00 and $2.00 levels respectively. This fee level is consistent with those in effect in surrounding municipalities.

Special interest swimming programs including recreational diving, competitive & synchronized swimming have traditionally been offered at no additional cost during regular swim lessons periods. It is proposed that these programs have an additional $5.00 registration fee if taken in addition to regular swimming lessons. These programs will also be offered independent of swim lessons for the regular $25.00 fee.

Swimming Pool Rentals

The current non-prime time (weekdays to 4:30 PM) rental fee is $50. Per hour. Prime time (4:30 to closing on weekdays; all weekend) is $85. We are recommending an inflationary increase to bring these to $55. and $88. per hour respectively. The recommended rates reflect both the ability to pay for the typical client (youth groups, birthday parties, etc.) and the infrequent demand and/or availability of pool time for this purpose. Note that normal Board of Education programming falls within the "Reciprocal Agreement" and is not effected by this recommendation.

Hot Pool Rentals

Hot pools are located at Norman "Pinky"Lewis Centre, Huntington Park and Sir Allan MacNab. The varied structures at each facility allow for equally varying rental opportunities. Generally these facilities are rented as stand-alone components for pre-school parties or in combination with the large pools for youth groups. Currently the hot pool rents for $25. per hour. We are recommending an increase to $30. There has been no increase for at least two years.

Community Room Use – Self Contained: ie Nursery Schools

Neighborhood Cooperative Nursery Schools operate out of Sir Wilfrid Laurier, Huntington Park and Sir Allan MacNab. Following the school year, these organizations use one to three general purpose rooms, kitchens and occupy permanent storage space in the centres. The Seven Towers Nursery School also operated out of Ryerson Recreation Centre with similar arrangements as the above groups. All are licensed and regulated by the Ministry. The current rental rate is $15. per half day. We are recommending that this fee be increased to $17. per half day.

Community Room Rentals: Commercial

Groups falling within this category include Condominium Association meetings, Real Estate Seminars and Fund Raising Parties, Weight Watchers, etc. We are recommending that the current rate of $40. per hour be increased to $45. per hour. Fees were not increased in 1998.

Social Service Agencies

Groups that are included (but not limited to) are the Community Activities Program (C.A.P.), Liesure Awareness Program (L.A.P.) and Canadian Mental Health Association. These groups use general purpose & activity rooms to varying degrees at several centres on a weekly basis. We are recommending that the current fee of $5. be increased to $7. per half day. Fees were not increased in 1998.

Gym Rental Rates

Currently there are two fee structures in place. "Stand alone" centres such as Central Memorial and Huntington Park and the remaining centers which are attached to schools. We are recommending that these rates be harmonized to one rate to avoid confusion by the public.

Board of Education rates will continue to be applied to rental applications for gym time outside of Departmental permitted periods at Board of Education facilities.

The recommended revised rate will be $25 per hour for adults (anytime) and youth rates will be $12 per hour weekdays, $15.00 per hour weekends.

We also recommend that a new "Commercial" rate of $45. per hour be established. This would be applied to various "for profit" events, shows and tournaments

It is also recommended that a "Youth Tournament" rate for non Department Affiliated groups be established at $25.00 per hour.

The total additional annualized revenue for Community Centers/Outdoor Pools is estimated to be $44, 650. The proposed rates are set out in schedule C.

SCHEDULE "A"
CULTURE & RECREATION DEPARTMENT
SPORT FIELDS USER FEES

NOTE: Rates are per hour unless otherwise indicated (GST included)

		1998	1999
MINOR FACILITIES			
YOUTH:			
Weekdays		$ 2.44 per day	$2.49
Weekend (less than six hours)		$ 2.44 per day	$2.49
Weekend (more than six hours)		$ 4.89 per day	$4.99
Maximum per field per season		$155.15 maximum	$158.25
MINOR FACILITIES			
ADULT:			
Weekdays			
(Prime Time from 6:00 pm.)		$5.97	$6.09
Weekdays			
(Non Prime Time prior to 6:00 pm.		$3.97	$4.05
Weekends (book under 10 weeks)		$5.89	$6.00
Weekends (book 10 weeks or more)		$3.97	$4.05
MAJOR FACILITIES			
YOUTH:			
Ball Diamonds:			
*Bernie Arbour Stadium			
Game/Practice	- Resident	$16.30	$16.62
	- Non-Resident	$24.44	$ 24.93
Game (Tickets, Spectators,			
Tournaments)	- Resident	$17.11	$ 17.45
	- Non-Resident	$25.66	$ 26.17
*Mohawk Sports Park,			
Victoria Park, Globe Park			
Game/Practice	- Resident	$14.12	$ 14.41
	- Non-Resident	$21.17	$ 21.60
Game (Tickets, Spectators,			
Tournament)	- Resident	$16.30	$ 16.62
	- Non-Resident	$24.44	$ 24.93
*Ivor Wynne Stadium:			
Game/Practice	- Resident	$30.45	$ 31.06
	- Non-Resident	$45.68	$ 46.59
Game (Tickets, Spectators,			
Tournament)	- Resident	$48.36	$ 49.33
	- Non-Resident	$72.55 per hour	$ 74.00

		1998	1999
Soccer/Football Fields: *Mohawk Sports Park, Sackville Hill Park, Brian Timmis Stadium, H.A.A.A.	- Resident	$14.66	$ 14.95
	- Non-Resident	$21.99	$ 22.43
Game (Tickets, Spectators, Tournament)	- Resident	$17.38	$ 17.72
	- Non-Resident	$26.07	$ 26.59
Track and Field	- Resident	$ 10.31	$ 10.52
	- Non-Resident	$15.47	$ 15.78

MAJOR FACILITIES
BOARDS OF EDUCATION:

Ball Diamonds: *Bernie Arbour Stadium Game/Practice	- Resident	$28.78	$ 29.36
	- Non-Resident	$43.17	$ 44.04
Game (Tickets, Spectators, Tournaments)	- Resident	$51.59	$ 52.62
	- Non-Resident	$77.38	$ 78.93
*Mohawk Sports Park, Victoria Park, Globe Park Game/Practice	- Resident	$14.12	$ 14.41
	- Non-Resident	$21.18	$ 21.60
Game (Tickets, Spectators, Tournament)	- Resident	$33.67	$ 34.35
	- Non-Resident	$50.50	$ 51.51
*Ivor Wynne Stadium: Game	- Resident	$68.51	$ 69.88
	- Non-Resident	$275.79	$ 281.31
Soccer/Football Fields: *Mohawk Sports Park, Sackville Hill Park, Brian Timmis Stadium, H.A.A.A.	- Resident	$14.66	$ 14.95
	- Non-Resident	$21.99	$ 22.43
Game (Tickets, Spectators, Tournament)	- Resident	$35.85	$ 36.56
	- Non-Resident	$53.76	$54.83
Track and Field	- Resident	$ 10.31	$ 10.52
	- Non-Resident	$15.47	$ 15.78

MAJOR FACILITIES
ADULT:

		1998	1999
Ball Diamonds:			
*Bernie Arbour Stadium			
Game/Practice	- Resident	$27.15	$ 27.70
	- Non-Resident	$40.72	$ 41.54
Game (Tickets, Spectators,			
Tournaments)	- Resident	$34.21	$ 34.89
	- Non-Resident	$51.32	$ 52.34
*Mohawk Sports Park,			
Victoria Park, Globe Park			
Game/Practice	- Resident	$24.96	$ 25.46
	- Non-Resident	$35.85	$ 36.56
Game (Tickets, Spectators,			
Tournament)	- Resident	$27.16	$ 27.70
	- Non-Resident	$40.72	$ 41.53
*Ivor Wynne Stadium:			
Game/Practice	- Resident	$60.89	$ 62.11
	- Non-Resident	$91.35	$ 93.17
Game (Tickets, Spectators,			
Tournament)	- Resident	$76.12	$ 77.64
	- Non-Resident	$114.19	$ 116.47
Soccer/Football Fields:			
*Mohawk Sports Park, Sackville			
Hill Park, Brian Timmis Stadium,			
H.A.A.A.	- Resident	$24.44	$ 24.93
	- Non-Resident	$36.65	$ 37.38
Game (Tickets, Spectators,			
Tournament)	- Resident	$29.33	$ 29.92
	- Non-Resident	$43.99	$ 44.87
Track and Field	- Resident	$20.64	$ 21.05
	- Non-Resident	$15.47	$ 15.78

MAJOR FACILITIES
SEMI PRO:

Ball Diamonds:			
*Bernie Arbour Stadium			
Game/Practice	- Resident	$57.57	$ 58.72
	- Non-Resident	$86.34	$ 88.07
Game (Tickets, Spectators,			
Tournaments)	- Resident	$103.18	$ 105.24
	- Non-Resident	$154.76	$ 157.86

		1998	1999
*Mohawk Sports Park, Victoria Park, Globe Park Game/Practice	- Resident	$28.24	$ 28.80
	- Non-Resident	$42.36	$ 43.21
Game (Tickets, Spectators, Tournament)	- Resident	$67.34	$ 68.68
	- Non-Resident	$101.00	$ 103.03
*Ivor Wynne Stadium: Game/Practice	- Resident	$91.35	$ 93.17
	- Non-Resident	$137.02	$ 139.76
Game (Tickets, Spectators, Tournament)	- Resident	$255.58	$ 260.69
	- Non-Resident	$383.38	$ 391.05
Soccer/Football Fields: *Mohawk Sports Park, Sackville Hill Park, Brian Timmis Stadium, H.A.A.A.	- Resident	$29.33	$ 29.92
	- Non-Resident	$43.99	$ 44.87
Game (Tickets, Spectators, Tournament)	- Resident	$71.69	$ 73.12
	- Non-Resident	$107.52	$ 109.67

SCHEDULE "B"
CULTURE AND RECREATION DEPARTMENT
ARENAS USER FEES

			Current Rate 1998/1999	Proposed 1999/2000
ARENAS : EFFECTIVE 1999 OCTOBER 1 (GST Included)				
Recreational Programming/ (House Leagues)			56.00	57.00
Hub Hockey/ (Intermediate, Select Teams)			64.00	65.00
Rep Program			71.00	72.00
Can Skate/Figure Skate			81.00	81.00
Private Rental	Prime Time	5:00 p.m. – 6:00 a.m.	137.00	139.00
	Non Prime	6:00 a.m. – 5:00 p.m.	91.00	93.00
Tournament	Youth		81.00	83.00
	Adult		137.00	139.00
Affiliated Organizations			86.00	88.00
Year Round Figure Skating Card			106.00	108.00
Daytime (4 hour minimal) Rental			65.00	75.00
CHEDOKE TWIN PAD		(All rates as above unless specified below)		
Private Rental	Prime Time		162.00	170.00
	Non Prime		132.00	140.00
Adult Tournament Rate			162.00	170.00
ICE SUMMER RATE: EFFECTIVE 2000 MAY 1				
Adult	Non Prime	6:00 a.m. – 5:00 p.m.	132.00	140.00
	Prime	5:00 p.m. – 6:00 a.m.	162.00	175.00
Weekend			162.00	175.00
Youth Anytime			108.00	120.00
SUMMER FLOOR (NON ICE): EFFECTIVE 2000 MAY 1				
Adult			51.00	52.00
Youth			36.00	37.00
Intermediate (Select)(Lacrosse)			46.00	47.00
Tournaments			61.00	62.00
ROOM RATES: EFFECTIVE 1999 JUNE 1				
Community Rooms			20.00/hr or 30.00/2 hrs	21.00/hr

SCHEDULE "C"
CULTURE AND RECREATION DEPARTMENT
COMMUNITY CENTRES/OUTDOOR POOLS USER FEES

1. ***MEMBERSHIPS – CITY-WIDE*** Recreation Cards (G.S.T. Included)
   Effective June 1, 1999

	Yearly Resident Current	Yearly Resident Proposed	Yearly Non-Resident Current	Yearly Non-Resident Proposed
Family	$90	$93	$135	$140
Adult	$57	$59	$86	$89
Youth	$26	$27	$39	$41
Senior	$25	$25*	$37	$41
Special Needs	$21	$21*	$32	$37
Replacement	$3	No Change	$4	No Change

* Amended by Parks and Recreation Committee – 1999 Feb 1

2. ***SINGLE ADMISSION FEE*** – **Recreation Centre – Year-round** – (G.S.T. Included)
   Effective June 1, 1999

	Resident Current	Resident Proposed
Family	$6 – Limited to 2 adults and three youths	No Change
Adult	$3	No Change
Youth	$2	No Change
Senior	$2	No Change
Special Needs	$2	No Change

3. ***AQUATIC REGISTRATION FEE*** – (G.S.T. Included)
   Effective June 1, 1999

	Current	***Proposed***
Instructional	$25	No Change
Special Interest Aquatics	$5 per "club"	*If $25 registration fee has been paid.

4. ***SWIMMING LESSONS*** **– One Half-Hour (G.S.T. Included)**
Effective June 1, 1999

	Current	*Proposed*
Private	$10	$15
Semi-Private	$5	$7

5. ***POOL RENTALS PER HOUR*** – (G.S.T. Included)
Effective June 1, 1999

	Current	Proposed	Clubs and Weekly User Groups
Prime Time	$85	$88	Adults - $40 – No Change
Non-Prime	$50	$55	Youth - $20 - No Change
Hot Pool Rental	$25	$30	
Huntington Slide	$$25	No Change	

6. ***COMMUNITY ROOM RENTALS*** – (G.S.T. Included)

Effective June 1, 1999			
Adult Groups	$20 per hour	$30 2 hrs.	No Changes Proposed
Youth Groups	$15 per hour	$25 2 hrs.	No Changes Proposed
Commercial	$45 per hour		$5.00 Increase
Seasonal Rate (10 weeks – Adult and Youth)	$125		No Change

Effective September 1, 1999	*Current*	*Proposed*
Daytime Self-Contained Programs (Nursery Schools, etc.)	$15 per ½ day	$17 per ½ day
Social Service Agencies (Community Action Program, Canadian Mental Health Association, etc.)	$5 per day	$7 per day

6. COMMUNITY ROOM RENTALS – CONT'D

SACKVILLE HILL SENIORS' CENTRE	RENTAL RATES per Hour
MEETING ROOM	
COMMERCIAL	$70
GENERAL PUBLIC – NON PROFIT	$50
COMMUNITY ORG. – NON PROFIT	$40
SR. MEMBERSHIP – NON-PROFIT	$35
MULTI-PURPOSE ROOM & FIRESIDE LOUNGE	
COMMERCIAL	$100
GENERAL PUBLIC-NON PROFIT	$85
COMMUNITY ORG. – NON PROFIT	$75
SR. MEMBERSHIP – NON PROFIT	$70

7. GYM RENTALS – (G.S.T. Included)

i) Board of Education Rates
(Apply to Non-Recreation Centre Permitted Times at School Facilities)

	Weekdays	Saturdays	Sunday & Holidays
Adult	$38.20 per four hour block	$24.24 per hr. plus one hour	$32.31 per hour plus one hour
Youth	$25.00 per four hour block	$24.24 per hr. plus one hour	$32.31 per hour plus one hour

ii) All Recreation Centre Permitted Time
Effective September 1, 1999

	Weekdays		Weekends	
	Current	Proposed	Current	Proposed
Adult	$20 per hour	$25 per hour	$25 per hour	$25 per hour
Youth	$10 per hour	$12 per hour	$15 per hour	$15 per hour

iii) Commercial (NEW) $45 per hour

iv) Youth Tournament (NEW) $25 per hour
- Non Affiliated

8. HAMILTON BASKETBALL ASSOCIATION
Effective March 1, 1999

Current	Proposed
$55	$60

9. CAMP KIDACA
Effective May 1, 1999

Resident	***Resident***	***Non-Resident***	***Non-Resident***
Current	Proposed	Current	Proposed
$65	$70	$97	$105

10. SUMMER RECREATION CENTRE/OUTDOOR POOL MEMBERSHIPS
– (G.S.T. Included)
Effective June 1, 1999

	Resident Current	Non-Resident Current	**Outdoor Pool Only Single Admission**
Family	$50 – No Change	$75 – No Change	$5 *
Adult	$31 – No Change	$47 – No Change	$2
Youth	$20 – No Change	$30 – No Change	$1.50
Senior	$15 – No Change	$25 – No Change	$1.50
Special Needs	$15 – No Change	$25 – No Change	$1.50
Replacement	$2 – No Change	$3 – No Change	

* Limited to two adults and three youths.

4c)

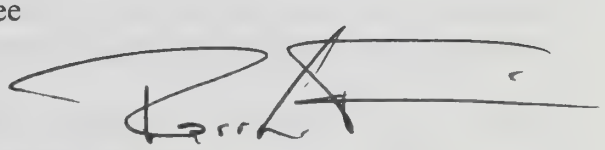
CITY OF HAMILTON

- RECOMMENDATION –

DATE: 1999 February 19

REPORT TO: Ms. Tina Agnello, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair
General Manager



SUBJECT: Transmittal Letter - Community Services Division
1999-2008 Provisional Capital Budget

RECOMMENDATION:

a) That the attached capital projects from the Community Services Division be considered for inclusion in the ten year 1999-2008 Provisional Capital Budget; and,

b) That these capital projects be reviewed by the Management Team for consideration by the Budget Steering Committee and Council.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The attached capital submissions are organized into 3 major programs (Asset Management, New Construction and Vehicle Replacement) with a gross cost of $ 105,989,000 , less subsidies of $26,890,000 for a ten year net cost of $79,099,000. Within each program a detailed list is provided for the years 1999-2001 and for the balance of the 10 year Capital Budget Program a listing is provided. Details are available upon request.

As a result of Corporate restructuring the portion of the overall facility portfolio operated by this Division has changed to include the Fire Department and the Hamilton Public Library facilities and exclude a large number of Corporate Facilities (i.e. City Hall and Parks Buildings). As well, management of the major mechanical and building envelope components are now considered by the Facilities Management Department of the Corporate Services Division.

The Capital project list included herein has been evaluated using the recently approved capital ranking system. In addition, the City's previous practice of established ten year funding envelopes for each major capital program has been used as a general guideline relative to annual capital estimates, even though this approach is under review. As committee will know, in the case of major building renovations, the bulk of the city's inventory of facilities are now beyond normal life cycle expectations. As such, renovations continue to take precedence over new construction. The exception to this is the placement of the Riverdale Recreation Centre as a 1999-2000 project. This was directed by Council during the 1998 capital budget process.

BACKGROUND:

OVERVIEW:

The mandate of the Community Services Division is to enhance and preserve the quality of life of the residents of the City of Hamilton through the provision of recreation, arts, heritage, sports, fire protection and library services.

Under the new organization of the Corporation, the Division's facility inventory includes museums, libraries, fire stations, recreation facilities, outdoor stadium, golf courses, tennis and lawn bowling facilities. The Division's Capital Budget 1999-1008 is grouped into three major programs; Asset Management, New Construction and Vehicle Replacement Program.

Staff was directed to provide detailed scope of work for the first three years of the programs (1999, 2000 and 2001). The balance of the 10-year (2002-2008) program is listed only.

A. Asset Management Program:

The Asset Management Program is focussed on maintaining and revitalizing the existing facility infrastructure. This approach is followed by the Facilities Management Department and by the Community Services Division as per current City policy.Both staff teams work closely to coordinate this effort with Facilities Management providing technical expertise in a number of areas including building systems and HVAC. The facilities are evaluated based on the following parameters:

1. Condition analysis of building systems:

The condition analysis of building systems such as mechanical, electrical, building envelop, and other amenities and the determination of the critical life cycle after which the building will no longer function efficiently are the basis on which the need for major renovations and upgrades are determined.

2. Operational requirements:

As the focus of the Division's mandate is "Client Service" the operational requirements and changes in service provision methods of the facility is yet another critical factor that determines the need for upgrades. Continuous evaluation of (the way we do business) is undertaken by staff and new initiatives to include the most recent trends and methods of service are incorporated.

3. Total Building Approach:

In 1998, City Council adopted the "Total Building Approach" to redevelopment projects. his approach limits service interruptions, reduces the cost of the work and allows for interdivisional coordination of the work.

The following is a brief description of the projects that constitute the Asset Management Program:

Risk Management Program: **Total Cost: $2,015,000**
1999-2008

The risk management program was developed systematically to eliminate potential risk and safety elements in the facilities operated by the Division. An interdivisional initiative has been undertaken to establish the program and complete the work. The potential hazards are evaluated and prioritized based on the severity and frequency of usage. It has been the recommendation of the Legal Department to aggressively pursue the implementation of the program to eliminate any potential safety hazards for both public and employees.

For 1999, the following work has been priorized: Air quality improvements in arenas; Netting at golf courses (at highways and roads); PA systems in recreation centres; Railings/guards non compliance; Environmental substance removal; Padding at Ivor Wynne on side lines; Lighting in Common Wealth Corridor; Non slip flooring on pool decks/changerooms.

Lighting and Parking Lot Repair Program: **Total Cost: $2,532,000**
1999-2005

The project is focussed on raising the level of safety of the parking lots associated with the Division's facilities. The scope of work includes the repair/replacement and/or addition of acceptable lighting, the repair of ground covering to remove tripping hazards, redesign inefficient drainage to eliminate water and ice patches formation.

The 1999 Lighting and Parking Lots Repairs Program include Sackville Hill Seniors Centre, Hamilton Museum of Steam and Technology, Ryerson Recreation Centre and Chedoke Golf and Ski Club. Lighting upgrades are required for King's Forest Golf Club.

A condition analysis of other parking lots associated with the Fire Department and the Hamilton Public Library branches is being undertaken and priority list will be completed for the year 2000 scope of work.

Facility Renovation: Fire Station # 8 **Total Cost: $630,000**
1999 (design and construction)

The existing fire station, Melvin and Woodward Avenue, built in the 1950's, is in a deteriorated physical condition. The building systems are beyond their life cycle, which is costly and inefficient. The condition of the facility, as a 24 hour living quarters to fire fighters personnel is less than adequate.

The proposed renovation will provide a serviceable facility that will permit expansion to provide ambulance service if required and allow for planning the future of fire emergency

services for the eastern portion of the lower city. Relocation of the station to a more easterly location, recommended in the Hamilton Master Fire Plan did not consider the possibility of future amalgamation of certain emergency services and the location of fire stations in adjacent municipalities.

This location will be a primary location to accommodate the potential amalgamation of certain emergency services.

Facility Renovations: Terryberry Library Branch **Total Cost: $60,000**
1999 (design and construction)

Modifications are required to correct design deficiency during the renovations of the branch. The current configuration of the entrance is awkward and confusing to the users of the facility.

Facility Renovation: Fire Station # 9 **Total Cost: 945,000**
1999 (design) –2000 (construction)

The existing fire station, on Kenilworth Avenue, built in the early 1950's, is in a deteriorated physical condition. The building systems are beyond their life cycle, which is costly and inefficient. The condition of the facility, as a 24 hour living quarters to fire fighters personnel is less than adequate.

The scope of work, has been altered from replacement to renovations.The work will enable this station to accommodate a new Apparatus Bay to house the 100 ft. Arial truck used in emergency service which is currently stationed in the Central Station. Being able to accommodate the 100 ft. Arial truck in the Kenilworth Station will allow for a better service coverage and response time for that particular vehicle to the East end of the City.

The scope of work proposed has been reduced from re-building at $2.2 million to renovation at $945,000

Facility Renovations: Central Library Branch **Total Cost: $640,000**
Carpet Replacement
2000-2002

The existing carpeting in the Central Library Branch has not been replaced since the opening of the Library in the early 1980's. The condition of the Carpeting is poor and in need of repair. Due to heavy traffic, the condition also presents tripping hazard and reflects a poor image.

The project is proposed to be phased- in for operational convenience.

Asset Conservation: Chedoke Twin Pad Arena **Total Cost: $450,000**
2000 (design and construction)

The scope of work includes the replacement of premature failing of the plastic surround of the arena board systems which constitute a great risk to spectators. The installation and

housing of a second boiler is required to prolong the efficient operations of the system and allows for down-time and regular maintenance program. Other premature system failures include lighting system in the main entrance, which result on unplanned costly maintenance.

Facility Renovations: Inch Park Outdoor Pool **Total Cost: $ 720,000**
2000 (design and construction)

Inch Park outdoor pool is a highly used pool in the summer months. Upgrading and leisurizing the pool to provide a more appealing recreational facility will bring substantial benefit to the community. The Pool systems, such as piping and filtration system are deteriorated and are beyond their efficient life cycle. The pool design is inefficient and unattractive. The project scope of work includes heating the water, which will allow for a longer operational season, higher number of leisure swimmers and introduction of swimming lessons. The pool, similar to some other outdoor pools in the City, has only one drain. This is potentially hazardous condition due to the speed in which the water is circulated and needs to be rectified to comply with current codes.

Facility Renovations: Bennetto Recreation Centre **Total Cost: $ 2,950,000**
And Library Branch
1999 (design)-2000 (construction)

This recreation facility is generally tired and in need of total upgrading to meet current service standards and codes. The recreation centre is a focal meeting place for the North End Community. The scope of work includes the replacement of building systems, expansion and addition of community rooms, achieving a greater level of barrier free accessibility and the addition of a family change room.

We have had discussions with the Chief Librarian relative to the inclusion of a 5,000 sq. ft. Library branch, to replace storefront leased Picton branch. The partners agree that this combination is viable, would enhance useage and efficiency of both facilities. The costs of this addition have been included in this estimate

Negotiations with the Public School Board regarding land acquisition will commence upon the approval of the project.

Facility Renovations: Kiwanis Boys & Girls Club **Total Cost: $ 2,477,000**
2000(design) – 2001 (construction) **Net Cost: $ 1,927,000**

Kiwanis Boys and Girls Club on Ellis Avenue is located in a very high demand area In the East End of the City. The facility has been scheduled for major retrofits since 1992. Since then, the community and the East Kiwanis Boys and Girls has undertaken several studies to confirm the need for expansion and renovations. The building systems are beyond their efficient life cycle. As the City is responsible for the maintenance of the facility, unplanned maintenance and repair calls has become expensive and any delay of the work will cause more deterioration hence further costs.

The community and its programming requirements have outgrown the facility. The scope of work includes a total renovation of the facility including more efficient building systems, barrier free design, building function and meeting current codes and standards.

Asset Conservation: Replacement of Astroturf Ivor Wynne Stadium
2001

Total Cost: $ 2,000,000

The scope of work includes the removal and replacement of the Astroturf of the Ivor Wynne Stadium. The life span and condition analysis of the turf confirms the need for replacement in the year 2001.

Facility Renovations: Coronation Arena and Outdoor Pool Redevelopment
2001

Total Cost: $1,870,000

This arena is an aged facility utilizing equipment beyond its normal life expectancy. The project is focussed on extending the operational life span of the arena without any major modifications to the existing footprint of the building in effort to reduce capital expenditure and minimizing the inefficiencies inherent in the existing systems.

Upgrading and leisurizing the pool to provide a more appealing recreational facility will bring substantial benefit to the community. The Pool systems, such as piping and filtration system are deteriorated and are beyond their efficient life cycle. The pool design is inefficient and unattractive. The project scope of work also includes heating the water, which will allow for a longer operational season, higher number of leisure swimmers and introduction of swimming lessons. The pool, similar to some other outdoor pools in the City, has only one drain. This is potentially a hazardous condition due to the speed in which the water is circulated and needs to be rectified to comply with current codes.

Asset Conservation: Dundurn Castle Landscape Restoration
2000-2002

Total Cost: $1,800,000
Net Cost: $ 1,000,000

In 1992 Dundurn Castle landscape was declared as the best and most intact picturesque landscape remaining in the country. In an effort to complete the restoration of the castle and its surrounding landscape the scope of work has been developed to restore the accurate context of the Castle in a Cost Share program with the Federal Government.

The work will be phased in for three years for practical and operational convenience.

Asset Conservation: Parkdale Arena Installation of Environmental Controls
2001

Total cost: $80,000

The arena renovations were completed in 1996 and have been operating successfully since. The installation of environmental controls to the arena surface will improve the conditions

for the summer in-line hockey and ball hockey which are already fully developed.

Asset Management Program 2002 -2008

Westmount Community Centre 2002(design)-2003(construction)	Total Cost: $1,800,000
Golf Course Redevelopment, Chedoke 2002-2007	Total Cost: $ 1,670,000
Mountain Arena Condition Study, Design and Construction 2002(study), 2003 –2004(construction)	Total Cost: $4,925,000
Jimmy Thompson Pool Renovations 2003	Total Cost: $ 545,000
Norman Pinky Lewis Renovations 2003	Total Cost: $ 540,000
Central Library Renovations, Phase II 2003	Total Cost: $ 610,000
Eastwood Arena Renovations 2003(study)-2004(construction)	Total Cost: $ 1,150,000
Dalewood Recreation Centre Renovations 2004(study)-2005(construction)	Total Cost: $2,100,000
Sir Winston Churchill Recreation Centre Renovations 2004(study)-2005(construction)	Total Cost: $ 1,850,000
Sir Wilfrid Laurier Recreation Centre Renovations 2004(study)-2005(construction)	Total Cost: $ 1,850,000
Sir Allan McNab Retrofit 2004	Total Cost: $ 550,000
Lawfield Arena Renovations 2005 (design) and 2006 (construction)	Total Cost: $ 3,330,000
Ryerson Recreation Centre Renovation 2005(study)-2006(construction)	Total Cost: $ 1,850,000
Rosedale Arena, Renovations and Expansion 2005(study)-2006(construction)	Total Cost: $ 2,600,000
Chedoke Twin Pad Arena, Renovations 2006(study)-2007(construction)	Total Cost: $ 740,000

Parkdale Outdoor Pool Redevelopment 2006	Total Cost: $ 750,000
Hillpark Recreation Centre Renovation and Expansion 2006(study)-2007(construction)	Total Cost: $ 2,355,000
Huntington Park Recreation Centre Renovation 2007	Total Cost: $ 470,000
Central Memorial Recreation Centre Renovation 2007(design)- 2008(construction)	Total Cost: $ 2,350,000
Fire Station No. 11 (Ray street) Renovations 2007(study)-2008(construction)	Total Cost: $ 2,300,000
Walker Outdoor Pool Redevelopment 2008	Total Cost: $ 1,100,000
Scott Park Arena Redevelopment 2008	Total Cost: $ 1,600,000

B. New Construction /Initiatives Program:

The New Construction/ Initiatives program provides the Division the opportunity to introduce new initiatives related to service growth and respond to emerging needs in the community.

The new initiatives are evaluated based on merit and demonstrated demand, in addition to the opportunities which the Division could capitalize on "other City Initiatives" to maximize benefits to the community.

The following is a brief description of the "New Construction /Initiatives Program"

International Children Games: **1999-2000**	**Total Project Cost:** **Provincial Grant** **Fundraising** **Net Cost to the City**	**$1,900,000** **$ 300,000** **$1,300,000** **$ 300,000**

In November 10, 1998, City Council approved the funding of $ 300,000, for 2 years, to allow staff to obtain matching funds for the provincial government. The International games will bring to Hamilton 4,000 children athletes from several countries. The Children International Games are recognized by the International Olympics Committee and will bring international attention and positive exposure to Hamilton.

Riverdale Recreation and Senior Centre **Total Cost: $ 4,250,000**
1999 (design) –2000 (construction)

The new facility will include a pool, multi-purpose rooms and a Seniors Centre. The total area has been reduced to 20,000 sq.ft. providing a scaled-down facility. The community had demonstrated a demand for this facility since 1985. Design development and some community consultation meetings occurred in 1995-1996. The location of the facility is proposed to be in a joint green field owned by both school boards. Negotiations regarding land acquisition has commenced pending council approval of the project. Land value, if applicable, is not part of this cost estimate of the construction.

Multi-Pad Arena/Sports Complex **Total Cost: $ 9,750,000**
Net Cost: To be determined

The basic scope of work in this project is to provide a minimum of 2 indoor ice pads to satisfy the existing shortage in ice time. The opportunities for providing a larger number of pads are available based on un-quantified demand by other user groups (i.e. girls' hockey, Adult hockey).

This is a proposed project for a public /private partnership. Currently, staff is in the process of soliciting "Letters of Interest" form qualified groups by means of publishing several advertisements in local and national newspapers. The process of selection of a successful proponent is estimated to take up to 9 to 12 month to reach a satisfactory agreement.

The preferred municipal site for the development is William Connoll Park, West Fifth and Stone Church. Developers are encouraged to submit proposals for other locations and/or operational models.

Public Art Program, Summers Lane **Total Cost: $ 120,000**
2000

The scope of work in this project will complement the Downtown Revitalization by enhancing an important public space, Summers Lane. The work commissioned is stipulated to include 1. Low relief wall sculpture in bronze, 2. Decorative and enhanced wall mounted lighting 3. the installation of 8 sculptures and effective signage.

South-Mountain Civic Centre, Phase I **Total Cost: $ 4,700,000**
2001(design) –2002 (construction) **Net Cost: 4,000,000**
South-Mountain Civic Centre, Phase II **Total Cost: $ 8,185,000**
2002(design) 2003-2004 (construction) **Net Cost: 6,900,000**

Based on the anticipated south mountain demographic growth, this is a new Multi-Service Facility which will combine a new mountain police station, a library branch and a Recreation Centre. The joint project will produce approximately 17% in Capital cost savings compared

to building each facility independently. There are also potential savings in operating costs as a result of joint facilities such as the pool, public areas, multi-purpose rooms etc.

The project is an opportunity for creating a "one stop" service centre for the South Mountain Community while maintaining the equality of service levels.

YMCA **Total Cost: $ 8,000,000**
Net Cost : $ 0

The Burlington-Hamilton YMCA is requesting the contribution of lands and zero cost for the purposes of construction of a full service YMCA to serve the rapidly growing south mountain area. They are anticipating construction to commence in 2005, as part of their multi-year renovation and expansion project.

City Council has not made a decision to allocate lands at this point. The Parks and Recreation Committee is considering available park sites. The real estate division has also been involved in this process.

2008 Summer Olympics, Hamilton Venues **Total Cost: $ 5,090,000**
2007-2008 **Net Cost: $ 2,695,000**

Ivor Wynne Stadium is one of three sites in the City that has been identified in the City of Toronto Bid to host the 2008 Summer Olympics. Road race cycling and Copps Colliseum are the other sites. Ivor Wynne has been targetted to host soccer, a sport that will require a natural grass surface. To host an Olympic event is a major opportunity for the City to showcase our community to the world. Given the stature of the event, it will be critical to ensure that the stadium meets the performance standards required by the IOC for both the field of play and all other related amenities.

Staff see this as a prime opportunity to renew this aging facility. Additional funding for the project is provided on a matching funds basis from the Olympic committee.

C. Vehicle Replacement Program:

Fire Department Vehicle/Apparatus Replacement **Total Cost: $ 5,980,000**
1999-2008

This proposed program for vehicle and apparatus replacement ensures the continuation of the appropriate service levels. The replacement provisions based on the original purchase price, form part of the operating budget for the Fire Department. The costs per annum in the following list are based on 1999 replacement value.

$ 141,000
$ 326,000
$ 546,000

	$ 538,000
	$1,867,000
	$ 614,000
	$ 320,000
	$ 620,000
	$ 28,000
	$ 980,000

Conclusion

As a result of the new corporate organization, staff is in the process of ranking all capital projects in terms of priorities. The above summary is the 1999-2008 Capital Program as proposed by staff. Further evaluation and refinement is still being undertaken

PROPOSED 1999 - 2008 CAPITAL BUDGET PROGRAM as of December 10, 1998

Type	Project Name	Cost			1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
		Gross	Subsidy	Net										
AM	Lighting & Parking Lot Improvements	2,535,000		2,535,000	500,000	615,000	600,000		600,000	0	220,000			$0
AM	Risk Management - Various Facilities	2,015,000		2,015,000	360,000	510,000	400,000	445,000	$300,000		0			0
AM	Fire Station #8 Melvin Avenue- Renovations	630,000		630,000	630,000	0								
AM	Fire Station #9 - Kenilworth Ave - Design & Construction	945,000		945,000	70,000	875,000	0							0
AM	Terryberry Library Retrofit	60,000		60,000	60,000	0	0							
AM	Bennetto Recreation & Library Centre Renovations & Exp	2,950,000	0	2,950,000	2,950,000	0					0			
NEW	Multi-Pad / Sports Complex	9,750,000	9,750,000	0	0			0						
NEW	Riverdale Seniors' & Recreation Centre	4,250,000		4,250,000	300,000	3,950,000								
NEW	Children's Games Millennium Festival	1,900,000	1,600,000	300,000	150,000	150,000								
V	Fire Vehicle/Apparatus	5,980,000		5,980,000	141,000	326,000	546,000	538,000	1,867,000	614,000	320,000	620,000	28,000	980,000
	Subotal				**5,161,000**	**6,426,000**	**1,546,000**	**983,000**	**2,767,000**	**614,000**	**540,000**	**620,000**	**28,000**	**980,000**
AM	Chedoke Twin Pad Arena Remedial & Operational Improve	450,000	0	450,000		450,000								
AM	Dundurn Historic Landscape Restoration	1,600,000	800,000	800,000		500,000	300,000	0						
AM	Central Library Carpet Replacement	640,000		640,000	0	145,000	335,000	160,000		0				
AM	Inch Park Outdoor Pool Rehabilitation	720,000		720,000		720,000								
AM	Hamilton East Kiwanis	2,477,000	550,000	1,927,000		357,000	1,570,000							
NEW	Public Art Program	120,000	0	120,000	0	120,000								
	Subotal				**0**	**2,292,000**	**2,205,000**	**160,000**	**0**	**0**	**0**	**0**	**0**	**0**
AM	Coronation Arena Upgrades and Pool Redevelopment	1,870,000	0	1,870,000		0	1,870,000							
AM	Parkdale Arena Operational Improvements	80,000	0	80,000			80,000	0						
AM	Ivor Wynne Stadium Replacement of Astroturf	2,000,000		2,000,000			2,000,000							
NEW	South Mountain Library/Recreation Centre/Study/Phase I	18,190,000	14,190,000	4,000,000			150,000	3,850,000						
	Subotal				**0**	**0**	**4,100,000**	**3,850,000**	**0**	**0**	**0**	**0**	**0**	**0**
AM	Mountain Arena Renovations and Expansion	4,925,000	0	4,925,000				125,000	2,500,000	2,300,000			0	
AM	Chedoke Golf Course Redevelopment	1,670,000		1,670,000	0	0		500,000				670,000	500,000	
AM	Westmount Recreation Centre Upgrades	1,800,000		1,800,000	0			200,000	1,600,000					
AM	Eastwood Arena Upgrades	1,150,000	0	1,150,000					150,000	1,000,000				
AM	Hamilton Library Phase II	610,000		610,000					610,000					
AM	Jimmy Thompson Pool Renovations	545,000		545,000					545,000					
AM	Norman "Pinky" Lewis Renovations	540,000		540,000					540,000					
NEW	South Mountain Library/Recreation Centre/ Phase II	7,885,000	0	7,885,000					3,900,000	3,985,000				
NEW	YMCA	0	0	0							0			
AM	Dalewood Recreation Centre Retrofit	2,100,000		2,100,000						300,000	1,800,000			
AM	Sir Allan MacNab Retrofit	550,000		550,000						550,000				
AM	Sir Wilfrid Launer Recreation Upgrades	1,850,000		1,850,000						300,000	1,550,000	0		
AM	Sir Winston Churchill Recreation Upgrade	1,850,000		1,850,000						300,000	1,550,000			
AM	Lawfield Arena Renovations	3,330,000	0	3,330,000			0				390,000	2,940,000		
AM	Rosedale Arena Renovations & Expansion	2,600,000	0	2,600,000							400,000	2,200,000		
AM	Ryerson Renovations	1,850,000		1,850,000							300,000	1,550,000	0	
AM	Chedoke Twin Pad Arena -Incremental Expansion & Inpro.	740,000	0	740,000								500,000	240,000	
AM	Parkdale Outdoor Pool Rehabilitation	750,000		750,000								750,000		
AM	Hill Park Recreation Centre Renovations/Expansion	2,355,000		2,355,000								300,000	2,055,000	0
AM	Fire Station #11 - Ray Street South	2,300,000		2,300,000									300,000	2,000,000
AM	Central Memorial Renovations/Expansion	2,350,000		2,350,000									300,000	2,050,000
NEW	Huntington Park Recreation Centre	470,000		470,000									470,000	
AM	2008 Summer Olympics - Hamilton Venues	2,695,000		2,695,000	0	0					0	0	300,000	2,395,000
AM	Scott Park Arena Development	1,600,000	0	1,600,000				0						$1,600,000
AM	Walker Pool Outdoor Pool Rehabilitation	1,100,000		1,100,000										$1,100,000
	Subtotals				**0**	**0**	**0**	**825,000**	**9,845,000**	**8,735,000**	**5,990,000**	**8,910,000**	**4,165,000**	**9,145,000**
	Total Capital Programme	**106,777,000**	**26,890,000**	**79,887,000**	**5,161,000**	**8,718,000**	**7,851,000**	**5,818,000**	**12,612,000**	**9,349,000**	**6,530,000**	**9,530,000**	**4,193,000**	**10,125,000**

LEGEND AM = Asset Management/New = New Construction/V = Vehicle Replacement Programme

Gross Cost amount is net of GST rebate/ITC

PROPOSED 1999 - 2008 CAPITAL BUDGET PROGRAM as of December 10, 1998

Type	Project Name	Cost			1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
		Gross	Subsidy	Net										
AM	Lighting & Parking Lot Improvements	2,535,000		2,535,000	500,000	615,000	600,000		600,000	0	220,000			$0
AM	Risk Management - Various Facilities	2,015,000		2,015,000	360,000	510,000	400,000	445,000	$300,000		0			0
AM	Fire Station #8 Melvin Avenue- Renovations	630,000		630,000	630,000	0								
AM	Fire Station #9 - Kenilworth Ave - Design & Construction	945,000		945,000	70,000	875,000	0							0
AM	Terryberry Library Retrofit	60,000		60,000	60,000	0	0							
AM	Bennetto Recreation & Library Centre Renovations & Exp	2,950,000	0	2,950,000	2,950,000	0					0			
NEW	Multi-Pad / Sports Complex	9,750,000	9,750,000	0	0			0						
NEW	Riverdale Seniors' & Recreation Centre	4,250,000		4,250,000	300,000	3,950,000								
NEW	Children's Games Millennium Festival	1,900,000	1,600,000	300,000	150,000	150,000								
V	Fire Vehicle/Apparatus	5,980,000		5,980,000	141,000	326,000	546,000	538,000	1,867,000	614,000	320,000	620,000	28,000	980,000
	Subotal				**5,161,000**	**6,426,000**	**1,546,000**	**983,000**	**2,767,000**	**614,000**	**540,000**	**620,000**	**28,000**	**980,000**
AM	Chedoke Twin Pad Arena Remedial & Operational Improve	450,000	0	450,000		450,000								
AM	Dundurn Historic Landscape Restoration	1,600,000	800,000	800,000		500,000	300,000	0						
AM	Central Library Carpet Replacement	640,000		640,000	0	145,000	335,000	160,000		0				
AM	Inch Park Outdoor Pool Rehabilitation	720,000		720,000		720,000								
AM	Hamilton East Kiwanis	2,477,000	550,000	1,927,000		357,000	1,570,000							
NEW	Public Art Program	120,000	0	120,000	0	120,000								
	Subotal				**0**	**2,292,000**	**2,205,000**	**160,000**	**0**	**0**	**0**	**0**	**0**	**0**
AM	Coronation Arena Upgrades and Pool Redevelopment	1,870,000	0	1,870,000		0	1,870,000							
AM	Parkdale Arena Operational Improvements	80,000	0	80,000			80,000	0						
AM	Ivor Wynne Stadium Replacement of Astroturf	2,000,000		2,000,000			2,000,000							
NEW	South Mountain Library/Recreation Centre/Study/Phase I	18,190,000	14,190,000	4,000,000			150,000	3,850,000						
	Subotal				**0**	**0**	**4,100,000**	**3,850,000**	**0**	**0**	**0**	**0**	**0**	**0**
AM	Mountain Arena Renovations and Expansion	4,925,000	0	4,925,000				125,000	2,500,000	2,300,000			0	
AM	Chedoke Golf Course Redevelopment	1,670,000		1,670,000	0	0		500,000				670,000	500,000	
AM	Westmount Recreation Centre Upgrades	1,800,000		1,800,000	0			200,000	1,600,000					
AM	Eastwood Arena Upgrades	1,150,000	0	1,150,000					150,000	1,000,000				
AM	Hamilton Library Phase II	610,000		610,000					610,000					
AM	Jimmy Thompson Pool Renovations	545,000		545,000					545,000					
AM	Norman "Pinky" Lewis Renovations	540,000		540,000					540,000					
NEW	South Mountain Library/Recreation Centre/ Phase II	7,885,000	0	7,885,000					3,900,000	3,985,000				
NEW	YMCA	0	0	0							0			
AM	Dalewood Recreation Centre Retrofit	2,100,000		2,100,000						300,000	1,800,000			
AM	Sir Allan MacNab Retrofit	550,000		550,000						550,000				
AM	Sir Wilfrid Launer Recreation Upgrades	1,850,000		1,850,000						300,000	1,550,000	0		
AM	Sir Winston Churchill Recreation Upgrade	1,850,000		1,850,000						300,000	1,550,000			
AM	Lawfield Arena Renovations	3,330,000	0	3,330,000			0				390,000	2,940,000		
AM	Rosedale Arena Renovations & Expansion	2,600,000	0	2,600,000							400,000	2,200,000		
AM	Ryerson Renovations	1,850,000		1,850,000							300,000	1,550,000	0	
AM	Chedoke Twin Pad Arena -Incremental Expansion & Inpro	740,000	0	740,000								500,000	240,000	
AM	Parkdale Outdoor Pool Rehabilitation	750,000		750,000								750,000		
AM	Hill Park Recreation Centre Renovations/Expansion	2,355,000		2,355,000								300,000	2,055,000	0
AM	Fire Station #11 - Ray Street South	2,300,000		2,300,000									300,000	2,000,000
AM	Central Memorial Renovations/Expansion	2,350,000		2,350,000									300,000	2,050,000
AM	Huntington Park Recreation Centre	470,000		470,000									470,000	
NEW	2008 Summer Olympics - Hamilton Venues	2,695,000		2,695,000	0	0					0	0	300,000	2,395,000
AM	Scott Park Arena Development	1,600,000	0	1,600,000				0						$1,600,000
AM	Walker Pool Outdoor Pool Rehabilitation	1,100,000		1,100,000										$1,100,000
	Subtotals				**0**	**0**	**0**	**825,000**	**9,845,000**	**8,735,000**	**5,990,000**	**8,910,000**	**4,165,000**	**9,145,000**
	Total Capital Programme	**106,777,000**	**26,890,000**	**79,887,000**	**5,161,000**	**8,718,000**	**7,851,000**	**5,818,000**	**12,612,000**	**9,349,000**	**6,530,000**	**9,530,000**	**4,193,000**	**10,125,000**

LEGEND AM = Asset Management/New = New Construction/V = Vehicle Replacement Programme

Gross Cost amount is net of GST rebate ITC

4d)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 February 7

REPORT TO: Ms. Tina Agnello, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair
General Manager
Community Services Division

SUBJECT: INTERNATIONAL CHILDREN'S GAMES MILLENNIUM FESTIVAL - AUTHORIZATION FOR MEMBER OF COUNCIL AND CITIZEN COMMITTEE MEMBER TO TRAVEL

RECOMMENDATION:

a) That the Chairman of the Parks and Recreation Committee (or designate) and Mr. John Kiriakopolous, Chairman, International Children's Games Millennium Festival be authorized, as per City Council Policy, to travel to Lausanne, Switzerland from 21-25 March 1999 to meet with the Board of Directors of the International Children's Games and with officials of the travelling International Olympic Museum relative to the International Children's Games Millennium Festival, to be held in Hamilton, 1-8 July 2000; and

b) That expenses incurred relative to this delegation be charged to Account Number CH24106-00001 – International Children's Games Millennium Festival.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The ICG Board of Directors will cover costs of food and accommodations for the three days of meetings.

The General Manager of Community Services will be the third member of the delegation, as approved by the City Manager.

In order to find the best price for air travel, Sunday departure and return tickets have been reserved at a cost of $700. Mid-week departure would have cost $2,300. It is not anticipated that the additional costs required for the extended stay will exceed this estimate, therefore, this itinerary is recommended and is in accordance with clause (7) of the Business Travel, Seminar, and Conference Attendance Policy.

City funds will be required for air travel, meals and accommodations prior to the meetings and ground transportation to and from the destination. The total cost of the delegation is anticipated to be around $6,000. Funds for this purpose are available in the Festival budget, Account Number CH24106-00001.

BACKGROUND:

City Council has previously approved the hosting of the International Children's Games Millennium Festival in Hamilton 1-8 July 2000 and committed $300,000 for this purpose ($150,000 in the 1999 and another $150,000 in the 2000 capital budget). It has also approved the formation of the Millennium Games Festival Committee as a committee of Council.

DISCUSSION:

There are two purposes for the delegation to travel to Lausanne. We will be meeting with the Board of Directors of the International Children's Games to provide a progress report on the Millennium Festival and to take part in celebrations related to the 30th anniversary of the children's games.

We will, also, be meeting with the Manager of the International Olympic Museum. Members of our ICG Hamilton team traveled to Lagrono, Spain for the 1998 Games and were impressed with the presence and quality of the travelling component of the Olympic Museum.

We believe the presence of the travelling museum in Hamilton for the Millennium Festival will enhance the quality of the event immeasurably. In addition, as this is a business proposal we will be able to use the presence as a fund-raiser for the Festival.

A national sponsor, approved by the Canadian Olympic Association, has indicated a strong interest in partnering with the City to bring the museum to Hamilton.

We hope to have the museum in Hamilton for the month of June, 2000.

/RF

c.c. J. Kiriakopolous, Chairman, International Children's Games Millennium Festival

42)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 February 19

REPORT TO: T. Agnello, Secretary
Parks and Recreation Committee

FROM: R. L. Fair, General Manager
Community Services Division

K. Duncliffe, Director
Culture and Recreation

SUBJECT: Royal Bank Aquafest 1999 - Bayfront Park.
1999 July 22 - July 25

RECOMMENDATION:

That approval as required by Parks by-law No. 95-126, Section 11, Section 29, Section 35 and Section 37 to sell alcoholic beverages, to bring animals in a park and to park vehicles in a park be given to the Regional Municipality of Hamilton Wentworth to use Bayfront Park to host the Royal Bank Aquafest, 1999 July 22 - 25 from 9:00 a.m. - 11:00 p.m. subject to the Standard Terms and Conditions of the Special Event Guidelines including:

a) That the Alcohol and Gaming Commission of Ontario be advised that the Kinsmen Club will be applying for a Special Occasion Permit under community festival of municipal significance.

b) That the Royal Bank Aquafest organizers be granted permission to charge a $5.00 unlimited admission fee ("Shore Pass") to a portion of Bayfront Park on specific dates; 1999 July 23rd, 24th and 25th and a $5.00 parking fee according to the Special Events Guidelines.

c) That the Public Boat Ramp launch be closed to the public from 1999 July 24th and 25th inclusive to accommodate pedestrian safety and boat manoeuvring for the Lakeport International Hydroplane Regatta.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Parks by-law 95-126 as amended, Section 11, Section 29, Section 35 and Section 37 required the organization, as the applicant, to obtain permission from the City of Hamilton Wentworth, as owner of the public park, to sell alcoholic beverages, bring animals into a park and to park vehicles in a park.

Park permit fees will be charged to the event organizer, as per the park rental policy.

BACKGROUND:

This is the ninth Royal Bank Aquafest waterfront festival. This year's event is being held exclusively in Bayfront Park for four days (Thursday July 22 - Sunday July 25, 1999). This four-day event will deliver a varied, high quality program, appealing to the Hamilton area and beyond. The calibre of main stage performers will also offer a huge draw from neighbouring cities to Bayfront Park. This leaves Pier 4 Park open to the public for private enjoyment.

The Economic Development Department of the Region of Hamilton Wentworth has had the budget for operating Royal Bank Aquafest significantly reduced and thereby have introduced the "Shore Pass" unlimited admission to the park activities. This unlimited admission Shore Pass of $5.00 can be purchased before the event at all Royal Bank and Pioneer Petroleum locations. Patrons who wish to purchase a button on-site during the days of the festival will be charged $10. The difference in the admission charge is to discourage the public from purchasing the Shore Pass at the gate. Purchasing the Shore Passes before hand allow the organizers to plan for crowd size in order to have enough washrooms, police officers, food services etc. At all times children under 10 and senior citizens are admitted free of charge. Royal Bank Aquafest will be open to the public on Thursday, July 22 starting at 5 PM. Thursday is called the Royal Bank Community night with free admission for the entire public. It also includes a free two-hour midway and concert series. After Thursday portions of Bayfront Park are gated and a Shore Pass is required for Friday, Saturday and Sunday. The income derived from the Shore Pass will go towards paying the expenses of the festival. The Shore Pass includes discount coupons including midway rides, food discounts, prizes, prize draws and more. Other successful festivals that have a Pass Program are Belleville Waterfront Festival, Oakville Waterfront Festival, Bon Soo Festival (Sault Ste. Marie)_ and North York Winter Carnival. The Shore Pass program was well received by the public in 1998 with less than two complaints indicating displeasure at an admission charge for a festival.

Festival attendees are given the opportunity to see three major recording star concerts (six acts), three theme stages, Kids World, Big Kids World, the Party Barge and the Lakeport International Hydroplane Regatta – *Thunder on the Bay* and a host of other outstanding activities including Conklin Shows Midway.

Several charities and non-profit organizations benefit financially from their participation in the Royal Bank Aquafest. These include the Kinsman Club of Hamilton, the Kinnette Club of Hamilton, Hamilton Girls Hockey, and Naval Cadets to name of few.

Set-up is to begin July 19 and clean up will take place July 28, 1999.

In respect to the impact of the festival on the local neighbourhood the organizers are working with Alderman A. Horvath and Alderman R. Corsini to devise a plan of to allow local residents only to park on their street. A test program in 1998 resulted in positive support for the program from local residents. The test program will be reviewed in early 1999 with input from staff, residents, Police, business owners and the Alderman to devise a parking program for Royal Bank Aquafest.

/smo
c.c. D. Lobo, Commissioner, Public Works and Traffic

CITY OF HAMILTON

4F).

- RECOMMENDATION -

DATE: 1999 February 01

REPORT TO: Mr. Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair, General Manager
Community Services Division

Ken Duncliffe, Director
Culture and Recreation Services

SUBJECT: Y95.3 Taste of Hamilton
(CJXY FM – Division of WIC Communications)
Sale of Alcohol, Parking Vehicles and Fireworks
Display in a Park
Bayfront Park 1999, June 24 –27
Approval as required by Parks By-Law 95-126

RECOMMENDATION:

That approval, as required by Section 17 (01) & Section 26 of the Fireworks By-law 90-198 and Section 5, Section 11 and Section 29 of Parks By-Law 95-126 as amended, be given to CJXY FM A Division of WIC Communications (Y95.3 FM) to sell alcoholic beverages, park vehicles and host fireworks display at the Y95 Taste of Hamilton event in Bayfront Park, 1999 June 24 to June 27 inclusive, and:

That an entrance fee of $2.00 (for unlimited entrance) be permitted to be charged to participants to enter the enclosed festival grounds of the park over the duration of the event, and;

That a parking fee of $5.00 be permitted to be charged to park vehicles in Bayfront Park, and;

That the above items are subject to the Terms and Conditions of the Special Events Guidelines.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Fireworks By-Law 90-198, Section 17 (01) and Section 26, requires the above named organization as applicant, to obtain permission of the owner of the site or an authorized representative thereof, to set off or hold a display of fireworks.

The Parks By-Law 95-126 as amended, Section 11 and Section 29 requires that permission must be obtained from the owner of the public park to sell alcoholic beverages and to park vehicles in a park.

BACKGROUND:

Y95's A Taste of Hamilton is an exciting and dynamic Food and Music Festival making its Hamilton debut.

The event organizers have successfully held this event in London, Ontario in Victoria Park. Bayfront Park is the backdrop and will spotlight over 30 of Hamilton and area's favourite restaurants serving sample portions of their most popular menu selections. In addition to the Taste, there will be music every day and evening in the park.

The event organizers are proposing to charge a minimal fee of $2.00 to enter the festival site. The participants would receive a wristband good for unlimited admission to the grounds over the course of the event. Children under the age of 12 years are fee admission. A parking fee of $5.00 is also being proposed and this is consistent with other events.

The food sample items will be on sale at the restaurant booths with tickets being sold for $.60 with items on sale at each restaurant between $.60 - $3.60 per item. This allows people to sample food from a number of restaurants, without being limited to just one type of food.

Event organizers have contacted and are intending to work with the United Way of Hamilton & Burlington as a major beneficiary of the festival. This is similarly done for the London event. The United Way staffs and volunteers will play an integral role in this event.

The sponsors that have already committed to this event to date are: Pepsi Canada, Summit Foods, Bank of Montreal Investore, Labatts and a host of Hamilton's most established and well known restaurants. The event includes a children's area, cooking demonstrations by Liaison College, interactive golf area, interactive movie theatre, bus shuttle from downtown Hamilton and a licensed beer garden.

Staff have visited the event site in London and have spoken to the City of London's Events' staff who have felt that this event was presented in a highly professional manner and was received by Londoners as one of the best events in 1998. Event organizers are currently working with staff to ensure all Special Events Guidelines are adhered to.

Enclosed for Committee reference is correspondence from the past event.

/smo
Attachment

c.c. D. lobo, Commissioner, Public Works and Traffic
J. Winn, Chief Fire Prevention, Fire Dept.
L. King, Commissioner, Building Dept.

To: Shelley Merlo Orzel

905 546 2338

From: Adam Green

Message

Shelley,

I hope this is everything you need....

Please phone me at 519 858 9034 and let me know if I've left anything out...

Adam

Forest City Festival & Promotion Inc.

Shelley Merlo-Orzel
Events Promotions Officer
City of Hamilton
Department of Culture and Recreation

Dear Shelley,

It is with great pleasure that we write you to formally request Bayfront Park for June 24 – 27th 1999 for the first annual "Y95's A Taste of Hamilton".

This "new" festival to Hamilton will promote Hamilton and its surrounding areas restaurants and business'. We have successfully run this event in London, Ontario and as you will see by the letters enclosed in this package it was a real benchmark for the city of London.

We have recently started a new branch of our business in the Hamilton area and have aligned ourselves with one of Hamilton's largest radio stations, Y95. We believe that Y95's commitment to excellence in your community will make this event a winner. The key to the festival is a celebration of business in Hamilton and the surrounding area . We will not bring in vendors from outside of the area. That is our commitment. We are not a company who will come in and run an event and then leave. We intend to do business in the Hamilton region for years and years. Our operating budget for Hamilton is somewhere in the neighbourhood of $500,000. This money will be spent exclusively in the Hamilton region.

Adam Shinehoft was born and raised in Dundas and is a proud supporter of the Hamilton region. The Shinehoft family has been active in the business, cultural and charitable community for years.

It is our intention to have the United Way on board as a major beneficiary of the festival, as they are in London. We are proud of the sponsors we have partnered with already; Pepsi Canada, Summit Foods, Bank of Montreal investore, Labatt and a host of Hamilton's most established and well known restaurants. The festival will be affordable for people of all socio – economic backgrounds, a fact that we are extremely proud of.

Thank you for the opportunity to do business in the Hamilton area. We look forward to hearing from you. Enclosed is a package for your interest and reference. Please feel free to call us at 905 515 3244.

Adam Green
President/Chief Operating Officer
GreenShine Promotions – Forest City Festivals Inc.

Adam Shinehoft
Vice President/General Manager
GreenShine Promotions – Forest City Festivals Inc.

Highlights of the Festival

- Over $120,000 spent on the entertainment stage featuring big name acts for all ages.
- A comprehensive children's area sponsored by Bank of Montreal investore.
- Over 40 of the regions top restaurants
- The United Way being a major benefactor of the event, supplying us with all of the necessary volunteers.
- A shuttle bus from downtown Hamilton to the site
- Cooking demonstrations put on my Hamilton's Liason College featuring a high profile chef on the Saturday of the event.
- A huge multi faceted interactive golf area
- A licensed area sponsored by Labatt
- A bartender Flair event hosted by some of the restuarants
- Interactive movie theatre supplied by Y95
- A $2 charge for entrance all weekend long. The patrons will get a wristband that they can use all four days.
- No Charge for Kids under 12
- Server relay challenge between restaurants.

THE CORPORATION OF THE CITY OF LONDON

H.G. HOWLETT
COMMISSIONER
DEPARTMENT OF COMMUNITY SERVICES

ROBERT COLLINS
DIRECTOR
RECREATION SERVICES & COMMUNITY PLANNING

CITY OF LONDON CANADA
The Forest City

151 DUNDAS STREET
P.O. BOX 5045 N6A 4L6
LONDON ON
TELEPHONE: (519) 661-5230
FAX: (519) 661-5607

DEPARTMENT OF COMMUNITY SERVICES

RECREATION AND COMMUNITY PROGRAMS

January 11, 1999

Mr. Adam Green
Mr. Adam Shinehoft
Forest City Festivals
809 Dundas St.
London, Ontario
N5X 3T9

Dear Gentlemen:

I would like to congratulatc you and your people for the fine job on the very successful event "A Taste of London".

This event, so effectively presented by the high professional standards by the Forest City Festival, was received by Londoners as one of the best events in 1998.

I look forward to working with you on another successful year.

Sincerely,

Wayne Morningstar
Manager Storybook Gardens/Special Events

WM:ld

Restaurant festival has right recipe



PAUL BERTON
Business Editor

Adam Green didn't know much about London when he came here from Edmonton last May, but he knew three key things.

- London has a lot of good restaurants.
- Londoners like summer festivals.
- London had no restaurant festival.

Green, who ran the Taste of Edmonton festival before coming to London, is the force behind the local equivalent here this weekend.

I have a feeling it's going to be one of London's most popular summer festivals. It certainly ought to be.

As anyone will tell you, the restaurant business is among the toughest, the failure rate is astronomical and the hours can be brutal.

Yet restaurateurs give so much to a community — far beyond good food and entertainment.

Restaurants give a city an identity, and it's time Londoners found out more about theirs. There's never going to be a better opportunity.

Delighted by the number of restaurants in London, Green says it's ideal for the festival.

"It has more restaurants per capita than most cities."

Unlike the Home County Folk Festival or the Rib Fest, to name just a couple, which feature vendors from out of town or big-name franchises that move from festival to festival each weekend, A Taste of London is uniquely homegrown: 32 London restaurants will be competing for attention in Victoria Park from Thursday to Sunday.

"It's about London business," Green says. "We're not a festival that comes from out of town. It's all local."

Green, who runs Forest City Festivals Inc. with his partner Adam Shinehoft, was responsible for the recent London street performers festival. It wasn't a raging success, but many felt it was and good effort and expect it to grow in future.

A Taste of London, however, could be a success from the get-go. I certainly hope so. Green himself is hoping to make a profit and three local charities will benefit, but the big winners are likely to be restaurants — and they need all the support they can get.

"In Edmonton, we found the restaurants were up 20 to 25 per cent" after the festival, according to Green, who says the information came from a study done by an accounting firm.

Taste experience

After all, this is the kind of advertising money can't buy. You can tell people your food tastes great in advertisements, but they can't experience it.

Green, who wanted to involve the downtown business association at first, changed his mind after a discussion with Perry Jeffery, a local restaurateur who owns T.J. Baxter's, Oscar Taylor's and Rockwater's, among others, all of which will be featured at the festival.

"He said 'Adam, why don't you just do it yourself,' so I formed my own company."

He brings a template to the festival, tailored after three years at the helm of the 17-year-old Edmonton festival.

Each restaurant can serve only two dishes and they can't be expensive. Items range between 60 cents and $3.60.

"Everything is on a taster plate. The idea is to go from tent to tent."

As well, no two restaurants can serve the same thing. That means Mexicali Rosa's, the first to sign on, was able to choose what to serve. But if you came last and were counting on chicken wings, you were out of luck.

It wasn't a problem, says Green. In fact, he often advises restaurants what to serve, having watched winners and losers over the years in Edmonton.

"Sometimes I tell them 'I'm sure it's great in your restaurant, but it won't work in A Taste of London.'"

He watched a restaurant go from 35th to fourth last year when it switched from lemon polenta cake and ginger soup to chicken and shrimp kabobs. Another one went from pasta to mini-burgers and turned things around.

The festival will represent the gamut of restaurants, from established roadhouses such as McGinnis Landing and Jack Astor's to more upscale establishments such as Michael's on the Thames, Blue Ginger and Garlic's. Throw in a beer garden, some nightly entertainment, a children's centre, cooking demonstrations, a golf clinic and a few other attractions and it sounds like a recipe for success.

One type of restaurant Green was unable to attract was Asian, which surprised him because Asian restaurants were the top three performers in Edmonton last year.

They'll be conspicuous by their absence this year, but next year, I have a feeling, and a hope, that they'll be jumping at the opportunity.

To discuss the opinions of Paul Berton call 667-4514. Outside the London dialing area call 1-800-265-4105, ask for extension 4514. Write him at The London Free Press, P.O. Box 2280, London N6A 4G1 or fax 667-4528 or e-mail pberton@lfpress.com

A wonderful way to promote London

This past Friday we drove to London to visit our daughter and do some shopping. Our daughter suggested that for lunch we take in A Taste of London. What a fabulous idea! We spent a lovely afternoon walking through Victoria Park, sampling various dishes offered by the restaurants represented there. We now have a list of restaurants we plan to visit on future trips.

The event was very well organized, the cooks and servers were all very pleasant, helpful and enthusiastic. Should this event be held again next year, we have decided we will make a day of it — have lunch, do some shopping and come back in the evening for more good food and entertainment. We have also been telling our friends about this. What a wonderful way to promote your city!

HOWARD and ANNE BROMFIELD
Kincardine

A salute to Taste of London, firefighters

We attended A Taste of London last Friday and were so impressed we returned on Saturday for another sample of the different plates offered by local restaurants. Great stuff! I also want to give a tip of the hat to the firefighters who gave such great performances about their feats on fighting fires. I'm sure all of the crowd who watched the challenge will have, like me, a deeper respect for these people who protect us in times of need. I rank them with our police, who also protect us. Thanks again for giving us an insight into your work.

CARMAN SEATON
London

ef fight city hall e talks

Collins said in the past month he has discovered tax policy at provincial and local levels "is a pretty complex thing."

Instead of playing "the blame game," he said the group has decided to postpone indefinitely the Sept. 1 rally it had earlier sought.



NE
ETT
gic answer

"We're getting a lot of broad-based support and we feel, when things are moving along at a fairly good pace and co-operation seems to be good and we're seeing some results, it would likely be wise to delay any protest at this time."

Collins said it would be unfair to discuss publicly the group's proposal until after the politicians have seen it.

The group has been seeking relief in the form of tax rebates, phase-ins or caps.

Few delegates at a conference of municipal leaders in Toronto this week said they chose any of those options to mitigate the impact of new assessments.

City hall is considering what each option, or a combination of options might cost the city or other taxpayers who would likely bear the cost of any such measures. That's expected to come to board of control Wednesday.

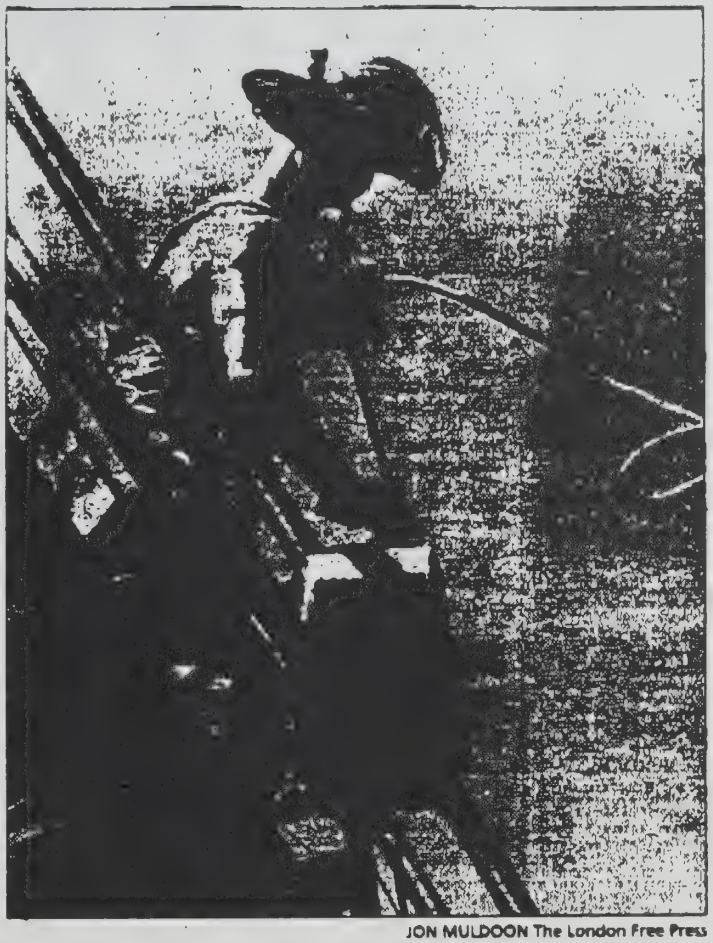
But Haskett warned any council measures will still leave some people unhappy.

"There is not going to be a magic formula that takes all the problems away."

ould hit 's centre

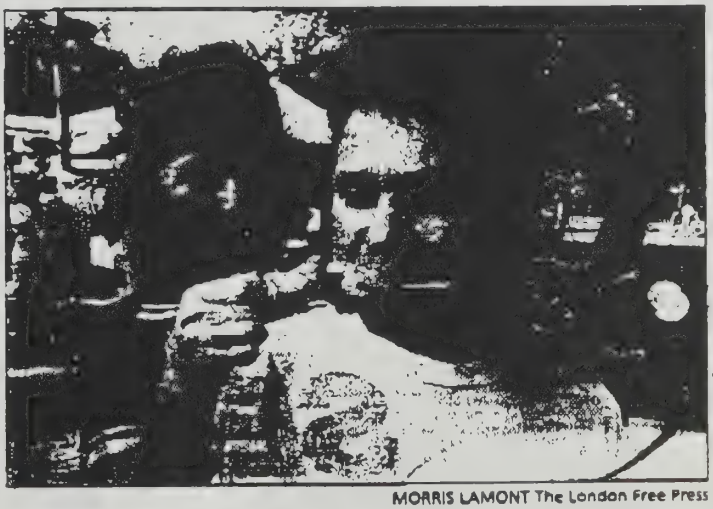
meeting today

"down to money."



JON MULDOON The London Free Press

London firefighter John Peter pulls a hose up a four-storey platform during a media challenge competition yesterday at the start of A Taste of London food festival in Victoria Park.



MORRIS LAMONT The London Free Press

Australians Bernadette and Allan Shah try kabobs.

London food fest makes its spicy start

By Carrie MacAfee
Free Press Reporter

Hundreds of people turned out to sample some of the city's best food yesterday at London's first food festival.

A Taste of London opened at Victoria Park, putting a smile on restaurant owners, visitors and organizers.

"The response has been amazingly good. London really needed this kind of festival and everyone's saying so," said Ann Hayes, owner of Azteca Luna.

Azteca Luna was one of 32 local restaurants selling samples from their menus.

Hayes said the festival is a good promotion for restaurant owners like her.

She said Azteca Luna, at Wharncliffe Road and Centre Street has been in business for a year and a half.

"People are saying 'we never heard of you.' We're making new customers, I hope."

Organizer Adam Shinehoft said the event is a new concept incorporating businesses and the public.

"It's something people can afford. It doesn't alienate anyone," he said.

He said people can try food they might usually find too expensive or unfamiliar.

For restaurants, he said, the festival offers a chance to participate in an outdoor event — some, for the first time.

A few challenges have come up in setting up the event, he said. For instance, connecting power and co-ordinating restaurants.

"But we will grow together and the city will grow with us," he said.

Rick and Jane Paterak brought their son, Aaron, and daughter, Carly, to the festival yesterday.

They said they tried a variety of food and liked the fact the restaurants all offer different dishes.

"It's a good idea to get to know different restaurants if you don't know them," Rick said.

Aaron was too busy eating ribs to comment.

■ FESTIVAL OVERVIEW ON PAGE C1

■ HOT FIREFIGHTERS' CALENDAR UNCONVERED ON PAGE C14.

02/03/99 WED 12:32 FAX 519 661 3725 GRAPHICS SOC.SCI 008

THE LONDON FREE PRESS

TODAY

ENTERTAINMENT & THE WEEKEND

TODAY EDITOR BARBARA TAYLOR 667-5469 • EMAIL

FRIDAY, AUGUST 28, 1998 • SECTION C

taste temptations

Eating out takes on a whole new meaning at **A Taste of London**. At the front in Victoria Park, 32 London restaurants are selling low-cost samples of dishes from their menus. Tickets, which are available in the park, cost 60 cents each and can be combined to exchange for the samples. The restaurant booths are open from 11 a.m.-11 p.m. until Sunday. Other food and non-food activities will also be featured, including cooking demonstrations by TV's Urban Peasant, James Barber, tomorrow at 2 and 6 p.m.



through its
describes the
will occupy
Frybusters, Gazebo
displays and
$6 for a day pass and $10
children under age 12 are
For more information, call (519) 858-8694.

singer/songwriter **Robert Wade** a free show at Call the Office 1:30 p.m. The son of folk singers Ingle and Loudon Wainwright III, on his piano pop with offerings fitted debut CD. Special guest is Junkhouse. Doors open at 9 mallon, call (519) 432-4433.

been aching to hit the dance floor some good ol' rock 'n' roll, Kitch- **Fat Cats** will be performing its rock, blues and funk tomorrow at 10 the Embassy. Free tickets for the 19-ages show are available at Dr. the Embassy. Doors open at 9 p.m. one well-travelled goat in our this weekend. A play called **goat** with neither the capitals nor the

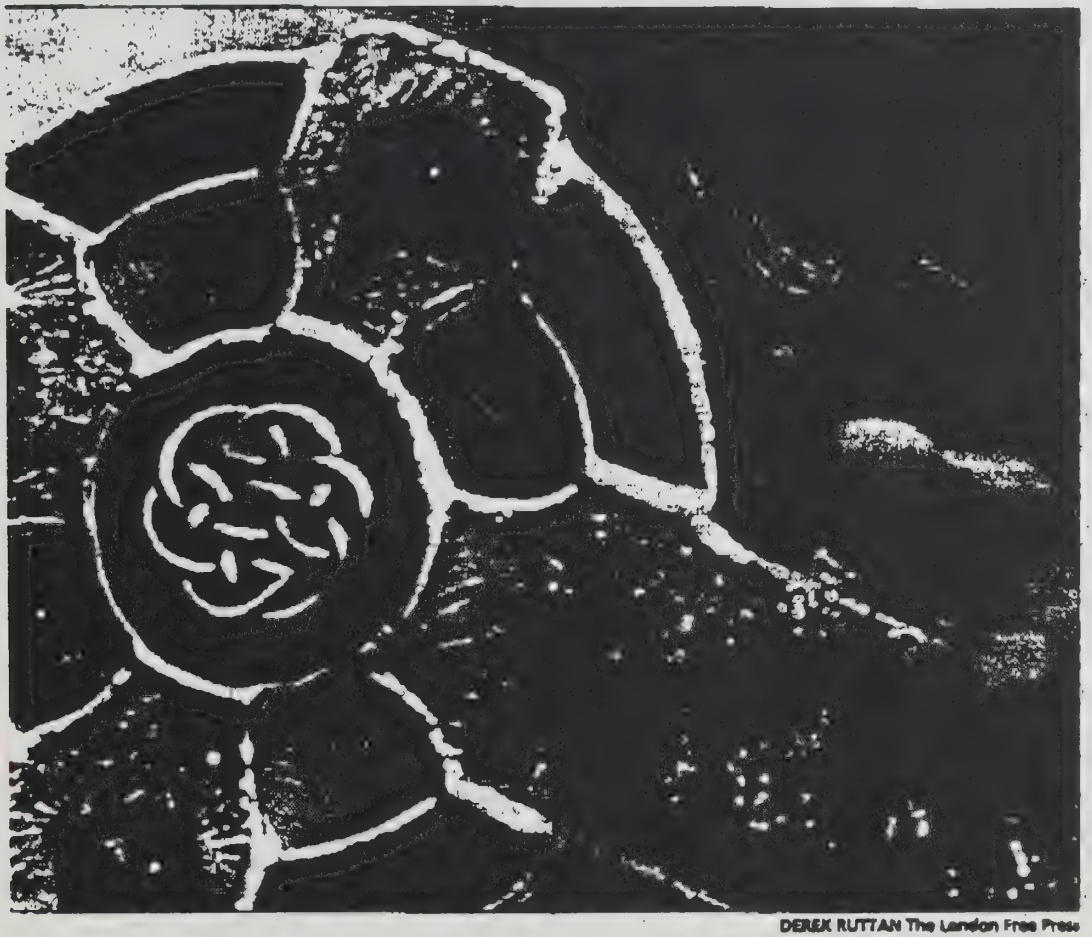


The Bugs Bunny Film Festival is on at the New Yorker Cinema.

of farm south of Ottawa where actor Jen-

THE LONDON FREE PRESS SUNDAY, AUGUST 30, 1998

tivals get a taste of success



DEREK RUTTAN The London Free Press



By Renata D'Aliesio
Free Press Reporter

Neighbors Iris Gothard and Barbara Pritchard sat on a bench in Victoria Park studying their A Taste of London food guide, trying to figure out what delicious delicacy to taste first yesterday afternoon.

They had their umbrellas out, waiting for the light drizzle to stop before they began their taste-testing tour.

"We've gone through the paper to pick out what we do like and what we don't," Gothard said after buying 15 tickets for $9.

The rain subsided and the two friends, who live on the same apartment floor, closed their umbrellas and walked over to their first tent of choice, Michael's on the Thames.

This was their first trip to A Taste of London food festival, which began Thursday and ends today at 11 p.m.

The festival, in its inaugural year, has 22 London restaurants selling samples of dishes from their menus.

Organizers estimate Gothard and Pritchard are two of 100,000 who will have visited the festival by its end today.

"I think it was a really good idea to bring this to London. You get to try a taste of things you wouldn't normally taste."

Iris Gothard, enjoying A Taste of London

A Taste of London and the London Celtic Gathering, a celebration of the ancient culture and which ends Monday in Harris Park, are two of the last summer festivals to hit downtown London this year.

"I think it was a really good idea to bring this to London. You get to try things you wouldn't normally taste," Gothard said, as she and Pritchard walked to their next choice, Outback, for a sample of the restaurant's Queensland chicken and shrimp kabob.

"This is much better," Pritchard said.

"Here have some shrimp. I know you like shrimp," she offered.

As the neighbors stood deciding where to go next, the rain returned, but this time it poured.

The weather sent the two scurrying for shelter under a tree, along with more than 20 other festival visitors.

"We're not going to go home. We'll just wait it out," said Gothard.

"I think food is a big attraction for everybody," Pritchard added, looking at the people waiting with them.

Gothard pulled out her food guide looking for desserts they could try later.

"I don't know," she said.

"Should we try the cherry cheesecake or the chocolate dipped fruit?"

But after the 15-minute downpour passed, they headed for Mussellini's instead, unable to decide on dessert.

"Lets just go and walk for a bit, and see if there's anything else we should try first," Pritchard said.

Garlic's
RESTAURANT

481 Richmond St., London, Ontario N6A 3E4
Telephone 519.432.4092
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garlics@odyssey.on.ca

November 11, 1998

Mayor Dianne Haskett,
City Hall,
300 Dufferin Ave.,
London, Ontario
N6B 1Z2

Dear Mayor Haskett,

It is with great pleasure that I write this letter to share with you my thoughts on the festival "A Taste of London". As you are likely aware the 1st annual "A Taste of London" was held during August 27 –31, 1998 in Victoria Park.

Garlic's Restaurant elected to participate in this festival at the last minute. We had participated in both the Sunfest and Home County Folk Festivals in the summer of 1996. Both events were a great deal of work and not very lucrative. As a food vendor the primary benefit in participating was for the exposure to a large number of potential new customers. Unfortunately, Garlic's Restaurant had very little spin-off effect from Home County and Sunfest so we decided not to participate in future years. Consequently, it was with some skepticism that I finally agreed to meet with Adam Green, the organizer of "A Taste of London".

Forest City Festival & Promotion Inc. did a terrific job of organizing the event. As a vendor we simply had to focus on what we do best – cooking and serving our food. The logistics of tent and equipment rentals were handled for us. The control over pricing, menu selection and portion size ensured that customers were able to sample food from numerous restaurants and as such, sales were distributed more equitably among vendors.

I have not kept count of the number of customers (many out-of-towners) who have come to Garlic's as a result of the festival, but there have been plenty. Customer comments regarding the festival were extremely positive and I sense many people will plan to attend again next year.

While it is difficult to quantify the festival's dollar contribution to London's food service and tourism industries there is no doubt that a festival of this caliber enhances the economic health and spirit of our city. Thank you to Adam Green and Forest City Festival & Promotion Inc. and thank you to the City of London for supporting this event.

Sincerely,

Kathy Burns

Kathy Burns,
President, Garlic's Restaurant

c.c. Adam Green
President, Forest City Festival & Promotions Inc.

5.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 February 18

REPORT TO: K. Christenson, Secretary
Parks and Recreation Committee

FROM: D. Lobo, Commissioner
Department of Public Works and Traffic

R. Fair, General Manager
Community Services

SUBJECT: City of Hamilton Canada Day Celebrations –
Corporate Sponsorship Support by McKeil Marine Ltd.

RECOMMENDATION:

a) That the City accept, in accordance with the Corporate Donations Policy, a donation of $10,000 by McKeil Marine Ltd., said funds to be used to enhance the 1999 Canada Day Fireworks Celebration; and,

b) That, in recognition of this generous contribution and continuing services in kind, McKeil Marine Ltd. be recognized as a major sponsor of the 1999 Canada Day Celebrations and Fireworks display.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

McKeil Marine Ltd. has confirmed interest in becoming the principle corporate sponsor of the City's annual Canada Day Fireworks Celebrations. For 1999, the proposal represents financial support in the amount of $10,000 for program enhancements and in return allows McKeil Marine Ltd. suitable recognition as major corporate sponsor. Over the past several years, McKeil Marine has donated use of its barge as a launch site for the fireworks display at Bayfront Park and has participated in numerous other city-initiated activities, including

donation of the "Bayport" tug at Pier 4 Park. The services already donated for Canada Day Celebrations, including tug, crew and barge have an estimated value of $15,000.

The City's financial commitment to the actual fireworks display is in the range of $16,000.

There are no staffing or legal matters associated with this recommendation.

BACKGROUND:

The City's Canada Day Celebrations includes a spectacular fireworks display over the west Harbourfront area and attracts upwards of 50,000 visitors to Bayfront and Pier 4 Parks and surrounding vantage points.

While the displays have been applauded for duration and effect, there is always the opportunity to do more subject to financial resources being available. McKeil Marine Ltd. clearly recognizes the community support for this event at Bayfront Park and by this proposal is making it possible to plan and present a better quality production.

RWC/mc

cc: R. W. Chrystian, Manager of Parks
K. Duncliffe, Director of Culture and Recreation

6.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 February 17

REPORT TO: T. Agnello, Acting Secretary
Parks and Recreation Committee

FROM: D. Lobo, Commissioner
Department of Public Works and Traffic

SUBJECT: **Hamilton Beach Project – Amendment to Purchase Agreement with HRCA regarding surplus MTO Properties**

RECOMMENDATION:

a) That with respect to the surplus MTO lands being acquired at no cost by the City from the Hamilton Region Conservation Authority as part of the Hamilton Beach Implementation project, the said lands be acquired subject to the following conditions specified by MTO:

   i) when the former MTO surplus lands are re-sold by the City, the City agrees that the net proceeds of such sales shall be deposited by the City with the Waterfront Regeneration Fund, and

   ii) these proceeds deposited with the Fund are to be used by the City as the City's share of Hamilton Beach Waterfront Trail project costs, matching those project costs being funded in part by other deposits with the Waterfront Regeneration Fund;

b) That the Mayor and Municipal Clerk be authorized to execute the necessary documentation in a form satisfactory to the City/Regional Solicitor.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The HRCA has agreed to convey to the City at no cost certain lands initially acquired by MTO for highway purposes and now declared surplus to the Provincial highway Ministry. These surplus former MTO lands contain approximately 9 acres and, based on calculations made in mid 1997, represent revenue to the City (upon their re-sale by the City) of approximately $600,000.

The MTO requires as a condition of these surplus land conveyances to the HRCA that the net proceeds from the re-sale of MTO properties by the City be deposited with the Waterfront Regeneration Fund in a separate reserve/account, for use by the City, to access the MNR Provincial share, on a matching dollar basis, for purposes of constructing the Hamilton Beach Recreational Trail.

As previously agreed to by City Council, the Ministry of Natural Resources through the HRCA, has agreed to leave its contribution with the Waterfront Regeneration Fund for a period of not less than five years after which time and with six months notice the HRCA can cause a review of project status and priority.

There are no staffing and legal implications stemming from this recommendation.

BACKGROUND:

At its meeting of 1997 December 11, City Council adopted Section 2 or the First Report of the Committee of the Whole, which in part reads as follows:

2.(b) That an Offer to Purchase the said Hamilton Beach properties from Hamilton Region Conservation Authority be executed by the Mayor and City Clerk. The Offer to Purchase shall incorporate the following terms and conditions in a form satisfactory to the City Solicitor. The conditions of this purchase (listed in subsections (vi) to (xi) below) shall be fulfilled prior to closing of the purchase, which closing shall be on or before 1998 September 28. *

(vi) HRCA to convey at no cost to the City an additional 3.9 hectares (9.6 acres) (approximately) of surplus MTO lands referred to in a 1982 June 29 Agreement between the Province and the Hamilton Region Conservation Authority. The City agrees to acquire these lands "as is" both as to quality and as to area; and,

(viii) City to receive by 1998 December 31 from the Minister of Natural Resources, in writing, his general approval to the resolution regarding the Beach Strip passed by Hamilton City Council at its

meeting held on 1997 June 24 in adopting Section 8 of the Sixth Report of the Parks and Recreation Committee for 1997; and, **

(x) City to be satisfied that the said purchase price shall be paid over by the HRCA and the Ministry of Natural Resources to the Waterfront Regeneration Fund for purposes of the Agreement outlined in paragraph (c) below; and,

(xi) The Waterfront Regeneration Fund and the Ministry of Natural Resources shall have entered into the Agreement authorized in paragraph (c) below to hold the said purchase price paid by the City in a trust account to be applied towards matching the City's expenditures in respect of the Hamilton Beach Recreational Trail Project as outlined in paragraph (c) below; and,

(c) That the City enter into an Agreement with the Waterfront Regeneration Fund and the Ministry of Natural Resources under which the Fund agrees, for a period not less than five years, to hold the proceeds of sale received by the Fund as a result of the HRCA sale of Hamilton Beach properties to the City, and use such funds to match the City's funds (if any) from time to time authorized by Council, for purposes of projects approved by the Fund with input from the Province and the City, to complete the Hamilton Beach Recreational Trail Project along the Beach Strip.

The said Trust monies shall be subject to Fund's administration fee not exceeding .75% of the trust's March 31 balance each year. The Mayor and City Clerk be authorized to execute such Agreement in a form satisfactory to the Commissioner of Public Works and Traffic and the City Solicitor; and,

* At it's meeting of 1998 November 30 Committee accepted and recommended to Council a revised closing date of January 29, 1999 for the purchase of surplus HRCA lands, and February 26, 1999 for surplus MTO lands.

** Approval for the HRCA sale of surplus lands to the City, pursuant to Section 21(2) of the Conservation Authorities Act was received from the Minister of Natural Resource on January 28, 1999.

The subject recommendation relates specifically to paragraphs 2(b)(x) and (xi) and 2(c) above and originates from the Ministry of Transport as a condition of its sale of surplus land to the HRCA.

As noted in earlier reports to Committee, the acquisition of the surplus MTO lands by the City for re-sale purposes, is significant in that the acquisition comes at no cost to the City and represents a potential revenue source of approximately $600,000 (1997 estimate).

Following the lead of the Provincial Ministry of Natural Resources, the MTO has also adopted the position that the proceeds resulting from the City's re-sale of their surplus MTO lands must be applied to development of the Waterfront Trail. Further, the MTO will also allow these proceeds to be used as the City's 50% matching contribution to project costs. The MNR has previously agreed that its portion of the HRCA property sales to the City shall be held in a reserve by the Waterfront Regeneration Fund for a maximum of 50% of project costs.

Staff support the MTO condition recommended above and upon Committee and Council approval, the City will be in a position to finalize the closing of these significant Beach area property acquisitions from the Conservation Authority.

RWC/mc

cc: A. Ross, General Manager, Finance Department
R. Roszell, City/Regional Solicitor, Attention: D. Powers, K. Nutley
B.W. Vanderbrug, Hamilton Region Conservation Authority

CITY OF HAMILTON

7.

- RECOMMENDATION -

DATE: February 11, 1999

REPORT TO: Tina Agnello, Acting Secretary
Parks and Recreation Committee

FROM: Charlene Touzel, Secretary
Hamilton Historical Board

SUBJECT: 1999 User Fee Increases for Museum Admission and Programmes and Rental Fee Policy for Hamilton Museum of Steam and Technology

RECOMMENDATION:

a) That the proposed increases to user fees including admissions and programmes for the Museums of the Culture and Recreation Department attached hereto and marked as Appendix "A", be approved; and,

b) That the new Rental Fee Policy for the newly refurbished space in the Woodshed of the Hamilton Museum of Steam and Technology attached hereto and marked as Appendix "B" be approved.

Touzel

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Most Museum fees have not been increased since 1996.

G.S.T. applies to general admission rates and programmes designed for those 14 years of age and over.

If implemented, the new admission rates will generate increased annualized revenues of $5,000 of which $3,750 will be realized in 1999 if approved.

BACKGROUND:

Proposed increases are consistent with user fees at other comparable Museums in Ontario.

The Hamilton Museum of Steam and Technology proposed increases to admission fees are due to the introduction of a new programme in the new exhibition space and consistent with the quality of service offered. The newly rehabilitated Woodshed space at the Steam Museum also offers a new revenue opportunity through rental fees.

Dundurn Castle's Annual Christmas Evening Tours have traditionally been sold out, and are in the Special Programmes category which is not as highly subsidized as other categories of admission.

Further admission fees and rental charges for the other Museums are not being considered at this time due to:

- a sensitivity to the travel trade industry to continue to build audiences whereby increasing revenues
- current charges reflecting fair market value
- consistency with admission fees at other similar type Museums and rental spaces available locally
- parking fees which must be paid at Whitehern in addition to admission fees

The refurbished Woodshed at the Hamilton Museum of Steam and Technology was realized with capital improvements to the buildings. The space provides opportunities to expand current museum programmes and for use by outside groups. The proposed rental rates have been prioritized according to groups/individuals as per subsidy levels and are consistent with those at the other museums.

attached

cc Ross Fair, General Manager, Community Services Division
Ken Duncliffe, Director, Culture and Recreation Department
Marilynn Havelka, Manager, Culture and Event Services, Culture and Recreation Department

APPENDIX "A"

Note: GST is included in the fees listed below.

Proposed new fees appear in bold.

i) That the current admission fees for The Hamilton Museum of Steam and Technology in general public and group tours categories be revised as outlined below effective 1 June 1999.

General Public/Casual Visitor Admission

This is the core function of museum operations, which offers universal access and provides community benefit – programmes offered during public hours.

Category	Current Fee	Proposed Fee
Adult	3.75	**4.00**
Senior	3.25	**3.50**
Student	2.75	**3.00**
Child (6 yrs. -14 yrs. inclusive)	2.25	**2.50**
Family	11.00	11.00
Child 5 yrs. of age and under free	Complimentary	Complimentary

Group tours/Community, Travel Trade

This category provides economic spin offs through tourism and additional revenues using museums as innovators of group travel.

Adult/senior	3.25	**3.50**
Student/Child	2.25	**2.50**

ii) That the current admission fees for Dundurn Castle for special programmes be revised as outlined below effective immediately.

Special Programmes

Special events and programmes enhance the museum experience and help to build audiences.

	Current Fee	Proposed Fee
Christmas Evening Tours	12.00	**15.00**

APPENDIX "B"

THE HAMILTON MUSEUM OF STEAM AND TECHNOLOGY MULTI-PURPOSE ROOM RENTAL POLICY

The rental policy is in place to establish, in priority, the individual(s) or group(s) who has first option for rental; to establish rental rates and any applicable rental subsidies for eligible individual(s) or group(s); and to define deposit and refund criteria.

ROOM RENTAL PRIORITY:

- Museum Programming (including school groups and meetings of groups working in co-operation with museum)
- For profit private individuals, business, and corporations
- Not-for-profit groups and registered charitable organizations
- Other

ROOM CAPACITY:

60 people

ROOM RENTAL RATES:

Preamble:

- Rental rates are available during museum hours only. Rental rates do not include museum admission or any additional programme charges.
- Fee includes free parking, and the use of tables, chairs, coffee urn, sink, refrigerator or hot plates and microwave. . The client is responsible for setting up for function and tidying the room afterwards.
- Prepared food can be brought into the facility however food preparation cannot be accommodated on site.

Room Rental Rates:

- Private individuals, for profit, businesses, corporations - $20/hr. (2 hr. minimum) $18.69 + GST)
- Not for profit groups and registered charitable organizations - $10/hr. (2 hr. minimum) ($9.35 + GST)

MULTI-PURPOSE ROOM RENTAL SUBSIDY POLICY

100% SUBSIDY: The following individuals and groups will receive 100% subsidy for room rental:

- Museum programming (e.g. school tours community and public programming)
- Museum based partnerships or coalitions
- Divisional and departmental meetings
  - · Hamilton Historical Board
  - · Corporation of the City of Hamilton (committees and sub-committees)

50% SUBSIDY: The following individuals and groups will receive 50% subsidy for room rental:

- Not-for-profit and registered charitable organizations
- Other museums and arts organizations (non-divisional)

0% SUBSIDY: The following individuals and groups will receive 0% subsidy for room rental:

- Private individuals
- For profit businesses and corporations
- Any not-for-profit organizations using the facility "for profit" activities excluding Golden Horseshoe Live Steamers, Hamilton Model Engineering Club, Confederation Marine Modellers

REFUND POLICY

1. Full refund if function is cancelled thirty (30) days from date of function.

2. 50% refund if function is cancelled fifteen to twenty-nine (15-29) days from date of function.

3. 25% refund if function is cancelled six to fourteen (6-14) days prior to function.

4. No refund if function is cancelled on the day of the function or up to six days (6) prior to the function. **Please note: Museum admission cancellation fee is separate from this Policy.**

DEPOSIT POLICY

1. A deposit of 50% of the projected rental cost is required at the time of booking or sixty (60) days (whichever is less) prior to the function.

1999 February 1

RENTAL OF MULTI-PURPOSE ROOM
TERMS AND CONDITIONS

Application for use of the Woodshed room be completed on form provided.

The time and date requested, and noted on the permit, must include the time required for set-up and clean up. The applicant must adhere to the times that they have reserved.

Tables, chairs and a refrigerator are provided. Any other equipment desired is the responsibility of the applicant.

The setting up and putting away of equipment is the responsibility of the applicant and the Woodshed room must be left in a clean manner.

Any costs incurred as a result of damage to the facility or its equipment during permitted time must be assumed by the applicant.

PLEASE DO NOT APPLY TAPE TO WALLS OR TRIM (ask museum staff for material to adhere decorations to walls and trim).

This is a non-smoking facility. No alcoholic beverages are permitted on the premises.

Other:_____

_____

_____

_____

_____
Name of Organization / and/or Person(s) in Charge

Address:_____

Phone #:_____ Date:_____

We look forward to your visit to the Hamilton Museum of Steam and Technology

3.

CONSENT AGENDA

PARKS AND RECREATION COMMITTEE

Monday, March 1st, 1999
Room 233, City Hall

AGENDA:

A. ADOPTION OF THE MINUTES

Adoption of the minutes of the Parks and Recreation Committee meeting held February 1st, 1999

B. GENERAL MANAGER OF COMMUNITY SERVICES

(i) Sales of Alcohol Beverages – Various Parks

(ii) Fireworks Displays in Park
Sale of Alcohol Beverages as required
By Parks By-Law 95-126 and
Fireworks By-Law 90-198

C. SECRETARY, NEW MUM SHOW SUB-COMMITTEE

Amended Composition and Appointment of new Members

D. GENERAL MANAGER OF CORPORATE SERVICES

Licence Renewal Agreement – Ontario Hydro
West side of Birch Avenue Between Harvey and Huron Streets

E. SECRETARY, PARKS AND RECREATION COMMITTEE

Information Reports

Monday, February 1st, 1999
1:15 o'clock p.m.
Room 233, City Hall

A.

The Parks and Recreation Committee met.

There were present:
Alderman B. Morelli, Chairman
Alderman M. Kiss, Vice-Chairman
Alderman R. Corsini
Alderman G. Copps
Alderman F. Eisenberger
Alderman T. Jackson
Alderman D. O'Sullivan

Regrets:
Mayor R. M. Morrow (Civic Business)
Alderman T. Anderson (Bereavement)

Also Present:
B. Price, Hamilton Seniors Council
J. Dick, Hamilton Seniors Council
R. Fair, General Manager, Community Services
K. Duncliff, Director of Culture and Recreation Services
G. Makins, Culture and Recreation Services
J. Cerio, Culture and Recreation Services
D. Lobo, Commissioner of Public Works and Traffic
W. Plessl, Department of Public Works and Traffic
K. Nutley, Real Estate Division, Clerks
T. Agnello, Secretary

1. **DELEGATION**

Ottawa Street B.I.A.
Cheque Presentation to the Hamilton Children's Museum

Daniel Kwiatkowski, President of the Ottawa Street B.I.A. was present to present a $750 cheque to Diane Collins, Director of the Hamilton Children's Museum.

2. **CONSENT AGENDA**

A. **ADOPTION OF THE MINUTES**

The minutes of the Parks and Recreation Committee meeting held January 18th, 1999 were adopted as circulated to the Committee members.

B. **GENERAL MANAGER OF COMMUNITY SERVICES**

(a) **EGGstravaganza Event, Pier 4 Park and Leander Boat Club, March 28, 1999**

The Committee was in receipt of a report dated January 25th, 1999 from the General Manager, Community Services and the Director of Culture and Recreation Services respecting the subject matter.

The Committee approved the following recommendation:

That approval as required by Parks By-law No. 95-126, as amended, Section 35 – to bring horses in a park and Section 37 – to bring animals into a park, and to hold carnival rides be given to the Director of Culture and Recreation to host the EGGstravaganza Event, March 28, 1999, in Pier 4 Park and Leander Boat Club subject to the Terms and Conditions of the Special Events Guidelines.

(b) **1999 Special Events with Alcohol, Non-Alcohol, Animals and Parking Vehicles in a Park**

The Committee was in receipt of a report dated January 21st, 1999 from the General Manager, Community Services and the Director of Culture and Recreation Services respecting the subject matter.

The Committee approved the following recommendation:

(a) That approval as required by Parks By-law No. 95-126, Section 11, to sell alcoholic beverages; Section 29, to park vehicles in a park; Section 35, to bring horses in a park and Section 37 to bring animals into a park, be given to the following organizations:

(i) Hamilton Folk Arts Heritage Council, It's Your Festival – Gage Park, July 1 to July 4, 1999, 12:00 o'clock noon to 11:00 o'clock p.m.; and,

(ii) The Corporation of the City of Hamilton – Hamilton Children's Museum 21st Birthday Party, Gage Park, July 17, 1999; and,

(b) That approval as required by Parks By-law No. 95-126 as amended, Section 11, be given to the following organizations to allow the sale of alcohol in a park:

(i) Portuguese Association of St. Michael Festival – Dundurn Park Pavilion, June 4, June 5 and June 6, 1999, 12:00 o'clock noon to 11:00 o'clock p.m.; and,

(ii) Police Chiefs Conference – Commonwealth Square, August 22 and August 25, 1999; and,

(c) That approval as required by Parks By-law No. 95-126, Section 29 – park vehicles in a park, Section 35 – to bring horses in a park and Section 37 – to bring animals into a park, be given to Hamilton Wentworth Creative Arts Inc. on the occasion of the Earthsong Festival in Kay Drage Park, July 1 to July 4, 1999 and Festival of Friends in Gage Park, August 6 to August 8, 1999 from 12:00 o'clock noon to 11:00 o'clock p.m.; and,

(d) That the approvals given in sub-sections (a), (b) and (c) be subject to the Standard Terms and Conditions of the Special Events Guidelines.

Note: Alderman T. Jackson opposed.

C. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

Bay Area Restoration Council (BARC) City Representation

The Committee was in receipt of a report dated January 26th, 1999 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

That Mr. Erik Hess, Superintendent of Development, Parks Division, be the designated City Representative on the Bay Area Restoration Council, (BARC).

D. **SECRETARY, PARKS AND RECREATION COMMITTEE**

The Committee was in receipt of a report dated February 1st, 1999 from the Secretary, Parks and Recreation Committee.

The Committee approved the following recommendation:

That the sub-joined list of Information Reports previously distributed to the Parks and Recreation Committee, be received.

Date	*From*	*Subject*	*Date Distributed*
Nov. 18, 1998	Commissioner of Public Works and Traffic	Naming of Park Procedures	January 14th/99
Nov. 27, 1998	Ontario Restaurant Association	User Fees for Foodservice Establishments	January 22nd/99

3. **GENERAL MANAGER OF COMMUNITY SERVICES**

(a) **Hamilton Civic Golf Courses – 1999 Rates and Fees**

The Committee was in receipt of a report dated January 26th, 1999 from the General Manager, Community Services and the Director of Culture and Recreation Services respecting the subject matter.

Ross Fair gave a brief summary of the report before the Committee.

The Committee determined that recommendations regarding fees should be forwarded to the Committee of the Whole.

A discussion ensued regarding the definition of the "season" and the Friday weekend rate.

The Committee tabled the matter in order to allow staff to review the recommendations with the Golf Sub-Committee.

(b) **Transmittal Letter:**
Proposed 1999 User Fee Rates for Culture and Recreation Services

The Committee was in receipt of a report dated January 28th, 1999 from the General Manager, Community Services and the Director of Culture and Recreation Services respecting the subject matter.

Ross Fair summarized the report for the Committee.

The Committee determined that the recommendations would be forwarded to the Committee of the Whole.

A discussion ensued regarding private lessons offered at public pools.

Alderman Copps felt that there should be no increase for residents of the City of Hamilton with Special needs.

Bernice Price stated that there should be no increase for senior residents of the City of Hamilton.

The Committee concurred and resolved that the report be forwarded to the Committee of the Whole as amended to keep fees for Senior and Special Needs residents of the City of Hamilton at the 1998 rates.

4. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

(a) **Request for Permission to make application to the Ontario Trillium Foundation for funding for the Hamilton Harbour Waterfront Trail**

The Committee was in receipt of a report dated January 22nd, 1999 from the General Manager, Community Services and the Director of Culture and Recreation Services respecting the subject matter.

The Committee approved the following recommendation:

That the Commissioner of Public Works and Traffic be authorized to apply to the Ontario Trillium Foundation for a grant for an amount of up to $75,000 per year for up to five years for the Hamilton Harbour Waterfront Trail.

(b) **Acquisition from the Royal Botanical Gardens and the Town of Dundas, of shoreline between Cootes Paradise and Hamilton Harbour for the following:**

- **Waterfront Trail Project**
- **Fish and Wildlife Habitat Project**

To acquire lands along Cootes Paradise shoreline and the Desjardins Canal between Cootes Paradise and Hamilton Harbour - for the City's waterfront trail, in conjunction with the Trail also intended along the City's harbour shoreline property in front of CNR's Stuart Street Rail Yard, it is recommended:

(a) That the City acquire for $1 from The Corporation of the Town of Dundas, that portion of the Desjardins Canal between Cootes Paradise and Hamilton Harbour, said portion outlined generally as part one on the map attached hereto as Appendix "A"; and,

(b) That the City acquire for $1 from Royal Botanical Gardens ("RBG") a parcel of vacant land (about. .223 acres) in front of the Cootes Paradise entrance to Desjardins Canal, said land illustrated generally as Part 4 on the said map; and,

(c) That the City acquire for $1 from RBG two acres of Cootes Paradise shoreline, extending from Desjardins Canal southerly for a distance of 773. feet, (Parts 20, 21, 22, 27, 28 and 29 on Plan 62R-13378).

This two-acre shoreline parcel shall be subject to:

(i) an existing Union Gas pipeline easement in Part 21 and in portions of Parts 27 and 29, Plan 62R-13378); and,

(ii) an easement being retained (in Parts 20, 21 and 22, Plan 62R-13378) by the RBG for RBG's existing right of way access to service the Carp Fishway; and,

(d) That where required as a condition of permission for the City's Trail upon the Canal to pass below CP Rail's bridge, the Region's York Boulevard bridge and MTO's Highway 403, indemnification agreements be authorized; and,

(e) That the Mayor and Municipal Clerk be authorized to execute the said agreements in a form satisfactory to the City/Regional Solicitor.

5. **OTHER BUSINESS**

Ministry Approval for Waterfront Trail

Alderman Eisenberger advised the Committee that the Minister of Natural Resources has given approval for sale of land to the City of Hamilton regarding the construction of a "Waterfront Trail".

6. **PRIVATE AND CONFIDENTIAL AGENDA**

The Committee moved into closed session to discuss a matter of potential litigation and reconvened immediately thereafter with no report.

7. **ADJOURNMENT**

There being no further business, the Committee then adjourned.

Taken as read then approved,

ALDERMAN B. MORELLI, CHAIRMAN
PARKS AND RECREATION COMMITTEE

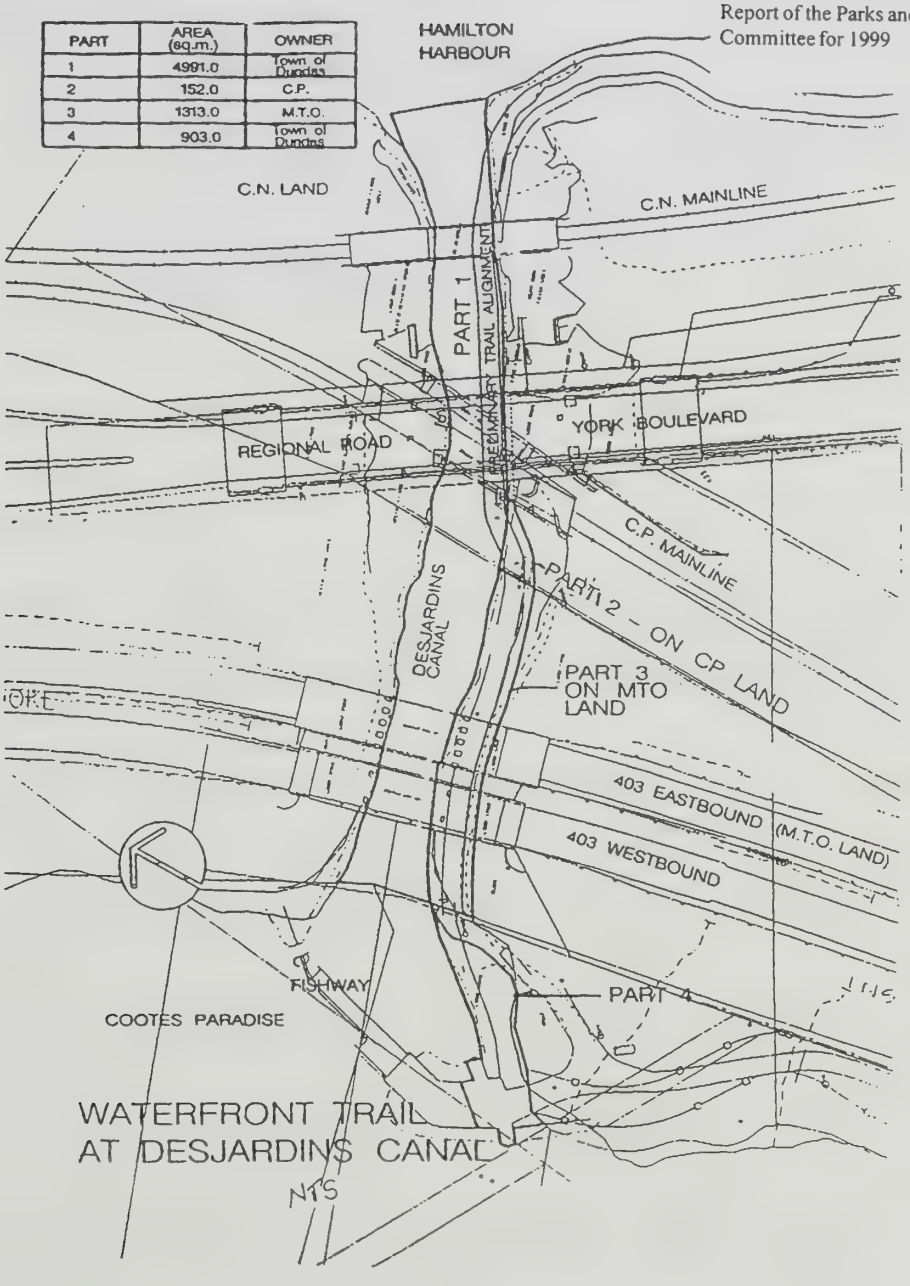
Tina Agnello
Secretary

February 1st, 1999

/mjw

Appendix "A" as referred to in Section 5 (a) of the SECOND Report of the Parks and Recreation Committee for 1999

PART	AREA (sq.m.)	OWNER
1	4991.0	Town of Dundas
2	152.0	C.P.
3	1313.0	M.T.O.
4	903.0	Town of Dundas



B1)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 February 17

REPORT TO: T. Agnello, Secretary
Parks and Recreation Committee

FROM: R.L. Fair, General Manager
Community Services Division

K. Duncliffe, Director
Culture and Recreation Department

SUBJECT: Sale of Alcohol Beverages – Various Parks

RECOMMENDATION:

That approval, as required by the Parks By-Law 95-126 as amended, Section 11, and under the Standard Terms and Conditions of the Special Events Guidelines, be given to the following organizations to allow the sale of alcohol in the locations and on the dates specified.

Wentworth Adult Mixed Slo-Pitch League – May 28th, 29th 30th, and July 24th, 25th, 1999
-Turner Park

Hamilton Oldtimers' Baseball Organization — August 14th, 15th, 1999
-Mohawk Sports Park

Hamilton District Slo-Pitch League – May 8th, and August 14th, 1999
-Globe Park

Hamilton Touch Football Assoc. –May 29th, 30th, 1999
-Mohawk Sports Park

Hamilton Regional Cancer Centre– July 23rd, 24th, and 25th, 1999
-Globe Park

Gourley Park Community Association – July 2nd, 3rd, 4th, 1999 (Rain July 9th, 10th, 11th)
-James MacDonald School Park

Hamilton Wentworth Police Association - July 9th, 10th, 11th, 1999
-Turner Park

ScotiaBank Slo-Pitch Tournament – September 18th, 1999
-Turner Park

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Parks By-Law 95-126, as amended, Section 11, requires that permission be obtained by the applicant, from the City of Hamilton, as the owner of the public park, to sell alcoholic beverages in a public park.

BACKGROUND:

Wentworth Adult Mixed Slo-Pitch League have requested permission to sell alcoholic beverages in conjunction with their annual Slo-Pitch Tournament held at Turner Park.

Hamilton Oldtimers' Baseball Organization have requested permission to sell alcoholic beverages in conjunction with their annual Slo-Pitch Tournament which has been held at Mohawk Sports Park for the past several years.

Hamilton District Slo-Pitch League have requested permission to sell alcoholic beverages in conjunction with their annual Slo-Pitch held at Globe Park for the past several years.

Hamilton Touch Football Association have requested permission to sell alcoholic beverages in conjunction with their annual Slo-Pitch Tournament. This event has been held at Mohawk Sports Park for the past several years.

Hamilton Regional Cancer Centre have requested permission to sell alcoholic beverages in conjunction with their Annual Cancer Care Ontario Fund-Raising Tournament to be held at Globe Park. The tournament is held every year in a different host city, Hamilton has hosted the event successfully in 1991 and 1995. This year 300 employees are expected to participate. All proceeds for this charity event will go to Cancer Care charity no. 0205450-11-13.

Gourley Park Community Association requests permission to sell alcoholic beverages on the occasion on their 11th annual adult Three-Pitch Tournament at the James MacDonald School Park on July 2nd, 3rd, 4th (Rain date July 9th, 10th, 11th). They have agreed to the terms and conditions as outlined.

Hamilton Wentworth Police Association have requested permission to sell alcoholic beverages at Turner Park, in conjunction with their 17th Annual "Denis H. Williams Classic" Slo-Pitch Tournament. Funds generated will be donated to the local chapter of the Children's Wish Foundation of Canada.

ScotiaBank SloPitch Tournament –have requested permission to sell alcoholic beverages at Turner Park, in conjunction with their third Annual Slo-Pitch Tournament. Proceeds will go to the United Way.

/PD

c.c. B. Chrystian, Manager of Parks Division.

CITY OF HAMILTON

Bill)

- RECOMMENDATION -

DATE: 1999 February 01

REPORT TO: T. Agnello, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair, General Manager
Community Services Division

Ken Duncliffe, Director
Culture and Recreation Services

SUBJECT: Fireworks Displays in Parks
Sale of Alcohol Beverages as required
by Parks By-Law 95-126 and
Fireworks By-Law 90-198

RECOMMENDATION:

That approval, as required by Section 17 (01) & Section 26 of the Fireworks By-law 90-198 and Section 5 and Section 11 of Parks By-Law 95-126 as amended, be given to the organizations as follows:

Kirdendall Recreation Association, Highland Gardens Park
1999, May 24 (rain date: 1999, May 25) and;

Feast of St. Anthony's Celebrations, Ivor Wynne Stadium
1999, June 13, and;

Communita Raculmutese Maria SS Del Monte, Bayfront Park
1999, June 20, and;

City of Hamilton, General Manager – Community Services Division
1999, July 01, Bayfront Park, Hamilton Harbour.

to hold a Fireworks Display and serve alcoholic beverages on City Property on dates specified, subject to the Terms and conditions of the Special Event Guidelines.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Fireworks By-Law 90-198, Section 17 (01) and Section 26, requires the above named organization as applicant, to obtain permission of the owner of the site or an authorized representative thereof, to set off or hold a display of fireworks.

The Parks By-Law 95-126 as amended, Section 11 requires that permission must be obtained from the owner of the public park to sell alcoholic beverages.

BACKGROUND:

The organizations have successfully carried out these events for many years. The Kirkendall Neighbourhood Association holds a Family fireworks display and the Raculmutese Association holds a low level fireworks display. This will be the second year the Raculmutese Association has held their event in Bayfront Park.

St. Anthony's Feast serves alcohol in the Green Room of Ivor Wynne stadium to their members only.

The above mentioned Community Group Associations are contracting Hands Fireworks Inc. to fire the displays and the organizations have agreed to the terms and conditions as outlined.

The City of Hamilton's July 1st Canada Day Fireworks Display request for proposal has been distributed to Fireworks Companies for their proposal.

/smo
Attachment

c.c. D. Lobo, Commissioner, Public Works and Traffic
J. Winn, Chief Fire Prevention, Fire Dept.
L. King, Commissioner, Building Dept.

CITY OF HAMILTON

C.

- RECOMMENDATION -

DATE: February 8, 1999 FEB 0 8 1999

REPORT TO: Tina Agnello, Acting Secretary
Parks and Recreation Committee

FROM: Charlene Touzel, Secretary
New Mum Show Sub-Committee

SUBJECT: New Mum Show Sub-Committee – Amended Composition and Appointment of New Members

RECOMMENDATION:

a) That the composition of the New Mum Show Sub-Committee be amended from ten members (two Members of the Parks and Recreation Committee and eight citizen members) to nine members (3 Members of the Parks and Recreation Committee and six citizen members); and,

b) That, notwithstanding Section 11(b)(ii) of the FIFTH Report of the Finance and Administration Committee for 1998 as adopted by City Council on February 10, 1998 requiring that all citizen member vacancies on City Committees be advertised, Judy and Richard Lockley be appointed to serve on the New Mum Show Sub-Committee for a term to expire November 30, 2000 to fill the citizen member vacancies on the Committee.

Touzel

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: n/a

BACKGROUND:

The composition of the New Mum Show Sub-Committee, as adopted by the Parks and Recreation Committee on May 4, 1998 establishes the Sub-Committee's composition at ten members (2 Members of the Parks and Recreation Committee and eight citizen members).

With the loss of some citizen members due to death and illness, and the fact that the Parks and Recreation Committee when appointing members to its various Sub-Committee for the 1998-2000 term of office, appointed three Members of the Parks and Recreation Committee to serve on the New Mum Show Sub-Committee, the Committee is recommending that the composition be amended to reflect the current composition of the Committee.

The appointment of Judy and Richard Lockley, citizens that have actively volunteered at the annual Mum Show for the past couple of years, is also being recommended.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 February 15

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: James P. Bruzzese
General Manager, Corporate Services

SUBJECT: Licence Renewal Agreement – Ontario Hydro
West side of Birch Avenue between Harvey and Huron Streets

RECOMMENDATION:

(a) That the City of Hamilton enter into a Licence Renewal Agreement with Ontario Hydro to lease the lands on the west side of Birch Avenue between Huron and Harvey Streets for parks purposes; and,

(b) That the Licence Renewal Agreement contain the following terms and conditions:

(i) Term - Commences October 1, 1994 and terminates September 30, 2004; and,

(ii) Rental Rate - $1 per year plus any applicable taxes; and,

(iii) The City of Hamilton will assume all liabilities arising out of this recreational use; and,

(iv) The construction of any structures and installation of recreational facilities must be approved by Ontario Hydro prior to installation; and,

(c) That the rental rate of $1 per year plus and applicable taxes be charged to Account No. CH 5X921 00102 (Reserve for Property Purchases- Parks); and,

(d) That the Mayor and Municipal Clerk be authorized and directed to execute a Licence Renewal Agreement in a form satisfactory to the Corporate Counsel.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

On May 27, 1986 City Council by adopting Item 1 of the 15th Report of the Parks and Recreation Committee approved the leasing from Ontario Hydro for a parcel of land on the west side of Birch Avenue between Huron and Harvey Streets for parks purposes for the ten (10) year period expiring September 30, 1994. Ontario Hydro has agreed to renew this agreement for a further ten (10) year period as of October 1, 1994 with the same terms and conditions. This agreement provides the City with the opportunity to have suitable parkland in the Gibson Neighbourhood at a minimal cost.

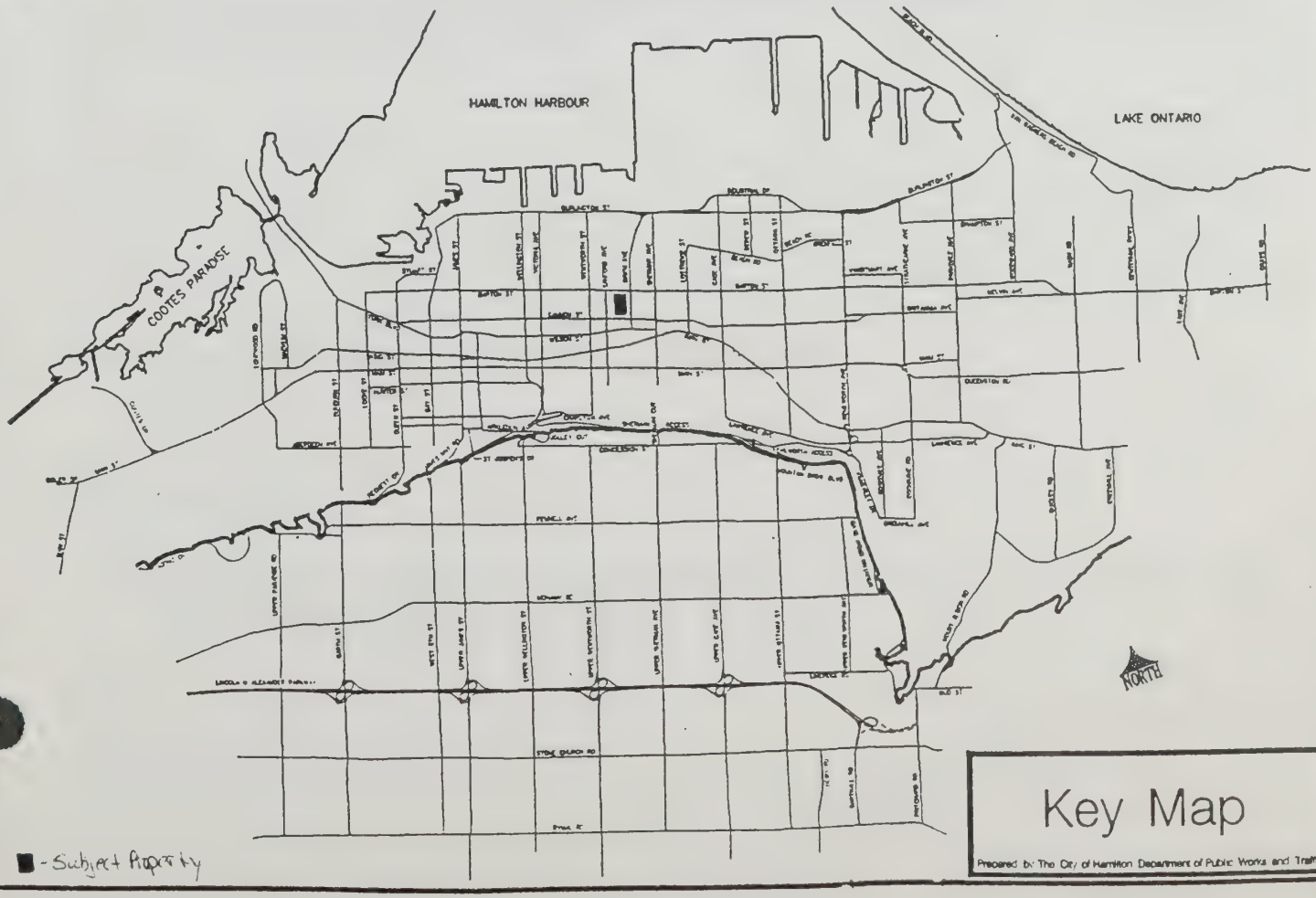
RJH/nw
c.c. R. C. Roszell, Corporate Counsel, Legal Services Section
Attention: H. Vastis
A. Ross, General Manager, Finance
B. Chrystian, Manager of Parks, Public Works & Traffic Department
Attention: W. Plessl



Location Plan

Prepared by The City of Hamilton Department of Public Works and Traffic

■ - Subject Property



Key Map

Prepared by The City of Hamilton Department of Public Works and Traffic

■ - Subject Property

E.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: February 24, 1999

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Tina Agnello, Secretary
Parks and Recreation Committee

SUBJECT:
Information Reports

RECOMMENDATION:

That the attached list of Information Reports previously distributed to the Parks and Recreation Committee, be received.

FINANCIAL/STAFFING/LEGALIMPLICATIONS: N/A

BACKGROUND:

In order to formally document the distribution of Information Reports to the Parks and Recreation Committee, it is recommended that they be received.

Attachment

Information Reports

Parks and Recreation Committee

Date	***From***	***Subject***	***Date Distributed***
January 22nd, 1999	Commissioner of Public Works and Traffic	Leash Free Area Public Open House January 20th, 1999	January 27th, 1999
February 5th, 1999	Secretary, New Mum Show Sub-Committee	Minutes – November 19th, 1999 meeting	February 8th, 1999
February 9th, 1999	Hamilton Harbour Commissioners	City of Hamilton Waterfront Plans for the West Harbour	February 11th, 1999
February 11th, 1999	Secretary, Hamilton Historical Board	Minutes – January 12th, 1999 meeting	February 12th, 1999
February 17th, 1999	Secretary, Executive Committee of the International Children's Games Millenium Festival	Minutes – January 26th, 1999 meeting	February 17th, 1999
February 11th, 1999	Commissioner of Public Works and Traffic	Trans Canada Trail	February 19th, 1999
February 3rd, 1999	General Manager, Community Services Division and Director of Culture and Recreation	Hamilton First Night New Year's Eve Celebration Summary 1998 – 1999	February 23rd, 1999
February 17th, 1999	General Manager, Community Services Division and Director of Culture and Recreation	Proposed 1999 User Fees - Arena Memberships	February 23rd, 1999
February 22nd, 1999	Secretary, Finance and Administration Committee	Request from the Hamilton Tiger Cat Football Club to lift the Smoking Ban at Ivor Wynne Stadium	February 23rd, 1999
February 22nd, 1999	General Manager, Community Services Division and Director of Culture and Recreation	Huntington Park Recreation Incident – Friday February 19th, 1999	February 23rd, 1999
February 23rd, 1999	General Manager, Community Services Division and Director of Culture and Recreation	Media Information Sheets: Cultural Branch	February 24th, 1999

Tina Agnello, Secretary
February 25, 1999

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1999

URBAN MUNICIPAL

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

URBAN MUNICIPAL
MAR 31 1999
GOVERNMENT DOCUMENTS

Tuesday, March 30, 1999
6:00 O'CLOCK p.m

Council Chambers, City Hall

T Agnello

Tina Agnello, Secretary
Parks and Recreation Committee

AGENDA

1. **DELEGATIONS**

   Chedoke Ski Hill

2. **GENERAL MANAGER, COMMUNITY SEVICES DIVISION**

   Chedoke Ski Hill (Information Report)

3. **ADJOURNMENT**

***NOTE: all members of Council are invited to this meeting**

Dinner to be provided in rm. 264 at 5:30 P.M.

Ken Roberts
Chief Administrative Officer
Hamilton Public Library
2nd floor

2.

CITY OF HAMILTON

INFORMATION REPORT

DATE: 1999 March 9

REPORT TO: Tina Agnello
Secretary, Parks & Recreation Committee

FROM: R. L. Fair, General Manager
Community Services Division

SUBJECT: Chedoke Winter Sports Park

On 1999 March 11, at the request of the Friends of Chedoke Ski Hill, a meeting was convened to determine what steps could be taken to possibly address Committee and Council regarding future operation of the ski hill (Chedoke Winter Sports Park).

As a result, the following was arranged:

Special Meeting, Parks & Recreation Committee
1999 March 30
6:00 p.m. Council Chambers
Friends of Chedoke Presentation

Staff Report: 1999 Season

Program

The 1999 ski season has proven to be a very successful venture. We experienced increased numbers of participants in all programs. Most importantly, mother nature co-operated and allowed all lessons and programs to meet their commitments.

This year marked no service interruptions and over our 9 week period, 45 total operating days were fulfilled.

Learn to Ski/Snowboard Lessons

In keeping with our teaching orientation, the ski operation achieved the highest number of participants to date at 1287, in learn to ski and snowboard classes.

In addition, over 1000 private ski and snowboard lessons were accommodated.

Snowboarding was the most popular choice and resulted in a waiting list of approximately 50 people.

Special Programs

The Chedoke ski facility is home to the Chedoke Racing Club, the Canadian Association for disabled skiers, Special Olympics as well as daytime school programs.

This year, the Chedoke racing team hosted 6 races, the Canadian Association for Disabled Skiers increased participation to two days and the Special Olympics operated at our facility. In all, the Special Olympics had 12 participants learning downhill skiing.

Our daytime school program was completely filled with at least 100 children participating each day from Hamilton schools.

Total Number of Skier Visits

The good season translated to maximum numbers, as lessons, school program and private participants saw a total of 25000 skiers utilize the hills this year.

Demographics

This year, Hamilton residents usage of the hill totalled 45% participation. 41% came from within the Region and 14% from outlying areas such as Grimsby, Niagara Falls, Burlington, etc. This represents a shift from 28% Hamilton resident participation last year.

Customer Survey

As a result of our annual customer survey, 92% of respondents claimed they would return to lessons next year. Our lessons and instructions scored a 60% approval.

In regards to cost, 55% said they would support an increase and 28% agreed that 10% would be reasonable.

In summary, the favourable weather conditions were instrumental in providing record numbers and a great season.

Operations

It is staff's belief that continuation of operation can continue as in the past; however, day to day repairs are becoming increasingly more expensive and harder to source. Increased delays, dissatisfaction and down time is expected without capital upgrades.

On 1999 January 6, the Chedoke Winter Sports Park officially opened for the 1999 season.

On 1999 January 12, inspectors from the T.S.S.A. (Technical Standards and Safety Association) attended the facility for its annual inspection.

Once again this year, weather has had a great impact on the operation of the facility. As late as 1998 December 20, individuals continued to enjoy golf on the City's courses. While the physical operations were set up for skiing, the lack of cold weather adversely affected programming.

The inspection indicates the aging of our equipment, the need for upgrading if we are to continue and increasingly strict regulations. The following outlines the major component parts requiring attention.

Corrosion:

All of our tow operations work on metal towers, motors and bow wheels. This equipment is constantly exposed to the weather and is displaying signs of moderate corrosion and rust. At the end of this season, it is recommended that all equipment be sandblasted and painted with a rust inhibiting paint for protection.

Cost to complete this work is estimated at $3000.00 (for Hills1,2 &4)

Electrical:

Our electrical system is subject to two constraints not normally experienced at modern facilities. Firstly, our wires are exposed to the elements, and, secondly, our equipment is dismantled and replaced annually.

This has a number of implications. Our connections are not permanent, they are exposed to the elements, subject to accidental detachment and finally, an inordinate amount of down time. (inexperienced skiers riding up the tow initially find this difficult and often fall causing the tow to stop)

The result of this is customer dissatisfaction and frustration with frequently inoperable lifts. Frequent ground fault shutdowns, detachments and wear can be avoided through burying the connections and electrical services. This should improve operations and reduce wear associated with the environment and set up/take down.

Cost to create a new electrical service underground is estimated at $9399.95 for Hill#1 $6403.95 for Hill#2. Note this quote is dependent on upgrade electrical work to be done in conjunction with lighting replacement and conversion of electrical feed from 600 volt to 347 volt. Conversion costs estimated at $24,885.00.

Footings

Our ski towers are mounted to concrete bases which are buried in the ground. As a result of this inspection, we must inspect these foundations to ensure that their integrity remains intact. This would involve physically digging and exposing the concrete base and inspecting for cracking and erosion.

An inspection will be undertaken at the end of the season and documented, dated, to show condition. If necessary, repairs or replacement would be carried out.

Anticipated cost of inspection is $700.00 (to perform non-destructive testing by Ultrasonic Method) (Exposing the base is not recommended as it may cause destabilization of the footing).

Lighting

During the 1994 season, the lighting of the beginner hill (1 & 4) and the Nancy Green run were updated. To ensure additional safety and reduce costs, it is recommended to upgrade the lighting on the Number 2 hill.

Estimated cost of this upgrade is $30,398.00.

Modernization

As discussed earlier, frequent down time is experienced due to the fact that our tow lifts are not user friendly to the novice skier. As our operation is heavily used as a training/learning facility, customer satisfaction is low and frustration is frequently experienced.

To this end, it is recommended that if the ski hill is to continue to operate over the long term, an alternative lift be priced for installation. This would have the advantage of reduced operating costs (depending on style accepted) by reduced staff and increased usage from fewer delays.

The cost to install a magic carpet (moving sidewalk) is estimated at $90,000.00 per 100 ft. Length for # 1 Hill is approx. 700ft. – cost- $630,000.00 Length for # 2 Hill is approx. 1200 ft. – cost -- $1,080,000.00 Note : Dopplemayr plans to start manufacturing this type of lift in the fall of 1999. This will result in a 10% to 20% reduction in costs.

Age

Our greatest challenge is the age of the existing equipment. The lift system is no longer being manufactured and acquiring parts is becoming more difficult. It is expected that this situation will lead to increased failure in the very near future.

During the 1999 season approximately $12,000 was spent on repairs. All equipment on site, snow making, lifts, jets, water lines and electrical require updating.

Budget

The 1999 budget for the ski hill operation was $333,760 (net). $528,760 expense vs $195,000 revenue.

Actual revenues were up as a result of the excellent season, but consequently the expenses also exceeded budget targets.

Although actuals are not available at this time, it is estimated that an operating deficit of $250,000 is attributable to this service.

WPM/dj

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1999

URBAN MUNICIPAL

NOTICE OF MEETING

URBAN MUNICIPAL
APR 19 1999
GOVERNMENT DOCUMENTS

PARKS AND RECREATION COMMITTEE

Monday, April 19, 1999
1:15 o'clock p.m.
Room 233, City Hall

for T. Agnello

Tina Agnello, Secretary
Parks and Recreation Committee

AGENDA:

1. **DELEGATIONS**

   Spirit of Sport Task Force
   Request for Official Status - Peter Rosser

2. **CONSENT AGENDA**

3. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

   1999 - 2001 Park Vendors Program

4. **OTHER BUSINESS**

5. **ADJOURNMENT**

The Urban Municipal Collection
2nd Floor
Hamilton Public Library

OUTSTANDING ITEMS

PARKS AND RECREATION COMMITTEE

No.	Item	Original Date	Action	Status
1.	Hamilton Public/Roman Catholic Board of Education - Sale of Surplus School Site - 116 Currie Street, Berrisfield Neighbourhood	September 17th '96	Alderman Jackson	Report Back
2.	Hamilton Mountain Family YMCA – Partnership Proposal	March 2nd, 1998	C.A.O. and Director of Culture and Recreation	Report Back
3.	Feasibility of Advertising Signage at selected Outdoor Sports Fields	December 8th, 1998	Commissioner of Public Works and Traffic	Report Back
4.	Possible sale of lands containing Barton Community Centre & upgrades to the Walker Outdoor Pool	December, 1998	GM, Community Services	Report Back

Tina Agnello, Acting Secretary
April 15, 1999

1.

Spirit of Sport Task Force
Organizational Plan

Name Spirit of Sport Task Force…
"working to eliminate violence in children's amateur sport."

Definition ***Violence is the imposition of power with the intent to harm the opponent physically, or psychologically.***

Membership

Fab Angelici
Ronald Bayne
John Byl
Nick Cipriano
Dan Cooper
Chuck Cunningham
Ross Fair
Chris Kiriakopoulos
Jeff Korr
Aaron MacCormack
Gary Makins
Greg Maychak
Collin McLeod
Randy Miller
Peter Rosser
Peter Rumble
Coralee Secore
Bill Sturrup
Phil White
Brian Wilson

Environmental Scan

Part A: Statistical Report of Organizations & Participants

(most numbers shown are estimates)

Hamilton District Baseball Association – North End	200
Hamilton District Baseball Association – Inch Park	500
Mahoney Park Baseball Association	250
Highview Baseball Council	200
East End T-Ball & Softball Association	250
In-Line Hockey	400
East Hamilton Soccer	2000
Mount Hamilton Soccer	7000
Hamilton Figure Skating	1000
Wentworth Skating Club	700
Mountain Figure Skating	300
Transway Basketball	400

Hamilton-Wentworth Aquatic Club	300
Hamilton Minor Football Association	500
Hamilton Lacrosse Association	400
Hamilton Ringette Association	300
Hamilton Olympic Club	250
Hamilton Synchronized Swimming Club	100
Diving	100
Inch Park Skating	200
East Mountain Baseball	700
* Hamilton Minor Hockey Council-(breakdown below) a total of	5000
Hub Hockey	
Eastwood Minor Hockey	
Mount Hamilton Minor Hockey Association	
Rosedale Minor Hockey Association	
Chedoke Minor Hockey Association	
Lawfield Minor Hockey Association	
Parkdale Coaches Association	
Scott Park Minor Hockey Association	
Coronation Minor Hockey Association	
Rep Tier	
Skiing	100
Volleyball	250
Wrestling	100
Community Councils – recreational, T-Ball, Softball and Soccer	4000
Catholic Youth Organization (C.Y.O.)	12900
S.T.A.R.	500
Hamilton-Wentworth District School Board	9054
Hamilton-Wentworth Catholic District School Board	3000
Total:	50,954

Part B: Overview on Violence

The Culture of Violence: Literature Review

Previous research on amateur sport violence has highlighted existing problems related to three main areas: (male) participant violence, spectator violence and violence against women. The research on participant violence has focused on the many forms of violence, including violence that is sanctioned by the rules of the sport, and violence that takes place outside the rules of the sport but is still condoned by many as "part of the game". Studies have shown clearly that for many school aged boys, physical violence within or outside the rules of the game is a primary method for defining their masculine identities (Jackson, 1990, Messner, 1990; White and Young, 1997; Young, 1993). Since in many cases, these violent displays of aggression are supported by coaches and parents, it

becomes clear how these "cultures of tolerated sport violence" are established and maintained (Smith, 1983). For example, some coaches have been shown to justify a violent sport culture, suggesting that some forms of physical violence in sport are necessary as part of developing young male athletes "into men", and "preparing them for life". Sabo and Panepinto's (1992) research showed that there are football coaches at the high school level who "teach players to inflict pain", de-emphasize physical suffering and the probability of serious injury," teach players to deny pain, and encourage boys to "toughen up" and "sacrifice their bodies." A related concern supported by research on minor hockey in Canada, is that sport violence goes hand in hand with violent behaviour outside of sport (Bloom and Smith, 1996; see also Segrave et al., 1985). While it is not clear that violence in sport "causes" violence outside of sport, it is worth considering the probable impact of being part of a violent sport subculture has on youth behaviour in other situations.

"Macho" cultures of some male sports have been shown to actively promote negative and abusive attitudes towards women. Pronger (1993) has shown how football players, coaches and fans sometimes use obscenities that degrade women. Studies in the United States have shown that "male intercollegiate athletes are overrepresented among students who are convicted of sexual assault, including date rape and gang rape" (Lenskyj, 1994, p.29). Another concern is the issue of harassment and sexual exploitation of young female athletes, especially in gymnastics and figure skating. Many studies have reported social, physical and psychological exploitation of female athletes by male coaches who are in positions of power. A concern is that the "quest for excellence" in sport has resulted in abusive behaviour toward women and girls which is often unchecked, forgiven or overlooked (Brackenridge, 1994; Lenskyj, 1994). The recent issues of abuse raised about minor hockey (e.g., the Sheldon Kennedy case) is another case and point.

Issues of spectator violence at or following sports' events are also indicative of a broader culture of sport violence. Ongoing and recent incidents of spectator (and player) violence at high school basketball games ("basketball hooliganism") is part of a larger trend that has consistently seen deviant behaviour associated with body contact sports such as basketball, football, hockey and soccer (Tanner, 1996). These problems have been shown to be more intense when rivalries exist between schools or cities , or when racial tensions exist between spectator groups. Also, if sports' fans consider the actions of players to be violent, then crowd violence is more likely (see Coakley, 1990; Goldstein, 1989; Smith 1983).

This is not to say that all sports in all areas experience these problems in the same way or to the same extent. However, it is safe to suggest from existing research that the culture of sport is often linked with violent and abusive behaviour, and as we are suggesting in this report, appropriate preventive measure monitoring processes need to be implemented as part of changing the negative aspects of these existing sport cultures.

Part C: Stakeholders & Their Values

Spirit of Sport Task Force-Stakeholders	**Stakeholders' Values**
City of Hamilton	Expect quality programs and services
Minor Athletic Associations (and their members: i.e. parents, participants & volunteers)	Expect co-operation and collaboration amongst providers
School Boards	Expect consistency with adopted mission & values
Referees & Officials	
Youth Agencies	

Mission

The Spirit of Sport Task Force has been established to work to eliminate violence in children's sport in the City of Hamilton through these initiatives:

* To clearly define violence in all its forms as it relates to children's sport.
* To educate participants, parents and volunteers on the impact of violence in sport on our children and our community.
* To assist minor sport organizations in developing an effective and consistent policy for dealing with violent behavior.

Vision

Through this initiative, the Spirit of Sport Task Force will help to create a children's sport system in which the virtues of athletics are emphasized, recognized and appreciated.

Values

In fulfilling our mission and in pursuit of our vision, we proclaim these values:

* Play is essential to the healthy mental, physical, and social development of every child and should be fun.

* Competition helps to stimulate and motivate children to do their best, and gain a sense of achievement. Some sports require aggressive play within the rules of the game.

* Public recognition of superior performance through fair and honest striving for excellence enhances children's self-esteem.

* Team sport teaches children the importance of observing the rules of the game, supporting other players, respecting coaches, officials and players and sharing with them in both victory and defeat.

* Parents, coaches, volunteers and administrators contribute to the success of amateur sport through the provision of safe equipment and environments, skillful and fair training and supervision, and the encouragement and enthusiastic support of players.

Goals

* To promote a culture of children's sport in the City of Hamilton emphasizing safe, healthy competition and fun.

* To help provide programs and environments for children in the City of Hamilton that are free of abuse and violence.

* To work collaboratively with minor sport organizations, the City of Hamilton and other stakeholders to develop a consistent policy for education in sport and enforcement of a zero tolerance policy in all sport facilities.

Objectives

Objective #1 To complete this document.

Objective #2 To invite input from minor sport organizations and other interested parties.

Objective #3 To obtain a mandate from Hamilton City Council to empower the Spirit of Sport Task Force to fulfill its defined plan.

Objective #4 To develop a video demonstrating the many faces of violence in children's sport.

Objective #5 To develop a set of standards for minor sport organizations as a preliminary step to a concept of accreditation.

Objective #6 To ensure that all facility providers/renters are committed to this process.

Objective #7 To develop a process for measuring the success/failure of this project and to secure funding for completing this evaluation.

2.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 April 6

REPORT TO: T. Agnello, Acting Secretary
Parks & Recreation Committee

FROM: D. Lobo, Commissioner
Department of Public Works and Traffic

SUBJECT: 1999-2001 Park Vendors Program

RECOMMENDATION:

That Park Vendor locations be awarded for the period commencing May 1999 to December 31, 2001 to the successful proponents, one cart per location, as listed in Appendix A attached, subject to confirmation of the following:

i) That the products offered for sale are approved by the Hamilton-Wentworth Regional Health Department, and

ii) That the submitted bids remain unchanged following the review and confirmation by the Health Department, and

iii) That each proponent enter into a legal agreement satisfactory to the City Solicitor, and

iv) That the City Clerk and Mayor be authorized to execute the necessary agreements.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The estimated revenue to the City over the 3-year life of this agreement is $15,095. All operators must enter into a legal agreement with the City. Monitoring of approved sites and vendor performance will be shared between staff of the Parks Division and Purchasing Division.

BACKGROUND:

At its meeting of January 26, 1999, City Council approved Item 8 of the First Report of the Parks and Recreation Committee authorizing the issuance of a Request for Proposals to solicit vendor operators for a single cart at specified locations at Pier 4, Bayfront and Gage Park (see attached map locations).

For the 3 park locations offered for consideration, a total of 4 proposals were submitted by the April 1, 1999 deadline. In reviewing the bids, consideration was given to approved criteria including past performance with the City, if applicable, location fee, types of products, prices and operator experience. Appendix A, attached, summarizes the recommended operators by location, products offered and proposed fee payment to the City.

RWC:jh
Attchs.

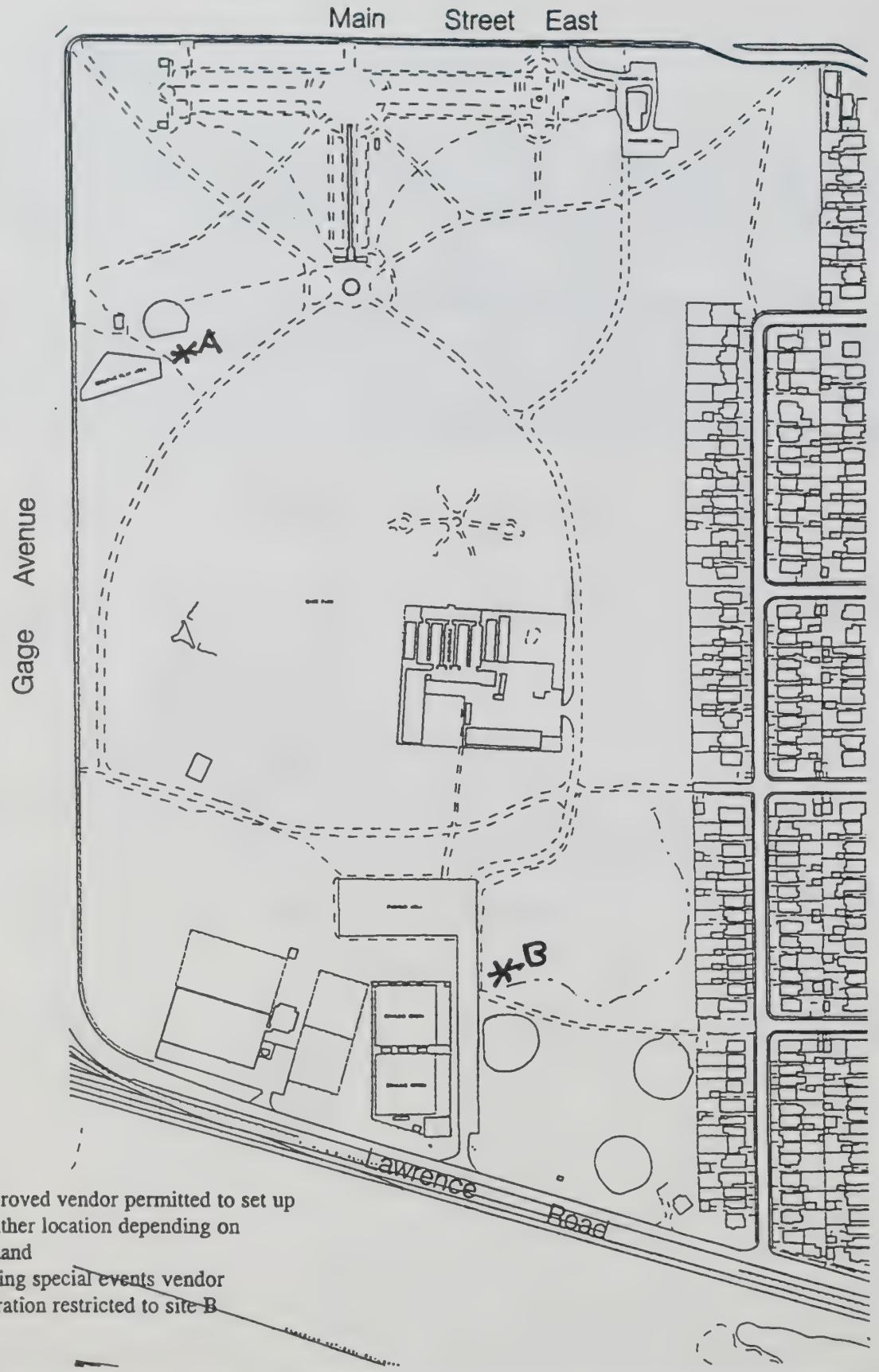
c.c. A. Leitch, P.Eng., General Manager
Transportation, Operations and Environment
c.c. R. W. Chrystian, Manager of Parks
c.c. R. Roszell, Corporate Counsel, Att: R. Sabo
c.c. A. Ross, General Manager of Finance, Att: N. Kelly, Purchasing

Appendix A

City of Hamilton
1999-2001 Park Vendor Program

Recommended Operators at Approved Locations

Name	Location	Products	Fee
Summertime Snow c/o Karen & Larry Charters	Bayfront Park	Shaved Ice Flavours Fries Sausage/Hot Dogs Soft Drinks/Juices/ Water Snacks Ice Cream	$6,000
Summertime Snow c/o Karen & Larry Charters	Pier 4 Park	as above	$6,000
Willy Dog c/o Jim Bontaine	Gage Park	Sausages/ Hot Dogs Soft Drinks/ Juices/Water	$3,095



* - Approved vendor permitted to set up at either location depending on demand

- During special events vendor operation restricted to site B

City of HAMILTON

Project: GAGE PARK

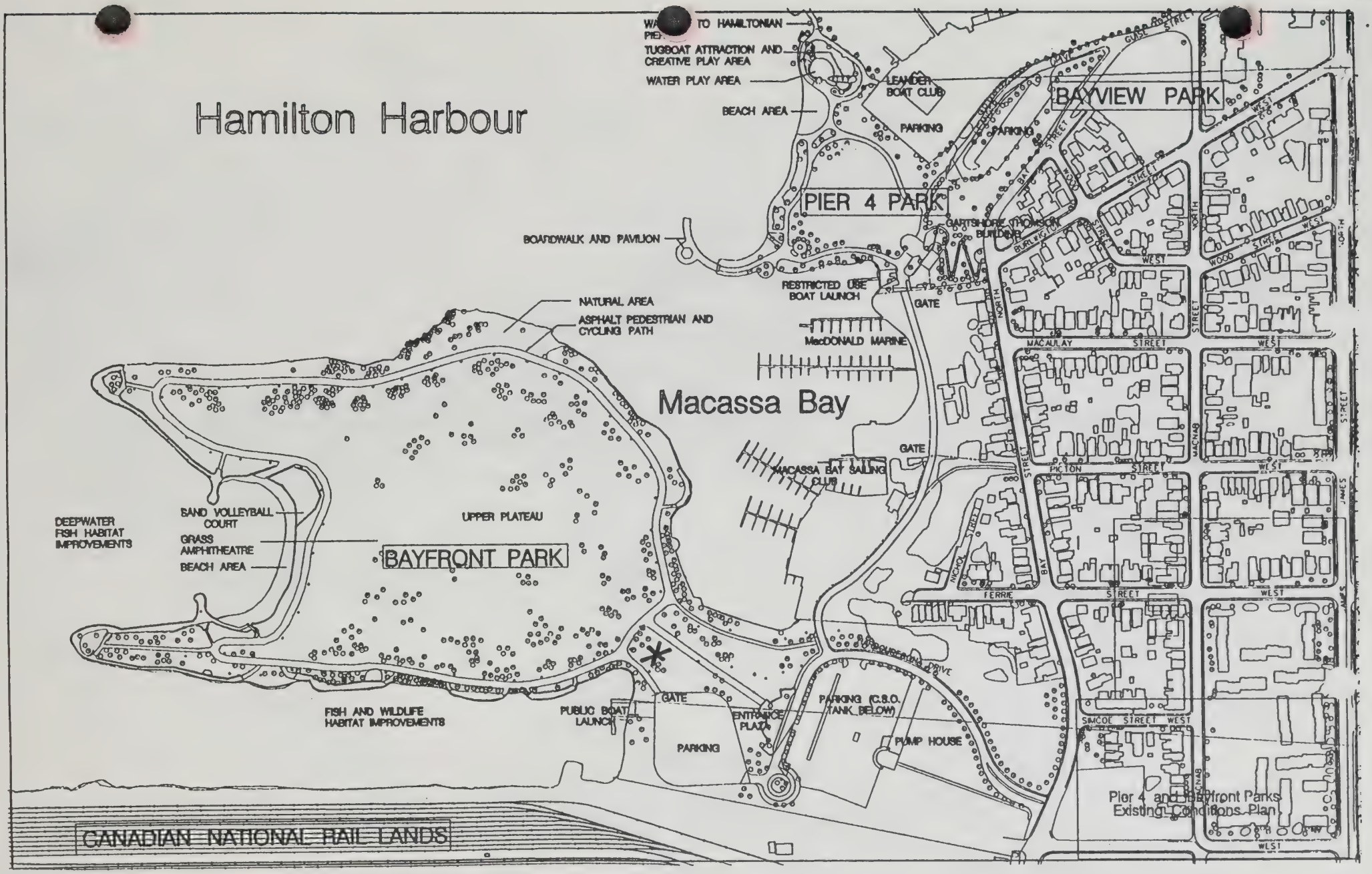
Title: VENDOR OPERATIONS

Date: NOV/98

Scale: 1:4000

Dwg. No. RTE. 4 5

Schedule A – Bayfront Parks

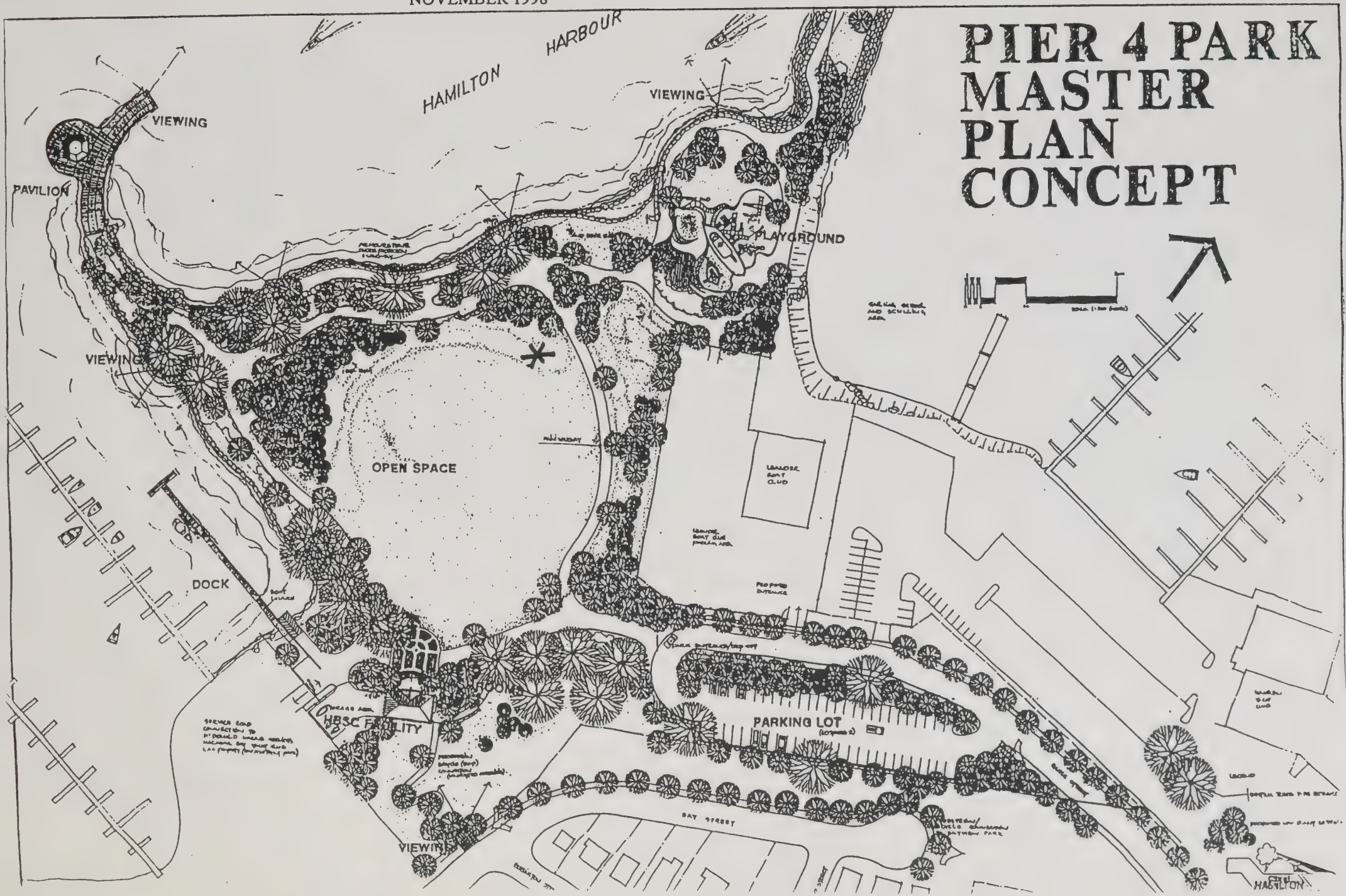


* Approved Vendor Location
NOVEMBER 1998

Schedule A – Pier 4 Park

* Approved Vendor Location

NOVEMBER 1998



CONSENT AGENDA

PARKS AND RECREATION COMMITTEE

Monday, April 19, 1999
1:15 o'clock p.m.
Room 233, City Hall

A G E N D A:

A. ADOPTION OF THE MINUTES

(i) Adoption of the minutes of the Parks and Recreation Committee meeting held March 1, 1999

(ii) Adoption of the minutes of the Special Parks and Recreation Committee meeting held March 30, 1999

B. GENERAL MANAGER OF COMMUNITY SERVICES

(i) Sale of Alcoholic Beverages – Various Parks

(ii) 1999 Special Events with Alcohol, Non-Alcohol, Animals, Amusement Rides and Parking Vehicles in a Park
Request for Approval under Parks By-law 95-126 as amended

(iii) Termination of Concession Contract
Ruth Hrycko – Globe Park

(iv) Hamilton Senior Games, Local Golf Tournament
Chedoke-Martin Golf Course – May 10, 1999

Hamilton Senior Games, Regional Golf Tournament
Kings Forest Golf Course – August 18, 1999

(v) Concession Operation – Bernie Arbour Stadium

C. GENERAL MANAGER OF COMMUNITY SERVICES / GENERAL MANAGER OF CORPORATE SERVICES

Declaration of Surplus Property – Barton Community Centre
Property – 1389 Upper James Street, Hamilton

PARKS AND RECREATION COMMITTEE
CONSENT AGENDA
Monday, April 19, 1999

D. **SECRETARY, HAMILTON HISTORICAL BOARD**

(i) Canada Millennium Partnership Program Funding Application
Hamilton Children's Museum

(ii) Young Canada Works Funding Application
Whitehern and the Hamilton Children's Museum

(iii) Millennium Funding Application – Dundurn Estate Landscape

(iv) Museums Conservation Policy

(v) Annual Attractions Canada Awards – Applications for Whitehern to Participate

(vi) Authorization of Delegate to
Attend 1999 Canadian Museum Association Conference

E. **SECRETARY, ARTS ADVISORY COMMISSION**

Community Arts Ontario Conference

F. **SECRETARY, PARKS AND RECREATION COMMITTEE**

Information Reports

Monday, March 1, 1999
1:15 o'clock p.m.
Room 233, City Hall

2(A)(i)

The Parks and Recreation Committee met.

There were present:
Alderman B. Morelli, Chairman
Alderman M. Kiss, Vice-Chairman
Mayor R. M. Morrow
Alderman R. Corsini
Alderman G. Copps
Alderman F. Eisenberger
Alderman T. Jackson
Alderman T. Anderson

Regrets:
Alderman D. O'Sullivan (Civic Business)

Also Present:
Alderman C. Collins
Alderman D. Wilson
B. Price, Hamilton Seniors Council
R. Fair, General Manager, Community Services
K. Duncliffe, Director, Culture and Recreation Services
G. Makins, Culture and Recreation Services
J. Cerio, Culture and Recreation Services
D. Lobo, Commissioner of Public Works and Traffic
B. Chrystian, Department of Public Works and Traffic
K. Nutley, Real Estate Division, Clerks
T. Agnello, Secretary

1. **DELEGATIONS**

1:15 P.M.

(a) **Judy Kloosterman, President, Riverdale Community Council, The Riverdale Recreation Centre**

Ms. Kloosterman advised the Committee that the Riverdale Community Council has won $20,000 for a "Caring Community" award from the Trillium foundation. This money was reinvested in the community and on the promotional video which she showed the Committee.

She stated that she is before the Committee to request that a Riverdale Recreation Centre be included in the 1999 Capital Budget.

The Committee Members thanked Ms. Kloosterman for her work with the Council and the presentation before the Committee. They moved to receive the presentation.

(b) **Jon Sims, Principal, Ray Harris and Gene Sutton, Delta Secondary School's 75th Anniversary Back Campus Renewal Project**

The Committee was in receipt of correspondence dated February 23, 1999 respecting the Delta Secondary School's 75th Anniversary Back Campus Renewal Project.

Jon Sims, Principal , Ray Harris, Alumni, Ray Mulholland, Chair, Board of Education, were present to request funds in support of the project.

The Committee was supportive of this project, and felt that monies could be allocated to this project from the parkway fund.

The Committee approved the following recommendation:

That $60,000 be allocated from the Reserve for Redhill Creek Development, Account No. CH 00214 for the Delta Secondary School 75th Anniversary Back Campus Renewal Project.

(c) **Ken Roberts, Chief Librarian and Peter Rodgers, Trustee in response from a request from the Committee to discuss service levels**

Mr. Roberts, chief librarian, and peter Rogers, Trustee were present to explain library service levels in Hamilton.

Following discussion the Committee thanked them for attending and moved to receive the presentation.

1:45 P.M.

(d) **Scott Haldane YMCA, Presentation on Service Mission**

The Committee was in receipt of correspondence dated January 5, 1999 from John Mayberry, Chair, Building Healthy Tomorrows Capital Campaign, The YMCA of Burlington/Hamilton respecting the subject matter.

Scott Haldane, President and CEO, and Brent Foreman, Chair of the Board, were present to discuss 3 points:

(i) The "Y" is for everyone; and,

(ii) Partnerships are cost effective means of meeting family recreation needs, and,

(iii) The "Y" does not compete unfairly with private recreation clubs.

Specifically, Mr. Haldane stated that the "Y" is looking for 5 acres of land in The central mountain area for the purposes of "partnering" for a recreation Centre.

Following discussion the Chair thanked the delegation for attending and the Committee moved to receive the presentation.

2. <u>REFERRAL FROM COUNCIL</u>

Correspondence Re: City of Toronto hosting the XXIX Summer Olympic Games Support for Bid

The Committee was in receipt of correspondence dated January 29, 1999 from the Acting Municipal Clerk respecting the subject matter.

Ross Fair advised that should Hamilton be chosen to assist Toronto with its venues, Copps Coliseum, Ivor Wynn Stadium, and the City roads for cycle races may be used.

The Committee approved the following recommendation:

Whereas the Canadian Olympic Association at its regularly scheduled meeting held in Calgary on April 17, 1998 voted to grant approval to the City of Toronto's application to represent Canada's bid to host the 29th Olympiad in 2008 subject to the dictates of the International Olympic Committee Charter; and,

Whereas the City of Toronto Council on July 9 passed a motion to ratify the agreement between the Canadian Olympic Association and the City that detailed the terms required and outlined the mandate for the operation of TO-Bid, the organization authorized to present the Toronto bid for the Summer Olympic Games in 2008; and,

Whereas the Ontario Legislature on December 3, 1998 unanimously endorsed a Bill introduced by Morley Kells, the Ontario Olympic Commissioner, to support the City of Toronto's bid to host the 29th Summer Olympic Games and encourage participation by all of Ontario's communities in the bid proposal and subsequent presentation of the Olympiad; and,

Whereas the International Sports Federations representing the 140 athletic competitions and the IOC delegates who cast the deciding votes in 2001 will be influenced favourably by province-wide public support for the Toronto bid;

Now Therefore Be It Resolved that the Council of the City of Hamilton endorses the tenets of support called for by the Bill entitled: An Act to endorse the proposed bid of the City of Toronto to host the XXIX Summer Olympic Games, and further that this Council agrees with the principles of *"building a peaceful and better world by educating youth through sport practised without discrimination of any kind and in the Olympic spirit, which requires mutual understanding with a spirit of friendship, solidarity and fair play"* as described in the IOC Charter.

The Council further agrees to have this endorsement joined to that of other jurisdictions as a display of provincial solidarity behind this universally acclaimed undertaking.

- **Alderman Copps opposed.**

3. **CONSENT AGENDA**

A. **ADOPTION OF THE MINUTES**

The minutes of the Parks and Recreation Committee meeting held February 1, 1999 were adopted as circulated to the Committee members.

B. **GENERAL MANAGER OF COMMUNITY SERVICES**

(i) **Sales of Alcohol Beverages – Various Parks**

The Committee was in receipt of a report dated February 17, 1999 from the General Manager of Community Services and the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

That approval, as required by the Parks By-law 95-126 as amended, Section 11, and under the Standard Terms and Conditions of the Special Events Guidelines, be given to the following organizations to allow the sale of alcohol in the locations and on the dates specified:

(a) Wentworth Adult Mixed Slo-Pitch League, May 28, 29 30, and July 24, 25, 1999, Turner Park; and,

(b) Hamilton Oldtimers' Baseball Organization - August 14, 15, 1999, Mohawk Sports Park; and,

(c) Hamilton District Slo-Pitch League - May 8, and August 14, 1999, Globe Park; and,

(d) Hamilton Touch Football Assoc. - May 29, 30, 1999, Mohawk Sports Park; and,

(e) Hamilton Regional Cancer Centre, July 23, 24, and 25, 1999, Globe Park; and,

(f) Gourley Park Community Association, July 2, 3, 4, 1999 (Rain July 9, 10, 11), James MacDonald School Park; and,

(g) Hamilton Wentworth Police Association - July 9, 10, 11, 1999, Turner Park; and,

(h) ScotiaBank Slo-Pitch Tournament – September 18, 1999, Turner Park.

(ii) **Fireworks Displays in Park**
Sale of Alcohol Beverages

The Committee was in receipt of a report dated February 1, 1999 from the General Manager of Community Services and the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

That approval, as required by Section 17 (1) and Section 26 of the Fireworks By-law 90-198 and Section 5 and Section 11 of Parks By-law 95-126 as amended, be given to the organizations as follows:

(a) Kirkendall Recreation Association, Highland Gardens Park, May 24, 1999 (rain date: May 25, 1999); and,

(b) Feast of St. Anthony's Celebrations, Ivor Wynne Stadium, June 13, 1999; and,

(c) Communita Raculmutese Maria SS Del Monte, Bayfront Park, June 20, 1999; and,

(d) City of Hamilton, General Manager – Community Services Division, July 1, 1999, Bayfront Park, Hamilton Harbour

to hold a Fireworks Display and serve alcoholic beverages on City Property on dates specified, subject to the Terms and Conditions of the Special Event

C. **SECRETARY, NEW MUM SHOW SUB-COMMITTEE**

Amended Composition and Appointment of New Members

The Committee was in receipt of a report dated February 8, 1999 from the Secretary, New Mum Show Sub-Committee respecting the subject matter.

The Committee approved the following recommendation:

(a) That the composition of the New Mum Show Sub-Committee be amended from ten members (two Members of the Parks and Recreation Committee and eight citizen members) to nine members (3 members of the Parks and Recreation Committee and six citizen members); and,

(b) That, notwithstanding Section 11(b)(ii) of the FIFTH Report of the Finance and Administration Committee for 1998 as adopted by City Council on February 10, 1998 requiring that all citizen member vacancies on City Committees be advertised, Judy and Richard Lockley be appointed to serve on the New Mum Show Sub-Committee for a term to expire November 30, 2000 to fill the citizen member vacancies on the Committee.

D. **GENERAL MANAGER OF COPRORATE SERVICES**

Licence Renewal Agreement – Ontario Hydro, West side of Birch Avenue between Harvey and Huron Streets

The Committee was in receipt of a report dated February 15, 1999 from the General Manager of Corporate Services respecting the subject matter.

The Committee approved the following recommendation:

(a) That the City of Hamilton enter into a Licence Renewal Agreement with Ontario Hydro to lease the lands on the west side of Birch Avenue between Huron and Harvey Streets for parks purposes; and,

(b) That the Licence Renewal Agreement contain the following terms and conditions:

(i) Term - Commences October 1, 1994 and terminates September 30, 2004; and,

(ii) Rental Rate - $1 per year plus any applicable taxes; and,

(iii) The City of Hamilton will assume all liabilities arising out of this recreational use; and,

(iv) The construction of any structures and installation of recreational facilities must be approved by Ontario Hydro prior to installation; and,

(c) That the rental rate of $1 per year plus and applicable taxes be charged to Account CH 5X921 00102 (Reserve for Property Purchases- Parks); and,

(d) That the Mayor and Municipal Clerk be authorized and directed to execute a Licence Renewal Agreement in a form satisfactory to the Director of Legal Services and Corporate Counsel.

E. **SECRETARY, PARKS AND RECREATION COMMITTEE**

Information Reports

The Committee was in receipt of a report dated February 24, 1999 from the Secretary, Parks and Recreation Committee.

The Committee approved the following recommendation:

That the sub-joined list of Information Reports previously distributed to the Parks and Recreation Committee, be received.

Date	*From*	*Subject*	*Date Distributed*
January 22/99	Commissioner of Public Works and Traffic	Leash Free Area Public Open House January 20th, 1999	January 27th, 1999
February 5/99	Secretary, New Mum Show Sub-Committee	Minutes – November 19th, 1999 meeting	February 8th, 1999
February 9/99	Hamilton Harbour Commissioners	City of Hamilton Waterfront Plans for the West Harbour	February 11th, 1999
February 11/99	Secretary, Hamilton Historical Board	Minutes – January 12/99 meeting	February 12th, 1999
February 17/99	Secretary, Executive Committee of the	Minutes – January 26th, 1999 International Children's Games meeting Millenium Festival	February 17th, 1999

February 11/99	Commissioner of Public Works and Traffic	Trans Canada Trail	February 19th, 1999
February 3/99	General Manager, Community Services and Director of Culture and Recreation	Hamilton First Night New Year's Eve Celebration Summary 1998 – 1999	February 23rd, 1999
February 17/99	General Manager, Community Services and Director of Culture and Recreation	Proposed 1999 User Fees - Arena Memberships	February 23rd, 1999
February 22/99	Secretary, Finance and Administration Committee	Request from the Hamilton Tiger Cat Football Club to lift the Smoking Ban at Ivor Wynne Stadium	February 23rd, 1999
February 22/99	General Manager, Community Services and Director of Culture and Recreation	Huntington Park Recreation Incident – Friday February 19th, 1999	February 23rd, 1999
February 23/99	General Manager, Community Services and Director of Culture and Recreation	Media Information Sheets: Cultural Branch	February 24th, 1999

4. **GENERAL MANAGER OF COMMUNITY SERVICES**

(a) **Hamilton Civic Golf Courses – 1999 Rates and Fees (previously tabled)**

The Committee was in receipt of a report dated January 26, 1999 from the General Manager of Community Services and the Director of Culture and Recreation respecting the subject matter.

Ross Fair explained that the schedules have been replaced as a result of typing errors. He explained that the Committee had 3 options: increases, moderate increases and the status quo.

The Committee concurred that Schedule "B" be chosen as the preferred option.

Prior to voting on the motion the Committee approved an amendment that reference to a termination date for the season pass be deleted and that all surplus be forwarded to the capital account .

Subsequently, the Committee approved the following recommendation:

(a) That the 1999 Schedule for Rates and Fees for Hamilton Civic Golf Courses, appended hereto as Appendix "A", be approved; and,

(b) That approval allow for implementation in advance of the current budget process to enable the preparation of marketing materials and administrative procedures in time for the opening of the 1999 golf season; and,

(c) That new rate categories be established as follows:

- weekend green fee rate (Friday, Saturday, Sunday and Statutory Holidays)
- twilight 9 hole rate; and,

(d) That, in the event that the golf course revenues exceed the bottom line (all costs in) budget, any surplus be directed to the capital reserve fund established for golf course maintenance/repair.

- **Alderman Copps and Alderman Eisenberger opposed.**

(b) **Transmittal Letter: Proposed 1999 User Fees Rates for Culture and Recreation Services (previously referred to the Committee of the Whole)**

The Committee was in receipt of a report dated February 3, 1999 from the General Manager of Community Services and the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

That the proposed revisions to the 1998 User Fee Schedule for the Department of Culture and Recreation Services, attached hereto as Schedules A, B and C be forwarded to the Committee of the Whole for consideration as part of the 1999 Current budget process.

(c) **Community Services Division – 1999 – 2008 Provisional Capital Budget**

The Committee was in receipt of a report dated February 19, 1999 from the General Manager of Community Services respecting the subject matter.

The Committee approved the following recommendation:

(a) That the capital projects from the Community Services Division be considered for inclusion in the Ten Year 1999 – 2008 Provisional Capital Budget; and,

(b) That these capital projects be reviewed by the Management Team for consideration by the Budget Steering Committee and Council.

(d) **International Children's Games Millennium Festival – Authorization for Chair/Designate and Volunteer Committee Chairman to Travel**

The Committee is in receipt of a report dated February 7, 1999 from the General Manager, Community Services Division respecting the subject matter.

The Committee approved the following recommendation:

(a) That the Chairman of the Parks and Recreation Committee (or designate) and Mr. John Kiriakopolous, Chairman, International Children's Games Millennium Festival be authorized as per City Council Policy, to travel to Lausanne, Switzerland from March 21 to March 25, 1999 to meet with the Board of Directors of the International Children's Games and with officials of the travelling International Olympic Museum relative to the International Children's Games Millennium Festival, to be held in Hamilton, July 1 to July 8, 2000; and,

(b) That expenses incurred relative to this delegation be charged to Account No. CH 24106 00001 – International Children's Games Millennium Festival.

(e) **Royal Bank Aquafest 1999 – Bayfront Park**
July 22 to July 25, 1999

The Committee was in receipt of a report dated February 19, 1999 from the General Manager of Community Services and the Director of Culture and Recreation respecting the subject matter.

The Committee approved the following recommendation:

That approval as required by Parks By-law 95-126, Section 11, Section 29, Section 35 and Section 37 to sell alcoholic beverages, to bring animals in a park and to park vehicles in a park be given to the Regional Municipality of Hamilton Wentworth to use Bayfront Park to host the Royal Bank Aquafest, July 22 to July 25, 1999 from 9:00 o'clock a.m. to 11:00 o'clock p.m. subject to the Standard Terms and Conditions of the Special Event Guidelines including:

(a) That the Alcohol and Gaming Commission of Ontario be advised that the Kinsmen Club will be applying for a Special Occasion Permit under community festival of municipal significance; and,

(b) That the Royal Bank Aquafest organizers be granted permission to charge a $5 unlimited admission fee ("Shore Pass") to a portion of Bayfront Park on specific dates; July 23, July 24 and July 25, 1999 and a $5 parking fee according to the Special Events Guidelines; and,

(c) That the Public Boat Ramp launch be closed to the public from July 24 to July, 25, 1999 inclusive to accommodate pedestrian safety and boat manoeuvring for the Lakeport International Hydroplane Regatta.

- **Alderman Jackson opposed.**

(f) **Y95.3 Taste of Hamilton**
Sale of Alcohol, Parking Vehicles and Fireworks Display –
June 24 to June 27, 1999

The Committee was in receipt of a report dated February 1, 1999 from the General Manager of Community Services and the Director of Culture and Recreation respecting the subject matter.

(a) That approval, as required by Section 17 (1) and Section 26 of the Fireworks By-law 90-198 and Section 5, Section 11 and Section 29 of Parks By-law 95-126 as amended, be given to CJXY FM A Division of WIC Communications (Y95.3 FM) to sell alcoholic beverages, park vehicles and host fireworks display at the Y95 Taste of Hamilton event in Bayfront Park, June 24 to June 27, 1999 inclusive, and:

(b) That an entrance fee of $2 (for unlimited entrance) be permitted to be charged to participants to enter the enclosed festival grounds of the park over the duration of the event, and;

(c) That a parking fee of $5 be permitted to be charged to park vehicles in Bayfront Park, and;

(d) That the above items are subject to the Terms and Conditions of the Special Events Guidelines.

- **Alderman Jackson opposed.**

5. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC/ GENERAL MANAGER, COMMUNITY SERVICES**

Canada Day Celebrations – Corporate Sponsorship by McKeil Marine Limited

The Committee was in receipt of a report dated February 18, 1999 from the Commissioner of Public Works and Traffic and the General Manager of Community Services respecting the subject matter.

The Committee approved the following recommendation:

(a) That the City accept, in accordance with the Corporate Donations Policy, a donation of $10,000 by McKeil Marine Ltd., said funds to be used to enhance the 1999 Canada Day Fireworks Celebrations; and,

(b) That, in recognition of this generous contribution and continuing services in kind, McKeil Marine Ltd. be recognized as a major sponsor of the 1999 Canada Day Celebrations and Fireworks display.

6. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

Hamilton Beach Project – Amendment to purchase agreement with the Hamilton Region Conservation Authority regarding surplus Ministry of Transportation of Ontario Properties

The Committee was in receipt of a report dated February 7, 1999 from the Commissioner of Public Works and Traffic respecting the subject matter.

The Committee approved the following recommendation:

(a) That with respect to the surplus MTO lands being acquired at no cost by the City from the Hamilton Region Conservation Authority as part of the Hamilton Beach Implementation project, the said lands be acquired subject to the following conditions specified by MTO:

(i) when the former MTO surplus lands are re-sold by the City, the City agrees that the net proceeds of such sales shall be deposited by the City with the Waterfront Regeneration Fund, and,

(ii) these proceeds deposited with the Fund are to be used by the City as the City's share of Hamilton Beach Waterfront Trail project costs, matching those project costs being funded in part by other deposits with the Waterfront Regeneration Fund; and,

(b) That the Mayor and Municipal Clerk be authorized to execute the necessary documentation in a form satisfactory to the Director of Legal Services and Corporate Counsel.

7. **SECRETARY, HAMILTON HISTORICAL BOARD**

1999 User Fee Increases for Museum Admission and Programmes and Rental Fee Policy for Hamilton Museum of Steam and Technology

The Committee was in receipt of a report dated February 11, 1999 from the Secretary, Hamilton Historical Board respecting the subject matter.

The Committee approved the following recommendation:

(a) That the proposed increases to user fees including admissions and programmes for the Museums of the Culture and Recreation Department attached hereto as Appendix "B", be approved; and,

(b) That the new Rental Fee Policy for the newly refurbished space in the Woodshed of the Hamilton Museum of Steam and Technology attached hereto as Appendix "C" be approved.

8. **OTHER BUSINESS**

None.

9. **PRIVATE AND CONFIDENTIAL AGENDA**

The Committee moved In-Camera to discuss a private and confidential issue and reconvened immediately thereafter with no report.

10. **ADJOURNMENT**

There being no further business, the Committee then adjourned.

Taken as read then approved,

ALDERMAN B. MORELLI, CHAIRMAN
PARKS AND RECREATION COMMITTEE

Tina Agnello
Secretary

March 1, 1999

/mjw

HAMILTON CIVIC GOLF COURSES - 1999 PROPOSED RATES AND FEES SCHEDULE B

A. SEASONAL RATES:

CATEGORY Rates include GST	CHEDOKE BOTH		CHEDOKE MARTIN		CHEDOKE BEDDOE		KINGS FOREST		ALL COURSE	
	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999
ADULT	$1,050	$1,102	$645	$677	$900	$945	$1,050	$1,102	$1,150	$1,265
ADULT NON- RESIDENT	$1,150	$1,265	$745	$820	$1,000	$1,100	$1,150	$1,265	$1,250	$1,500
COUPLES	$2,000	$2,100	$1,190	$1,250	$1,700	$1,785	$2,000	$2,100	$2,200	$2,310
COUPLES - NON RESIDENT	$2,100	$2,310	$1,290	$1,420	$1,800	$1,980	$2,100	$2,310	$2,300	$2,760
FAMILY	$2,150	$2,257	$1,340	$1,407	$1,900	$1,995	$2,100	$2,205	$2,450	$2,695
FAMILY - NON-RESIDENT	$2,250	$2,475	$1,440	$1,585	$2,000	$2,200	$2,200	$2,420	$2,550	$3,060
JUNIOR	$250	$300	$150	$200	N/A	N/A	$250	$300	$350	$400
JUNIOR -NON-RESIDENT	$350	$385	$250	$275	N/A	N/A	$350	$385	$450	$540
INTERMEDIATE	$630	$662	$400	$420	$540	$567	$630	$662	$690	$759
INTERMEDIATE NON-RESIDEN	$730	$803	$500	$550	$640	$705	$730	$805	$790	$948
PENSIONER (weekday)	$735	$740	$430	$435	$630	$635	$735	$740	$805	$845
PENSIONER - NON-RESIDENT	$835	$918	$530	$583	$730	$803	$835	$918	$905	$1,086
WEEKDAY	$735	$772	$430	$452	$630	$662	$735	$772	$805	$885
WEEKDAY - NON-RESIDENT	$835	$918	$530	$583	$730	$803	$835	$918	$905	$1,086
B. GREEN FEES										
WEEKDAY 18 HOLES	N/A	N/A	$26	$28	$30	$32	$32	$35	N/A	N/A
WEEKEND 18 HOLES (Fri, Sat, Sun & Stat. Hol.)	N/A	N/A	N/A	$30	N/A	$35	N/A	$40	N/A	N/A
PENSIONER/JUNIOR*	N/A	N/A	$19	$21	$23	$25	$25	$28	N/A	N/A
TWILIGHT - 18 HOLES	N/A	N/A	$17	$19	$21	$23	$23	$25	N/A	N/A
TWILIGHT - 9 HOLES	N/A	N/A	N/A	$10	N/A	$12	N/A	$13	N/A	N/A

SEASONAL NOTES:

- 5 day/Pensioner - Mon-Fri excluding weekends & holidays.
- Intermediate Age: 20 years & under.
- Junior Age: 17 years & under.
- Junior members are subject to the following restricted playing times at all courses: Mon-Fri, 10am - closing & Sat, Sun & holidays, 12pm to closing.
- Family rate criteria is: Two adults in a family relationship & dependents 20 & under of the same family.
- All seasonal passes include OGA/CLGA handicap/membership cards - Game fee $20. extra.

GREEN FEE NOTES:

- Monday-Friday only (Excluding holidays)
- Twilight hours both weekdays & weekends are: 4:00 p.m. (twilight hrs. move ahead towards later part of the season.

SEASONAL RATES: PLAN "B"

	ADULT		COUPLES		FAMILY		JUNIOR		INTERMEDIATE		PENSIONER		WEEKDAY	
	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999	1998	1999
Hamilton Residents- City Wide	$350	$368	$650	$683	$1,050	$1,103	$100	$105	$200	$210	$250	$263	$250	$263
Non Residents - City Wide	$450	$495	$750	$825	$1,150	$1,265	$200	$220	$300	$330	$350	$385	$350	$385

PLAN "B" NOTES:

- pay a reduced initial seasonal fee plus an outing fee each time you play.
- 7 or 6 day (6 day pass restricted from weekends & holidays).
- full seasonal privileges.
- Ideal for the once-a-week player
- outing fees (50% of green fees) dependent on course and time of play.

Appendix "A" as referred to in Section 7 (a) of the Third Report of the Parks and Recreation Committee for 1999

Appendix "B" as referred to in
Section 13 (a) of the Third Report
of the Parks and Recreation Committee
for 1999

Note: GST is included in the fees listed below.

Proposed new fees appear in bold.

i) That the current admission fees for The Hamilton Museum of Steam and Technology in general public and group tours categories be revised as outlined below effective 1 June 1999.

General Public/Casual Visitor Admission

This is the core function of museum operations, which offers universal access and provides community benefit – programmes offered during public hours.

Category	Current Fee	Proposed Fee
Adult	3.75	**4.00**
Senior	3.25	**3.50**
Student	2.75	**3.00**
Child (6 yrs. -14 yrs. inclusive)	2.25	**2.50**
Family	11.00	11.00
Child 5 yrs. of age and under free	Complimentary	Complimentary

Group tours/Community, Travel Trade

This category provides economic spin offs through tourism and additional revenues using museums as innovators of group travel.

Adult/senior	3.25	**3.50**
Student/Child	2.25	**2.50**

ii) That the current admission fees for Dundurn Castle for special programmes be revised as outlined below effective immediately.

Special Programmes

Special events and programmes enhance the museum experience and help to build audiences.

	Current Fee	Proposed Fee
Christmas Evening Tours	12.00	**15.00**

Appendix "C" as referred to in
Section 13 (b) of the Third Report
of the Parks and Recreation Committee
for 1999

THE HAMILTON MUSEUM OF STEAM AND TECHNOLOGY
MULTI-PURPOSE ROOM RENTAL POLICY

The rental policy is in place to establish, in priority, the individual(s) or group(s) who has first option for rental; to establish rental rates and any applicable rental subsidies for eligible individual(s) or group(s); and to define deposit and refund criteria.

ROOM RENTAL PRIORITY:

- Museum Programming (including school groups and meetings of groups working in co-operation with museum)
- For profit private individuals, business, and corporations
- Not-for-profit groups and registered charitable organizations
- Other

ROOM CAPACITY:

60 people

ROOM RENTAL RATES:

Preamble:

- Rental rates are available during museum hours only. Rental rates do not include museum admission or any additional programme charges.
- Fee includes free parking, and the use of tables, chairs, coffee urn, sink, refrigerator or hot plates and microwave. . The client is responsible for setting up for function and tidying the room afterwards.
- Prepared food can be brought into the facility however food preparation cannot be accommodated on site.

Room Rental Rates:

- Private individuals, for profit, businesses, corporations - $20/hr. (2 hr. minimum) $18.69 + GST)
- Not for profit groups and registered charitable organizations - $10/hr. (2 hr. minimum) ($9.35 + GST)

MULTI-PURPOSE ROOM RENTAL SUBSIDY POLICY

100% SUBSIDY: The following individuals and groups will receive 100% subsidy for room rental:

- Museum programming (e.g. school tours community and public programming)
- Museum based partnerships or coalitions
- Divisional and departmental meetings
  - · Hamilton Historical Board
  - · Corporation of the City of Hamilton (committees and sub-committees)

50% SUBSIDY: The following individuals and groups will receive 50% subsidy for room rental:

- Not-for-profit and registered charitable organizations
- Other museums and arts organizations (non-divisional)

0% SUBSIDY: The following individuals and groups will receive 0% subsidy for room rental:

- Private individuals
- For profit businesses and corporations
- Any not-for-profit organizations using the facility "for profit" activities excluding Golden Horseshoe Live Steamers, Hamilton Model Engineering Club, Confederation Marine Modellers

REFUND POLICY

1. Full refund if function is cancelled thirty (30) days from date of function.

2. 50% refund if function is cancelled fifteen to twenty-nine (15-29) days from date of function.

3. 25% refund if function is cancelled six to fourteen (6-14) days prior to function.

4. No refund if function is cancelled on the day of the function or up to six days (6) prior to the function. **Please note: Museum admission cancellation fee is separate from this Policy.**

DEPOSIT POLICY

1. A deposit of 50% of the projected rental cost is required at the time of booking or sixty (60) days (whichever is less) prior to the function.

1999 February 1

RENTAL OF MULTI-PURPOSE ROOM
TERMS AND CONDITIONS

Application for use of the Woodshed room be completed on form provided.

The time and date requested, and noted on the permit, must include the time required for set-up and clean up. The applicant must adhere to the times that they have reserved.

Tables, chairs and a refrigerator are provided. Any other equipment desired is the responsibility of the applicant.

The setting up and putting away of equipment is the responsibility of the applicant and the Woodshed room must be left in a clean manner.

Any costs incurred as a result of damage to the facility or its equipment during permitted time must be assumed by the applicant.

PLEASE DO NOT APPLY TAPE TO WALLS OR TRIM (ask museum staff for material to adhere decorations to walls and trim).

This is a non-smoking facility. No alcoholic beverages are permitted on the premises.

Other:_____

_____

_____

_____

_____
Name of Organization / and/or Person(s) in Charge

Address:_____

Phone #:_____ Date:_____

We look forward to your visit to the Hamilton Museum of Steam and Technology

Tuesday, March 30, 1999
6:00 o'clock p.m.
Council Chamber, City Hall

2(A)(ii)

The Parks and Recreation Committee met in special session.

There were present:
Alderman B. Morelli, Chairman
Alderman M. Kiss, Vice-Chairman
Alderman R. Corsini
Alderman G. Copps
Alderman F. Eisenberger
Alderman T. Jackson
Alderman T. Anderson
Alderman D. O'Sullivan

Regrets:
Mayor R. M. Morrow, Illness

Also Present:
Alderman B. Haining
Alderman M. Caplan
Alderman F. D'Amico
R. Fair, General Manager, Community Services
K. Duncliffe, Director, Culture and Recreation
J. Cerio, Culture and Recreation
C. York, Culture and Recreation
G. Making, Culture and Recreation
T. Whitehead, Mayor's Office
Jim Fyshe, Friends of Chedoke
Anne McKay, Friends of Chedoke
Kelly Green, Friends of Chedoke
Stephanie and Amanda Harper, Friends of Chedoke
Clarke Johnson, Friends of Chedoke
Catherine and Ellen Cline, Friends of Chedoke
Margaret Lewis, Friends of Chedoke
Mark Shapiro, Friends of Chedoke
T. Agnello, Secretary

1. **DELEGATIONS**

FRIENDS OF CHEDOKE SKI HILL

The Committee was in receipt of an information report respecting from the General Manager of the Community Services Division, dated March 9, 1999, respecting "Chedoke Winter Sports Park".

The Chairman welcomed those in attendance and invited The Friends of Chedoke Ski Hill to make their presentations to the Committee.

The following individuals appeared before the Committee to speak in support of the Chedoke Ski Hill and the benefits that this facility offers the citizens of Hamilton.

Mr. Fyshe, 123 Amelia Street, Hamilton
Anne McKay, 147 Flatt Avenue, Hamilton
Kelly Green, Disabled Skier
Stephanie and Amanda Harper, Chedoke Ski Instructors
Clarke Johnson, 43 Whittaker Road, Principal of Centennial School
Catherine and Ellen Cline, Chedoke Ski Racing Team
Margaret Lewis

The Chairman thanked The Friends of Chedoke Ski Hill for their presentation and following discussion the Committee approved the following recommendation:

"That the issue of the Chedoke Ski Hill be discussed and considered at the Region of Hamilton-Wentworth 1999 budget deliberations failing which it will be immediately returned to City of Hamilton Capital budget discussions."

2. **ADJOURNMENT**

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN B. MORELLI, CHAIRMAN
PARKS AND RECREATION COMMITTEE

Tina Agnello, Secretary

March 30, 1999

/mjw

2(B)(i)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 April 6

REPORT TO: T. Agnello, Secretary
Parks and Recreation Committee

FROM: R. L. Fair, General Manager
Community Services Division

SUBJECT: Sale of Alcohol Beverages – Various Parks

RECOMMENDATION:

That approval as required by the Parks By-Law 95-126 as amended, Section 11, and under the Standard Terms and Conditions of the Special Events Guidelines, be given to the following organizations to allow the sale of alcohol in the locations and on the dates specified.

- Wentworth Adult Mixed Slo-Pitch League Season Opening Tournament – June 5 and 6th, 1999 – Turner Park.

- The Hamilton Professional Firefighters Associations – 1st Annual Charity Slo-Pitch Tournament – June 26 and 27th, 1999 – Turner Park.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Parks By-Law 95-126 as amended. Section 11, requires that permission be obtained by the applicant, from the City of Hamilton, as the owner of the public park, to sell alcoholic beverages in a public park.

BACKGROUND:

Wentworth Adult Mixed Slo-Pitch League has requested permission to sell alcoholic beverages in conjunction with their Season Opening Tournament held at Turner Park.

Hamilton Professional Fire Fighters Association have requested permission to sell alcoholic beverages at Turner Park, in conjunction with their 1st Annual Charity Slo-Pitch Tournament.

/CS

c.c. B. Chrystian, Manager of Parks Division

2(B)(ii)

CITY OF HAMILTON

- RECOMMENDATION –

DATE: 1999, April 5

REPORT TO: T. Agnello, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair, General Manager
Community Services Division

SUBJECT: 1999 Special Events with Alcohol, Non-Alcohol, Animals, Amusement Rides and Parking Vehicles in a park – request for approval under Parks By-Law 95-126 as amended.

RECOMMENDATION:

a) That approval as required by Parks By-Law 95-126, Section 11, to sell alcoholic beverages; Section 29, to park vehicles in a park; Section 35, to bring horses in a park, Section 37, to bring animals into a park and to hold carnival rides in a park be given to the following organizations:

   (i) St. Demetrios Greek Orthodox Church – OPA Festival
   Victoria Park - 1999, July 29 – August 2, noon – 11:00 p.m.

b) That approval as required by Parks By-Law 95-126 as amended, Section 11, be given to the following organizations to allow the sale of alcohol in a park:

   (i) Hamilton & District Labour Council – Labour Day Parade
   Beer Garden, Dundurn Park Pavilion 1999, September 6
   11:00 a.m. – 5:00 p.m.

   (ii) The Greater Hamilton Chinese Dragon Boat Race Society
   Beer Garden, Bayfront Park - 1999, July 10, noon – 11:00 pm

c) That the approvals given in subsections (a) and (b) be subject to the Standard Terms and Conditions of the Special Events Guidelines, as attached.

Ross L. F

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Parks By-Law 95-126 as amended, Sections 11, 29, 35 and 37 requires the organization as an applicant to obtain permission from the City of Hamilton, as the owner of the public park, to sell alcoholic beverages to park vehicles in a public park, to bring horses and to bring animals into a park.

Park permit fees will be charged to the event organizer, as per the park rental policy.

BACKGROUND:

All events are annual events that have been previously held in the parks successfully.

As in previous years, the events have an element of entertainment in the park. There are pony rides and small carnivals in some of the activities.

A Beer Garden is a component of each event and each have been successfully held in previous years. This is the first year for a beer garden in the Chinese Dragon Boat Race Society event.

/SMO

c.c. All members of Council
D. Lobo, Commissioner Public Works and Traffic

2(B)(iii)

CITY OF HAMILTON

RECOMMENDATION

DATE: 1999 April 6

REPORT TO: Tina Agnello, Secretary
Parks and Recreation Committee

FROM: R.L. Fair, General Manager
Community Services Division

SUBJECT: Termination of Concession Contract
Ruth Hrycko – Globe Park

RECOMMENDATION:

a) that the contract for Concession Services at Globe Park between the City of Hamilton and Ruth Hrycko, for a term of three years commencing 1997 May 29 and completing 2000 October 1, be terminated; and
b) that this site be added to the Street Vendor Permit Proposal as an addenda; and
c) that the City Solicitor prepares the necessary documents.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Revenue in the amount of $250.00 will no longer be collected as part of this contract. This will be offset somewhat by the successful Street Vendor Proposal if bid upon.

There are no staffing implications resulting from this recommendation.

The City Solicitor is required to draft a termination of contract based upon our mutual agreement.

BACKGROUND

On 1998 May 12, City Council adopted Item7, of the Sixth Report of the Parks and Recreation Committee, thereby approving the entering into of a contract for three years with Mrs. Ruth Hrycko for the provision of concession services at Globe Park.

On or about 1998 October 29, the Chip Wagon Concession at Globe Park caught fire and was destroyed. As a result of the fire, severe damage was also suffered to the adjacent parking building.

Mrs. Hrycko has informed us that she will not be replacing her concession trailer. In addition, Mrs. Hrycko cites escalating costs, changes to program, relocation of tournaments to Turner Farm and self supplied food services for tournaments as no longer making the facility viable.

We are in agreement with Mrs. Hrycko and support termination of this agreement.

We recommend adding this to the Street Vendor Program as a medium whereby service can be supplied equal to the demand.

WPM/dj

c.c. William Moffatt, Manager, Facility Operations
Anthony Martires, Concession Co-ordinator
Bob Chrystian, Manager of Parks, Public Works and Traffic Department

2(B)(iv)

CITY OF HAMILTON

RECOMMENDATION

DATE: 1999 March 11

REPORT TO: Tina Agnello, Secretary
Parks and Recreation Committee

FROM: R.L. Fair, General Manager
Culture and Recreation Department

SUBJECT: Hamilton Senior Games, Local Golf Tournament
Chedoke-Martin Golf Course – May 10, 1999

Hamilton Senior Games, Regional Golf Tournament
King's Forest Golf Course – August 18, 1999

RECOMMENDATION:

That the General Manager of Community Services be authorized to waive green fees in order to host the annual Hamilton Senior Games Golf Tournament at Chedoke-Martin Golf Course, May 10, 1999 with a rain date of May 17 and the Hamilton Senior Games Regional Golf Tournament at King's Forest Course, August 18, 1999 (rain or shine).

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Approximately 90 golfers are expected to participate in this year's Hamilton Senior Games Tournament and 18 in the Regional Senior Games Tournament.

Based on a 1999 green fee rate of $28.00 for Chedoke and $35.00 for King's Forest, $3,150.00 in revenue will not be realized.

BACKGROUND

This arrangement maintains our past practise of keeping this event feasible for area seniors that otherwise would not be able to participate.

CS/dj

c.c. William Moffatt, Manager, Facility Operations
Anthony Martires, Concession Co-ordinator

2(B)(V)

CITY OF HAMILTON

RECOMMENDATION

DATE: 1999 March 31

REPORT TO: Tina Agnello, Secretary
Parks and Recreation Committee

FROM: R.L. Fair, General Manager
Community Services Division

SUBJECT: Licence Agreement
Mr. Brian Hanson
Concession Operation – Bernie Arbour Stadium

RECOMMENDATION:

a) That approval be granted to enter into a licence agreement in a form satisfactory to the City Solicitor with Mr. Brian Hanson, Owner, Hamilton Cardinals Baseball Club, for the operation of the concession at Bernie Arbour Stadium for a term of five years commencing 1999 May 1 and terminating 2004 April 30, at a monthly rental rate of $200, for each month of occupation; and

b) That the City of Hamilton reserve the right to prohibit the selling of food, drink, novelties and confections or any of them before, during and after special events (as determined at the sole discretion of the General Manager of Community Services where a special request is made to the City provided the Club will be notified in writing at least five (5) days in advance of the event.

c) That the Hamilton Cardinals Baseball Club, Brian Hanson, be given the sole responsibility and approval to sell, produce, install, maintain, remove, store and insure, fence sign board advertising, of which all signs must receive prior approval of the General Manager of Community Services, with all costs being borne by Brian Hanson.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The rate of $200/month is nominal and will result in revenue to the City of an estimated $1200. annually. This amount is recommended to cover costs of utilities, while allowing the Club to maximize its return from the Concession Operation as the primary funding source for the Club operation.

There are no staff implications resulting out of this recommendation.

An agreement in a form satisfactory to the City Solicitor will be required for execution. This agreement shall stipulate no alcohol. In the event the Club leaves or dissolves, this agreement will terminate at the City's option.

BACKGROUND

On 1993 January 26, City Council approved the entering into of an agreement with the Hamilton Cardinals Baseball Club, through adoption of Item 1 of the 3rd Report of Parks and Recreation, for the operation of the Concession at Bernie Arbour Stadium.

The contract was never executed, however, operation of the Concession has been carried on with the intent of the Council recommendation.

Staff are recommending that this contract be approved for execution and that the Concession operation only be allowed to operate upon successful execution of this contract.

Failure to ratify this contract may result in the demise of the Hamilton Cardinal Baseball Club within the community. To verify this belief, a condition of this contract shall be the submission of an operating budget statement to the City.

The presence of the Hamilton Cardinals Baseball Club provides example to our local baseball associations, a home tenant for the stadium and represents an affordable evening of family entertainment.

Consequently, Staff recommend that this agreement be approved.

WPM/dj

c.c. William Moffatt, Manager, Facility Operations
Anthony Martires, Concession Co-ordinator
Jennifer Davidson, Solicitor, Corporate Services
R. Chrystian, Manager, Parks Division, Transportation and Operations (Public Works)

CITY OF HAMILTON

- RECOMMENDATION -

2 (c)

DATE: 1999 April 15

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: James P. Bruzzese
General Manager, Corporate Services

Ross Fair
General Manager, Community Services

SUBJECT: Declaration of Surplus Property – Barton Community Centre Property – 1389 Upper James Street, Hamilton

RECOMMENDATION:

(a) That the property at 1389 Upper James Street with a frontage of 30.5 metres (100 feet) more or less, by a depth of 174 metres (571 feet) more or less, containing 0.53 hectares (1.31 acres), known as the Barton Community Centre, be declared surplus to the requirements of the City of Hamilton in accordance with Real Property Sales Procedural By-law No. 95-049; and,

(b) That the Real Estate Division be authorized and directed to negotiate the sale of this property in accordance with the Real Property Sales Procedural By-law No. 95-049.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The sale of the subject lands will provide funds to mitigate recreation shortfall costs in Ward 7 and for upgrades to the Walker Outdoor Pool, inclusive of meeting facilities. The sale of the site for commercial use and development by the private sector will generate realty tax revenue for the City.

BACKGROUND:

Effective January 1, 1995 the Municipal Act was amended by the Planning and Municipal Statute Law Amendment Act requiring municipalities to enact a by-law to establish procedures for the sale of real property owned by a municipality.

On February 14, 1995 City Council adopted Item 8 of the 5th Report of the Finance and Administration Committee and enacted the Real Property Sales Procedural By-law No. 95-049. Section 5(a) of this by-law declares that the "Real Property of the City shall not be sold unless it is surplus to the requirements of the City".

As per Item 17 of the 12th Report of the Parks and Recreation Committee, which was approved by City Council on December 9, 1998, parts (a) and (b) of the recommendation are as follows:

"(a) That City Council affirm its interest in declaring surplus City lands containing the Barton Community Centre; and,

(b) That the Manager of the Real Estate Division be authorized to circulate the properties to determine if there is any civic use or any restrictions and subsequently be authorized to negotiate the sale of the property with prospective purchasers; and,"

A memorandum was circulated by the Real Estate Division to all department heads in early December 1998, advising that the property was proposed to be sold as surplus to the City's requirements and requesting whether they had any interest in the City retaining the site for municipal purposes.

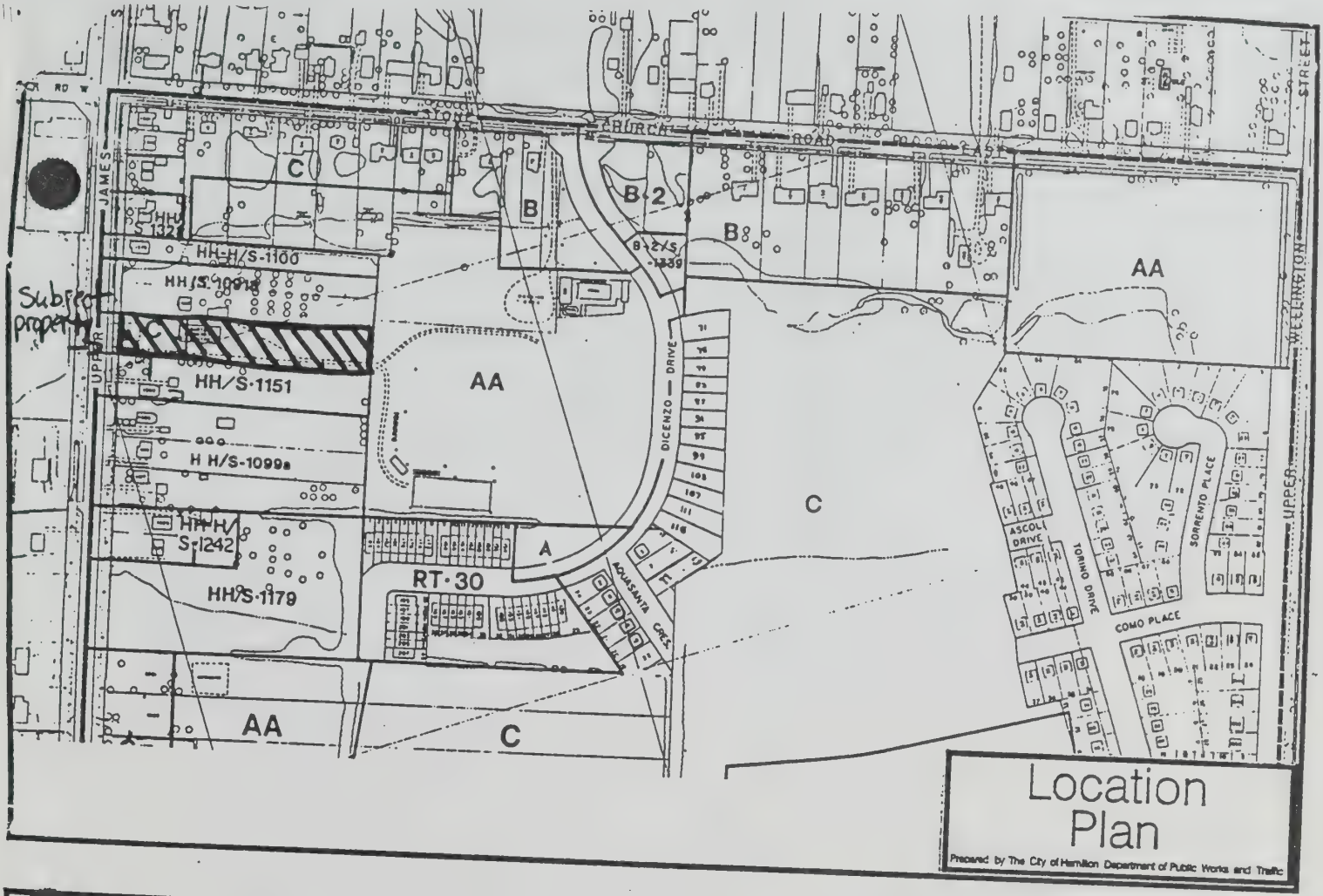
Responses from other departments revealed there is no declared municipal interest in this property and no objection to its sale. The Roads Division, however, advised that a strip of land 3.048 metres in width along the entire frontage be retained for Regional road widening purposes.

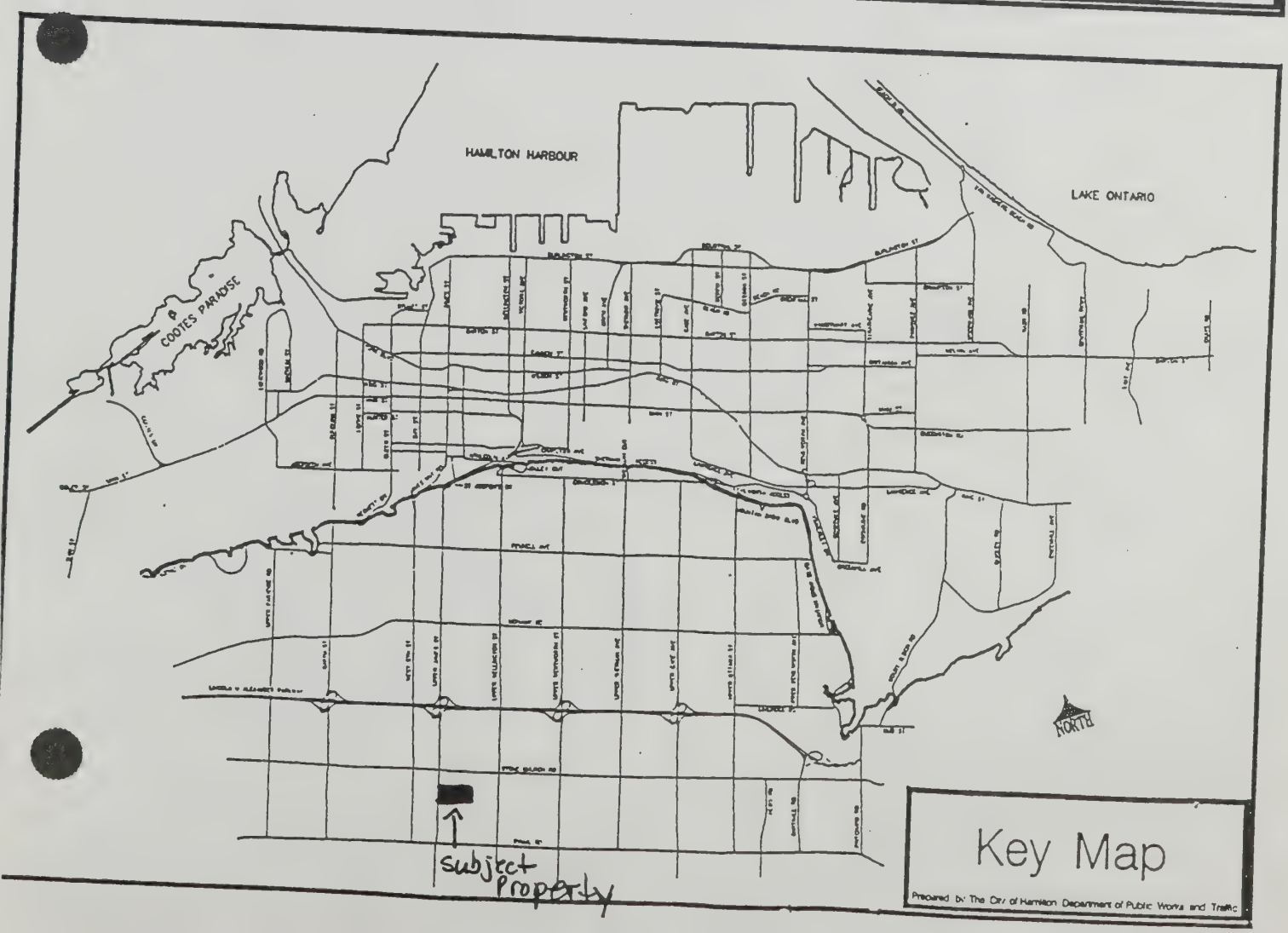
As noted in the previous report to Council regarding this property, the nature and size of the Barton Community Centre facility is such that it is not functionally capable of delivering needed recreation programs, nor is it financially justified – the facility generates $4,000 in revenues yet costs $10,720 in operating costs, each year.

The area of the property owned by the City that is proposed to be declared surplus is the front portion that is designated "Civic and Institutional" in the Neighbourhood Plan due to its existing municipal ownership and recreation centre use, however, other properties on the east side of Upper James including the abutting properties to the north and south, are designated "Commercial and Retail Warehouse". There has been considerable development in the last five (5) years along this commercial strip and it is appropriate that the subject lands be incorporated into this strip. The adjacent City owned lands to the rear of this commercial strip will be retained as a municipal park (Dr. William Bethune Park), comprised of 10 acres, more or less, accessed by DiCenzo Drive which runs south from Stone Church Road. It is proposed that the funds generated from the future sale of the subject parcel be used to mitigate recreation shortfall costs in Ward 7 and for improvements/upgrades to the Walker Outdoor Pool situated in the above noted park.

KA/nw

c.c. Alderman T. Anderson, Alderman, Ward 7
Alderman B. Kelly, Alderman, Ward 7
R. C. Roszell, Corporate Counsel, Legal Services Section
Attention: H. Vastis
B. Chrystian, Manager of Parks, Public Works & Traffic Department
V. Abraham, Director, Planning and Development
E. Chajka, Manager of Development, Regional Environment Department
K. M. Lau, Manager of Surveys, Roads Division


CHURCH
ROAD
EAST
JAMES
UPPER
WELLINGTON
STREET
Subject property
HH/S-1100
HH/S-1099a
HH/S-1151
H H/S-1099a
HH/S-1242
HH/S-1179
AA
C
B
B-2
B-2/S-1339
A
RT-30
DICENZO DRIVE
AQUASANTA CRES.
ASCOLI DRIVE
TORINO DRIVE
SORRENTO PLACE
COMO PLACE
Location Plan
Prepared by The City of Hamilton Department of Public Works and Traffic


HAMILTON HARBOUR
LAKE ONTARIO
COOTES PARADISE
NORTH
subject Property
Key Map
Prepared by The City of Hamilton Department of Public Works and Traffic

CITY OF HAMILTON

- RECOMMENDATION -

2(D)(i)

DATE: April 13, 1999

REPORT TO: Tina Agnello, Acting Secretary
Parks and Recreation Committee

FROM: Charlene Touzel, Secretary
Hamilton Historical Board
Office of the Municipal Clerk

SUBJECT: Canada Millennium Partnership Program Funding Application – Hamilton Children's Museum

RECOMMENDATION:

That the General Manager, Community Services Division be authorized to apply to the Canada Millennium Partnership Program for a Federal Government grant of $3,000 to assist with the Hamilton Children's Museum exhibit entitled "Crazy About Canada".

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Canada Millennium Partnership Program will provide up to one-third of funding towards projects that meet the requirement of their program (celebrate achievement, explore our country, exchange ideas, demonstrate through artistic and cultural expression our heritage and aspirations of the future).

The total budget for the Millennium exhibit is $9,000. $3,000 is being requested from the Grant Program. The remaining two-thirds ($6,000) of the Project costs will be split equally from the exhibit Operating Budget (CH 55304 71305) and the Children's Museum Reserve Account (CH 4X942 00183). Reserve funding is accrued through public cash donations which are specified for exhibit development.

Additional funds would enable the Museum to enhance its program.

BACKGROUND:

The Canada Millennium Partnership Program has been established to support projects that will encourage Canadians to create initiatives that explore our heritage, celebrate our achievement, build our future and leave a lasting legacy.

In celebration of the millennium, the Hamilton Children's Museum is creating an exhibit entitled "Crazy About Canada". Children will explore over 25 hands-on exhibits to learn more about our country.

Additional grant funds would enable the Museum to enhance the development of exhibit centres and technical display.

The exhibit will open October 5, 1999 and continue into 2000.

The next deadline for application is May 31, 1999. Notification for successful applications is given within six weeks.

cc R. Fair, General Manager, Community Services Division
A. Ross, General Manager, Finance
M. Havelka, Culture and Recreation Department
S. Merlo-Orzel, Culture and Recreation Department

2(D)(ii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: April 13, 1999

REPORT TO: Tina Agnello, Acting Secretary
Parks and Recreation Committee

FROM: Charlene Touzel, Secretary
Hamilton Historical Board
Office of the Municipal Clerk

Subject: Young Canada Works Fund Application – Hamilton Children's Museum, the Conservation Laboratory and Whitehern

RECOMMENDATION:

That the General Manager, Community Services Division be authorized to apply as a partner to the Department of Canadian Heritage under the Young Canada Works in Heritage Institutions Project, to provide three job creation opportunities for youths at the Hamilton Children's Museum, the Conservation Laboratory and Whitehern.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Applicants must share the cost of the proposed jobs through contributions of cash and support in-kind (facilities, supervision time, etc.). Employers are provided with funding assistance that represents between 50 and 75% of the project costs. The three applications being forwarded will request 75% funding from the Canada Works Program.

The total cost for the three positions is $21,660. The City's share of funding $5,420 (25%) will be provided as follows: $1,520 from the Children's Museum Reserve Account (CF 4X942 00183) where funds have been provided through cash donations to be used specifically for exhibit development, and, $3,900 for the Collections and Conservation Assistant from Account No. CH 51003 71505, Culture Administration.

BACKGROUND:

The Young Canada Works in Heritage Institutions Project will support summer job creation that helps Canadians explore career choices, obtain skills, knowledge and experience and earn money to finance their education.

Heritage Institutions will benefit by providing a meaningful work experience; enable the cultural heritage sector to reflect and showcase Canada to Canadians; and, enhance knowledge and appreciation of significant people, places and collections.

Applicants are generally between the ages of 16-30 and placements are from 8 – 16 weeks. Job descriptions and work plans will be developed for each position. The two museum positions have requested assistance for a period of thirteen weeks and the conservation position for sixteen weeks.

The deadline for application is April 23, 1999.

Reporting to the Curator, the Hamilton Children's Museum proposed position as the Exhibit Development Officer would provide bilingual text and other written materials for the exhibit.

The Conservation/Museum Assistant would report to the Conservator and assist with the Whitehern collection/artifact cleaning; stabilization/documentation of artifacts in the off-site storage; assist in the condition survey of library, assist upgrading of document/photograph storage; and, assist with treatments of public art and monuments and Dundurn Castle storage textiles.

The Collections Assistant at Whitehern will work under the direction of the Curator and assist with computerizing the collections inventory.

The students will be provided with the opportunity for hands-on experience working with a variety of heritage materials and learning preventative conservation techniques, exhibit development design and collections management principles while working closely with professional Staff. The employer will gain by completing labour-intensive projects that will improve the preservation of Hamilton's Museum and public art collection and by enhancing our programs and documenting our collections.

cc R. Fair, General Manager, Community Services Division
A. Ross, General Manager, Finance Department
J. Johnston, General Manager, Human Resources
M. Havelka, Culture and Recreation Department

CITY OF HAMILTON

- RECOMMENDATION -

2(b)(iii)

DATE: March 16, 1999

REPORT TO: Tina Agnello, Acting Secretary
Parks and Recreation Committee

FROM: Charlene Touzel, Secretary
Hamilton Historical Board
Office of the Municipal Clerk

SUBJECT: Millennium Funding Application - Dundurn Estate Landscape

RECOMMENDATION:

That the General Manager, Community Services Division, be authorized to apply to the Canada Millennium Partnership Programme for a grant of up to $530,000 for the restoration of the nationally designated picturesque landscape of the Dundurn Estate.

Touzel

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The estimated cost of restoring the Dundurn landscape and undertaking additional necessary archaeology is $1,600,000 ($1,480,000 for landscape, $120,000 for archaeology). The project will be eligible for approximately $568,000 under the National Cost Sharing Programme of the Historic Sites and Monuments Board. The remainder of the funding must come from other sources.

This project has been submitted to the 2000 Capital Budget Programme. Additional funds are being sought from community partners.

BACKGROUND:

The National Sites and Monuments Board has declared the picturesque landscape of Dundurn to be of national significance, and eligible for the National Cost Sharing Programme. A Task Force of community stakeholders and City Staff have worked with Parks Canada Staff to create a Commemorative Integrity Statement for Dundurn, from which will come a site Conservation and Presentation Report. These documents will form the basis of a cost sharing agreement, and will guide the restoration of the landscape.

An initial site workplan (see Attachment A) and draft budget have been prepared by Restoration Landscape Architect Wendy Shearer. The plan is guided by the Commemorative Integrity Statement, and seeks to preserve and interpret the Level 1 heritage resources of the Dundurn Estate, including the kitchen and pleasure gardens,

carriage ways and strolling paths, trees and shrubs, and buildings and landscape hard features. A programme of research and mitigating archaeology will be undertaken along with the work.

A variety of cummunity partners will assist in raising the City's share of the project cost including the Hamilton Community Foundation (confirmed), the Edith Turner Foundation, The Garden Club of Hamilton (confirmed), and McMaster University (confirmed).

Planning for restoration will be completed in 1999, with sod turning happening on the Victoria Day weekend, 2000, if funding is secured. The bulk of the landscaping would be done in the Millennial year.

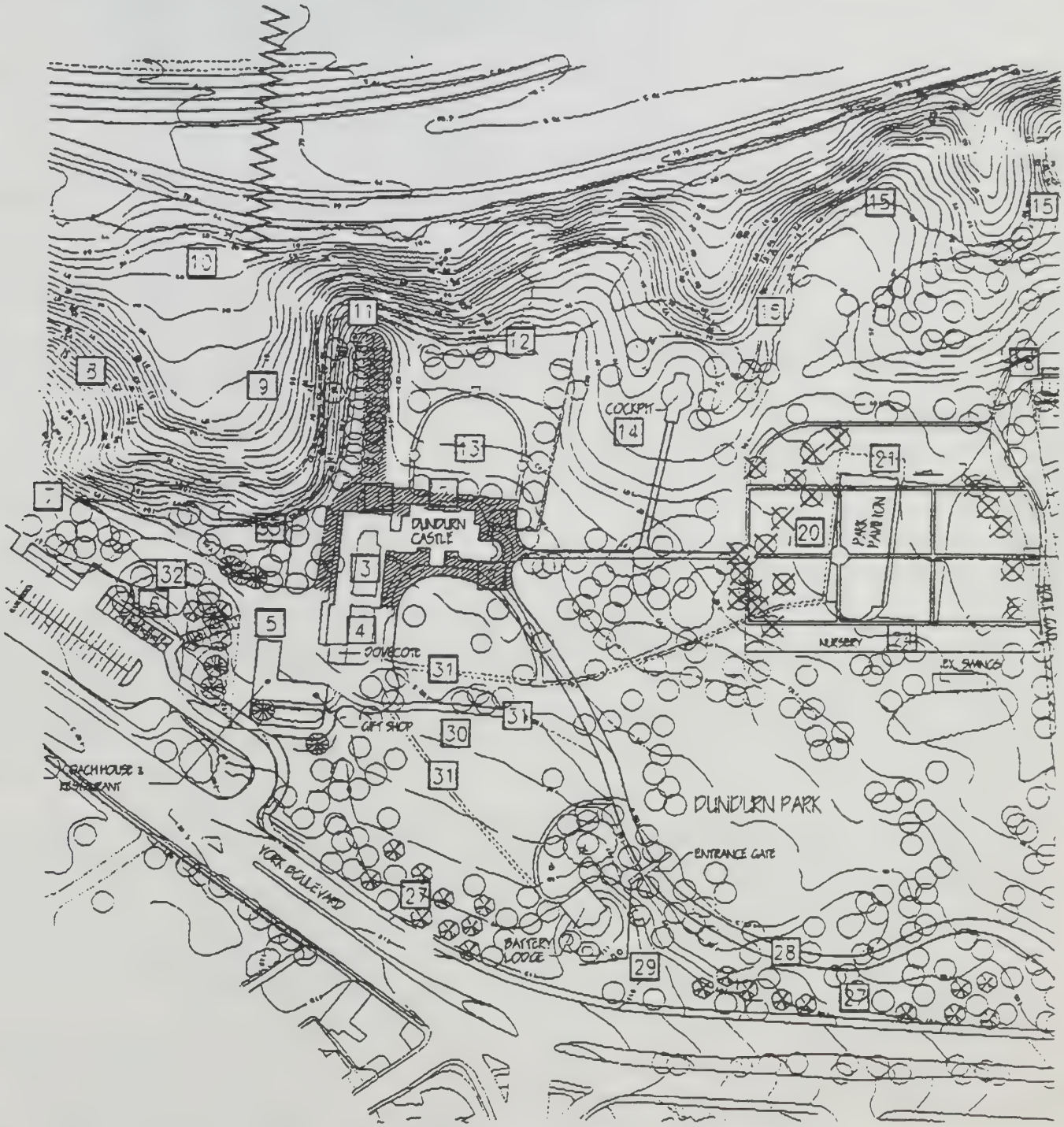
It is appropriate to apply for a significant portion of the funding from the Canadian Millennium Partnership Programme, since Dundurn will be celebrating its Centennial as a civic Museum in the Year 2000. Additionally, the landscape restoration will take Dundurn from its status as a regional historic house Museum, which was achieved as a Federal Centennial Project, to that of a fully restored National Historic Site of international calibre.

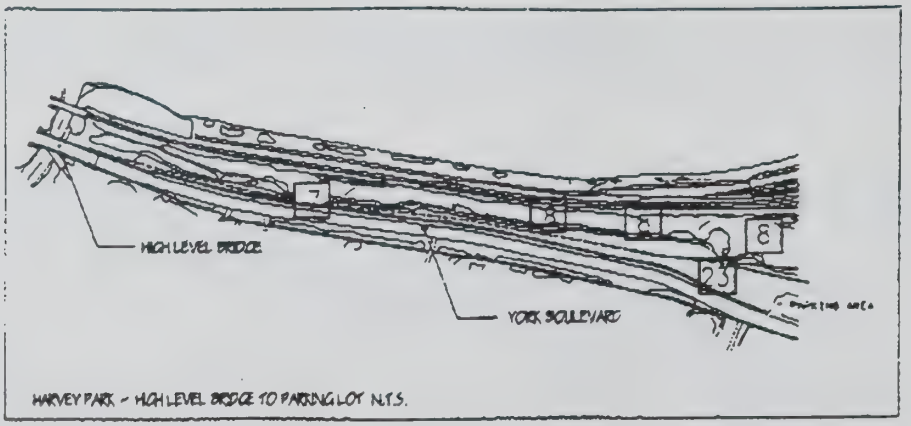
The Canada Millennium Partnership Project provides opportunities for funding for initiatives that explore our heritage and leave a lasting legacy.

attached

cc R. Fair, General Manager, Community Services Division
A. Ross, General Manager, Finance
M. Havelka, Culture and Recreation Department

Attachment A





HARVEY PARK - HIGH LEVEL BRIDGE TO PARKING LOT N.T.S.

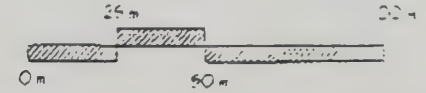
"...OBILE" FORMER BURIAL GROUND



DUNDURN CASTLE LANDSCAPE RESTORATION & SITE IMPROVEMENTS

1. RESTORE CASTLE WINDOW WELLS
2. IMPROVE GRAVEL TERRACE
3. RECOBBLE COURTYARD, REBUILD WOODEN COVERED WALKS
4. DEVELOP LAWN AREA INCLUDING THE REMOVAL OF FENCE / ADDITION OF COLD FRAMES
5. DRIVE SHED
6. CREATE OLD VARIETY APPLE ORCHARD
7. CREATE GRAVEL WALK ALONG OLD YORK ROAD
8. CLEAR SELECTED VIEWS BY REMOVING INVASIVE VEGETATION
9. DEVELOP FULLY ACCESSIBLE PEDESTRIAN TRAIL TO LOWER LEVEL / OLD ROAD; VEGETATE SLOPE
10. INTERPRET SEASLEY LANDING/ INCORPORATE WITH LOCAL TRAIL TRAIL
11. OPEN VIEWS TO BAY FROM MAPLE ALLEE TO COCKPIT; STABILIZE SLOPE WITH VEGETATION & MULCH
12. REMOVE OBELISK FENCE & INSTALL NEW FENCING IF RECURSO ALONG MAPLE ALLEE
13. RECREATE PLEASURE GROUNDS, LAWN & FLOWER BEDS; COMPLETE WITH REGRADING & IRRIGATION
14. CREATE ARCHAEOLOGICAL EXHIBITS IN COCKPIT
15. IMPROVE VIEWS AND EROSION CONTROL THROUGH SELECTIVE CUTTING & UNDER PLANTING
16. INTERPRET & IMPROVE "INOBILE" MOUND FAMILY BURIAL PLOT
17. ASSESS, REDEVELOP & IMPROVE PLAYGROUND
18. IMPROVE & ENHANCE NEW ARRIVAL POINT
19. REDEVELOP GARDENER'S COTTAGE PICNIC YARD
20. CREATE ROSE & KITCHEN GARDENS BASED ON ARCHAEOLOGY; REMOVE LARGE TREES & STUMPS
21. MOVE EXISTING PAVILION TO PIER 4; DEMOLISH EXISTING BASE, WASHROOMS, ASPHALT APRON & PARKING LOT
22. INVESTIGATE AND RECONSTRUCT MISSING BUILDING (POSTING SHED)
23. INSTALL SMALL PICNIC SHELTER IN HARVEY PARK AT THE WEST END OF PARKING LOT
24. RECREATE FENCED KITCHEN GARDEN/ NURSERY ROSE BEDS
25. DEMOLISH ROAD; REINSTATE FOOTPATH COMPLETE WITH SCREEN PLANTINGS. RELOCATE STONE BLOCKS
26. CLOSE RAMP GATE LANE TO TRAFFIC; CREATE PEDESTRIAN ENTRANCE & ARRIVAL POINT
27. NEW SCREEN PLANTINGS ALONG YORK BOULEVARD
28. REMOVE ASPHALT PATHWAYS; RESURFACE WITH GRANULAR BASE
29. RECREATE BATTERY WALL
30. REWORK SOUTH LAWN TO BE ESTATE PARK WITH APPROPRIATE TREES/ SPECIMENS & GRASS MIXTURES
31. ELIMINATE ASPHALT PATHS IN PIER
32. RESTORE LANDSCAPE AT MONUMENT
33. REGRADE TOP OF BANK TO REDUCE HAZARD AT NORTH-WEST CORNER
34. INSTALL NEW SITE LIGHTING FOR SECURITY
35. INSTALL SITE FURNITURE THROUGHOUT THE ENTIRE SITE
36. DESIGN & INSTALL SIGNAGE
37. INSTALL NEW VEGETATION
38. PREPARE LANDSCAPE MAINTENANCE MANUAL

DUNDURN CASTLE HAMILTON, ONTARIO
SITE IMPROVEMENT PLAN



CITY OF HAMILTON

- RECOMMENDATION -

2(D)(iv)

DATE: March 18, 1999

REPORT TO: Tina Agnello, Acting Secretary
Parks and Recreation Committee

FROM: Charlene Touzel, Secretary
Hamilton Historical Board
Office of the Municipal Clerk

SUBJECT: Museums Conservation Policy

RECOMMENDATION:

That the Collections Conservation Policy for the City of Hamilton Museums, attached hereto and marked as Appendix "A", be approved.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: n/a

BACKGROUND:

Conservation of collections is one of the core mandates of the City of Hamilton Museums. It includes both preservation (protection from harm) and restoration (repair damage occurring over time and unfavourable conditions). With the exception of the Hamilton Children's Museum, the City Museums exist because of their collections. Without artifacts, there can be no research, acquisition or exhibition, which are the mandates of Museums.

The concept of creating Conservation Policies for Museums was adopted as a means of establishing accepted standards by which the Staff, Administration and Board of authorities of Museums are guided in the preserving of artifact collections entrusted to them. The written policy is important as it directs the Museum professional towards the proper care of collections as established by international conservation and Museum professionals and contributes to enabling a Museum in carrying out its overall goals.

Conservation Policies for the City of Hamilton Museums were first established and approved in 1983. The Policies were developed by the Museum Curators in response to the Ontario Ministry of Citizenship and Culture's introduction of recommended basic standards for community Museums which included the writing of such Policies.

The need to revisit and revise the existing Museums' Policies was recognized by the Manager of Cultural Services and Special Events in 1997. The task to update the Conservation Policies was given to the Museums' Conservator. A decision to amalgamate the existing five separate Policies (one for each Museum) to one overall Policy was made in order to avoid duplication and to strengthen the collective standard toward best caring for the collections as a whole.

The revised policy differs from the original versions by providing:

- A clearer emphasis on preventive conservation and the priority it takes over treatment conservation.
- The stated responsibility of the Museums to have in place newly developed preservation strategies, ie. Disaster Management and Integrated Pest Management.
- Reference to the role and responsibilities of the Staff Conservator who was hired in 1993 as this was not reflected in the existing policies.

attached

cc R. Fair, General Manager, Community Services Division
K. Duncliffe, Director, Culture and Recreation Department
M. Havelka, Culture and Recreation Department

Appendix "A"

CITY OF HAMILTON MUSEUMS
COLLECTIONS CONSERVATION POLICY

1. INTRODUCTION

The City of Hamilton, through the Department of Culture and Recreation, is committed to the preservation of a wide variety of heritage material held in the City's five museums: Whitehern, the Hamilton Museum of Steam and Technology, the Hamilton Military Museum, the Children's Museum and Dundurn Castle.

One of the primary mandates of each of the City of Hamilton Museums is to preserve the artifact collection in the best manner possible for future generations. This policy provides guidance and direction for the care and maintenance of those collections.

This policy does not address preservation issues concerning The City of Hamilton Museums' three designated heritage buildings: Dundurn Castle, Whitehern, and the Hamilton Museum of Steam and Technology. These issues are addressed in a separate Heritage Buildings Conservation Policy.

2. GENERAL PRINCIPLES

2.1 All decisions regarding the preventive and restorative conservation of City of Hamilton Museums (CHM) artifacts will be in keeping with the ethics and standards of practice set by the International Museum and Conservation professions.

2.2 The CHM recognizes that preventive conservation of the collections is the most effective means of conserving its cultural material. Preventive conservation techniques for the collections as a whole will in general be put before treatment of individual artifacts.

2.3 The CHM will ensure that every artifact in the collection be housed and presented according to the highest standards. Preservation concerns are equal for all artifacts, whether on display, in storage, or on loan.

2.4 The CHM will ensure that sufficient staff and funds are provided to ensure buildings, systems and collections are properly maintained.

2.5 The CHM will continue to monitor and assess the impact of its activities on the preservation of the collections.

2.6 The City of Hamilton will provide for the CHM sufficient space and resources for the purpose of carrying out preventive and treatment conservation activities.

3. OPERATIONAL PRINCIPLES

3.1 CARE AND HANDLING

3.1.1 Artifacts in the CHM collections will be handled only by staff and non-staff as approved by the site Curator.

3.1.2 All staff and outside persons permitted to handle CHM artifacts will follow conservation standards for the handling of artifacts. These standards will be provided in written guidelines.

3.1.3 All staff working with CHM collections will receive Artifact Care and Handling training.

3.1.4 CHM staff involved in the day to day maintenance of collections will follow a written Collections Maintenance Plan.

3.1.5 All outside tradespersons, club members, etc. working at the CHM will receive written guidelines on the precautions to be taken when working in proximity to heritage collections.

3.1.6 When transporting artifacts, the CHM will follow accepted conservation standards with regards to packing procedures and materials.

3.2 SECURITY

3.2.1 All areas where collections are stored, displayed, or maintained will be monitored for vandalism, theft and fire by security systems that are routinely inspected and periodically assessed for effectiveness.

3.2.2 All CHM staff will perform passive security in the museum during open hours to ensure the collection is safe from random theft and vandalism.

3.2.3 All CHM will have an Emergency Plan that is revised annually.

3.2.4 All CHM will maintain an Integrated Pest Management program.

3.2.5 The CHM will follow written Building Maintenance Plans in order to protect the collections from damage through physical plant failures.

3.3 STORAGE

3.3.1 Artifacts not on display will be stored in areas that are designated for artifact storage only.

3.3.2 Artifact storage areas will be large enough to safely house the collections stored in them.

3.3.3 Access to the artifact storage areas will be limited to designated staff.

3.3.4 Artifacts not on display will be stored in areas that have controlled and monitored environments for light, relative humidity, pests and pollutants.

3.3.5 Artifacts in storage will be routinely inspected for damage.

3.3.6 Only conservation approved systems and materials will be used to support and house artifacts in storage.

3.3.7 Where artifact storage space is limited and/or below accepted museum standards, CHM will limit the acquisition of new artifacts.

3.4 EXHIBITION

3.4.1 The condition of each artifact that is considered for display at the CHM will be assessed.

3.4.2 The CHM will control and monitor environmental conditions to accepted conservation levels, i.e. visible light, ultraviolet radiation, relative humidity, temperature, and pollutants, in all areas where artifacts are on display.

3.4.3 The CHM will provide appropriate physical support and protection from chemical damage for all artifacts on display.

3.5 LOANS

3.5.1 The condition of all artifacts considered for loan will be assessed. Only artifacts in good condition will be permitted for loan.

3.5.2 The condition of i) artifacts leaving the CHM for purpose of loan and, ii) artifacts on loan from other institutions, will be documented.

3.5.3 Loaning institutions must be able to provide appropriate conservation standards

with regard to environment and security while CHM artifacts are in their care.

3.5.4 The CHM will provide appropriate conservation standards with regard to environment and security for artifacts on loan from other institutions.

3.6 TRAINING

3.6.1 Preventive conservation information and training will be provided for all CHM staff and outside persons working with the CHM collections.

3.6.2 Conservation staff will participate in continuing education and professional development in order to keep abreast of current information and to ensure high standards are maintained at the CHM.

3.6.3 The CHM will provide internships for conservation students, and information and training opportunities for heritage professionals where appropriate.

3.7 TREATMENT

3.7.1 Treatments of CHM artifacts will only be performed within the parameters of the recognized conservation 'Code of Ethics and Guidance for Practice'.

3.7.2 The CHM will ensure that treatments are carried out to the highest professional standards, using the minimum amount of intervention necessary to stabilize and/or preserve the item.

3.7.3 All treatments will be carried out by the CHM Conservator or an outside Conservator approved of, and monitored by, the staff Conservator. Basic maintenance procedures can be undertaken by other staff under the guidance of the Conservator.

3.7.4 All treatments will be documented. Documentation includes photodocumentation and the written recording of the condition of the item before treatment and the methods and materials used in treatment.

4. ROLE OF THE CONSERVATOR

4.1 Co-ordinate the preservation activities for the benefit of the CHM collections.

4.2 The CHM Conservator is responsible for provide guidance through consultation, training and written guidelines to other CHM staff on how to best preserve CHM collections. The CHM Curators are responsible for ensuring preventive conservation activities are followed at their site and to obtain the advice of the Conservator where appropriate.

4.3 Manage the CHM Conservation resources for the overall benefit of all the collections.

4.4 Collect, analyze, and maintain records of environmental monitoring of the CHM sites.

4.5 Assess the condition of all artifacts being considered for acquisition, deaccessioning, exhibition and loan.

4.6 Develop and co-ordinate Emergency Plans for each of the City of Hamilton Museums.

4.7 Develop and co-ordinate an Integrated Pest Management program for the CHM and storage facilities.

4.8 Examine and document the condition of artifacts in the CHM collections as needed and maintain conservation records.

4.9 Carry out conservation treatments on individual items. Co-ordinate treatments by outside professionals.

4.10 Liase with outside Conservation professionals to keep abreast of, and share information regarding, current research into materials and techniques of conservation, environmental issues and other matters affecting the conservation of collections.

4.11 Provide specialist conservation information to public institutions, community groups, and individual custodians of cultural materials.

January 1999

CITY OF HAMILTON

- RECOMMENDATION -

2(D)(v)

DATE: March 16, 1999

REPORT TO: Tina Agnello, Acting Secretary
Parks and Recreation Committee

FROM: Charlene Touzel, Secretary
Hamilton Historical Board
Office of the Municipal Clerk

SUBJECT: Annual Attractions Canada Awards – Application for Whitehern to Participate

RECOMMENDATION:

a) That the General Manager, Community Services Division, be authorized to submit an application for Whitehern to participate in the Attractions Canada National Awards Contest; and,

b) That the aforementioned application, be sponsored by the Hamilton Historical Board.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: n/a

BACKGROUND:

The Attractions Canada Awards have recently been launched across Canada and will be held annually. The awards have come about as a result of Attractions Canada inviting partners, including the Tourism Industry Association of Canada, Canadian Tourism Commission, Heritage Canada and the provincial tourism Ministries to showcase the "hidden treasures" in the attractions industry in each province.

The purpose of these national Awards is to recognize and spotlight the unique character of Canada's many attractions that are often little known among Canadian Citizens.

Attractions Canada, working with the Ministry of Economic Development, Trade and Tourism, and Ontario Tourism, will select provincial winners, in each of six categories. These winners will go on to represent the province in the national finals.

Whitehern's application would be submitted in the Indoor Sites category. If a finalist or national winner, Whitehern will gain heightened visibility provincially, nationally and internationally.

Announcements of provincial/territorial winners will be made on March 30, 1999, and the announcement of national prize winners will be later this spring.

cc R. Fair, General Manager, Community Services Division
K. Duncliffe, Director, Culture and Recreation Department
M. Havelka, Culture and Recreation Department

CITY OF HAMILTON

- RECOMMENDATION -

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K. Duncliffe, Director, Culture and Recreation Department
M. Havelka, Culture and Recreation Department

CITY OF HAMILTON

- RECOMMENDATION -

2(D)(vi)

DATE: March 16, 1999

REPORT TO: Tina Agnello, Acting Secretary
Parks and Recreation Committee

FROM: Charlene Touzel, Secretary
Hamilton Historical Board
Office of the Municipal Clerk

SUBJECT: Authorization of Delegate to attend 1999 Canadian Museum Association Conference

RECOMMENDATION:

a) That a Hamilton Historical Board member be authorized to attend the Canadian Museum Association Conference to be held from April 29 to May 1, 1999 in Toronto, Ontario; and,

b) That the Conference costs in the estimated amount of $450 be financed through the Legislative Travel Account No. CH 55201 10010.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

$450 includes registration ($395) and travel ($55).

BACKGROUND:

The Canadian Museum Association's Conference theme for 1999 is People, Power, Passion – Museum Performance in the 21st Century. Museums are about people (who and where we are, where we've been and where we're going), passion (Museum professionals are passionate about what they do), and change (challenges for funders trustees and visitors).

The Conference will explore at many levels, how the Museum community can thrive and contribute in the 21st century.

Attendance at this Conference by a member of the Hamilton Historical Board will provide training and networking opportunities for the benefit of the City's Museum system.

cc R. Fair, General Manager, Community Services Division
M. Havelka, Culture and Recreation Department

CITY OF HAMILTON

- RECOMMENDATION -

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cc R. Fair, General Manager, Community Services Division
M. Havelka, Culture and Recreation Department

CITY OF HAMILTON

- RECOMMENDATION -

2(E)

DATE: 1999 March 15 MAR 1 7 1999

REPORT TO: Tina Agnello, Secretary
Parks and Recreation Committee

FROM: Stella Glover, Secretary,
Arts Advisory Commission

SUBJECT: Community Arts Ontario Conference

RECOMMENDATION:

(a) That a representative of the Arts Advisory Commission attend the Community Arts Ontario Conference to be held May 1 & 2, 1999 in Mississauga; and

(b) That the conference costs in the estimated amount of $300 be financed through the Legislative Travel Account No. CH 55201-10010.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

$300 for full conference registration plus travel costs.

Stella Glover

BACKGROUND:

At its meeting of February 25 the Arts Advisory Commission was in receipt of the foregoing recommendation from the General Manager, Community Services Divison, and the Director, Culture and Recreation Services.

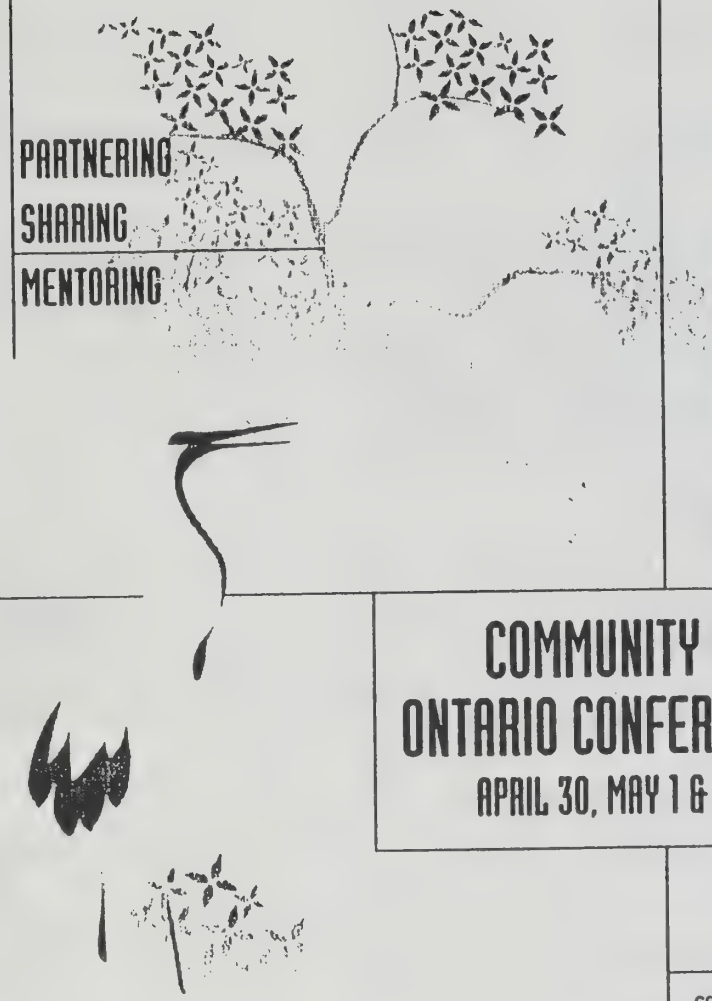
After consideration the Arts Advisory Commission endorsed the recommendation and agreed that Commission Member Brenda Faloney will be their representative at this Conference.

The conference entitled, "Take Wing with the Arts", includes sessions on establishing a cultural facility in a community, partnerships, entrepreneurship, funding, arts trends and board governance and development.

Attendance at these programmes provides relevant training and networking opportunities for volunteer committees.

Cc: Ross L. Fair, General Manager, Community Services Division
Ken Duncliffe, Director, Culture & Recreation Services
Marilynn Havelka, Manager, Cultural Services

PARTNERING
SHARING
MENTORING



TAKE WING WITH THE ARTS

COMMUNITY ARTS ONTARIO CONFERENCE

APRIL 30, MAY 1 & 2, 1999

HOSTED BY THE MISSISSAUGA ARTS COUNCIL

CONFERENCE SCHEDULE

Friday April 30

3:00 p.m. - midnight	Registration / Hospitality / Silent Auction *Novotel Mississauga, Rooms 1501 & 1502*
5:30 p.m. - 7:30 p.m.	"Meet 'n' Greet" Reception *Civic Centre, Art Gallery of Mississauga* ●*Meet artist Badanna Zack and enjoy her current exhibit of papier maché art, "Cast Offs".*
8:00 p.m.	Performances (optional): *Living Arts Centre* ●**Spirit of the Dance ~ Hammerson Hall** ●**Sinfonia Mississauga ~ Royal Bank Theatre**

Saturday May 1

7:30 a.m. - midnight	Hospitality / Silent Auction *Novotel, Rooms 1501 & 1502*
7:30 a.m. - 9:15 a.m.	Continental Breakfast *Civic Centre, 2nd Floor*
8:00 a.m. - 4:00 p.m.	Registration *Civic Centre, Great Hall (main floor)*
8:15 a.m. - 9:15 a.m.	**Regional Meetings** *Civic Centre, 2nd Floor*
9:15 a.m. - 10:30 a.m.	**Session 1** *Civic Centre, 2nd Floor*
10:30 a.m. - 10:45 a.m.	Coffee Break
10:45 a.m. - 12:00 p.m.	**Session 2** *Civic Centre, 2nd Floor*
12:30 p.m. - 1:45 p.m.	**Mayor's Luncheon** *Living Arts Centre, Royal Bank Theatre*

Saturday continued...

2:00 p.m. - 4:00 p.m.	**Session 3** *Living Arts Centre, various locations*
4:00 p.m. - 7:00 p.m.	Free Time
6:00 p.m. - 7:00 p.m.	Pre-Banquet Reception *Novotel, 2nd Floor Atrium* ●*Display of Japanese items courtesy of the Mississauga Friendship Association.*
7:00 p.m. - 9:30 p.m.	Banquet *Novotel, Paris Ballroom (2nd Floor)*
9:30 p.m. - midnight	Hospitality / Silent Auction *Novotel, Rooms 1501 & 1502*

Sunday May 2

7:30 a.m. - 11:00 a.m.	Registration *Civic Centre, Great Hall (main floor)*
7:30 a.m. - 9:00 a.m.	Silent Auction LAST CALL *Novotel, Room 1502*
8:30 a.m. - 10:00 a.m.	Continental Breakfast *Civic Centre, Tower Garden Cafe (12th Floor)*
10:00 a.m. - 11:30 a.m.	**Session 4** *Tower Garden Cafe AND Civic Centre, 2nd Floor*
11:30 a.m. - 12:30 p.m.	Annual General Meeting *Civic Centre, Tower Garden Café (12th Floor)*
12:30 p.m.	Conference Adjourned
12:45 p.m. - 2:00 p.m.	CAO Board Meeting *Civic Centre, 2nd Floor*

SILENT AUCTION / HOSPITALITY SUITE

Novotel Mississauga, Rooms 1501 & 1502

The Silent Auction helps to raise funds which subsidize conference travel and registration fees. Handcrafted items are always popular, and it's a great way to showcase regional talent. Donations will be accepted at the Registration Desk. Thank you for your generous support of this initiative.

Catch the buzz and join other delegates to network and relax in the Hospitality Suite. Browse and put in your bid for the myriad of wonderful Silent Auction items. There is a cash bar, and the coffee pot is always on.

PARTNERS AND SPONSORS

Mississauga Arts Council

Community Arts Ontario

Mississauga

Novotel Mississauga Hotel

Living Arts Centre Mississauga

Art Gallery of Mississauga

Square One

Richard's Fine Chocolates Inc.
Mississauga Sumi-e Society
Fireballs (Raku Pottery)
Mississauga Friendship Association

CONFERENCE SESSIONS

Session 1

Saturday May 1, 9:15 - 10:30 a.m.

CHOOSE ONE

A) The Edifice Complex

What are some of the issues related to establishing a cultural facility in your community? This panel discussion will help to unravel some of the complex issues; including the merits of renovating an existing space or building a new facility for cultural purposes, the importance of research and feasibility studies, partnerships, on-going operating support and maintenance. Panel discussion led by **Jerry Smith,** Coordinator, Cultural Management Certificate Program at Humber College.

B) They Got Their Charitable Status – why didn't we?

There are many reasons why Revenue Canada gives charitable status to some organizations and not to others. A representative from Revenue Canada, Charities Division, will provide details about the process for obtaining a charitable number, give directions on filling out the appropriate application forms and answer questions as they arise. Hosted by **Patti Beckett,** Executive Director, Hamilton and Region Arts Council.

C) Where on earth did you find that unusual partner?

Arts organizations these days are continually pressed to forge new partnerships and alliances in order to stay relevant to, and funded by, their community. In the process, the distinction between some arts practices and social activism, political activism, public education, even civic improvement becomes seriously blurred. Since when did the arts have to be this accountable? Is it a good thing? Does it improve the art? This session will introduce good and bad community arts partnerships, and will try to identify the key ingredients that make arts projects satisfy everyone involved. Hosted by **Tor Lukasik-Foss,** Community Outreach Coordinator, Art Gallery of Hamilton.

Session 2
Saturday May 1, 10:45 a.m. - 12:00 p.m.

CHOOSE ONE

D) Entrepreneurship and the Arts

During the past year, Community Arts Ontario, the University of Toronto, Arts 4 Change, and the Ontario Cultural Human Resources Council embarked on a project to identify and promote entrepreneurial initiatives in the arts community. This workshop will explore the findings and examine some of the case studies. What can we learn from the entrepreneurial experience of cultural organizations throughout the province? Researcher **Don Rumball** provides his insights into this unique project.

E) Building Better Bridges...The Trillium Foundation

The Ontario Trillium Foundation believes that it has a catalytic role to play in strengthening Ontario's civic society through building hopeful and caring communities marked by personal contribution, an abundance of accessible activities and services, and deep respectful public discussions. **Sheherazade Hirji,** Vice President, Grants Program of the Trillium Foundation will address how the Foundation uses its resources to build bridges within and between communities, with a specific look at the role of community arts.

Mayor's Luncheon
Saturday May 1, 12:30 - 1:45 p.m.

A creative and appealing menu combined with the elegant surroundings of the Royal Bank Theatre in the Living Arts Centre will make this luncheon something special. **Mayor Hazel McCallion** will welcome delegates and bring greetings from the City, and a **special guest speaker** will provide insights and inspiration into building youth and mentorship activities in your community.

Session 3
Saturday May 1, 2:00 p.m. - 4:00 p.m.

CHOOSE ONE

F) Arts Smarts: What's hot and what's not.

In all likelihood, the conference will coincide with the anticipated provincial election, if not shortly thereafter. A panel of seasoned members of the arts community will address the policy issues affecting artists and arts organizations in Ontario today. Concrete actions and tools will be advanced that could assist your Council in ensuring that the voices of artists and arts organizations are heard in your community over the coming critical months. Panel members include **Sandra Tulloch,** former Executive Director of Theatre Ontario and Coordinator of the provincial arts consultation, and **Megan Williams,** National Director, Canadian Conference of the Arts. Moderator is **Micheline McKay,** The Advocacy Group, publisher of *The Arts Advocate.*

G) Building Within a Building – Strong Community Foundations

This panel discussion will feature a 45-minute presentation on building successful partnerships, using a case study analysis of over a dozen partnerships forged in recent months by the Living Arts Centre in Mississauga. Learn how creative partnerships between community artists and professional facilities can breathe life into the cultural heart of your community! Following the presentation, a question and answer period will ensue....bring your ideas for this "brainstorming" and problem solving component, which can be tailored to your needs and cases. Time allowing, some smaller group work will also be possible. Facilitators from the Living Arts Centre will be **Beth Gignac,** Director, Studio Arts, **Christine Schubert,** Manager, Community Development, **and Stephanie Myhal,** Manager, Visual Arts Programming.

H) Creating the Web Tapestry – Picking up Loose Threads

This workshop will review current issues related to web site development. Continuing from last year's web session, *Caught in the Web,* participants will examine web site design, architecture, maintenance, and their audience. They will find practical solutions to common problems. Workshop Leader: **Shebah Tatz,** Web Consultant, Public Works and Government Services Canada.

Session 4

Sunday May 2, 10:00 - 11:30 a.m.

Choose One

I) Board Governance and Development

As a volunteer, are you wondering about your role on the Board? Be part of a stimulating session on 1) the importance of being on a volunteer board; 2) the challenge of governance; 3) Board duties and liabilities; and 4) the roles and responsibilities of the Board versus the Executive Director or General Manager. Facilitator: **Suzanne Christie**, Executive Director of the Volunteer Centre of Peel.

J) Solutions for Staff

This "staff only" session will examine some of the current pressures faced by employees of community arts organizations. Participants will have the opportunity to identify their priority issues and share solutions. Facilitator: **Karin Eaton**, Executive Director of the Scarborough Arts Council.

CONFERENCE FEES

Full conference registration includes four conference sessions, continental breakfasts on Saturday and Sunday, and one ticket each for the Mayor's Luncheon and the Banquet on Saturday evening. Additional tickets for the Mayor's Luncheon and Banquet can be purchased separately.

If you can't attend the whole weekend, consider joining us for one or two sessions that catch your eye!

As a Community Arts Ontario Member, you receive a reduced conference rate. Join as an individual member today for only $20 to receive the discounted rate. CAO also offers memberships for organizations - call 613-238-6779 for details.

CONFERENCE HOTEL

The official 1999 Conference hotel is the Novotel Mississauga Hotel. Please book your room directly with the hotel and identify yourself as a CAO conference delegate to obtain the special conference rate of $99 (not including taxes). A block of 50 rooms has been reserved for the conference until **March 15** - any unused rooms will be released after this date. Detailed information about the hotel is provided in the enclosed flyer.

Reservations: **905-896-1000 or**
1-800-NOVOTEL

THEATRE TICKETS

Experience some of the wonderful entertainment Mississauga has to offer at the Living Arts Centre during the conference. A block of tickets for each performance below has been reserved for CAO delegates at 20% off regular ticket prices.

- **Sinfonia Mississauga**, our community's professional chamber orchestra, presents ***"Baroque and Beyond"*** on Friday, April 30 at 8:00 p.m. in the Royal Bank Theatre. This concert features Canadian award-winning bass-baritone Daniel Lichti, and James Mason, oboe, conducted by John Barnum.
  Special CAO price: $27.50 per ticket.

- The Living Arts Centre presents ***"Spirit of the Dance"***, on Friday April 30 at 8:00 p.m. in Hammerson Hall. This show is a celebration of world dance, music, and passion-spectacular Irish, Russian, Flamenco and tap dancing.
  Special CAO price: $40 / $32 per ticket.

To purchase tickets, please call the LAC box office directly at
905-306-6000 or 1-888-805-8888
and identify yourself as a CAO delegate. This offer is only valid until **March 15**, and these shows will sell out, so call well in advance.

Community Arts Ontario

A non-profit organization working on behalf of community arts groups in all regions of the province. Community Arts Ontario seeks to assist in the ongoing professional development of Ontario arts councils and to encourage the realization of the full artistic potential of every Ontario community.

Mississauga Arts Council

The Mississauga Arts Council is known by the community to be the most comprehensive resource for local arts information in the city of Mississauga. It supports and promotes the activities of over 160 arts organizations and several hundred members through operating grants, media work, festivals, member events, government relations, and the annual Mississauga Arts Awards.

Novotel Mississauga Hotel

In the heart of Mississauga's city centre, the Novotel Mississauga is the ultimate in convenience for travellers to our community. All rooms have recently been renovated, and the hotel boasts a lovely French bistro, Café Nicole. The hotel is easily accessed by all major highways and is just a few minutes walk from the Civic Centre and Living Arts Centre.

Mississauga Civic Centre

First opened by the Duke and Duchess of York in 1987, the Mississauga Civic Centre is a community hub with the City's administrative offices, Council Chambers, public gardens, meeting rooms, a wedding chapel, and and special public events throughout the year.

Living Arts Centre in Mississauga

Now in its second season, the Living Arts Centre is truly a unique arts destination. It houses three performance venues (including the acoustically acclaimed Hammerson Hall), artist studios, dance studios, an intimate park-side restaurant, multiple meeting spaces, and a gift shop featuring the creations of the studio artists.

Art Gallery of Mississauga

The Art Gallery of Mississauga is a public gallery that brings art to the community and the community to art . The gallery is committed to the acquisition of a permanent collection which has a strong Canadian contemporary art focus, and it also exhibits works of art which reflect the excellence and diversity found in the community of Mississauga.

REGISTRATION FORM

Please list one person per form!

Region: Northern ☐ Metro ☐ Central ☐
Southwestern ☐ Eastern ☐ Other ☐

Organization: _____

Registrant Name: _____

Position (Board, Staff, or Volunteer): _____

Address: _____

_____

City: _____ Prov. ____ Postal Code _____

Phone _____ Fax _____

Email: _____

Workshops: Please refer to Conference Fees section for details.
Circle first and second choice for each session.

	1st Choice			2nd Choice		
Session 1	A	B	C	A	B	C
Session 2	D	E		D	E	
Session 3	F	G	H	F	G	H
Session 4	I	J		I	J	

Registration Fees:

Full Conference:	$185 CAO member		_____
	$200 non-member		_____
After March 15:	$200 CAO member		_____
	$215 non-member		_____
Workshops:	$35 member	_____ x $35 =	_____
(cost per session)	$45 non-member	_____ x $45 =	_____
Mayor's Luncheon *(additional tickets)*		_____ x $20 =	_____
Banquet Dinner *(additional tickets)*		_____ x $40 =	_____

TOTAL FEES SUBMITTED: _____

Please check here if vegetarian meals required: ☐

Payment Method:

a) Cheque payable to the Mississauga Arts Council **OR**

b) VISA # _____

Expiry _____ Signature _____

Mail registration and payment to: Mississauga Arts Council
300 City Centre Drive, Suite 1055
Mississauga, ON L5B 3C9

OR Fax registration with credit card information to **905-615-4171.**

2(F)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: March 19, 1999

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Tina Agnello, Secretary
Parks and Recreation Committee

SUBJECT:
Information Reports

RECOMMENDATION:

That the attached list of Information Reports previously distributed to the Parks and Recreation Committee, be received.

for T. Agnello.

FINANCIAL/STAFFING/LEGALIMPLICATIONS: N/A

BACKGROUND:

In order to formally document the distribution of Information Reports to the Parks and Recreation Committee, it is recommended that they be received.

Attachment

Information Reports

Parks and Recreation Committee

Date	***From***	***Subject***	***Date Distributed***
March 16	Secretary, Hamilton Historical Board	Minutes – February 9, 1999	March 17, 1999
March 18	Executive Committee of the International Children's Games Millennium Festival	Minutes – February 8, 1999	March 18, 1999
March 25	General Manager, Transportation, Operations and Environment	Bayfront and Pier 4 Parks - Songbird Nesting Boxes	March 29, 1999
March 29	General Manager, Community Services	Culture and Recreation Department 1999 Spring/Summer Program and Services	March 30, 1999
March 31	General Manager, Community Services	Hamilton Museum of Steam and and Technology – New Heating System Project Update	April 9, 1999
April 5	General Manager, Community Services	1999 Special Event with Alcohol Correction of date of event Portuguese Association of St. Michael the Archangel of Hamilton, May 28 to May 30, 1999 inclusive	April 9, 1999
April 6	General Manager, Community Services	Culture and Recreation Department's 1999 Spring/Summer Programs and Services: Correction to Seasonal Golf Rates	April 9, 1999
April 6	General Manager, Community Services	General Manager Approved Summer Park Events	April 9, 1999
April 13	Secretary, Hamilton Historical Board	HHB Minutes – March 9, 1999	April 14, 1999

Tina Agnello, Secretary
April 14, 1999

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URBAN MUNICIPAL
MAY 1 1999
GOVERNMENT DOCUMENTS

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

Monday, May 3, 1999
1:15 o'clock p.m.
Room 233, City Hall

Tina Agnello, Secretary
Parks and Recreation Committee

AGENDA:

1. **DELEGATIONS 1:15 p.m.**

   Judy Kloosterman RE: $20,000 donation on behalf of the Riverdale Community Council for Enhancements to the existing Pathway at Warden Park

2. **CONSENT AGENDA**

3. **GENERAL MANAGER OF COMMUNITY SERVICES**

   (a) Policy- Delegation of Approval of Events by Permits to General Manager

   (b) Multi Pad Indoor Arena /Sports Complex, Adoption of Stage One Evaluation Criteria"- Letters of Interest

The Urban Municipal Collection
2nd Floor
Hamilton Public Library

4. **GENERAL MANGAGER COMMMUNITY SERVICES & COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

   (a) Naming of Parks and Facilities – Procedures and Guidelines

   (b) Proposal to Include City Parks as Possible Vending Service Locations

5. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

   Construction of Water Spray Pad at Gage Park with Funding Assistance from the Friends of Gage Park and Others

6. **OTHER BUSINESS**

7. **ADJOURNMENT**

OUTSTANDING ITEMS

PARKS AND RECREATION COMMITTEE

No.	Item	Original Date	Action	Status
1.	Hamilton Public/Roman Catholic Board of Education - Sale of Surplus School Site - 116 Currie Street, Berrisfield Neighbourhood	September 17th '96	Alderman Jackson	Report Back
2.	Hamilton Mountain Family YMCA – Partnership Proposal	March 2nd, 1998	C.A.O. and Director of Culture and Recreation	Report Back
3.	Feasibility of Advertising Signage at selected Outdoor Sports Fields	December 8th, 1998	Commissioner of Public Works and Traffic	Report Back
4.	Possible sale of lands containing Barton Community Centre & upgrades to the Walker Outdoor Pool	December, 1998	GM, Community Services	Report Back

Tina Agnello, Acting Secretary
April 28, 1999

3a)

CITY OF HAMILTON

- RECOMMENDATION –

DATE: 1999, April 20

REPORT TO: T. Agnello, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair, General Manager
Community Services Division

SUBJECT: Policy for General Manager approval of events by permits

RECOMMENDATION:

That a policy be established delegating the authority to the General Manager of Community Services to approve by permit, event functions in City Parks that require approval in accordance with the Parks By-law 95-126 as amended, with respect to the following activities:

1. Part III Games, Sports and Organized Activities
   Section 23 Aircraft
   Unless authorized by permit, no person shall tether, launch or land any fixed-wing aircraft, helicopter, hot air balloon, hang-glider, ultra-light aircraft or similar conveyance in any park.

2. Part IV Vehicles
   Section 29 Parking
   No person shall in any Park:
   (a) park or leave a Vehicle except in a Designated Area for parking.

3. Section 35 Horses
   (1) Unless authorized by Permit, no person as owner or person having control of any horse shall permit it to enter or remain in a Park unless:

   (a) Within a Designated Area for use by horses; and
   (b) It is well broken and wearing a bridle

   (2) No person riding or having control of a horse in any Park shall obstruct, inconvenience or endanger other users of the Park.

4. Part IV Vehicles
   Section 37 Dangerous Animals
   No person as owner or person having the control of any animal shall bring into or permit such animal to enter any Park if it may or does constitute a danger to other park users or is reasonably likely to frighten other park users.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Approval is required to issue permit in the above mentioned By-law sections. Authority to approve permits involving the sale of alcohol will remain with Council.

BACKGROUND:

This recommendation authorizes the General Manager of Community Services to issue permits for event functions that fall into the categories mentioned above without the need to report to City Council for approval. The events will be operating under the same application and approval procedures as previously done with the addition of notifying the Ward Aldermen and the Chairman of the Committee of the event. A monthly Information Report will be sent to Committee listing all events taking place.

Previously, permission was granted under the Council Policy Resolution (1995 May), delegating the following authority to the General Manager of Community Service:

Parks by-law 95-126	Section 12 – Barbecuing
	Section 13, Picnics
	Section 14 – Amplifiers and LoudSpeakers
	Section 15 – Camping
	Section 16 Tents and Structures
	Section 40 Sale of merchandise, trade or business

/smo

c.c. A. Leitch, General Manager Transportation, Operations and Environmental Division
Attention: D. Lobo, Commissioner Public Works and Traffic

36)

CITY OF HAMILTON

-RECOMMENDATION-

DATE: 1999 April 28

Report To: Ms. Tina Agnello, Secretary
Parks and Recreation Committee

From: Ross L. Fair, General Manager
Community Services Division

SUBJECT: **Multi-pad Indoor Arena/Sports Complex, adoption of "Stage One Evaluation Criteria –Letters of Interest"**

RECOMMENDATION:

a) That Council adopts the "Stage One Evaluation Criteria – Letters of Interest" as prepared by the Consultant ,the JF Group dated 1999 April 1, Appendix "A" , and;

b) That staff be authorized to apply these evaluation criteria to the proposals received from private proponents in order to short-list proposals for the second phase of selection as per the Council approved direction to pursue a public-private partnership to construct and operate a multi-pad arena / sports complex in the City of Hamilton.

FINANCIAL/ STAFFING /LEGAL IMPLICATIONS:

There are no Financial, Staffing or Legal implications at this stage of the project

BACKGROUND

On 1998 November 10, City Council approved item 14, (a) of the Eleventh Report for 1998 of the Parks and Recreation Committee "That the General Manager, Community Services Division be authorized to finalize and issue the Request for Proposals as prepared by the JF Group for a public-private partnership to construct and operate a multi-pad arena/sports complex in the City of Hamilton".

Staff have placed advertisements in the Hamilton Spectator, The Globe and Mail and the Daily Commercial News to solicit interest in the project on a local and national level.

Sixty (60) "Letter of Interest" Documents were sent/ picked up by potential interested companies. Staff also received numerous serious inquiries from a wide variety of proponents.

.../2

On 1999 April 21 staff received 11 submissions which are being evaluated. The short-listing of the proposal is currently under way.

c.c. A.C. Ross, General Manager, Finance Division
Lee Ann Coveyduck, General Manager, Planning and Development Division
Rand Roszell, Corporate Services Division
Ken Duncliffe, Director, Culture and Recreation Department
Hoda W. Kayal, Coordinator of Planning and Design Services

JF

THE JF GROUP

MEMORANDUM

DATE: April 1, 1999

TO: City of Hamilton Private Partnership Selection Committee for a Multi-pad Indoor Arena/Sports Complex

FROM: John Frittenburg

RE: Stage One Evaluation - Letters Of Interest

Please find attached, criteria descriptions and an evaluation form that have been prepared to assist you in scoring the Letters Of Interest related to a Public/Private Partnership For A Multi-Pad Indoor Arena/Sports Complex. The evaluation criteria reflects the issues and key principles that will be pivotal to the success of the project and are described in the Stage One... Letter Of Interest document. It would be useful to familiarize yourself with Sections 1.3 – Project Scope and Objectives (page 2), Section 3.2 - Required Letter Of Interest Elements (page 7), and Section 3.3 - Selection Criteria (page 8) in advance of evaluating the submissions.

The evaluation form has been structured to accept your score for each criteria, based upon a 5 point scale... (5) excellent, (4) good, (3) satisfactory, (2) marginal, (1) poor, and (0) non existent. You will also note that there is a section for brief *notes* describing the rationale for your score decision... this information may offer helpful reminders when we discuss and tabulate the Committee's collective evaluations. Further, you will see that the form includes a weight column, which could accept a *multiplier,* reflecting the importance of the criteria to the success of the project. The Committee will discuss, and assign as appropriate, a weight factor to each criteria at the beginning of the evaluation meeting.

---

116 Mineola Road West, Mississauga, Ontario, L5G 2C2 (905) 271-2247 Fax (905) 271-7474
e-mail: jfgroup@istar.ca

Depending on the Committee's decision, the weight will be used to calculate the total score for each criteria which in turn will produce the proponent's overall ranking. A short list of proponents, who will be invited to proceed to Stage Two, will be determined at the conclusion of our meeting.

I trust that the evaluation process for the Letters Of Interest is clear and that the form is self explanatory. Please do not hesitate to call if I can provide any further assistance.

Corporate Information

Proponent Corporate Structure and Stability

The ability of the proponent to demonstrate corporate stability and a historically solid financial position will be an important factor in determining the company's (or consortium's) worthiness to proceed to the next stage of the evaluation process. Submissions should include an indication of the proponent's corporate staff and management structure, years in business, relationships and alliances with other firms, funding sources (such as investors), and details that instill a level of confidence that the proponent is committed and able to enter into a long term relationship with the City. In the case of a consortium, the submission should clearly indicate the lead firm, providing a confirmation that the financial obligations that are implied by the concept are protected by the lead firm's covenant.

Proponent Capacity To Undertake The Project

The submission should include an indication of the proponent's capacity to partner with the City on a project of the size and scope of the proposed concept. The proponent team should include individuals or associate firms with the necessary talents, experience, and financial base to undertake all design, construction, financial, and operating elements included in the package. Moreover, the degree to which the lead firm is involved beyond the initial stage of the project may be important, depending upon the nature of the proposed relationship. For example, a design/build/finance/operate proposal may be fronted by a large construction firm. Your score for this criteria should reflect both the capacity of the contractor and the proposed operator.

Previous Experience

Past experience of the team or key firms within the team, in the design, construction, and operations of facilities of similar nature and scale will be an important evaluation factor. Previous experience involving arenas and ancillary sports facilities or other spaces included in the proponent's concept should be considered. An assessment of the skills of individual members of the consortium, separate from the assessment of the demonstrated ability of the firms within the consortium should also help guide the evaluation decision. Consideration of *who are the key players on each team* and their past experience and the proposed types of facilities should be answered. Depth of the team is also an issue. A consortium with good skills represented by only one individual may not be scored as highly as a consortium that includes more than one individual with the appropriate talents.

Basic Concept Elements

Compliance With Project Objectives

Section 1.3 of the Letter Of Interest documentation clearly outlines the City's objectives for the project. At minimum, the development is to provide an additional 75 hours of ice time to accommodate current user group ice requirements. The project is also expected to provide sufficient ice surfaces to accommodate future demand, enhance the recreation and leisure opportunities available to Hamilton's residents, operate in accordance with municipal standards, produce financial benefits to the City, and provide other economic benefits to the municipality. The submission should clearly outline the manner in which the concept and the proponent's plans are capable of fulfilling these objectives.

Quality Of The Concept and Facilities

The submission should describe a basic concept that is sound and provides Hamilton's residents with facilities and programs consistent with the City's traditional recreation service standard. Basic design elements, methods of construction, effective use of the site, and other fundamentals of the concept should be evaluated under this criteria.

Cost Efficiencies, Net Revenue and Operational Effectiveness

Although the expression of interest will provide only the basic elements of the financial proposition, the proponent should identify (even if only in general terms) cost savings, a proportion of net revenues, or operating efficiencies that would accrue to the municipality as a result of the project. For example, a concept that would help the City avoid capital or operating (net) costs normally associated with a municipally developed arena, without compromising facility or service quality, would be viewed favorably. Opportunities to re-allocate existing resources to other service areas (such as staff redeployment) are benefits that could be included in creative partnership propositions. It will be important to focus on the concepts and possibilities rather than searching for specific financial details.

Enhanced Concept Elements

Plans For Additional Facilities

The proponent's submission may include facilities and support amenities beyond the basic arena concept. Ancillary facilities that enhance the project's character and are in keeping with the nature of the project while remaining sensitive to the needs of the facility users should receive favorable consideration. A proposition that demonstrates an understanding of the market conditions and (likely) viability of the supplementary components should received high marks.

Creative Leisure Service Enhancements

A concept that creates a sport and leisure destination and that entices facility patrons to utilize a variety of different project elements should be viewed favorably. Innovative, creative ideas for attracting new and return visitors to the site should be given merit. Further, plans to integrate different types of facility uses within one complex to the extent that the leisure experience is enhanced beyond what would normally occur in a municipal facility should fair well under this criteria.

General

Completeness And Clarity Of Submission

The provision of a well-organized, thoughtful submission that clearly describes the proponent's concept and capabilities to perform the associated responsibilities are important. Submissions should be evaluated based upon their comprehensiveness, thoroughness and clarity.

THE CITY OF HAMILTON - PUBLIC/PRIVATE PARTNERSHIP - FOR A MULTI-PAD INDOOR ARENA/SPORTS COMPLEX

Letters of Interest Evaluation Form

CRITERIA	*WEIGHT*	*Proponent:* _____		
		Score	*Score x Weight*	*Notes*
Corporate Information				
Proponent corporate structure/stability				
Proponent's capacity to undertake the project				
Previous experience				
Basic Concept Elements				
Compliance with project objectives				
Quality of the concept/facilities				
Cost efficiencies/operational effectiveness				
Enhanced Concept Elements				
Plans for additional facilities				
Creative leisure service enhancements				
General				
Completeness and clarity of submission				
TOTAL SCORE				

Note Score each criteria based upon the following scale:*

(5) excellent; (4) good; (3) satisfactory; (2) marginal; (1) poor; (0) non existent

4a)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 April 9

REPORT TO: T. Agnello, Acting Secretary
Parks and Recreation Committee

FROM: D. Lobo, Commissioner
Department of Public Works and Traffic

R. Fair, General Manager, Community Services

SUBJECT: **Naming of Parks and Facilities –
Procedure and Guidelines**

RECOMMENDATION:

a) That the Procedure and Guidelines for Naming City of Hamilton Parks, Works Yards and Facilities attached as Schedule 'A' be adopted; and,

b) That City Council rescind previous guidelines approved for the Naming of Parks and Facilities; and,

c) That the Parks Staff Advisory Committee be assigned the responsibility of receiving and reviewing all proposals for the naming of parks, works yards and facilities; and,

d) That recommendations of the Parks Staff Advisory Committee be forwarded to the General Manager having jurisdiction over the subject of the day for confirmation and presentation to the Parks and Recreation Committee for consideration.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There are no abovenoted implications stemming from this recommendation.

BACKGROUND:

At its meeting of 1999 January 18 Committee directed staff to bring forward a revised policy on Naming Parks. Information previously requested on existing guidelines and past and current procedures was circulated in an Information Report dated 1998 November 18.

In order to benefit from work done by others on this issue, several municipalities were surveyed and information is now on file from Guelph, London, St. Catharines, Brampton, Mississauga and the new City of Toronto. These cities, as a first order preference, employ street, neighbourhood name or other location related feature as a basis for naming parks or facilities.

A complete listing of existing park and facility names for the City is available upon request. A review indicates a strong connection between geographic area and name selection. There are certain advantages to this "neutral" approach, namely that:

- Resident users and visitors are more readily able to locate parks and facilities having street or geographic reference.

- Concern over disappointment and possible resentment against the City or between individuals or groups as a possible outcome of approving some and not other petitions/proposals – is minimized.

- Controversies of a political, ethnic, racial or religious nature are avoided.

Notwithstanding the above, it is clearly important and desirable for a municipality to be able to show appreciation for extraordinary effort and contribution made by an individual or group. The naming of a park or facility after a person or group is one way of doing this. And, if such dedications are the exception rather than the norm, then departures from the "neutral" approach are more likely to be met with public favour versus criticism.

As noted in the Information Report dated November 18, 1998, responsibility for reviewing / recommending park names at one time rested with a citizens advisory committee which has since been disbanded. The Parks Staff Advisory Committee is recommended here as a suitable body for receiving and recommending proposed park and facility names or alternatively forwarding ideas on how to involve stakeholder groups/public interests on site specific projects.

RWC/mc
Attachment

cc: A. F. Leitch, General Manager, Transportation, Operations & Environment
L. Coveyduck, General Manager, Community Planning and Development
Parks Staff Advisory Committee Members

SCHEDULE 'A'

PROCEDURE AND GUIDELINES

FOR THE NAMING OF

PARKS, WORKS YARDS AND RECREATION FACILITIES

PROCEDURE:

- Proposed names for Parks, Works Yards and Depots, Recreation Facilities and Museums will be submitted, in writing, to the Parks Staff Advisory Committee for review and recommendation to the General Manager having jurisdiction. Names may be submitted by elected officials, staff or members of the public.

- The nominating party will be required to supply background material in support of the proposed name, in sufficient detail to allow the review committee a clear understanding and appreciation for the request (a nomination application forms part of these guidelines and represents the minimum amount of information required).

- Written submissions will be acknowledged by the secretary of the Parks Advisory Committee, immediately upon receipt.

- In the event of there being more than one properly submitted nomination, the staff committee will consider the relative merits of each and forward one recommended name along with information on other proposals.

- The staff committee will consider the merits of the proposal(s) in the context of approval guidelines and recommend accordingly.

- In the absence of any formal proposal via nomination, the Parks Staff Advisory Committee will recommend a name for the park or major facility or, alternatively, a procedure for soliciting public and stakeholder input.

- Having received a recommendation from the staff committee, the General Manager having jurisdiction will confirm the appropriateness of the selected name and forward a report to the Parks and Recreation Committee of Council, for consideration.

GUIDELINES:

Preface: These guidelines apply to all classifications of Parks ie. parkettes, neighbourhood, community and city wide parks and linear parks ie. trails and works yards/depots and Facilities include built amenities/structures ranging from play equipment, sport related fields and buildings ie. arenas, recreation centres/complexes and museums.

1. That in the case of Parks and major facilities, first consideration be given to a name which:

   a) Identifies or describes the location / characteristics within the community – Preferred options include:

      i) Neighbourhood Reference ie.- Durand Park
      - Huntington Recreation Centre

      ii) Street Reference ie.- Tom Street Park
      - Carson Drive Park

      iii) Noteworthy physical, environmental or scenic quality
      ie.- Bayview Park
      - Cliffview Park

      iv) Proximity to recognizable development, facility or area –
      ie.- Hill Park Recreation Centre
      (adjacent to Hill Park
      Secondary School)

   b) Recognizes an approved Twinning or significant event/program involving another Municipality,
      ie.- Shawinigan Park

   c) Recognizes an historical event having, as a minimum, city wide impact/significance. Relevant heritage committees, persons or agencies to be consulted;
      ie.- Commonwealth Square
      - Coronation Park

2. Exceptions to the abovenoted 'first consideration' guideline, under certain circumstances, may be warranted. The naming of a public place or facility after an individual, living or deceased, or recognized organization is a highly

effective way to show recognition and appreciation for extraordinary contribution to community well being.

Where an exception is being considered and the naming of a park or facility after an individual or group is being recommended, the following guidelines should apply:

a) In the case of a Deceased Person:

i) Recognition shall not be considered until 2 years after the death of such person(s).

ii) The agreement of next of kin shall be obtained prior to implementation.

* iii) The contribution made must be well documented and broadly acknowledged as benefiting the City, the Province, the Country

ie. Sam Lawrence Park
T. B. McQuesten Park
Churchill Park

* iv) To the extent possible, a direct relationship should exist between the individual and the feature being considered for name recognition.

ie. Sports personality matched with area of athletic endeavour - Jimmy Thompson Pool

* v) Once named after an individual, park and major facility names should not be changed.

b) In the case of a living person or organizations:

* i) Paragraphs 2a) iii, iv and v marked with an * apply

ii) The agreement of the individual or group shall be obtained prior to implementation.

iii) An elected official or civil servant must be retired from public service before being eligible.

ie. Copps Coliseum
B. A. Court Yard

iv) The contribution of land, money or services-in-kind must be substantial such that the value of the donation cannot be matched or exceeded by another party, and said funds to be received in accordance with the Corporate Donations Policy, and

v) A direct connection is required between the actual feature receiving the support and donor recognition.

3. In the case of neighbourhood parks and related facilities ie. playstructures, sunshelters, spray pads, play courts, and subject to the preceding procedures and guidelines being applied, staff in consultation with affected Ward Aldermen will determine and implement a suitable process for notifying residents and soliciting input.

4. In the case of new and existing major facilities, and subject to receiving direction from Council, the General Manager having jurisdiction may solicit corporate/private sponsorship support of a substantive nature and in return offer consideration of name recognition as part of an incentive package.

APPLICATION

FOR THE
NAMING OF PARKS, WORKS YARDS AND FACILITIES
CITY OF HAMILTON

1. Proposed name applies to a - Park ❑ *(check one)*
   - Facility ❑

2. Location _____

3. Proposed Name _____

4. Provide a brief explanation on the connection between the proposed name and the City park or facility under consideration.

   _____

   _____

   _____

   _____

   _____

   _____

   _____

   _____

5. If nominating the name of an individual or group, provide as much information as possible (use additional pages if required.)

   i) Be sure to complete paragraph 4 above describing the connection between the individual and the park or facility proposed for dedication.

ii) List the extraordinary contribution(s) to the City, Province, Country made by the nominated individual or group.

_____

_____

_____

_____

_____

_____

_____

_____

iii) If nominated individual is deceased, give date of passing.

_____

iv) Is the individual or group or next of kin in the case of a deceased person, aware of this nomination.

yes ❑ no ❑

Nomination submitted by: *

Name _____

Address _____

_____

_____

Telephone (h) _____

(w) _____

* NOTE: Attach names of others supporting this application, if applicable.

46)

CITY OF HAMILTON

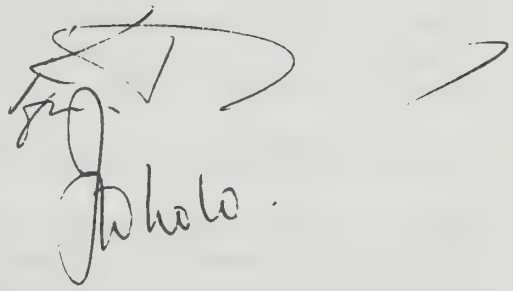
RECOMMENDATION

DATE: 1999 April 7

REPORT TO: Tina Agnello, Secretary
Parks and Recreation Committee

FROM: R.L. Fair, General Manager
Community Services Division

Doug Lobo, Commissioner
Public Works and Traffic



SUBJECT: Proposal to Include City Parks as Possible Vending Service Locations

RECOMMENDATION:

A) That the General Manager, Community Services Division and the Commissioner of Public Works and Traffic, be authorized to include designated pilot park locations as possible locations for full service refreshment/snack machines as part of the upcoming Request for Proposal for the supply of soft drink distribution within the Community Services Division;

B) That the criteria as set out in Schedule A for the selection of pilot park locations be approved ;

C) That the listing of pilot park sites to be included in the Request for Proposal as set out in Schedule A be approved.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The purpose of this proposal is to take advantage of increased purchasing power by maximizing volume and capitalizing on sponsorship through an exclusive operation. Efficiencies are expected through administering one contract throughout various locales within the City.

There are no staffing implications arising out of this recommendation.

There are no legal implications arising out of this recommendation.

BACKGROUND:

The current beverage contracts for Concession Operations and full service vending is available for renewal. This makes it an opportune time for the City to maximize it's potential purchasing power and sponsorship potential.

The City is proposing to enter into a 5 year term agreement for the distribution of product, equipment, services and vending machines. In this agreement, our goal is to invite a beverage partner to participate in a City-wide sponsorship.

In order to improve financial attractiveness and supplier interest, several pilot park locations have been identified as potential locations for the discreet operation of vending machines. Those parks to be designated shall be included in the Request for Proposal based upon their compatibility within the existing environment. Criteria for inclusion and a list of candidate parks are attached as Schedule A.

Currently other municipalities are operating outside vending locations as proposed herein.

This Request for Proposal shall recognize the possible concerns attributable to vandalism (both on the machine and any adjacent structure), increased litter, and possible visual discomfort of neighbors. In the event such complaints are registered, this proposal shall have provisions for relocation, enclosure or removal.

It is anticipated that costs associated with full operation within the parks for installation, damage and vandalism of any machines will rest with the successful proponent.

In addition to providing a new revenue source, these vending machines shall offer a higher level of service to those participants who actively utilize the City park system.

WPM/dj

c.c. A. Leitch, General Manager, Transportation, Operations & Environment
R. Chrystian, Manager of Parks-Public Works Department
W. Plessl, Co-ordinator, Parks Development & Maintenance-Public Works Department
J. Avery, Supervisor of Purchasing, Treasury Department
J. Davidson, Solicitor, Legal Services
K. Duncliffe, Director, Culture and Recreation Department
W. Moffatt, Manager, Facility Operations, Culture and Recreation Department
A. Martires, Concessions Co-ordinator, Culture and Recreation Department

Schedule A

CRITERIA FOR PARK INCLUSION

- minimal or no impact on local business and/or organizations currently operating snack bars as a fund raising activity
-
- park not currently containing vending services
- reasonable amount of traffic flow throughout park area to warrant service
- readily available electrical power source
- no negative impact on park or community setting

PILOT PARK LOCATIONS FOR FIXED VENDING SERVICES

Ward 2

Eastwood Park

Ward 6

Mohawk Sports Park/Bernie Arbour

Ward 7

T.B. McQuesten Park

5.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 April 29

REPORT TO: T. Agnello, Acting Secretary
Parks and Recreation Committee

FROM: D. Lobo, Commissioner
Department of Public Works and Traffic

SUBJECT: Construction of Water Spray Pad at Gage Park with Funding Assistance from the Friends of Gage Park and Others

RECOMMENDATION:

(a) That the City contribute $15,000.00 towards the construction of the water spray pad at Gage Park estimated to cost $81,500.00; and,

(b) That the General Manager of Finance recommend the source of financing for the City's $15,000.00 contribution; and,

(c) That the City make a $10,000.00 non interest bearing loan to the Friends of Gage Park for the construction of the water spray pad to be funded from the 1998 Park Development and Redevelopment - Capital Account CF629854037 to be repaid by the Friends of Gage Park prior to December 31, 2000; and,

(d) That the Mayor, Clerk and General Manager of Finance be authorized to execute a Financing Agreement for the $10,000.00 with the Friends of Gage Park in a form satisfactory to the City Solicitor; and,

(e) That all donors of amounts larger than $1,000.00 be recognized with their names listed on a bronze plaque to be affixed to the wall of the existing building adjacent to the proposed water spray pad.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The estimated construction cost of the water spray pad is $81,500.00. The proposed funding arrangements for this amount are as follows:

Friends of Gage Park (May 15, 1999)	$45,000.00
-loan from the City at no interest, repayable by December 31, 2000	$10,000.00
Ark-Tech Electrical Contracting (supply and installation of electrical equipment)	$ 6,000.00
LaFarge Canada Ltd. (supply of granular)	$ 750.00
Cardi Construction (delivery of stone)	$ 250.00
Redimix Concrete Suppliers in Hamilton (supply of concrete)	$ 4,500.00
City of Hamilton (funding source to be determined)	$15,000.00
Total	$81,500.00

The Friends of Gage Park over the past three years have been raising funds for the construction of the water spray pad with a total of approximately $45,000.00 raised to date. The Friends of Gage Park are prepared to raise an additional $10,000.00 for a total of $55,000.00 prior to December 31, 2000 and would like to see the water spray pad installed for the 1999 summer season; hence the request for the City to approve a non-interest bearing loan in the amount of $10,000.00 repayable by December 31, 2000.

In addition to the significant contribution by the Friends of Gage Park, contributions of materials and labour have been secured in the amount of $11,500.00. This leaves a shortfall of $15,000.00 which the Friends of Gage Park are requesting that the City fund, and thus the recommendation that the General Manager of Finance recommend the funding source for the $15,000.00.

All operating costs to be covered by the existing operating funds for park operations.

There are no staffing implications.

The Law Department will be required to prepare the Financing Agreement for this project.

BACKGROUND:

In July 1996, Council approved the construction of a water spray pad at Gage Park and would accept donations from the Friends of Gage Park or individual donors for this project. A copy of the recommendation report is attached as Schedule A.

Staff have been working with the Friends of Gage Park over the past two months to finalize the design of the water spray pad and a plan of the proposed facility is attached as Schedule B. The original budget for the proposed facility was $110,000.00. Based on the construction drawings prepared in the past few weeks and the lower level of funding available, the revised cost estimate is $81,500.00.

The proposed water spray pad will be located adjacent and south of the existing wading pool. The surface area of the new water spray pad will be 228m² and contain the following components: Serpent Head, Serpent Body (2), Serpent Tail, Water Arch (3), Water Canon (2), Small Ground Spray (8), Large Ground Spray (4).

The wading pool will remain with improvements for filling and draining the pool.

The proposal is to complete construction of the water spray pad by July 1, 1999.

WJP/gs
Attach.

c.c. Alderman Morelli, Alderman Ward 3
Alderman Haining, Alderman Ward 3
A. Leitch, General Manager, Transportation, Operations and Environment
R. Roszell, Corporate Services
A. Ross, General Manager, Finance Department
R. Fair, General Manager, Community Services
R. W. Chrystian, Manager of Parks
Tim Lee, Friends of Gage Park

2.

CONSENT AGENDA

PARKS AND RECREATION COMMITTEE

Monday, May 3, 1999
1:15 o'clock p.m.
Room 233, City Hall

A. ADOPTION OF THE MINUTES

Adoption of the minutes of the Parks and Recreation Committee meeting held April 19, 1999

B. GENERAL MANAGER OF COMMUNITY SERVICES

(i) Appointments to Arts Advisory Commission

(ii) 29th International Children's Games Competition, June 8-11, 1999, Medias, Romania

(iii) Sale of Alcoholic Beverages, Mohawk Sports Park – Hamilton Hornets Rugby Football Club

(iv) Canadian Association of Chiefs of Police Conference, August 21-26 – Request to land Helicopters in Bayfront Park

(v) Canadian Forces Parachute Team Skyhawks- Request for a Parachute Drop – HAAA Grounds, June 18, 1999

(vi) 1999 Morgan Firestone Foundation, Request for Outdoor Concert in Bayfront Park - August 10 to 16 or August 25 to 31, 1999

C. COMMISSIONER OF PUBLIC WORKS AND TRAFFIC

Closure of Department of Public Works and Traffic Capital Project Accounts

D. SECRETARY, ARTS ADVISORY COMMISION

Hamilton Arts Award Programme – Revised policy

E. SECRETARY, PARKS AND RECREATION COMMITTEE

Information Reports

A.

Monday, April 19 1999
1:15 o'clock p.m.
Room 233, City Hall

The Parks and Recreation Committee met.

There were present:

Aldermen B. Morelli, Chairman
Alderman M. Kiss, Vice-Chairman
Alderman R. Corsini
Alderman G. Copps
Aldermen F. Eisenberger
Alderman T. Jackson
Alderman T. Anderson
Alderman D. O'Sullivan

Regrets:

Mayor R.M. Morrow – Shortened Work Schedule

Also Present:

B. Price, Hamilton Seniors Council
R. Fair, General Manager, Community Services
K. Duncliffe, Director of Culture and Recreation Services
Coralee Secore, Culture and Recreation
G. Makins, Manager, East Recreation District
M. Hamond, Sport Liaison Officer
S. Merlo-Orzel, Special Event Co-ordinator
D. Lobo, Commissioner of Public Works and Traffic
T. Whitehead, Executive Assistant to the Mayor
B. Chrystian, Manager of Parks
M. Gallagher, Acting Secretary

1. **DELEGATIONS**

1:15 P.M.

(a) **Spirit of Sport Task Force**

The General Manager, Community Services provided a brief introduction to this item. Messrs. Peter Rosser and Ronald Bayne addressed the Committee and reviewed the objectives of the Spirit of Sport Task Force.

The Committee also requested and received an update from the General Manager, Community Services respecting the Zero Tolerance Policy and its relationship to the work of the Task Force.

The Committee approved the following recommendation:

That the Spirit of Sport Task Force be empowered to proceed with its work plan in consultation with the Department of Culture and Recreation and report to the Parks and Recreation Committee.

2. **CONSENT AGENDA**

A. **ADOPTION OF MINUTES**

The Minutes of the Parks and Recreation Committee meeting held March 1, 1999 and the Minutes of the special Parks and Recreation Committee meeting held March 30, 1999 were adopted as circulated to the Committee members

B. **GENERAL MANAGER OF COMMUNITY SERVICES**

(i) **Sale of Alcohol Beverages – Various Parks**

The Committee was in receipt of a report dated April 6, 1999 from the General Manager of Community Services respecting the subject matter.

The Committee approved the following recommendation:

That approval as require by the Parks By-law 95-126 as amended, Section 11, and under the Standard Terms and Conditions of the Special Events Guidelines, be given to the following organizations to allow the sale of alcohol in the locations and on the dates specified:

(a) Wentworth Adult Mixed Slo-Pitch League Season Opening Tournament – June 5 and June 6, 1999 – Turner Park; and,

(b) The Hamilton Professional Firefighters Associations – 1st Annual Charity Slo-Pitch Tournament – June 26 and June 27, 1999 – Turner Park.

Note: Alderman T. Jackson opposed.

(ii) **1999 Special Events with Alcohol, Non-Alcohol, Animals, Amusement Rides and Parking Vehicles in Park – Request for approval under Parks By-law 95-126 as amended**

The Committee was in receipt of a report dated April 5, 1999 from the General Manager of Community Services respecting the subject matter.

The Committee approved the following recommendation:

(a) That approval as required by Parks By-law 95-126, Section 11, to sell alcoholic beverages; Section 29, to park vehicles in a park; Section 35, to bring horses in a park, Section 37, to bring animals into a park and to hold carnival rides in a park be given to the following organizations:

(i) St. Demetrios Greek Orthodox Church – OPA Festival, Victoria Park - July 29 to August 2, 1999, 12:00 o'clock noon to 11:00 o'clock p.m.; and,

(b) That approval as required by Parks By-law 95-126 as amended, Section 11, be given to the following organizations to allow the sale of alcohol in a park:

(i) Hamilton & District Labour Council – Labour Day Parade Beer Garden, Dundurn Park Pavilion September 6, 1999, 11:00 o'clock a.m. to 5:00 o'clock p.m.; and,

(ii) The Greater Hamilton Chinese Dragon Boat Race Society Beer Garden, Bayfront Park - July 10, 1999, 12:00 o'clock noon to 11:00 o'clock p.m.; and,

(c) That the approvals given in sub-sections (a) and (b) be subject to the Standard Terms and Conditions of the Special Events Guidelines.

Note: Alderman T. Jackson opposed.

(iii) **Termination of Concession Contract – Ruth Hrycko – Globe Park**

The Committee was in receipt of a report dated April 6, 1999 from the General Manager of Community Services respecting the subject matter.

The Committee approved the following amended recommendation:

(a) That the contract for Concession Services at Globe Park between the City of Hamilton and Ruth Hrycko, for a term of three years commencing May 29, 1997 and completing October 1, 2000, be terminated; and,

(b) That this site be added to the Street Vendor Permit Proposal as an addenda; and,

(c) That should a cart vending permit be issued that the hours of operation for this location be limited to the approved program schedule; and,

(d) That the Director of Legal Services and Corporate Counsel prepare the necessary documents.

(iv) **Hamilton Senior Games, Local Golf Tournament, Chedoke – Martin Golf Course – May 10, 1999 and Regional Golf Tournament – King's Forest Golf Course – August 18, 1999**

The Committee was in receipt of a report dated March 11, 1999 from the General Manager, Community Services respecting the subject matter.

The Committee approved the following recommendation:

That the General Manager of Community Services be authorized to waive green fees in order to host the annual Hamilton Senior Games Golf Tournament at Chedoke-Martin Golf course, May 10, 1999 with a rain date of May 17, 1999 and the Hamilton Senior Games Regional Golf Tournament at King's Forest Course, August 18, 1999 (rain or shine).

(v) **Licence Agreement – Mr. Brian Hanson, Concession Operation – Bernie Arbour Stadium**

The Committee was in receipt of a report dated March 11, 1999 from the General Manager, Community Services respecting the subject matter.

Prior to voting on the main motion Councillor G. Copps moved the following amendment which was **Lost.**

That recommendation (b) be amended by deleting the words "of the General Manager of Community Services" in the third line and replacing them with the words "Parks and Recreation Committee" in lieu thereof.

Subsequently, the Committee approved the following recommendation:

(a) That approval be granted to enter into a licence agreement in a form satisfactory to the Director of Legal Services and Corporate Counsel with Mr. Brian Hanson, Owner, Hamilton Cardinals Baseball Club, for the operation of the concession at Bernie Arbour Stadium for a term of five years commencing May 1, 1999 and terminating April 30, 2004 at a monthly rental rate of $200, for each month of occupation; and,

(b) That the City of Hamilton reserve the right to prohibit the selling of food, drink, novelties and confections or any of them before, during and after special events (as determined at the sole discretion of the General Manager of Community Services where a special request is made to the City provided the Club will be notified in writing at least five (5) days in advance of the event; and,

(c) That the Hamilton Cardinals Baseball Club, Brian Hanson, be given the sole responsibility and approval to sell, produce, install, maintain, remove, store and insure, fence sign board advertising, of which all signs must receive prior approval of the General Manager of Community Services, with all costs being borne by Brian Hanson.

C. **GENERAL MANAGER OF COMMUNITY SERVICES/GENERAL MANAGER OF CORPORATE SERVICES**

The Committee was in receipt of a report dated April 15, 1999 from the General Manager, Corporate Services and the General Manager of Community Services respecting the subject matter.

Declaration of Surplus Property – Barton Community Centre, Property – 1389 Upper James Street, Hamilton

The Committee approved the following recommendation:

(a) That the property at 1389 Upper James Street with a frontage of 30.5 metres (100 feet) more or less, by a depth of 174 metres (571 feet) more or less, containing 0.53 hectares (1.31 acres), known as the Barton Community Centre, be declared surplus to the requirements of the City of Hamilton in accordance with Real Property Sales Procedural By-law No. 95-049; and,

(b) That the Real Estate Division be authorized and directed to negotiate the sale of this property in accordance with the Real Property Sales Procedural By-law No. 95-049.

D. **SECRETARY, HAMILTON HISTORICAL BOARD**

(i) **Canada Millennium Partnership Program Funding Application – Hamilton Children's Museum**

The Committee was in receipt of a report dated April 13, 1999 from the Secretary, Hamilton Historical Board respecting the subject matter.

The Committee approved the following recommendation:

That the General Manager, Community Services Division be authorized to apply to the Canada Millennium Partnership Program for a Federal Government grant of $3,000 to assist with the Hamilton Children's Museum exhibit entitled "Crazy About Canada".

(ii) **Young Canada Works Fund Application – Hamilton Children's Museum, the Conservation Laboratory and Whitehern**

The Committee was in receipt of a report dated April 13, 1999 from the Secretary, Hamilton Historical Board respecting the subject matter.

The Committee approved the following recommendation:

That the General Manager, Community Services Division be authorized to apply as a partner to the Department of Canadian Heritage under the Young Canada Works in Heritage Institutions Project, to provide three job creation opportunities for youths at the Hamilton Children's Museum, the Conservation Laboratory and Whitehern.

(iii) **Millennium Funding Application – Dundurn Estate Landscape**

The Committee was in receipt of a report dated March 16, 1999 from the Secretary, Hamilton Historical Board respecting the subject matter.

The Committee approved the following recommendation:

That the General Manager, Community Services Division, be authorized to apply to the Canada Millennium Partnership Programme for a grant of up to $530,000 for the restoration of the nationally designated picturesque landscape of the Dundurn Estate.

(iv) **Museums Conservation Policy**

The Committee was in receipt of a report dated March 18, 1999 from the Secretary, Hamilton Historical Board respecting the subject matter.

The Committee approved the following recommendation:

That the Collections Conservation Policy for the City of Hamilton Museums, attached hereto and marked as Appendix "A" be approved.

(v) **Annual Attractions Canada Awards – Application for Whitehern to Participate**

The Committee was in receipt of a report dated March 16, 1999 from the Secretary, Hamilton Historical Board respecting the subject matter.

The Committee approved the following recommendation:

(a) That the General Manager, Community Services Division, be authorized to submit an application for Whitehern to participate in the Attractions Canada National Awards Contest; and,

(b) That the aforementioned application, be sponsored by the Hamilton Historical Board.

(v) **Authorization of Delegate to attend 1999 Canadian Museum Association Conference**

The Committee was in receipt of a report dated March 16, 1999 from the Secretary, Hamilton Historical Board respecting the subject matter.

The Committee approved the following recommendation:

(a) That a Hamilton Historical Board member be authorized to attend the Canadian Museum Association Conference to be held from April 29 to May 1, 1999 in Toronto, Ontario; and,

(b) That the Conference costs in the estimated amount of $450 be financed through the Legislative Travel Account No. CH 55201 10010.

E. SECRETARY, ARTS ADVISORY COMMISSION

Community Arts Ontario Conference

The Committee was in receipt of a report dated March 15, 1999 from the Secretary, Arts Advisory Commission respecting the subject matter.

The Committee approved the following recommendation:

(a) That a representative of the Arts Advisory Commission attend the Community Arts Ontario Conference to be held May 1 and May 2, 1999 in Mississauga; and,

(b) That the conference costs in the estimated amount of $300 be financed through the Legislative Travel Account No. CH 55201 10010.

D. SECRETARY, PARKS AND RECREATION COMMITTEE

The Committee was in receipt of a report dated March 19, 1999 from the Secretary, Parks and Recreation Committee.

The Committee approved the following recommendation:

That the sub-joined list of Information Reports previously distributed to the Parks and Recreation Committee, be received.

Date	*From*	*Subject*	*Date Distributed*
March 16	Secretary, Hamilton Historical Board	Minutes – February 9, 1999	March 17, 1999
March 18	Executive Committee of the International Children's Games Millennium Festival	Minutes – February 8, 1999	March 18, 1999
March 25	General Manager, Transportation, Operations and Environment	Bayfront and Pier 4 Parks - Songbird Nesting Boxes	March 29, 1999
March 29	General Manager, Community Services	Culture and Recreation Dept. 1999 Spring/Summer Program and Services	March 30, 1999
March 31	General Manager, Community Services	Hamilton Museum of Steam and and Technology – New Heating System Project Update	April 9, 1999
April 5	General Manager, Community Services	1999 Special Event with Alcohol Correction of date of event Portuguese Association of St. Michael the Archangel of Hamilton, May 28 to May 30, 1999 inclusive	April 9, 1999
April 6	General Manager, Community Services	Culture and Recreation Department's 1999 Spring/Summer Programs and Services: Correction to Seasonal Golf Rates	April 9, 1999
April 6	General Manager, Community Services	General Manager Approved Summer Park Events	April 9, 1999
April 13	Secretary, Hamilton Historical Board	HHB Minutes – March 9, 1999	April 14, 1999

3. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

1999-2001 Park Vendors Program

The Committee was in receipt of a report dated April 6, 1999 from the Commissioner of Public Works and Traffic.

The Committee approved the following recommendation:

That Park Vendor locations be awarded for the period commencing May 1999 to December 31, 2001 to the successful proponents, one cart per location, as listed on Appendix "B" attached hereto, subject to confirmation of the following:

(a) That the products offered for sale are approved by the Hamilton-Wentworth Regional Health Department; and,

(b) That the submitted bids remain unchanged following the review and confirmation by the Health Department; and,

(c) That each proponent enter into a legal agreement satisfactory to the Director of Legal Services and Corporate Counsel; and,

(d) That the Municipal Clerk and Mayor be authorized to execute the necessary agreements.

4. **OTHER BUSINESS**

Martin Golf Course

Alderman D. O'Sullivan expressed concerns respecting the condition of the Martin Golf Course. The General Manager, Community Services advised that staff will be taking necessary steps to ensure prescribed treatments within the next few weeks to restore the course.

Vending Machines in City Parks

The Committee discussed and provided direction to the General Manager, Community Services, on the installation of vending machines in City Parks.

5. **PRIVATE AND CONFIDENTIAL AGENDA**

The Committee moved In-Camera to discuss a private and confidential issue and reconvened immediately thereafter with no report.

6. **ADJOURNMENT**

There being no further business, the Committee then adjourned.

Taken as read then approved,

ALDERMAN B. MORELLI, CHAIRMAN
PARKS AND RECREATION COMMITTEE

Mary Gallagher
Acting Secretary

April 19, 1999
/mjw

April 27, 1999

Appendix "A" as referred to in
Section 11 of the FIFTH
Report of the Parks and Recreation
Committee for 1999

CITY OF HAMILTON MUSEUMS
COLLECTIONS CONSERVATION POLICY

1. INTRODUCTION

The City of Hamilton, through the Department of Culture and Recreation, is committed to the preservation of a wide variety of heritage material held in the City's five museums: Whitehern, the Hamilton Museum of Steam and Technology, the Hamilton Military Museum, the Children's Museum and Dundurn Castle.

One of the primary mandates of each of the City of Hamilton Museums is to preserve the artifact collection in the best manner possible for future generations. This policy provides guidance and direction for the care and maintenance of those collections.

This policy does not address preservation issues concerning The City of Hamilton Museums' three designated heritage buildings: Dundurn Castle, Whitehern, and the Hamilton Museum of Steam and Technology. These issues are addressed in a separate Heritage Buildings Conservation Policy.

2. GENERAL PRINCIPLES

2.1 All decisions regarding the preventive and restorative conservation of City of Hamilton Museums (CHM) artifacts will be in keeping with the ethics and standards of practice set by the International Museum and Conservation professions.

2.2 The CHM recognizes that preventive conservation of the collections is the most effective means of conserving its cultural material. Preventive conservation techniques for the collections as a whole will in general be put before treatment of individual artifacts.

2.3 The CHM will ensure that every artifact in the collection be housed and presented according to the highest standards. Preservation concerns are equal for all artifacts, whether on display, in storage, or on loan.

2.4 The CHM will ensure that sufficient staff and funds are provided to ensure buildings, systems and collections are properly maintained.

2.5 The CHM will continue to monitor and assess the impact of its activities on the preservation of the collections.

2.6 The City of Hamilton will provide for the CHM sufficient space and resources for the purpose of carrying out preventive and treatment conservation activities.

3. OPERATIONAL PRINCIPLES

3.1 CARE AND HANDLING

3.1.1 Artifacts in the CHM collections will be handled only by staff and non-staff as approved by the site Curator.

3.1.2 All staff and outside persons permitted to handle CHM artifacts will follow conservation standards for the handling of artifacts. These standards will be provided in written guidelines.

3.1.3 All staff working with CHM collections will receive Artifact Care and Handling training.

3.1.4 CHM staff involved in the day to day maintenance of collections will follow a written Collections Maintenance Plan.

3.1.5 All outside tradespersons, club members, etc. working at the CHM will receive written guidelines on the precautions to be taken when working in proximity to heritage collections.

3.1.6 When transporting artifacts, the CHM will follow accepted conservation standards with regards to packing procedures and materials.

3.2 SECURITY

3.2.1 All areas where collections are stored, displayed, or maintained will be monitored for vandalism, theft and fire by security systems that are routinely inspected and periodically assessed for effectiveness.

3.2.2 All CHM staff will perform passive security in the museum during open hours to ensure the collection is safe from random theft and vandalism.

3.2.3 All CHM will have an Emergency Plan that is revised annually.

3.2.4 All CHM will maintain an Integrated Pest Management program.

3.2.5 The CHM will follow written Building Maintenance Plans in order to protect the collections from damage through physical plant failures.

3.3 STORAGE

3.3.1 Artifacts not on display will be stored in areas that are designated for artifact storage only.

3.3.2 Artifact storage areas will be large enough to safely house the collections stored in them.

3.3.3 Access to the artifact storage areas will be limited to designated staff.

3.3.4 Artifacts not on display will be stored in areas that have controlled and monitored environments for light, relative humidity, pests and pollutants.

3.3.5 Artifacts in storage will be routinely inspected for damage.

3.3.6 Only conservation approved systems and materials will be used to support and house artifacts in storage.

3.3.7 Where artifact storage space is limited and/or below accepted museum standards, CHM will limit the acquisition of new artifacts.

3.4 EXHIBITION

3.4.1 The condition of each artifact that is considered for display at the CHM will be assessed.

3.4.2 The CHM will control and monitor environmental conditions to accepted conservation levels, i.e. visible light, ultraviolet radiation, relative humidity, temperature, and pollutants, in all areas where artifacts are on display.

3.4.3 The CHM will provide appropriate physical support and protection from chemical damage for all artifacts on display.

3.5 LOANS

3.5.1 The condition of all artifacts considered for loan will be assessed. Only artifacts in good condition will be permitted for loan.

3.5.2 The condition of i) artifacts leaving the CHM for purpose of loan and, ii) artifacts on loan from other institutions, will be documented.

3.5.3 Loaning institutions must be able to provide appropriate conservation standards

with regard to environment and security while CHM artifacts are in their care.

3.5.4 The CHM will provide appropriate conservation standards with regard to environment and security for artifacts on loan from other institutions.

3.6 TRAINING

3.6.1 Preventive conservation information and training will be provided for all CHM staff and outside persons working with the CHM collections.

3.6.2 Conservation staff will participate in continuing education and professional development in order to keep abreast of current information and to ensure high standards are maintained at the CHM.

3.6.3 The CHM will provide internships for conservation students, and information and training opportunities for heritage professionals where appropriate.

3.7 TREATMENT

3.7.1 Treatments of CHM artifacts will only be performed within the parameters of the recognized conservation 'Code of Ethics and Guidance for Practice'.

3.7.2 The CHM will ensure that treatments are carried out to the highest professional standards, using the minimum amount of intervention necessary to stabilize and/or preserve the item.

3.7.3 All treatments will be carried out by the CHM Conservator or an outside Conservator approved of, and monitored by, the staff Conservator. Basic maintenance procedures can be undertaken by other staff under the guidance of the Conservator.

3.7.4 All treatments will be documented. Documentation includes photodocumentation and the written recording of the condition of the item before treatment and the methods and materials used in treatment.

4. ROLE OF THE CONSERVATOR

4.1 Co-ordinate the preservation activities for the benefit of the CHM collections.

4.2 The CHM Conservator is responsible for provide guidance through consultation, training and written guidelines to other CHM staff on how to best preserve CHM collections. The CHM Curators are responsible for ensuring preventive conservation activities are followed at their site and to obtain the advice of the Conservator where appropriate.

4.3 Manage the CHM Conservation resources for the overall benefit of all the collections.

4.4 Collect, analyze, and maintain records of environmental monitoring of the CHM sites.

4.5 Assess the condition of all artifacts being considered for acquisition, deaccessioning, exhibition and loan.

4.6 Develop and co-ordinate Emergency Plans for each of the City of Hamilton Museums.

4.7 Develop and co-ordinate an Integrated Pest Management program for the CHM and storage facilities.

4.8 Examine and document the condition of artifacts in the CHM collections as needed and maintain conservation records.

4.9 Carry out conservation treatments on individual items. Co-ordinate treatments by outside professionals.

4.10 Liase with outside Conservation professionals to keep abreast of, and share information regarding, current research into materials and techniques of conservation, environmental issues and other matters affecting the conservation of collections.

4.11 Provide specialist conservation information to public institutions, community groups, and individual custodians of cultural materials.

January 1999

April 27, 1999

Appendix "B" as referred to in
Section 15 of the FIFTH
Report of the Parks and Recreation
Committee for 1999

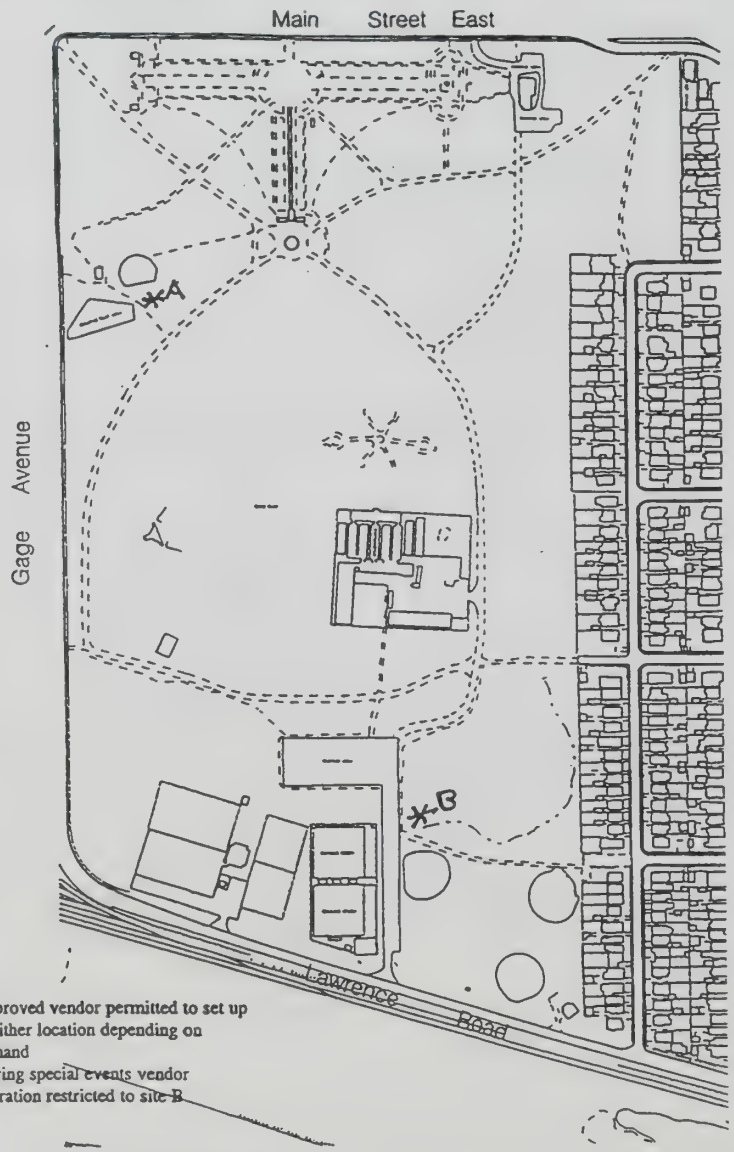
City of Hamilton
1999-2001 Park Vendor Program

Recommended Operators at Approved Locations

Name	Location	Products	Fee
Summertime Snow c/o Karen & Larry Charters	Bayfront Park	Shaved Ice Flavours Fries Sausage/Hot Dogs Soft Drinks/Juices/ Water Snacks Ice Cream	$6,000
Summertime Snow c/o Karen & Larry Charters	Pier 4 Park	as above	$6,000
Willy Dog c/o Jim Bontaine	Gage Park	Sausages/ Hot Dogs Soft Drinks/ Juices/Water	$3,095

April 27, 1999

Schedule A – Gage Park



* - Approved vendor permitted to set up at either location depending on demand

- During special events vendor operation restricted to site B

City of HAMILTON

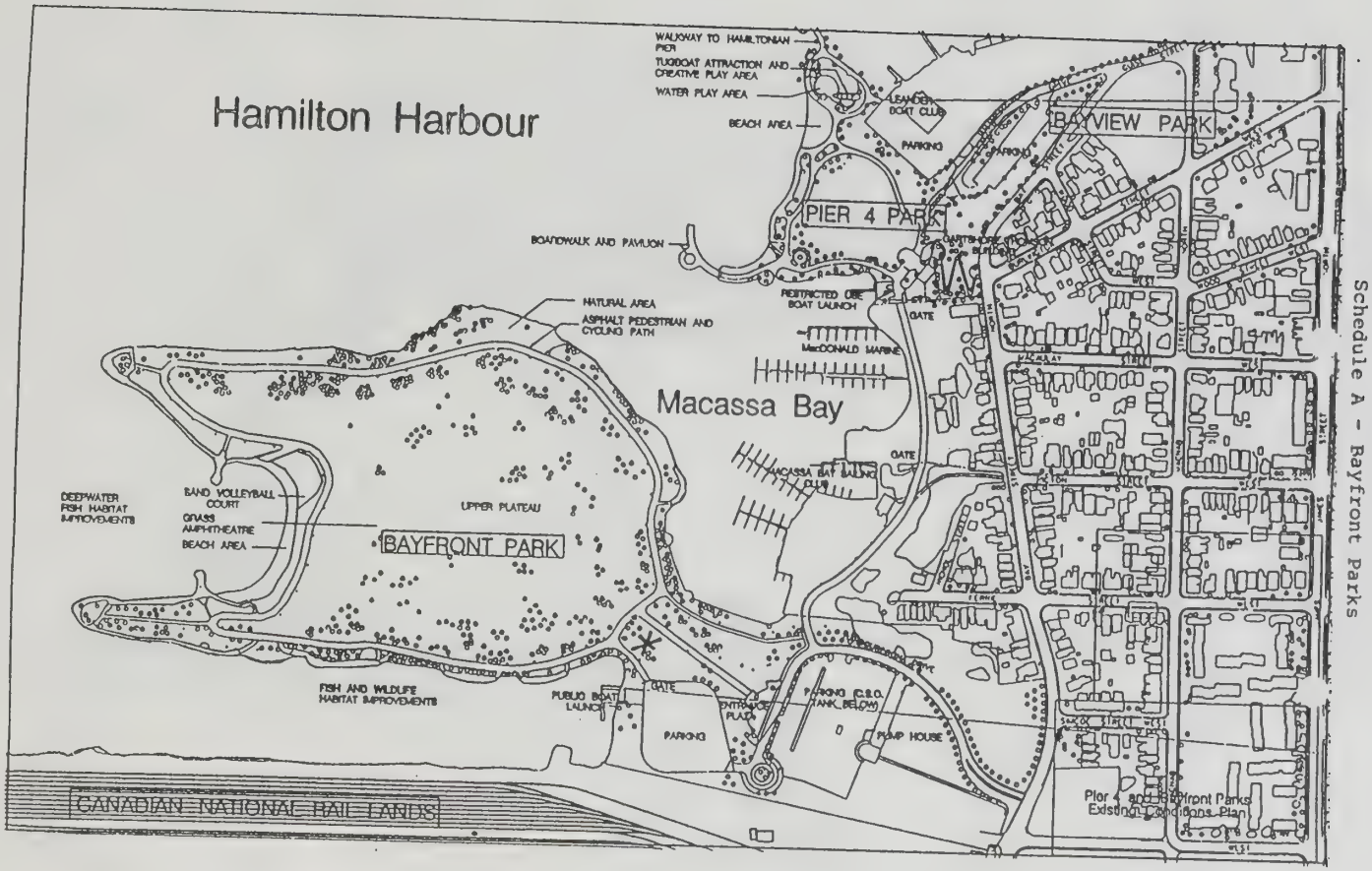
Project: GAGE PARK

Title: VENDOR OPERATIONS

Date: NOV/98

Scale: 1:4000

Dwg. No. RTE. 4 5



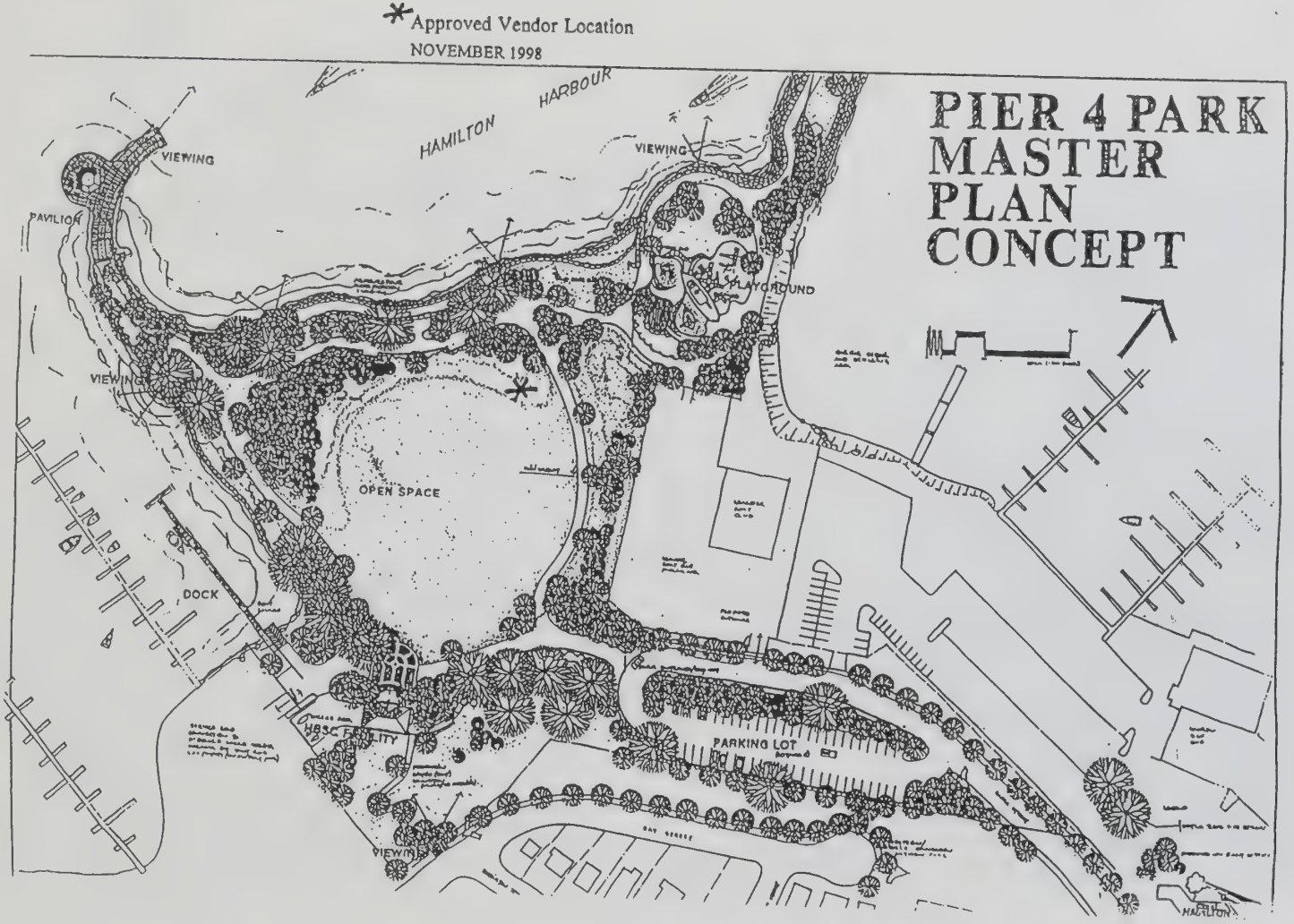
Schedule A - Bayfront Parks

April 27, 1999

Pier 4 and Bayfront Parks
Existing Conditions Plan

* Approved Vendor Location
NOVEMBER 1998

Schedule A – Pier 4 Park



CITY OF HAMILTON

Bi)

- RECOMMENDATION -

DATE: 1999 April 14

REPORT TO: Tina Agnello, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair, General Manager
Community Services

SUBJECT: Appointments to Arts Advisory Commission

RECOMMENDATION:

That Gord Conroy and Bryan Bennett be appointed to the Arts Advisory Commission to fill the 1999 term due to the resignation of two members.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Arts Advisory Commission membership is made up of 1 alderman, 3 citizen members, 1 member of the Hamilton Region Arts Council and 7 representatives of Arts organizations. The two vacant positions are to be filled from arts organizations.

An advertisement appeared in the Hamilton Spectator on March 23rd to fill the vacancies. The deadline for applications was April 9th.

Two applications were received: Gord Conroy a Director at Theatre Ancaster and Bryan Bennett a member of the Art Gallery of Hamilton.

Further information on the proposed appointees has been attached hereto and marked as "Appendix A".

MH/cf
Attachment

c.c. Charlene Touzel, Secretary, Selection Committee

ARTS ADVISORY COMMISSION – NEW MEMBERS 1999

Gord Conroy,
Director, Theatre Ancaster,

Gord Conroy is the Director of Theatre Ancaster; Ancaster's Community Musical Theatre. Conroy has been involved for more than 30 years in the promotion of writing and drama activities through many events and productions, mostly at the high school and community level. Since 1993, he has worked with colleagues to direct and produce major community musicals with large inter-generational casts in Ancaster, first under the auspices of the Ancaster Arts Council, and now under their own non-profit organization; Theatre Ancaster. The Theatre is currently producing two major shows a year and will run a theatre school this summer.

Bryan Bennett,
Department Head, Visual Arts, Sir Allan MacNab Secondary School,

Bryan Bennett has been a visual arts department head at the secondary level for most of his thirty years with the Hamilton and Hamilton-Wentworth District School Boards. He also has a background in museum education and tourism. Bennett has co-authored two student textbooks that deal with art fundamentals and Canadian art. Both books are used in schools across Canada. Bennett also sits on the Board of the Art Gallery of Hamilton.

CITY OF HAMILTON

Bill

- RECOMMENDATION -

DATE: 1999 April 19

REPORT TO: Ms. Tina Agnello, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair
General Manager

SUBJECT: 29TH INTERNATIONAL CHILDREN'S GAMES COMPETITION – JUNE 8-11, 1999 – MEDIAS, ROMANIA

RECOMMENDATION:

a) That the Chairperson of the Parks and Recreation Committee (or designate), Dr. Gene Sutton, Vice Chairperson Sports Technical and Ms. Cathie Miller, Vice Chairperson Services for the International Children's Games Millennium Festival be authorized to attend the 29th International Children's Games in Medias, Romania in accordance with City policies to observe the event in preparation for Hamilton's hosting of the Games in the year 2000; and

b) That all expenses hereto be charged to the International Children's Games Account Number CH 55201-78211.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

In addition to the three individuals mentioned in the recommendations, Ross Fair, General Manager, Community Services Division will attend the Games as per approval from the City Manager.

The total cost for this delegation to attend the Games is estimated to be $6,400, inclusive of a $300 per person registration fee to assist with costs incurred by the Hamilton committee in organizing the overall trip.

The cost of the flight to Bucharest, Romania will be $965 per person based on a Monday to Monday travel itinerary. The local organizing committee will cover food and accommodation expenses for the Chairman of the Parks and Recreation Committee for three of the six days. The other delegates will be required to cover all of these costs from City funds.

Through the Department of Culture and Recreation, the City provides a $15,000 grant annually to assist in sending Team Hamilton to these games. The local organizing committee raises the remainder of the funds required

Funds for this purpose are available in the International Children's Games Account Number CH 55201-78211.

BACKGROUND:

Since 1989, the City of Hamilton has participated in this event. Each year International Children's Games Hamilton Inc, on behalf of the City, organizes a team to participate in these games. For 1999, 22 boys and girls between the ages of 12-15 years will participate in track and field and basketball.

The City of Hamilton will host an expanded version of the games in the year 2000 under the banner "International Children's Games Millennium Festival." A formally recognized sub-committee of the Parks and Recreation Committee is organizing the event.

DISCUSSION:

The delegation will accompany "Team Hamilton" to observe the Games and to meet with ICG officials with specific reference to sport technical and athlete services issues and requirements. We will also continue to communicate with partner communities about the nature of our event and encourage their participation.

Dr. Sutton and Ms. Miller chair two of the largest working groups preparing for the Festival and are the only members of the Festival Executive who have not attended/observed the hosting of the Games. Due to the importance of their committee mandates it is crucial that they meet with officials of the newly formed ICG Technical Committee to review our program and service strategies.

City officials are in constant contact with the Federal government, the host community and the airlines relative to whether or not the hostilities in Yugoslavia pose a safety threat for our young team. At this time, there does not appear to be any issues that would cause a cancellation of the trip.

Cc: D.A. Lychak, City Manager
A.C. Ross, General Manager, Finance
J. Kiriakopolous, Chairperson, ICG Millennium Festival Committee

B iii)

CITY OF HAMILTON

RECOMMENDATION

DATE: 1999 April 26

REPORT TO: Tina Agnello, Secretary
Parks and Recreation Committee

FROM: R.L. Fair, General Manager
Community Services Division
Culture and Recreation Department

SUBJECT: Sale of Alcoholic Beverages – Mohawk Sports Park
Hamilton Hornets Rugby Football Club

RECOMMENDATION:

a) That approval be given of the action taken by the General Manager of Community Services in authorizing the Hamilton Hornet Rugby Football Club to sell alcoholic beverages at Mohawk Sports Park, on May 1, 2 and 8, 1999; and

b) That approval be granted to the Hamilton Hornet Rugby Football Club to sell alcoholic beverages at Mohawk Sports Park on May 15, 27, June 5, 12, July 24, 31, August 14, 21, 28, September 3, 4, 5, 6, 11, 18, 25 and October 17, 1999 by Special Occasion Permit only, and in accordance with the Terms and Conditions of the Licence.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Licence Agreement with the Hamilton Hornets stipulates that the Club must obtain Special Occasion Permits to cover all consumption of alcoholic beverages associated with its activities and events, subject to Council approval.

The Licence Agreement also requires the Club to provide proof of Commercial and General Liability insurance, inclusive of Bodily Injury, Property Damage and All Risks Tenants legal Liability in the amount of $5 million to include Liquor Liability, naming the City as co-insured.

BACKGROUND

As in the past, the Club has required permission to acquire Special Occasion Permits for game days only. The request was received in March, 1999 however due to administrative changes, the approval was not granted.

Department staff have no record of complaints with respect to the Club's conduct and have concluded that the Club has continued to carry out its activities responsibly and professionally.

c.c. William Moffatt, Manager, Facility Operations
Phil D'Alessandro, Coordinator Administration Services and Information
Coralee Secore/Mike Hammond, Community Sports Liaisons

/mh

Hamilton Hornets

Rugby Football Club Inc.

Mr. Ellis W. Jones
#119 - 700 Kenilworth Ave.
Hamilton, Ontario, L8T 4Y8

Telephone:
Home: (905) 388-8815
Work: (905) 527-8335, ext. 2790

March 3rd 1999.

To The Attention Of
Hamilton City Counsel
Parks and Recreational Dept.

Dear Sir or Madam.

I am pleased to inform you that we have now completed our special event permit requirements for the season of 1999. They are as follows.

May.1.2.8.10.15.27.28. not avail. (30)
June.5.12.19.26.
July.3.10.17.24.31.
Aug.7.14.21.28.
Sept.3.4.5.6.11.18.25.
Oct.17.

Apr. 1 26 99

We trust these meet with your approval and satisfaction.

until 4/30
308-7049 FAX

Yours Respectfully
Ellis W Jones
Ellis W Jones.
Social Secretary.

Dave Rys-Jones
527-8335
x2569

Liebert Dr
Womens Jr. Rugby Champ
times
Colin McMurray

Biv)

CITY OF HAMILTON

RECOMMENDATION

DATE: 1999 April 26

REPORT TO: Tina Agnello, Secretary
Parks and Recreation Committee

FROM: R.L. Fair, General Manager
Community Services Division
Culture and Recreation Department

SUBJECT: Canadian Association of Chiefs of Police Conference August 21-26, 1999.
Request for Permission to land helicopters in Bayfront Park
Parks By-law 95-126 as amended, Section 23

RECOMMENDATION:

That approval, as required by Section 23 of the Parks By-law 95-126, as amended, be given to the Hamilton-Wentworth Regional Police Department to land helicopters from time to time for demonstration purposes in Bayfront Park, 1999, August 21 to August 26 inclusive as part of the Canadian Associate of Chiefs of Police Conference.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Parks By-law 95-126, Section 23, requires the above named organization as applicant, to obtain permission of the owner of the site or an authorized representative thereof to land an aircraft and/or helicopter, in a park.

BACKGROUND

The Canadian Association of Chiefs of Police Conference will be held in Hamilton during the week of 1999, August 21 to August 26. Helicopters will be a component of this conference and the Hamilton-Wentworth Police have requested the Bayfront Park as the site for this. Specific times have not confirmed but staff will update committee members as they occur.

/smo

c.c. B. Chrystian, Manager Parks Division
D. Schwalm, Special Events Constable, Hamilton-Wentworth Regional Police

B v)

CITY OF HAMILTON

RECOMMENDATION

DATE: 1999 April 26

REPORT TO: Tina Agnello, Secretary
Parks and Recreation Committee

FROM: R.L. Fair, General Manager
Community Services Division
Culture and Recreation Department

SUBJECT: Canadian Forces Parachute Team Skyhawks
Request for Permission for a Parachute Drop
HAAA Grounds 1999, June 18
Parks By-law 95-126, Section 23

RECOMMENDATION:

That approval, as required by Section 23 of the Parks By-law 95-126, as amended, be given to the Canadian Forces Parachute Team Skyhawks to perform a parachute drop inside HAAA Grounds on 1999, Friday June 18, subject to the Terms and Conditions of the Special Events Guidelines.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Parks By-law 95-126, Section 23, requires the above named organization as applicant, to obtain permission of the owner of the site or an authorized representative thereof to land an aircraft, parachute and/or helicopter, in a park.

BACKGROUND

The Canadian Forces Parachute Team successfully performed a parachute jump into HAAA Grounds in 1997 as a promotion for the International Air Show. They are requesting to perform this jump again this year. The Team consists of 13 jumpers and 2 ground crew. The parachute team will drop from a Buffalo aircraft onto the field.

The Team Coordinator has contacted the Principal of Ryerson Elementary School to have students partake in this event. Other schools from the area have also been invited to attend.

For further information regarding the jump, Jane Ann Newson, from the Hamilton International Air Show Foundation is coordinating this event, (905) 632-8015.

/smo

c.c. B. Chrystian, Manager Parks Division
D. Schwalm, Special Events Constable, Hamilton-Wentworth Regional Police
K. Harrop, Manager West Recreation District

April 26, 1999

Attn: Shelly Merlow-Orzel Special Events FAX: 546-2338

Following our conversation and request for permission to perform a parachute drop inside HAAA Grounds on or about noon Friday June 18, 1999:

The Canadian Forces Parachute Team Skyhawks consists of 13 jumpers and 2 ground crew. Our intention is to have them drop from Buffalo aircraft on Friday June 18th into the HAAA Grounds.

I have contacted Kevin Christenson City Hall and also the Principal of Ryerson Elementary School. Ryerson School is excited about the possible return of the Skyhawks and her students and other elementary school students in the area will attend on their lunch break.

When the parachutists land, they circulate among the crowd, handing out literature and answering questions and showing the boys and girls how to pack a chute.

Hope this is all the information you require and please call me if there are any other questions or concerns.

Jane Ann Newson (905)632-8015 FAX (905)528-8499
Hamilton International Air Show Foundation
Board of Direction
1999 HIASF Snowbird/Skyhawk Team Co-ordinator

B vi)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 April 28

REPORT TO: T. Agnello, Secretary
Parks and Recreation Committee

FROM: R. L. Fair, General Manager
Community Services

SUBJECT: **1999 Morgan Firestone Foundation and September Seventh Entertainment Limited Request for Outdoor Concert, Bayfront Park**

RECOMMENDATION:

a) That permission be granted to Morgan Firestone Foundation and September Seventh Entertainment Limited to use Bayfront Park on either 1999 August 10-16 or 1999 August 25-31 (including set up and tear down) to hold a one day fundraising outdoor concert to benefit the Hamilton Regional Cancer Centre Foundation; and

b) That permission be granted to hold a beer garden, charging a parking fee of $5.00 and admission fee to the park of $30-45 per person; and

c) That all of the above to be in accordance with Parks By-law 95-126, as amended and subject to the Terms and Conditions of the Special Event Guidelines.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Parks By-Law No. 95-126 as amended, Section 11 requires an applicant to obtain permission from the city, as owner of the public park to sell alcoholic beverages in a park. Council approval is necessary to ensure insurance needs are satisfactory to the City's requirements.

A negotiated park rental fee will be charged to the organizers.

BACKGROUND:

The Morgan Firestone Foundation and September Seventh Entertainment Limited have requested the use of Bayfront Park to produce a world class outdoor concert that will raise funds and awareness for the Hamilton Regional Cancer Centre Foundation.

Staff has met with the event organizers and has reviewed various sites to hold this event. (ie: Ivor

Wynne Stadium, Hamilton International Airport and Bayfront Park). Event organizers wish to hold an outdoor summer concert rather than indoors. Currently, Ivor Wynne Stadium Special Events Site Specific Guidelines does not allow for major music concerts. Staff has concerns about holding an event of this magnitude in the park, ensuring that all guidelines are adhered to. The park is required for approximately 6 days including set up and tear down, but closed to the public by admission only on the actual concert day (Saturday). The set up includes large staging area, concert sound system, washrooms and fenced beer tent area.

The event day includes approximately six (6) concerts from noon to 11:00 p.m. including the major concert in the evening. An admission fee for the entire day's entertainment is anticipated to be approximately $30.00-$45.00 per person to generate revenue for expenses and to make a donation to the Hamilton Regional Cancer Centre Foundation.

Entertainment has not been confirmed upon waiting confirmation of a concert site. Staff will continue to work with event organizers and provide information once additional details finalized.

/smo

c.c. Alderman R. Corsini, Ward 2
Alderman A. Horwath, Ward 2
A. Leitch, General Manager Transportation, Operations and Environmental Division
Attention: R. Chrystian, Manager Parks Division
Special Events Advisory Team Members

C.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 April 13

REPORT TO: T. Agnello, Secretary
Parks and Recreation Committee

FROM: D. Lobo, Commissioner
Department of Public Works and Traffic

SUBJECT: Closure of Department of Public Works and Traffic Capital Project Accounts

RECOMMENDATION:

That the General Manager of Finance be directed to adjust and close the following Capital Project accounts with net excess funding to be transferred to its original source of funding:

Capital Centre #	Project Description	Authorized Gross Cost	Expended/ Committed to Date	Balance Available	Source Of Financing
CF628643001	Bike paths /Playscapes - Phase I	$333,000.00	$343,961.00	-$13,961.00	Debenture/ Provincial Grant
CF628954007	Parks Development & Redevelopment	$488,000.00	$487,993.56	$6.44	Reserve
CF628754001	Mohawk Sports Park - Utility Building	$198,000.00	$176,560.12	$21,439.88	Debenture
CF629254007	Park Development & Redevelopment (1992)	$1,200,000.00 $10,000.00	$1,210,000.00	0	Reserve Private Donation
CF629354006	1993 Park Development/ Redevelopment	$900,000.00	$899,985.19	$14.81	Reserve
CF629449012	Chedoke Mountain Steps	$378,000.00	$377,987.91	$12.09	Debenture
CF629454008	1994 Park Development/ Redevelopment	$587,000.00	$586,981.79	$18.21	Reserve

CF629543011	Inter-Regional Trail Program (1995)	$235,550.00	$235,550.00	0	Provincial Grant
CF629549022	Carp Barrier/ Fishway -Electrical Feeders	$100,368.60 $110,000.00	$100,368.60	$10,631.40	Federal Grant & C.P.R.
CF629654022	Eastwood Park Restoration	$400,000.00	$400,000.00	0	Region
Balance		$4,939,918.60	$4,819,388.17	$18,161.83	

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

The work related to all of the above-noted projects have been completed and, therefore, the affected accounts can be closed.

WJP/gs

c.c. A. Ross, General Manager, Finance Department
A. F. Leitch, General Manager, Transportation, Operations & Environment
J. Wilde, Department of Public Works and Traffic

D.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 April 23 APR 2 6 1999

REPORT TO: Tina Agnello, Secretary,
Parks and Recreation Committee

FROM: Stella Glover, Secretary,
Arts Advisory Commission

SUBJECT: Hamilton Arts Award Programme - Revised Policy

RECOMMENDATION:

a) That the Guidelines for the Hamilton Arts Award approved by City Council at its meeting of 1996 October 29 be rescinded; and,

b) That the Revised Policy for the Hamilton Arts Award Programme, attached hereto and marked "Appendix A", be approved.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The current annual budget for the programme is $2,000. drawn from accounts CH 55303 71520 ($1,500.) (Community Arts Programming) and CH 5A100 20020 ($500.) (General Grants Budget).

Corporate Counsel has reviewed the Conflict of Interest reference in the Policy.

Staff have reviewed and support the Revised Policy.

Stella Glover

BACKGROUND:

At its meeting of 1999 April 22 the Arts Advisory Commission was in receipt of the following information. After consideration the Commission approved the foregoing recommendation.

History of the Arts Award Programme

The annual Hamilton Arts Award in the fields of literature, art, music, dance and theatre was instituted by City Council in 1976 in order to recognize outstanding examples of arts achievements in our community. The award continues to provide opportunities to express appreciation to those individuals who have strengthened the city's cultural fabric. A unique bronze commemorative medallion, designed by the nationally celebrated sculptor Dora DePadery Hunt, is presented to the winner each year. Winners' names are added to a plaque which hangs in the second-floor lobby of City Hall. The winner is also recognized with a cash award in the amount of $500.

In 1990, the administration of the award was passed to the (former) Arts Advisory Sub-committee. City Clerk Department staff originally assisted the Sub-committee but the responsibility now rests with the Culture and Recreation Department.

The current Arts Advisory Commission struck a small Sub-committee in 1999 to review the Arts Award Programme and report back. It was the consensus of the Commission that the profile of the award programme should be raised significantly to more fully reflect the value of the arts to the citizens of Hamilton.

Past recipients of the award include artists in any discipline (theatre, music, visual arts, etc.) who achieved a respected professional reputation and have been actively involved in community work are the ideal candidates. The following is a list of previous years' winners:

1976 Jessie L. Beattie
1977 Thomas R. MacDonald
1978 Glen Mallory
1979 Archibald Mullock
1980 Emily Dutton, Marion Farnan
1981 Elsie Thompson
1982 William Powell
1983 Spencer Dunmore
1984 Jackie Washington
1985 Christine Hamilton
1986 Patricia Dawson
1987 Stan Rogers
1988 Herb Barrett
1989 Alan Oddy
1990 Mike Woods
1991 Trevor Hodgson
1992 Jame Strecker
1993 Jude Johnson
1994 Bryce Kanbara
1995 Russ Weil
1996 Bob Mason
1997 Paul Lisson
1998 V. Jane Gordon

The Certificates of Recognition were introduced in 1998 recognizing the following recipients:

City Wide Choir
Wally Faloney, Contractors Machinery & Equipment Ltd.
Alan Flint
Vivian Johnson, Yale Properties
Joanne McCallum and Greg Sather, McCallum Sather Architects Inc.
Sandy Tharme and Mark Tharme, Tharme Design Associates
Anita Peng, The Boutique

The guidelines were updated to:

- A policy format
- Clearly distinguish the difference between the Arts Award and the Certificate(s) of Recognition.
- The rationales, criteria, nomination process and forms for the Award and the Certificate(s) have been more clearly defined and distinguished.
- A Conflict of Interest Policy has been introduced into the Hamilton Arts Award Programme Policy.
- A Release of Information Statement for all nominators and nominees has been added to the Hamilton Arts Award Programme Policy.

If approved the Policy will be initiated with this year's Hamilton Arts Award Programme.

MH/cf
Attachment

c.c. Jennifer Davidson
Assistant Corporate Counsel

HAMILTON ARTS AWARD PROGRAMME

A. Policy/Guidelines

The Hamilton Arts Award Programme consists of two activities:

- the presentation of an Arts Award to a Hamilton artist in any discipline, and
- the presentation of Certificates of Recognition to businesses that partner with the arts.

The Arts Award component of the Hamilton Arts Award Programme is intended to:

- focus public attention on a superb artist who has helped make the arts and culture of Hamilton a treasured resource;
- provide community-based recognition of individual artistic achievement;
- inspire artists to continued excellence, greater confidence and a sense of accomplishment;
- heighten public awareness of the range, diversity and creative excellence of Hamilton's artists; and
- emphasize the cultural, social and economic importance of the arts in Hamilton.

The Certificate of Recognition component of the Hamilton Arts Award Programme is intended to acknowledge the contribution of the business sector to the arts in Hamilton.

1.0 Criteria

1.1 Arts Award

Award nominees must be Canadian citizens, landed immigrants or long-term residents of Canada who have demonstrated an ongoing association with Hamilton and who have contributed significantly to the arts and culture of the City.

Award nominees must be professional artists in any of the following fields: architecture, applied design, literature, media arts, music, performing arts and visual arts.

The nature of the professional artistic work of the nominee shall demonstrate excellence and recognized achievements, as well as long-standing dedication to the Hamilton arts community through a history of volunteer work that has benefited the Hamilton arts community.

1.2 Certificate of Recognition

Eligible 'Business Partners in the Arts' should demonstrate proof of at least 2 of the following activities:

a) community involvement,
b) innovative partnerships with the arts community,
c) partnerships which are mutually beneficial to business and the arts,
d) leadership in initiating partnerships with the arts.

1.3 The Arts Award and the Certificate(s) of Recognition are awarded to the nominee (s) who best meet the stated criteria. Awards in each category are given every year.

2.0 Process

2.1 The submitted Nomination Package for the Arts Award shall consist of the following: a completed Nomination Form, a current resume, copies of various forms of public recognition of the nominee's activities (ie. newspaper articles, reviews, etc.), and three letters of endorsement.

2.2 The submitted Nomination Package for the Certificates of Recognition shall consist of the following: a completed Nomination Form, copies of various forms of public recognition of the nominee's activities, two letters of endorsement.

2.3 For each of the Awards in the Hamilton Arts Award Programme, nominations may be made by an individual or by an organization.

2.4 All nominators and nominees will be apprised of the fact that any and all written materials submitted on behalf of the application may be used in all publicity information released by the City of Hamilton in promoting and celebrating the Arts Award Programme and its various recipients. Their acknowledgement constitutes a release of information.

2.5 The Arts Advisory Commission will adjudicate the Arts Award Programme.

2.6 **Conflict of Interest** - Individuals (and/or their family members) are not eligible to receive either the Hamilton Arts Award or the Hamilton Certificate of Recognition while serving on Boards, Committees or Commissions of the Department of Culture & Recreation, City Of Hamilton.
The Arts Advisory Commission of the City of Hamilton assumes that all persons chosen as members are of unimpeachable integrity and strives to uphold this standard. Therefore, if in the course of the Commission's deliberations, any Commission member becomes faced with a Conflict of Interest, that member is expected to declare such conflict, and withdraw from the selection/voting process.
A Conflict of Interest arises when a Commission member might receive direct or indirect benefit from the selection of a particular candidate.
When the Commission first considers a candidate who might create a Conflict of Interest for a member, the member must declare the conflict. While such a member is not expected to withdraw from a preliminary screening process where all candidates are discussed, the member must withdraw from the final selection and voting process if the person creating the conflict remains a candidate.

2.7 Nominations must be received by the published deadline. All late or incomplete Nomination Packages will not be considered by the Commission.

2.8 The Arts Advisory Commission shall always be the first body to publicly announce the recipients of the Arts Award and the Certificate of Recognition recipients.

3.0 Awards

3.1 The Arts Award is a specially designed medallion by Canadian artist Dora DePedery Hunt. The recipients name is engraved on the reverse.

3.2 The Arts Award recipient also receives a cheque from the City Of Hamilton in the amount of $500.00.

3.3 The recipients of the Certificates of Recognition receive a specially-designed and framed Certificate.

4.0 Presentation

4.1 The Arts Award Programme (including Arts Award and Certificates of Recognition) shall be presented at a joint ceremony to be normally held in October of each year.

4.2 While the actual Awards ceremony may not necessarily occur at City Hall, the Arts Advisory Commission will attend the appropriate Council meeting following the Awards ceremony to inform Council of the recipients of the Arts Award Programme.

4.3 A sub-committee of the Arts Advisory Commission with the assistance of Culture & Recreation staff, are responsible for organizing an event at which the Arts Award and the Certificates of Recognition are presented. The mandate of this sub-committee shall include raising the status of this celebration to an ever higher level, with the objective in mind of a self-supporting gala evening. The Awards ceremony shall occur at a local cultural institution, the location of which shall change from year to year.

4.4 Parks and Recreation Committee and City Council shall be informed that winners names have been selected.

4.5 The guest list is to include: elected officials, members of the Arts Advisory Commission, cultural employees, nominators, sponsors, relevant organizations, nominees, and family, friends and colleagues of the recipients.

5.0 Arts History/Archives

In order to recognize and compile a heritage history for the arts in Hamilton a record which will be available to scholars, students and future generations:

5.1 Maintain a detailed archive on all winners of the award.

April 22, 1999

The above policy/guidelines have been adapted from the following with thanks: the Hamilton Arts Award Programme Guidelines (October 1996); the Toronto Arts Council; the Oakville Arts Council; the Mississauga Arts Council; and the Windsor Arts Council.

E.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: April 28, 1999

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Tina Agnello, Secretary
Parks and Recreation Committee

SUBJECT:
Information Reports

RECOMMENDATION:

That the attached list of Information Reports previously distributed to the Parks and Recreation Committee, be received.

T Agn.

FINANCIAL/STAFFING/LEGALIMPLICATIONS: N/A

BACKGROUND:

In order to formally document the distribution of Information Reports to the Parks and Recreation Committee, it is recommended that they be received.

Attachment

Information Reports

Parks and Recreation Committee

Date	***From***	***Subject***	***Date Distributed***
April 23	Secretary, Arts Advisory Commission	Minutes for March 25 and April 22nd, Arts Advisory Commission	April 23, 1999
April 19	General Manager, Community Services	Regency Boxing Club Eastwood Arena	April 27, 1999
April 19	General Manager, Community Services	Cultural Activity Analysis Study	April 27, 1999
April 22	General Manager, Community Services	Arts Advisory Commission Election	April 27, 1999
April 26	Secretary, Executive Committee of the International Children's Games Millennium Festival	Minutes – March 8, 1999	April 27, 1999

Tina Agnello, Secretary
April 28, 1999

CA4 ON HBL AOS
C SIPI
1999

URBAN
MUNICIPAL

The Urban Municipal Collection
2nd Floor
Hamilton Public Library

NOTICE OF SPECIAL MEETING

PARKS AND RECREATION COMMITTEE

Wednesday, June 2, 1999
11:00 O'CLOCK a.m.

Room 233, City Hall

URBAN MUNICIPAL

JUN 7 1999

GOVERNMENT DOCUMENTS

Tina Agnello, Secretary
Parks and Recreation Committee

AGENDA

1. **GENERAL MANAGER, COMMUNITY SERVICES DIVISION**

   Outdoor Concert Venues (Information Report to be distributed at meeting)

2. **ADJOURNMENT**

CA4 ON HBL AOS
C51P1
1999

URBAN
MUNICIPAL

URBAN MUNICIPAL
JUN 29 1999
GOVERNMENT DOCUMENTS

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

Monday, June 21, 1999
1:15 O'CLOCK p.m.

Room 233, City Hall

Tina Agnello, Secretary
Parks and Recreation Committee

AGENDA

1. **DELEGATIONS**

   a) Reverend Brothers Tucker and Baldasaro- Clothing Optional Area for Hamilton Citizens

   b) Bob Young- Hamilton and District Extend-A-Family McQueston Park – Animated Light Display December 1, 1999 – January 14, 2000

      i) Report from the General Manager, Community Services Division and the Commissioner Public Works and Traffic Department re: Charitable Opportunities Proposal – Hamilton District Extend-a-Family

2. **CONSENT AGENDA**

The Urban Municipal Collection
2nd Floor
Hamilton Public Library

3. **GENERAL MANAGER, COMMUNITY SERVICES DIVISION**

   (a) Municipal Alcohol Risk Management Policy

   (b) Cart Service on Civic Golf Courses

   (c) Multi-Pad Arena/Sports Complex – Short Listing of Proponents

   (d) Gender Equity Policy for Sport and Recreation in the City of Hamilton

4. **COMMISSIONER, PUBLIC WORKS AND TRAFFIC AND GENERAL MANAGER, COMMUNITY SERVICES**

   Naming of Parks and Facilities - Procedures and Guidelines
   (previously tabled)

5. **PRIVATE AND CONFIDENTIAL AGENDA**

6. **OTHER BUSINESS**

7. **ADJOURNMENT**

OUTSTANDING ITEMS

PARKS AND RECREATION COMMITTEE

No.	Item	Original Date	Action	Status
1.	Hamilton Public/Roman Catholic Board of Education - Sale of Surplus School Site - 116 Currie Street, Berrisfield Neighbourhood	September 17th '96	Alderman Jackson	Report Back
2.	Hamilton Mountain Family YMCA – Partnership Proposal	March 2nd, 1998	C.A.O. and Director of Culture and Recreation	Report Back
3.	Feasibility of Advertising Signage at selected Outdoor Sports Fields	December 8th, 1998	Commissioner of Public Works and Traffic	Report Back
4.	Possible sale of lands containing Barton Community Centre & upgrades to the Walker Outdoor Pool	December, 1998	GM, Community Services	Report Back
5.	Letters of Interest – Multi Pad Indoor Arena/Sports Complex, Adoption of Stage One Evaluation Criteria	May 3, 1999	General Manager, Community Services	Staff to evaluate and short list proposals for Second Phase of Selection
6.	Naming of Parks and Facilities Procedures and Guidelines	May 3, 1999	Commissioner of Public Works & Traffic and General Manager, Community Services	Tabled pending review by staff and members of the Parks and Recreation Committee
7.	Ivor Wynne Stadium Concert	June 2, 1999	General Manager, Community Services	Report Back on the impact of the Concert

Tina Agnello, Secretary
June 17th, 1999

1a)

The Assembly of the Church of the Universe
Phoenix Mission of God
535 Barton Street, East
Hamilton, Ontario, Canada L8L 2Y9
Telephone 905-522-3247

May 7, 1999

Hand delivered

The Corporation of the City of Hamilton,
Hamilton City Council and Department of Parks and Recreation
c/o City Councillors Secretary,
City Clerk,
Mr. Robert Morrow, Mayor, and
Alderman Morelli, Chairman of Parks and Recreation
City Hall, 71 Main Street West
Hamilton, Ontario L8N 3T4

Dear Representatives,

Re: **Clothing Optional Area for Hamilton Citizens**
APPLICATION AND NOTICE OF APPLICATION dated May 4th 1999
NOTICE OF MOTION, May 11th 1999, Hamilton Council Chambers

On May 4th 1999 we filed an Application with City Council and the City of Hamilton c/o Mayor Robert Morrow and Mr. Fair for an area on the South West side of Bay Front Park to be designated and set aside as a Clothing Optional Area for sunbathing. (Copy enclosed)

We require and will make a motion and oral representation to the city of Hamilton at the next **CITY COUNCIL MEETING, MAY 11TH 1999 AT 7:30 P.M.** or so soon thereafter as the motion may be arranged to be spoken to and heard.

Further to the reliefs sought in our Application of May 4th 1999, we ask that if Council should refuse our request of the suggested Bay Front Park location that Council please consider other local easy to access bay front locations where a private clothing optional area could be established for the public to enjoy nude sunbathing at their discretion.

Thank you in advance for your immediate attention and reply to our request.

Be well and prosper.
In peace, bless you, bless us all.

Reverend Brother Walter A. Tucker
Reverend Brother Michael J. Baldasaro

wat/mjb

Enc.1

The Assembly of the Church of the Universe
Phoenix Mission of God
535 Barton Street, East
Hamilton, Ontario, Canada L8L 2Y9
Telephone 905-522-3247

May 4, 1999

Hand delivered

The Corporation of the City of Hamilton,
Hamilton City Council and Department of Parks and Recreation
c/o Mr. Robert Morrow, Mayor, and
Mr. Ross Fair, Director of Culture and Recreation
City Hall, 71 Main Street West
Hamilton, Ontario L8N 3T4

Dear Sirs,

Re: Bay Front Park, Harbour Front Drive, Hamilton
APPLICATION AND NOTICE OF APPLICATION

This letter is an application to the Council and City of Hamilton that an area on the South West side of Bay Front Park, be designated and set aside as a Clothing Optional Area for sunbathing.

Our application is supported upon the following grounds:

1. The Ontario Courts of Justice ruled in The Queen vs. Gwen Jacobs that a person may go topless in public if it is not done for sexually explicit purposes.

2. As nude sunbathers and residents of Hamilton, we feel that we are being discriminated against as there is no place within city limits where we can enjoy the sun as those wearing bathing suits.

3. Unless such an area is designated, we might anticipate police harassment as we engage in this practice in the future at Bay Front Park and we would like to avoid such a circumstance.

4. An area on the south west side of Bay Front Park could easily be designated and marked off as a **clothing optional area** thus shielding and protecting everyone's interests.

Thank you in advance for your immediate attention and reply to our request.

Be well and prosper.
In peace, bless you, bless us all.

Reverend Brother Walter A. Tucker
Reverend Brother Michael J. Baldasaro
wat/mjb

7b)

Charitable Opportunities
139 Gardiner Drive
Hamilton, Ontario
L9C 5W7
(905) 546-9307

June 6, 1999

Chairman and Members
Parks and Recreation Committee
71 Main Street West
Hamilton, Ontario
L8P 4Y5

Dear Chairman and Members:

Request for delegation

Charitable Opportunities in partnership with Hamilton & District Extend-A-Family are asking the City of Hamilton to provide a location for local and national corporations to exhibit custom animated light displays. The proposed site requested is McQuesten Park from December 1, 1999 to January 15, 2000.

Animated light displays will be a way for corporations to promote themselves while leaving a lasting legacy for the citizens of Hamilton-Wentworth. Proposed light event (name t.b.a.) will provide the general public with a first class experience.

Charitable Opportunities would like to send a representative to appear before the committee on June 21st to address any questions and/or concerns about the proposed event.

I look forward to a response at your earliest convenience with regards to my request Thanking you in advance for your consideration.

Sincerely,

Bob Young
(905) 388-4490

CITY OF HAMILTON

RECOMMENDATION

16)i)

DATE: 1999 May 31

REPORT TO: Chairperson and Members
Parks and Recreation Committee

FROM: D. Lobo, Commissioner
Public Works and Traffic Division

R.L. Fair, General Manager
Community Services Division
Culture and Recreation Department

SUBJECT: Charitable Opportunities Proposal – Hamilton District Extend-a- Family
McQueston Park – Animated Light Display
December 1, 1999 - January 14, 2000

RECOMMENDATION:

1. That approval is granted to Hamilton District Extend-a-Family, to locate animated light displays in T.B. McQueston Park on the occasion of the Winter Animated Light Show from December 1, 1999 – January 14, 2000 from dusk to 11:00 p.m. daily.

2. That this be approved for a three (3) year rental agreement, with a review after one year, and;

3. That the General Manager of Community Services negotiate a rental permit fee for the park, and;

4. That the above event be subject to the Terms and Conditions of the Special Events Guidelines.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

According to the Corporate User Fee schedule, the rental fees for events over 4 days in duration is subject to negotiation. The minimum fee of $50.00 per day can be charged for the use of a park.

Given this event is for a charitable cause, i.e.: proceeds from the light display donated to the Hamilton District Extend-a-Family, staff would be hopeful of reaching an agreement for this initial year with provision for a revised fee schedule for subsequent events.

BACKGROUND

Charitable Opportunities (Marlene Butler and Bob Young) recently approached the staff from Public Works Parks Division and Culture and Recreation Departments, with a proposal to provide local and national corporations an opportunity to exhibit custom animated light display within a city park.

This project has the potential to be a revenue-generating venture for a local charity (Hamilton District Extend-a-Family). Annual space fees of approximately $2,000.00 will be collected

from participating corporations; the City of Hamilton is to be paid a rental fee for the park. Storage, installation, maintenance, hydro and liability insurance will be covered in the annual $2,000.00 corporate fee and will remain the responsibility of Charitable opportunities. Net proceeds after costs will be directed to charity.

Based on payment of an annual corporate fee from participant sponsors, the general public would have access to a Festival of Lights display at no cost or on a voluntary payment basis.

The applicant has requested the newly constructed T.B. McQueston Park as the event venue. The site offers easy access from the Linc and or via public transit, has accessible parking and walkways to regulate the flow of traffic and close proximity to a major shopping destination. Residents from outside the City can easily locate the park.

The proposal includes advertising and promotion, signs on site, advertisement on the Internet, local media coverage and special opening event festivities.

The event organizer will continue to meet with staff to review plans for the animated display and to ensure all guidelines and safety measures are adhered to.

/smo

c.c.

Alderman T. Anderson, Ward 7
Alderman B. Kelly, Ward 7

PROPOSAL

"THE SPIRIT OF CHRISTMAS"

Corporate - Animated light display- McQuesten Park

Objective

The City of Hamilton is being asked to provide a location for local and national corporations to exhibit custom animated light displays. Animated displays will be a way for corporations to promote themselves while leaving a lasting legacy for the citizens of Hamilton-Wentworth. The proposed "The Spirit of Christmas" animated light festival will provide the general public with a first class experience.

Charitable Opportunities in partnership with Hamilton & District Extend-A-Family will utilize this project as a revenue generating venture with the net proceeds after costs being directed to Hamilton & District Extend-A-Family.

Annual space fees of approx. $2,000 will be collected from participating corporations. The City of Hamilton will be paid for the use of McQuesten Park (daily applicable rate). Security, storage, installation, maintenance, hydro & liability insurance will be covered in the annual $2,000 corporate fee and will remain the responsibility of Charitable Opportunities.

In consideration of collecting an annual corporate fee from participating sponsors the general public would have access to "The Spirit of Christmas" light festival at NO CHARGE at the discretion of charity

City of Hamilton Involvement

- Provide names and numbers of contractors who are qualified by The City of Hamilton to provide hydro installation services.
- Determine whether or not The City of Hamilton would consider the cost to have hydro installation to McQuesten Park deferred over a 3-5 year period based on a 3-5 year lease agreement with potential corporations wishing to lease space at said site.

Charity Involvement

- Issue charitable receipt to participating corporation in proportion to their donation
- Display container(s) for donation(s) and/or non-perishable food for food drive

Charitable Opportunities Involvement

- Work with the City of Hamilton to produce a site map for corporate sponsors
- Provide corporate sponsors with a artists depiction of McQuesten Park with displays
- Determine all associated costs ie. hydro hook-up, hydro, maintenance, storage, etc.
- Pursue corporations – peek interest in exhibiting animated displays. Pursue a major corporate sponsor wishing to host the event (ie. "Tim Horton's *presents "The Spirit of Christmas"* – animated light festival
- Where possible provide press releases, media coverage and advertising for event
- Where possible encourage local community groups/vendor to run an on-site concession (hot chocolate, hot cider, etc.)
- Consider arranging sleigh rides for Thurs., Friday evenings to coincide with the light display times
- Consider whether or not fireworks on opening night would be appropriate
- Inform local businesses in the area who might take advantage of the opportunity to support the event
- Inform local tour bus operators (Maxima, Greater Hamilton Tours, RBG) of the venue so they might tie the event in with existing tours.
- Arrange for adequate security where applicable to deter vandalism
- Consider shuttle bus service for overflow
- Obtain a min. of 3 million in public liability with The City of Hamilton named as a rider on the policy
- Ensure that the event will be DARK on New Year's Eve so as not to conflict with The City of Hamilton "First Night" event(s)

Why utilize T.B. McQuesten Park

- Location – Hamilton is central to the core of southern Ontario
- Easy access from the Linc and/or via public transit
- Accessible parking
- Walkways to regulate the flow of traffic

Advertising & Promotion

- On -site signs in the park several months prior to event opening
- Advertise on internet where possible
- Utilize all local media to provide coverage for opening of event

Other Christmas/Winter light displays – dates t.b.a.

- Burlington Lakeside Festival of Lights
- Niagara Falls – Festival of Lights
- Simcoe Christmas Panorama of Lights
- Owen Sound Northern Light Festival
- Waterloo Wonders of Winter

Proposed dates

Start Date: December 1, 1999 – January 15, 2000
Dusk till 11 p.m.

Suppliers of light displays

- Alderbrook Displays
- Action Lighting

For further information with regards to this proposal please contact *CHARITABLE OPPORTUNITIES at 546-9307*

3a)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 March 26

REPORT TO: Tina Agnello, Secretary
Parks and Recreation Committee

FROM: Ross L. Fair, General Manager
Community Services Division

SUBJECT: Municipal Alcohol Risk Management Policy

RECOMMENDATION:

That the Municipal Alcohol Risk Management Policy (attached hereto as Appendix "A") being a set of guidelines aimed at promoting responsible alcohol consumption and the purpose of which is to minimize possible liability exposure arising from the use of Municipal facilities and property by individuals and groups be accepted and approved.

R. L. Fair

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There are no financial ramifications to the City arising out of this recommendation.

It is hoped that the implementation of this Policy will reduce the City's exposure to possible liability associated with liquor related events by demonstrating practical steps aimed at managing responsible consumption and serving of spirits.

BACKGROUND:

On 1998 November 10, the Municipal Alcohol Risk Management Policy was approved in principle as Item #11, of the Report of the Parks and Recreation Committee, subject to public consultation.

On 1999 February 25, staff met with the organizers of the major Special Events – Festivals, to determine the possible affect this Policy would have upon their operations.

In general, the volunteers expressed concerns about the difficulty in maintaining their volunteer base if additional requirements were imposed upon them. The Policy before us has been revised to levels acceptable and achievable by event organizers, while still providing an acceptable level of supervision as intended by the Policy.

The event organizers have advised that the Municipal Alcohol Risk Management Policy appears to be fair and is manageable for achievement.

Consequently, staff are recommending this Policy be approved and become the Standard Guidelines by which all alcohol related events be required to adhere.

WPM/dj

c.c. K. Duncliffe, Director, Culture & Recreation Department, Community Services Division
W. Moffatt, Manager, Facility Operations
Special Events Advisory Team
K. Harrop, Manager, West Recreation District
G. Makins, Manager, East Recreation District
M. Havelka, Manager, Cultural Services
R. Chrystian, Manager, Parks Division, Public Works and Traffic
Facility Supervisors
Community Centre Supervisors
Lawrence Murphy, Substance Abuse Prevention Program, Social & Public Health Services
C. Secore, Community Sports Liaison, West Recreation District
M. Hammond, Community Sports Liaison, East Recreation District
P. D'Allesandro, Co-ordinator, Administrative Services & Information
J. Davidson, Corporate Counsel, Legal Services

Municipal Alcohol Risk Management Policy

Preamble:

The Corporation of the City of Hamilton owns and manages facilities where alcohol consumption is not permitted, and other facilities where alcohol consumption is permitted under the authority of a Special Occasion Permit. The City of Hamilton has developed this Municipal Alcohol Risk Management Policy in order to:

1. prevent alcohol related problems that may arise from alcohol consumption within its' facilities, and

2. to promote a safe, responsible and enjoyable environment for those who use these facilities.

The consumption of alcohol creates the potential for problems to arise associated with drinking. These problems can affect not only the person or persons consuming alcohol, but other people who use the facilities and the general public. These problems may include:

- injuries to drinkers or other individuals
- liability action arising from alcohol related injuries or deaths.
- loss of insurability should the insurer's risk assessment escalate.
- possible increased insurance rates as a result of alcohol related incidents.
- suspension or loss of alcohol permit privileges by the Alcohol and Gaming Commission of Ontario (A.G.C.O)
- charges laid against the City under the Liquor Licence Act.
- Police attending at Municipal property.
- vandalism and destruction of City property.
- loss of enjoyment by non-drinkers and moderate drinkers.
- complaints lodged by offended parties.
- liability charges to employees

In most cases, these problems will not be attributable to moderate drinkers, or to those who respect the rules regarding alcohol consumption. It is believed that the majority of these problems arise from drinkers who engage in four specific drinking practices:

- underage drinking
- drinking in unlicensed areas
- drinking to intoxication
- drinking and driving

To the extent that these four drinking practices can be reduced, the likelihood of alcohol related problems may correspondingly diminish. For those individuals who do not engage in these targeted practices, the Policy will be minimally intrusive. It is not the intention of this Policy to stand in opposition to legal and moderate drinking.

1.0 Purpose of the Policy

The Municipal Alcohol Risk Management Policy consists of measures designed to prevent alcohol related problems while allowing for the quiet enjoyment of those who use City facilities through clear, responsible guidelines. By reducing the potential for alcohol related problems, the City of Hamilton simultaneously seeks to reduce the users' loss of enjoyment of the facilities/events, reduce the risk of injury and death, and reduce the risk of liability actions.

2.0 Areas Designated for Conditional Use of Alcohol

The consumption of alcoholic beverages is prohibited in the majority of City facilities, City parks, City /Regional road allowances and operated sports facilities. The City of Hamilton Council may change the designation of any site at its discretion.

The following Municipal facilities are designated as suitable for Special Occasion Permit (S.O.P.) functions:

- Mountain Arena
- Inch Park Arena
- Chedoke Twin Pad Arena
- Eastwood Arena
- Coronation Arena
- Rosedale Arena
- Parkdale Arena
- Lawfield Arena
- Scott Park Arena
- Sackville Hill Seniors Centre
- Huntington Park Recreation Centre
- Barton Community Centre
- Dundurn Park Pavilion
- Main-Hess Seniors Centre
- Central Memorial Recreation Centre
- Normanhurst Community Centre
- Eastmount Community Centre
- Commonwealth Square
- Ivor Wynn Stadium
- Brian Timmis Stadium
- Dundurn Park
- Globe Park
- Victoria Park
- Turner Park Miscellaneous
- Road Allowances
- Coach House – Dundurn Castle
- Bayfront Park
- Pier 4 Park
- Gage Park
- Mohawk Sports Park

*This list does not represent an exhaustive list of all properties and is a guideline only.

MISCELLANEOUS:

- Road Allowances (City and Regional) within Municipality of Hamilton-Wentworth will be reviewed on a case by case and approval is required from City/Regional Councils.

Some facilities operate with alcohol as any integral aspect of their curriculum and are to be governed under liquor licence operating guidelines. While operating outside of their liquor licence, they must acquire a S.O.P.

- City of Hamilton Municipal Golf Courses
- Ivor Wynn Stadium
- Rosedale Tennis Club
- The Stables at Dundurn Castle
- HECFI

Each facility operating under the auspices of an A.G.C.O. permit will be required to designate areas governed by the S.O.P. (Special Occasion Permit) permit.

3.0 Certification/Training
Smart Serve Program (S.S.P.)

In order to allow the usage a City of Hamilton facility for a Special Occasion Permit function, the event sponsor must use bartenders, ticket sellers, floor monitors, etc., with certification from a recognized Ontario based server program. Proof of certification or training must be provided two (2) weeks prior to the event.

The Smart Serve Program (formerly known as S.I.P.) prepared by the Hospitality Industry Training Organization of Ontario, is approved by the A.G.C.O., and is endorsed by the Ministry of Consumer and Commercial Relations. It introduces participants to the following topics:

- alcohol and the Law
- facts about alcohol
- standard drink concept
- managing the intoxicated person
- drinking rates and limits
- establishing house policies
- signs of intoxication

The Municipality, by requiring the presence of trained monitors, servers and ticket sellers at alcohol-related events, is better able to discharge its responsibilities as the owner of the facility.

Acknowledging that it may be difficult for organizations to immediately comply, it is recommended that the number of trained people at Special Events (as required in Article 4.3) be phased in as follows:

- 25% as of 1999 August 1
- 50% as of 2000 January 1

Caterers and licenced stadia are required by law to have all personnel trained by a recognized Ontario based server program.

4.0 Controls

In order to be eligible for a facility permit for a S.O.P. function, the sponsor must demonstrate to the satisfaction of the Director of Culture and Recreation or Commissioner of Public Works & Traffic or the Commissioner of Transportation (Regional) or their designate, that there are sufficient controls in place to prevent intoxicated or rowdy people from entering the event, and that the aforementioned participants will be refused service and safely escorted from the event. These controls will include:

4.1 that only an age of majority card, a photo driver's licence, military identification, or a passport as identification be accepted for being served or consuming alcohol.

4.2 that all entrances and exits to the event be adequately supervised.

4.3 that a ration of one (1) floor monitor for every fifty (50) participants be utilized.

4.4 that all event workers (monitors, bartenders, servers, ticket sellers etc.) must refrain from consuming alcohol prior to and during the event.

4.5 that at all times at least 50% of event workers (monitors, bartenders, servers, ticket sellers etc.) must be of the age of majority, and certified by a recognized Ontario based server program.

4.6 that the sponsor provide a list of monitors, bartenders, servers and ticket sellers with their proof of certification or training and that such list shall be posted with the groups S.O.P.

4.7 that with a minimum of one monitor, who must be trained, the area outside the licenced area at the event be patrolled, as per A.G.C.O. regulations.

4.8* that a limit of two (2) drink tickets be permitted to be purchased by one person at any one time.

4.9* that a limit of two (2) drinks be served to one person at any one time.

RATIONALE: ***By limiting the number of drinks participants may purchase at one time, the ticket sellers, monitors, bartenders and servers are provided with more opportunities to observe participants for signs of intoxication. Table consumption can be moderated by not selling rounds of large numbers of tickets - a strip of twenty, for example.***

4.10 that the person whose name is on the S.O.P. be certified from a recognized Ontario based server program.

4.11 that there be no "last call" announced and no happy hours.

4.12 that any incident or violation of the Municipal Alcohol Risk Management Policy which may endanger participants at the S.O.P. function, or off the premises of the S.O.P. function, shall be the responsibility of the S.O.P. permit holder.

4.13 that a copy of this Policy be provided to the S.O.P. function applicant at the time of application, and that the applicant sign that he has read, understands and agrees to comply with the rules stated herein.

4.14 that the person signing the S.O.P. or his/her designate (who shall be named) must be present at the event, being the person responsible for the event.

4.15 that the person signing the S.O.P. or his/her designate is responsible for decision making during the event, and therefore, must refrain from consuming alcohol prior to or during the event.

4.16 that non-alcoholic beverages and food be available at all times. It is recommended that non-alcoholic beverages be provided at no charge or at a cost significantly lower than alcoholic beverages.

4.17* at all times bottle and draft beer of a light variety of bottle and draft beer be offered, and be posted with the A.G.C.O. Permit.

RATIONALE: ***Low alcohol beverages help prevent intoxication by providing responsible consumers with an opportunity to consume less alcohol and avoid becoming intoxicated. A patron consuming a regular beer (at 5% alcohol) would have to drink two "extra light" beers (at 2.5% alcohol) to ingest the same amount of alcohol. Similarly, light beer (at 4% alcohol) represents a 20% reduction in alcohol intake.***

4.18 that the City prefer that alcoholic beer of the standard 5.0% or less be emphasized as opposed to premium beers or wine coolers of greater alcoholic content.

4.19 that alcohol not be offered or given as a prize in a contest.

4.20 that the S.O.P. Permit holder has the right to refuse admittance to persons who are underage, or to an individual who appears intoxicated.

4.21 that any beverage being served at a S.O.P. function will be served in plastic or paper containers.

4.22 that all monitors, bartenders, servers and ticket sellers, acting in official capacity at the event, must wear an I.D. name tag, identifying them as such and approval by the Municipality/Region.

4.23 that no marketing practices which encourage increased consumption i.e. oversized drinks, double shots, pitchers of beer, drinking contests, volume discounts, be permitted.

4.24 that the Director of Culture and Recreation/Commissioner of Public Works & Traffic or Commissioner of Transportation or their designate have the right to require the presence of Hamilton-Wentworth police officers to be present for the duration of the event which cost will be borne by the applicant; and, that for all events in excess of 75 people, that this condition be imposed as standard practice.

4.25 the City of Hamilton reserves the right to introduce other conditions from time to time at its discretion.

5.0 Accountability

Signs must be prominently posted at all Special Occasion Permit functions informing the public where they can forward their concerns.

The sign will name the sponsor of the event, the name of the Special Occasion Permit Holder, and the addresses and telephone numbers of the City of Hamilton, Culture and Recreation Department, the Commissioner of Public Works and Traffic, Commissioner of Transportation or other designate, the Hamilton-Wentworth Regional Police and the Alcohol and Gaming Commission of Ontario.

There shall be uniformity in the signs outlining: 6.

- Event Sponsor
  Name of Special Occasion Permit Holder
- City of Hamilton
  Department of Culture and Recreation
  71 Main Street West
  HAMILTON, Ontario L8P 4Y5 (905) 546-2750
- Hamilton-Wentworth Regional Police
  155 King William Street
  HAMILTON, Ontario L8R 1A6 (905) 546-4925
- Alcohol and Gaming Commission of Ontario (AGCO)
  20 Dundas Street West
  TORONTO, Ontario M5G 2N6 (416) 326-0450
- Emergency 9-911

An additional sign shall be prominently posted at the bar and at the ticket counter stating the law on intoxication. The sign shall read "It is against the Liquor Licence Act of Ontario for licenced establishments to serve customers to intoxication. For this reason, servers in our facilities are required to obey the law and not serve anyone to intoxication. We are also pleased to offer non-alcoholic beverages".

Rationale

It is not possible for the Police and Liquor Licence Inspectors to check on all Special Occasion Permit functions. The sign serves as notice to the permit holder that while enforcement personnel may not attend the event, concerned participants will know where to lodge a complaint which may affect future activities.

6.0 Enforcement Procedures for Policy Violations

Any individual or group bringing alcohol onto designated Municipal properties must have a Special Occasion Permit.

6.1 a violation of the Policy occurs when the Special Occasion Permit holder fails to comply with the conditions of the Liquor Licence Act of Ontario, or the Municipal Alcohol Risk Management Policy. Intervention can be initiated by a participant at the event, a City of Hamilton staff member, a member of the Hamilton-Wentworth Regional Police or an Inspector of the Alcohol and Gaming Commission of Ontario.

6.2 a member of the organizing group, the S.O.P. holder, or monitor may intervene by informing the offending individual(s) of the Policy violation, and asking that it be stopped, or corrected. Group members, the S.O.P. holder and monitors are encouraged to intervene in this way because intervention at other levels could ultimately result in a loss of privileges and possible criminal code charges.

6.3 a City of Hamilton staff member on duty will intervene whenever he/she encounters a violation of Policy. Depending upon the severity of the Policy infraction, City of Hamilton staff may request the organizers of the event to stop the violation, or they may close down the S.O.P. portion of the event. The organizers will not be reimbursed for any financial loss which may be incurred as a result of this action. Should the organizers refuse to comply, staff may call the Police for enforcement.

6.4 where the Special Occasion Permit holders have violated the Municipal Alcohol Risk Management Policy, and have been warned by a City of Hamilton/Regional staff member, the sponsoring organization will be sent a registered letter advising of the violation, and indicating that no further violations will be tolerated.

6.5 should the Special Occasion Permit holder violate the Policy within one year of receiving notice of their first violation, the organizers will be suspended from Special Occasion Permit privileges at all Municipal facilities for a period of not less than one year. A registered letter will be sent to the S.O.P. holder and sponsoring organization advising of the suspension.

6.6 a member of the Hamilton-Wentworth Regional Police or an Inspector from the Alcohol and Gaming Commission of Ontario may intervene in a violation of this Policy on his or her initiative, or in response to a request from either a City staff member or a member of the general public. Depending upon the severity of the infraction, charges may be laid under the Liquor Licence Act of Ontario, or any other relevant legislation.

6.7. all staff monitors which includes , serving staff, bartenders , door monitors and management staff should always be in a position to quickly detect intoxicated patrons.

6.8 in the case of patrons who are intoxicated to the point that they must be cut off, the permit holder or designated event staff must make every effort to ensure that the patron does not drive and that he/she will arrive home safely. In some instances, non-intoxicated friends might agree to drive the person home, or a cab may be called for the patron.

7.0 Policy Monitoring and Revisions

This Policy is to be reviewed each year by the City of Hamilton, Department of Culture and Recreation Management, and revisions, if any, reported to the City of Hamilton, City Council and in consultation with Events Organizers.

8.0 Applications

That the City of Hamilton Council, when approving a Liquor Licence event, submitted to the A.G.C.O., or the Director of Culture and Recreation acting in his/her capacity, recommend approval, that it be conditional upon the event sponsor agreeing, in writing, to follow the Municipal Alcohol Risk Management Policy (Appendix A).

9.0 Insurance

Individuals or groups sponsoring a Special Occasion Permit function at a listed Municipal facility in the Municipal Alcohol Risk Management Policy, must show proof to the Director of Culture and Recreation/Commissioner of Public Works and Traffic or their designate at least two (2) weeks prior to the event, that they have a minimum of five million dollars ($5,000,000) liability insurance coverage (which shall include a host liquor liability endorsement), and that the City of Hamilton/Region of Hamilton-Wentworth is named as an additional insured party to this Policy.

The permit holder will be required to enter into a Licence Agreement in a form specified by the City Solicitor agreeing to indemnify and save the Corporation of the City of Hamilton/Region of Hamilton-Wentworth harmless from all claims arising from the permit or event. The actual insurance limits required may be increased at the discretion of the City of Hamilton should it be determined that the risk involved with the event dictates a higher limit of insurance.

APPENDIX "A"

SPECIAL OCCASION PERMIT (S.O.P.) HOLDER AGREEMENT

(Please Print)

NAME OF ORGANIZATION _____

NAME OF PERMIT HOLDER _____

CERTIFICATION

1. The Permit Holder has received and reviewed a copy of the Municipal Alcohol Management Policy.

2. The Permit Holder agrees to adhere to the conditions of this Policy and the Liquor Licence Act of Ontario.

3. The Permit Holder understands that if an infraction of the Policy occurs, the City of Hamilton may warn or suspend the organization from A.G.C.O. permit privileges to use City facilities for one year.

4. The Permit Holder understands that they can be held liable for injuries and damage arising from failure to adhere to the Liquor Licence Act of Ontario, or from otherwise failing to take action that will prevent foreseeable harm from occurring.

5. The Permit Holder understands that the Police and/or a Liquor Licence Inspector can lay charges for infractions of the Liquor Licence Act of Ontario or other relevant legislation.

SIGNATURE:_____
Permit Holder

Address: _____

_____

Phone No:

_____

****

OFFICE USE

Agreement received by:_____

Date:_____
Day/Month/Year

APPENDIX "B"

S.O.P. ACCOUNTABILITY

_____

Name of Group Sponsoring Event

_____

Name of Special Occasion Permit Holder

_____

Address and Phone Number of Permit Holder

Facility Owner:

City of Hamilton
71 Main Street West
HAMILTON, Ontario L8P 4Y5
Telephone: (905) 546-2750 (905) 546-2710 evenings and weekends

Regional Police:

Hamilton-Wentworth Regional Police
155 King William Street
HAMILTON, Ontario L8R 1A6
Telephone: (905) 546-4925

AGCO:

Alcohol and Gaming Commission of Ontario
20 Dundas Street West
TORONTO, Ontario M5G 2N6
Telephone: (416) 326-0450

TO BE PROMINENTLY POSTED IN TWO LOCATIONS AT THE EVENT

APPENDIX "C"

S.O.P. HOLDER & CERTIFIED OR TRAINED EVENT WORKERS

S.O.P. HOLDER AND DESIGNATE(S): (Please Print)

_____

_____

_____

_____

CERTIFIED OR TRAINED EVENT WORKERS:
(MONITORS/BARTENDERS/SERVERS/TICKET SELLERS)
(Please Print)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____

Use additional forms, if necessary. Proof of certification or training to be posted at the event with the S.O.P..

APPENDIX "D"

AREAS DESIGNATED FOR CONDITIONAL USE OF ALCOHOL

ARENAS

Chedoke Twin Pad
Eastwood
Coronation
Inch Park
Lawfield
Mountain
Parkdale
Rosedale
Scott Park

RECREATION CENTRES

Huntington

SENIORS CENTRES

Sackville Hill
Main-Hess

COMMUNITY CENTRES

Barton Community Centre

CULTURAL/MUSEUMS

Dundurn Pavilion

CITY OF HAMILTON

- RECOMMENDATION –

DATE: 1999, June 16

REPORT TO: Chairperson and Members
Parks and Recreation Committee

FROM: R. L. Fair, General Manager
Community Services Division
Culture and Recreation Department

SUBJECT: Cart Service on Civic Golf Courses

RECOMMENDATION:

(a) That the General Manager of Community Services be authorized to amend the agreements, satisfactory to the Corporate Council, with the Concessionaires at Chedoke and King's Forest Civic Golf Courses to permit a cart service on the golf courses which would include the sale of alcohol during the 1999 Golf Season on a trial basis in accordance with Provincial statutes; and,

(b) That the provision of this service be limited to weekend and tournament events; and,

(c) That the General Manager of Community Services report back to the Committee by year-end on the results of this initiative.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Costs and Revenues to the City would not change. It is strictly for service and convenience.

Under the conditions of the Liquor License Act, it is permissible to sell and service liquor on the playing area of a golf course.

Prior to commencing the cart service, the Operator shall provide to the City a certificate of insurance, evidencing that the cart service has been added to the Operator's Insurance policy liquor liability endorsement.

BACKGROUND:

In early April a letter of request for permission to operate a cart service was received for King's Forest through Carmen's, the current concession operator. In order to ensure availability at both courses staff met the operator at Chedoke to ascertain his interest the cart service request. The operator at Chedoke indicated he is less likely to use the service but would like the option should the need arise.

The provision for a cart service was discussed three years ago as a service option and it was decided then that we would not offer the service. Staff has now had time to review and evaluate the service and now feel it is time to exercise the option. We have found that it provides a better service and speeds up play and gives the operator and City the ability to manage the risk.

The service from the cart would include sandwiches, snack food, beverages (pop, juice, water, etc.) and canned beer. Under the terms of the Liquor Licence Act, it stipulates that a cart service must carry for the purposes of sale an equal amount of non-alcoholic beverage as alcoholic beverage.

The Concessionaires will provide at their own expense the cart required to adequately carry out this service.

The servers of liquor must hold certificate of a commission approved server training program.

Many golf courses in the region both private and public offer this service. Locally other municipalities offering this service include Burlington, Kitchener and Brantford. In speaking with Burlington, they have just introduced the cart service this season and have noted that customer service comments have all been positive in regards to the service and has sped up play.

It is not intended to be an everyday service. We are recommending that this service be limited to weekend and tournament events.

At the completion of the season, the Committee will have the opportunity to evaluate the service.

WM/cs

cc: Corporate Counsel
William Moffatt, Manager, Facility Operations

3c)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999, June 16

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Ross L. Fair
General Manager

SUBJECT: Multi-pad Arena/Sports Complex-Short Listing of Proponents

RECOMMENDATION:

1. That the General Manager of the Community Services Division be authorized and directed to invite the following five consortiums/firms to submit detailed responses to the Stage 2 documents of the Request for Proposals for the construction and operation of a Multi-pad Arena/Sports Complex in the City of Hamilton:

   Arena Corp./JBK Development Group, of London, Ontario
   Crang and Boake, of Toronto, Ontario
   Drivers Jonas, of Toronto, Ontario
   R.G. Properties Ltd., of Vancouver, British Columbia
   Rose Technology, of Willowdale, Ontario; and,

2. That the General Manager, Community Services Division report back the final selection results of the Request for Proposals in a timely fashion.

Ross L. Fair

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There are no direct financial implications resulting from approval of these recommendations. The Request for Proposals document includes clauses that will leave Council with absolute authority to choose to proceed or not with the public-private partnership.

BACKGROUND:

On 1998 November 10, City Council approved item 14, (a) of the Eleventh Report for 1998 of the Parks and Recreation Committee "That the General Manager, Community Services Division be authorized to finalize and issue the Request for Proposals as prepared by the JF Group for a public-private partnership to construct and operate a multi-pad arena/sports complex in the City of Hamilton".

...2/

On 1999 May 18, Council adopted the "Stage One Evaluation Criteria – Letters of Interest" as prepared by the Consultant, the JF Group dated 1999 April 1.

Based on the authorization to apply these evaluation criteria to the proposals received from private proponents, a short-list for the second phase of selection has been developed and included the following consortiums/firms:

Arena Corp./JBK Development Group, of London, Ontario
Crang and Boake, of Toronto, Ontario
Drivers Jonas, of Toronto, Ontario
R.G. Properties Ltd., of Vancouver, British Colombia
Rose Technology, of Willowdale, Ontario and;

The attached Report, Appendix A, authored by the Consultant, the JF Group, outlines in detail the process and the rationale in selecting the short listed proponents.

Attachment

APPENDIX "A"

CORPORATION OF THE CITY OF HAMILTON

PUBLIC/PRIVATE PARTNERSHIP FOR A MULTI-PAD INDOOR ARENA/SPORTS COMPLEX DEVELOPMENT

Stage One Report

Submitted by:

THE JF GROUP
116 Mineola Road West
Mississauga, Ontario
L5G 2C2
(905) 271-2247 FAX (905) 271-7474

June 1999

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1.0 Introduction

In November 1998, Hamilton City Council approved a process through which the municipality would seek a relationship with private enterprise for the construction and operation of a Multi-pad Indoor Arena/Sports Complex. The City adopted a three staged search and selection process - Letters Of Interest to short list qualified proponents; detailed submissions (by short listed proponents) in response to a Request For Proposals; and negotiations with the preferred proponent selected in Stage Two. The process is intended to attract innovative and creative concepts for the provision of ice facilities and other supporting amenities.

The JF Group was retained to assist in the search and selection process. Specifically, the City requested services related to the following.

- The development of fundamental principles upon which concepts and proposals would be evaluated.
- The development of defensible and objective evaluation criteria.
- The preparation of a selection and evaluation process inclusive of the required documentation.
- Assistance with the evaluation of all submissions.
- The provision of strategic advice regarding the most appropriate private sector partner.

This report summarizes the actions and selection process of Stage One. The reader should refer to the Letter Of Interest document for background and support material to the information presented herein.

2.0 Initial Planning Activities

A partnered approach to the development of an ice facility is a new concept for the City of Hamilton. Therefore, it was important that City officials thoroughly understood the issues likely to arise during the process of selecting a private partner with a Multi-pad Indoor Arena/Sports Complex.

Several introductory meetings with staff were organized to establish a context for the partnership search. The JF Group facilitated discussions and provided information about best practices and partnership experiences in other municipalities. Moreover, The JF Group worked with staff to develop a fair, transparent, and equitable selection procedure and to inform senior management of the implications of developing a relationship with the private sector. The following sections describe certain aspects of the pre evaluation activities.

2.1 Selection Committee

The City Selection Committee includes numerous staff from various departments. One of the Committee's responsibilities was to adopt and implement a fair and objective solicitation and selection process, review and evaluate letters of interest, consider technical advice provided by staff and outside consultants, and recommend a short list of proponents who most adequately demonstrated their capacity to undertake the project. Committee members are as follows:

Ross Fair	General Manager, Community Services Division
Ken Duncliffe	Director, Culture & Recreation Department, CSD
Bill Moffatt	Manager, Facilities Operations, CSD
Michael Hammond	Community Sports Liaison, East, Culture & Recreation Department, CSD
Coralee Secore	Community Sports Liaison, West, Culture & Recreation Department, CSD
Peter Paweska	Facility Supervisor, CSD
Jennifer Davidson	Assistant Legal Counsel, Legal Services, Corporate Services Division
Susan Parker	Zoning Examiner & Code Correlator, Community Planning & Development Division
Tony Tollis	Director of Budget & Policy, Finance Division
Robert Chrystian	Manager, Parks Division, Transportation, Operations, & Environment Division
Robert Desnoyers	Director, Facility Management, Corporate Services Division
Hoda Kayal	Coordinator of Planning & Design, CSD

2.2 Partnership Framework

Staff met on several occasions to discuss the basic development and operating parameters that would form a framework for the partner search and selection process and act as a foundation upon which the eventual partnership agreement would be negotiated.

Staff agreed the goal of the project would be to develop a relationship with private enterprise for the construction and operation of a Multi-pad Indoor Arena/Sports Complex to bring the combined expertise and resources offered for both the public and private sectors to the development. The arena portion of the Complex would meet the ice requirements of the City's user groups, while maintaining traditional municipal ice time scheduling practices (priority placed on youth). Moreover, the City recognized that additional components or operating elements that could potentially generate revenues thereby adding to the financial viability of the venture could be attractive features. Therefore, it was expected the proposals would offer innovation and creativity beyond what would customarily be included in a municipal arena development.

The Committee established several project objectives.

- ✓ To ensure the provision of an additional 75 hours of ice time to accommodate current user group ice requirements.
- ✓ To provide sufficient ice surfaces to accommodate future demand of all users, based upon the proponent's needs analysis and development concept.
- ✓ To enhance the recreation and leisure opportunities available to Hamilton's residents.
- ✓ To provide a facility(s) that is developed and operated in a fashion consistent with the Mission and Mandate of the Department of Culture and Recreation.
- ✓ To ensure affordability and accessibility to the Complex consistent with the Department's service philosophy.
- ✓ To minimize Hamilton's financial contribution to the project.
- ✓ To maximize the economic benefit to the municipality.

In support of these objectives, the Committee created partnership principles upon which the evaluation criteria were established. Candidate firms were advised that the Selection Committee's Stage One evaluation would focus on each proponent's ability to demonstrate suitability to proceed to Stage Two based upon the pre-established criteria.

2.3 Evaluation Criteria

Each Letter of Interest was evaluated in several areas using the following predetermined criteria.

- Corporate Information
  - Proponent corporate structure and stability
  - Proponent capacity to undertake the project
  - Previous experience
- Basic Concepts Elements
  - Compliance with project objectives
  - Quality of the concept and facilities
  - Cost efficiencies, and operational efficiencies
- Enhanced Concept Elements
  - Plans of for additional facilities
  - Creative leisure service enhancements
- General
  - Completeness and clarity of submission

3.0 Stage One Selection Results

Letters Of Interest were received from the following firms and/or groups.

- Crang & Boake
- Canlan Investments Corp.
- P3 Sports Facilities Ltd.
- Rose Technology Group
- APG-Arena Performance Group
- Canadian Arenas Corp/Moffat Kinoshita Architects
- Imagecom Sign Products
- Arena Corp./JBK Development Group
- R.G. Properties Ltd.
- Drivers Jonas
- Nustadia Developments Inc.

In accordance with the evaluation process, each Letter of Interest was evaluated and scored individually by Selection Committee Members. Preliminary scores were forwarded to the consultant for tabulation. An evaluation meeting was convened on Tuesday, May 25, 1999. The meeting began with a discussion regarding the application of the evaluation criteria and the relative importance of each variable. This was followed by a review of all Letters Of Interest during which Committee members discussed their scoring of each submission. Individuals were given an opportunity to adjust preliminary scores based on input, perspectives, and observations provided by other Committee members. Adjusted scores were re-tabulated by the consultant.

Committee members established a minimum score threshold, upon which proponents would be recommended to proceed to Stage Two of the selection process.

3.1 Selection Committee's Recommendation

After a thorough discussion of all issues and a comparison of each proponent's demonstration of abilities to undertake the project, the Committee unanimously agreed the following five firms should be recommended to proceed to Stage Two of the selection process (firms are listed in alphabetical order).

- Arena Corp./JBK Development Group
- Crang & Boake
- Drivers Jonas
- R.G. Properties Ltd.
- Rose Technology Group

In the Committee's opinion, the submissions from the above proponents contained sufficient evidence of each firm's ability to partner with the City for the development and/or operation of a new Multi-pad Indoor Arena/Sports Complex in the City of Hamilton and was therefore worthy of proceeding to the next stage of the selection process.

3.2 Conclusion

The process through which the Committee reached its decision was fair and objective. Proponents received appropriate information to develop submissions and the Committee was provided with sufficient detail to allow for a recommendation of short listed proponents to proceed to the next stage in the process. The JF Group concurs with the Committee's conclusion and supports its recommendation.

3d.)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 June 1

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Ross L. Fair
General Manager

SUBJECT: Gender Equity Policy for Sport and Recreation in the City of Hamilton

RECOMMENDATION:

1. That the attached (Schedule A) Gender Equity Policy for Sport and Recreation in the City of Hamilton be approved, and,

2. That the General Manager, Community Services be directed to meet annually with sport and recreation representatives to jointly strategize to reduce barriers to gender equity and to increase participation by girls and women in sport and recreation over the next 5 to 7 years.

3. That the General Manager, Community Services be directed to report annually to the Parks and Recreation Committee on the progress towards gender equity in sport and recreation in the City of Hamilton.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There are no direct financial implications to the approval of this recommendation. Any impact through the implementation of this policy will be reflected through the appropriate capital and/or operating budget submissions.

BACKGROUND:

At its meeting of June 12, 1998 the Parks and Recreation Committee approved in principle the Gender Equity Policy for Sport and Recreation in the City of Hamilton subject to consultation with stakeholders and directed that I report back to Committee on the results of the consultation and implementation of the policy. On January 7 and 21, 1999 public consultation meetings were held with a number of stakeholder groups representing a cross section of sport leaders as well as important local sports

administrators and officials to review the draft policy and make amendments as required. A list of those attending groups is attached as Schedule B.

DISCUSSION:

As highlighted in my June 12, 1998 report, the City of Hamilton was chosen as one of the pilot communities in Ontario for the implementation of the Provincial policy entitled "Full and Fair access for Girls and Women in Sport and Physical Activities". At the practical level the City has integrated the values and direction of this Provincial Policy Statement into its normal business processes, particularly as it relates to its facility permitting policy and practices. The challenge for this proposed City policy is to formalize these values and put into place principles and practices that will ensure full and fair access for girls and women in sport and recreation in the City of Hamilton on a system wide basis.

As a result of the consultation meetings with stakeholders the attached policy (Schedule A) includes revised strategic directions that are intended to aggressively pursue the goal of gender equity in the City of Hamilton. Recognizing the complexity of these tasks the policy has established a timeframe of 5 to 7 years over which to achieve its goals.

The implementation of the policy will require significant input from sport and recreation representatives on an ongoing basis and as such I will be establishing an internal staff committee that will be responsible for developing the various action plans in consultation with community representatives. Our colleagues from the Physical Activity Promotion Program in Social and Public Health Services Division have indicated their interest in supporting the various action plans. Local public health survey data have shown that the female gender is less physically active than males, a pattern which begins in youth and continues throughout the life span.

I will formally report to City Council through the Parks and Recreation Committee on our progress towards Gender Equity in Sports and Recreation on an annual basis.

SCHEDULE A

GENDER EQUITY POLICY FOR SPORT AND RECREATION

IN THE CITY OF HAMILTON

PURPOSE OF THE POLICY:

The purpose of the Policy is to set in place principles and practices that will ensure full and fair access for girls and women in sport and recreation in the City of Hamilton.

POLICY STATEMENT:

The City of Hamilton is committed to ensuring that girls and women have a full and equal range of opportunities to participate, compete and lead in sport and recreation activities in our community in an environment that is supportive, welcoming and harassment-free.

POLICY PRINCIPLES:

The City of Hamilton endorses the policy principles articulated in the Provincial Gender Equity Policy Statement as follows:

1. Participation in physical activity and sport enhances physical, social and emotional well being. It can lead to a personal sense of accomplishment and belonging, a healthier and more productive life and community pride. It can lead to increases in feelings of self-esteem and perceived competence.

2. Participation is enhanced by giving women and girls a full choice, including participation in teams of their preference.

GENDER EQUITY DEFINED:

For the purposes of the policy the definition articulated by the Nova Scotia Sport and Recreation Commission Gender Equity Policy – 1996 will be used:

Gender Equity is the principle and practice of fair allocation of resources, programs and decision-making to both men and women, and includes the redressing of identified imbalances in the benefits available.

STRATEGIC DIRECTIONS:

"In order to achieve the goal of gender equity in the City of Hamilton over the next 5 to 7 years, we are committed to the following actions:

1. Track gender equity performance indicators through community group affiliation policy guidelines:
   a) Participation rates by gender in traditionally male-dominated sports;
   b) Involvement by gender of leaders, coaches, referees, board members;
   c) Number of teams by gender;
   d) Facility allocation by gender.

2. Because of the serious effects of harassment and abuse, adopt a policy and procedure for prevention of harassment and abuse in sport and recreation. Encourage harassment officer appointments in sport and recreation groups.

3. Review existing use of facilities and develop creative strategies to achieve gender equity.

4. Review internal resource allocation (e.g. operating budgets) and, where there is a need, reallocate resources to achieve gender equity.

5. Develop a gender equity training plan for participants, elected officials, sport and recreation leaders, and media.

6. Develop a plan to reduce barriers to gender equity in sport and recreation. The plan should address:

   a) Safety and security
   b) Access, e.g. fees/costs to participate
   c) Other issues as they arise

7. Lead in the use of inclusive language and images in all department programs and media. Be a role model in inclusive language in sport and recreation.

8. Communicate gender equity policy to all sport and recreation partners, participants and the public.

9. Report yearly to council on progress toward gender equity in sport and recreation."

SCHEDULE B

COMMUNITY SERVICES DIVISION
DEPARTMENT OF CULTURE AND RECREATION
STAKEHOLDER LIST FOR GENDER EQUITY POLICY REVIEW

Laurie Davison	Hamilton Figure Skating Club
John Busser	Wentworth Figure Skating Club
Doug Harrison	Transway Basketball
Peter Rumble	Hamilton Ringette Association
Peter Rosser	Catholic Youth Organization
Mike Morton	HWRCSSB
Sue Gibson	Hamilton Girls' Hockey
Debbie Marinoff	McMaster School of Athletics
Peter Martin	Hamilton Minor Hockey Council
Chris Newman	Hamilton Board of Education
Judy Bois	Quinndale Community Council
Rick Makins	H & D Soccer Association
Therese Quigley	McMaster University
Jill Rumble	CEO YWCA of Hamilton

4.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 June 17

REPORT TO: T. Agnello, Acting Secretary
Parks and Recreation Committee

FROM: D. Lobo, Commissioner
Department of Public Works and Traffic

R. Fair, General Manager, Community Services

SUBJECT: **Naming of Parks and Facilities –
Procedure and Guidelines**

RECOMMENDATION:

a) That the Procedure and Guidelines for Naming City of Hamilton Parks, Works Yards and Facilities attached as Schedule 'A' be adopted; and,

b) That City Council rescind previous guidelines approved for the Naming of Parks and Facilities; and,

c) That the Parks Staff Advisory Committee be assigned the responsibility of receiving and reviewing all proposals for the naming of parks, works yards and facilities; and,

d) That recommendations of the Parks Staff Advisory Committee be forwarded to the General Manager having jurisdiction over the subject of the day for confirmation and presentation to the Parks and Recreation Committee for consideration.

D. Lobo Ross L. Fair

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There are no abovenoted implications stemming from this recommendation.

BACKGROUND:

At its meeting of 1999 May 3 Committee considered a report on this subject, dated 1999 April 9 and tabled the matter pending further review by staff and

Committee members. For reference purposes this earlier report is available at the request of the Committee Secretary.

As a result of undertaking the required review, the procedure and nomination form previously recommended is advanced without change, again for consideration by Committee.

With reference to the guidelines for naming parks and facilities, the current set varies from the previously submitted list, as follows:

- paragraph 2 dealing with the "exception" guideline has been modified by deleting provision for name recognition resulting from the contribution of land, money or services-in-kind.

- the 'exception' guideline respecting Living Persons and organizations has been modified to reflect an "above and beyond extraordinary" standard for eligibility in this category.

On the first bullet point above, the Corporate Donations Policy is based on several underlying principles, including the following:

> The donation of funds, goods or services will be received by the City on the understanding that no significant consideration will be returned to the donor, as per the Income Tax Act. Nominal recognition in the form of letters or signs of acknowledgement will be made.

The effect of the abovenoted policy is that donations of cash, land, materials and services continue to be received and are encouraged. Further, contributions made by sponsors and donors will be acknowledged in a manner befitting the gift, which requires a direct connection between the actual feature receiving the support and the donor recognition.

In view of the existing policy on Donations, which provides for recognition appropriate to the gift any further reference is considered unnecessary and serves no value added purpose. The park and facility naming guidelines as recommended via this report reflect a range of options for name selection including opportunities to recognize deceased persons who have made contributions extraordinary in nature, to the well being of the City, Province or Country and under circumstances deemed 'above and beyond' the extraordinary, living persons may also be considered for recognition, at the discretion of City Council.

RWC/mc
Attachment

cc: A. F. Leitch, P. Eng., General Manager
Transportation, Operations and Environment
L. Coveyduck, General Manager, Community Planning and Development
Parks Staff Advisory Committee Members

SCHEDULE 'A'

PROCEDURE AND GUIDELINES

FOR THE NAMING OF

PARKS, WORKS YARDS AND RECREATION FACILITIES

PROCEDURE:

- Proposed names for Parks, Works Yards and Depots, Recreation Facilities and Museums will be submitted, in writing, to the Parks Staff Advisory Committee for review and recommendation to the General Manager having jurisdiction. Names may be submitted by elected officials, staff or members of the public.

- The nominating party will be required to supply background material in support of the proposed name, in sufficient detail to allow the review committee a clear understanding and appreciation for the request (a nomination application forms part of these guidelines and represents the minimum amount of information required).

- Written submissions will be acknowledged by the secretary of the Parks Advisory Committee, immediately upon receipt.

- In the event of there being more than one properly submitted nomination, the staff committee will consider the relative merits of each and forward one recommended name along with information on other proposals.

- The staff committee will consider the merits of the proposal(s) in the context of approval guidelines and recommend accordingly.

- In the absence of any formal proposal via nomination, the Parks Staff Advisory Committee will recommend a name for the park or major facility or, alternatively, a procedure for soliciting public and stakeholder input.

- Having received a recommendation from the staff committee, the General Manager having jurisdiction will confirm the appropriateness of the selected name and forward a report to the Parks and Recreation Committee of Council, for consideration.

GUIDELINES:

Preface: These guidelines apply to all classifications of Parks ie. parkettes, neighbourhood, community and city wide parks and linear parks and Facilities ie. built amenities/structures ranging from play equipment, sport fields and buildings such as arenas, recreation centres/complexes, museums and work yards/depots.

1. That in the case of Parks and major facilities, *first consideration* be given to a name which:

   a) Identifies or describes the location / characteristics within the community – Preferred options include:

      i) Neighbourhood Reference ie.- Durand Park
      - Huntington Recreation Centre

      ii) Street Reference ie.- Tom Street Park
      - Carson Drive Park

      iii) Noteworthy physical, environmental or scenic quality
      ie.- Bayview Park
      - Cliffview Park

      iv) Proximity to recognizable facility or area –
      ie.- Hill Park Recreation Centre (adjacent to Hill Park Secondary School)

   b) Recognizes an approved Twinning or significant event/program involving another Municipality,
      ie.- Shawinigan Park

   c) Recognizes an historical event having, as a minimum, city wide impact/significance. Relevant heritage committees, persons or agencies to be consulted;
      ie.- Commonwealth Square
      - Coronation Park

2. Exceptions to the abovenoted 'first consideration' guideline, under certain circumstances of an exemplary nature, may be warranted.

The naming of a public place or facility after an individual or recognized organization is a highly effective way to show recognition and appreciation for extraordinary and exemplary service to community well being or special achievement reaching beyond local significance.

Where an exception is being considered and the naming of a park or facility after an individual or group is being recommended, the following guidelines apply:

a) In the case of a Deceased Person:

i) Recognition shall not be considered until 2 years after the death of such person.

ii) The agreement of next of kin shall be obtained prior to implementation.

* iii) The basis for recognition must be well documented and broadly acknowledged as benefiting the City, the Province, the Country
i.e. Sam Lawrence Park
T. B. McQuesten Park
Churchill Park

* iv) To the extent possible, a direct relationship should exist between the individual and the feature being considered for name recognition.
i.e. Sports personality matched with area of athletic endeavour - Jimmy Thompson Pool

* v) Once named after an individual, park and major facility names should not be changed.

b) In the case of a Living Peson or Organization, recognition may be considered at the discretion of City Council.

For the purpose of aiding the decision making process, the following guideline applies:

i) Eligibility in this category is reserved for person(s) or organizations having achieved a standard of community service or form of achievement notably and agreeably 'above and beyond' the requirement of extraordinary and exemplary.

2.

CONSENT AGENDA

PARKS AND RECREATION COMMITTEE

Monday, June 21, 1999
Room 233, City Hall

A. ADOPTION OF THE MINUTES

(i) Minutes of the meeting held May 3, 1999

(ii) Minutes of the Special meeting held June 2, 1999

B. GENERAL MANAGER OF COMMUNITY SERVICES

(i) Big "A" Amusements Ltd. – Fundraising Event
Queenston Parent/Child Drop-In Centre
Parkdale Park – 1999, July 29- August 2, 1999

(ii) North End Children's Centre - Rainbow Festival
July 9, 10, 11, 1999 - Woodlands Park

(iii) Hamilton Region Cancer Centre Fundraising Mixed Softball Tournament
- Globe Park – July 24th, 1999
- Sale of Alcoholic Beverages

(iv) Sale of Alcoholic Beverages – Mohawk Sports Park
Hamilton Hornets Rugby Football Club Inc.
- July 9th and July 17th, 1999

C. COMMISSIONER, PUBLIC WORKS AND TRAFFIC

Construction of Sun Shelter and Concrete Block Building – Gilkson Community Council Donation

D. SECRETARY, PARKS AND RECREATION COMMITTEE

Information Reports

Monday, May 3, 1999
1:15 o'clock p.m.
Room 233, City Hall

A(i)

The Parks and Recreation Committee met.

There were present:

Alderman B. Morelli, Chairman
Mayor R. M. Morrow
Alderman R. Corsini
Alderman G. Copps
Alderman F. Eisenberger
Alderman T. Jackson
Alderman T. Anderson
Alderman D. O'Sullivan

Regrets:

Alderman M. Kiss, Vice-Chairman (illness)

Also Present:

B. Price, Hamilton Seniors Council
J. Dick, Hamilton Seniors Council
B. Dunn, Hamilton Wentworth School Board
R. Fair, General Manager, Community Services
K. Duncliffe, Director, Culture and Recreation Services
G. Makins, Culture and Recreation Services
S. Merlo Orzel, Culture and Recreation Services
M. Havelka, Culture and Recreation Services
D. Lobo, Commissioner of Public Works and Traffic
B. Chrystian, Department of Public Works and Traffic
W. Plessl, Department of Public Works and Traffic
T. Whitehead, Assistant to the Mayor
T. Agnello, Secretary

1. **DELEGATIONS**

1:15 P.M.

(a) **Judy Kloosterman, President, Riverdale Community Council, The Riverdale Recreation Centre**

Ms. Kloosterman advised the Committee that the Riverdale Community Council has won $20,000 for a "Caring Community" award from the Trillium foundation. The money is to be used for a paved pathway and lighting within the Park.

2. **CONSENT AGENDA**

A. **ADOPTION OF THE MINUTES**

The minutes of the Parks and Recreation Committee meeting held April 19, 1999 were adopted as circulated to the Committee members.

B. **GENERAL MANAGER OF COMMUNITY SERVICES**

(i) **Appointments to Arts Advisory Commission dated April 14, 1999:**

The Committee approved the following recommendation:

That Gord Conroy and Bryan Bennett be appointed to the Arts Advisory Commission to fill the 1999 term due to the resignation of two members.

(ii) **29th International Children's Games Competition – June 8-11, 1999 – Medias, Romania, dated April 19, 1999:**

The Committee approved the following recommendation as amended to include the words "Millennium Festival" in subsection (b):

(a) That the Chairperson of the Parks and Recreation Committee (or designate), Dr. Gene Sutton, Vice Chairperson Sports Technical and Ms. Cathie Miller, Vice Chairperson Services for the International Children's Games Millennium Festival be authorized to attend the 29th International Children's Games in Medias, Romania in accordance with City policies to observe the event in preparation for Hamilton's hosting of the Games in the year 2000; and

(b) That all expenses hereto be charged to the International Children's Games Millennium Festival Account Number CH 55201-78211.

(iii) **Sale of Alcoholic Beverages, Mohawk Sports Park – Hamilton Hornets Rugby Football Club, dated April 26, 1999:**

The Committee approved the following recommendation:

(a) That approval be given of the action taken by the General Manager of Community Services in authorizing the Hamilton Hornet Rugby Football Club to sell alcoholic beverages at Mohawk Sports Park, on May 1, 2 and 8, 1999; and

(b) That approval be granted to the Hamilton Hornet Rugby Football Club to sell alcoholic beverages at Mohawk Sports Park on May 15, 27, June 5, 12, July 24, 31, August 14, 21, 28, September 3, 4, 5, 6, 11, 18, 25 and October 17, 1999 by Special Occasion Permit only, and in accordance with the Terms and Conditions of the Licence.

Prior to voting on the motion a discussion ensued regarding the details of the event.

Alderman Copps requested a list of special events at City of Hamilton parks.

*Alderman T. Jackson opposed.

(iv) **Canadian Association of Chiefs of Police Conference, August 21-26 – Request to Land Helicopters in Bayfront Park, dated April 26, 1999:**

The Committee approved the following recommendation:

That approval, as required by Section 23 of the Parks By-law 95-126, as amended, be given to the Hamilton-Wentworth Regional Police Department to land helicopters from time to time for demonstration purposes, in Bayfront Park, August 21 to August 26, 1999 inclusive as part of the Canadian Associate of Chiefs of Police Conference.

(v) **Canadian Forces Parachute Team Skyhawks – Request for a Parachute Drop – HAAA Grounds, June 18, 1999, dated April 26, 1999:**

The Committee approved the following recommendation:

That approval, as required by Section 23 of the Parks By-law 95-126, as amended, be given to the Canadian Forces Parachute Team Skyhawks to perform a parachute drop inside HAAA Grounds on 1999, Friday June 18, subject to the Terms and Conditions of the Special Events Guidelines.

(vi) **1999 Morgan Firestone Foundation, Request for Outdoor Concert in Bayfront Park – August 25 to 31, 1999, dated April 28, 1999:**

The Committee approved the following recommendation:

(a) That permission be granted to Morgan Firestone Foundation and September Seventh Entertainment Limited to use Bayfront Park on either 1999 August 10-16 or 1999 August 25-31 (including set up and tear down) to hold a one day fundraising outdoor concert to benefit the Hamilton Regional Cancer Centre Foundation; and

(b) That permission be granted to hold a beer garden, charging a parking fee of $5 and admission fee to the park of $30-45 per person; and

(c) That all of the above to be in accordance with Parks By-law 95-126, as amended and subject to the Terms and Conditions of the Special Event Guidelines.

C. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

Closure of Department of Public Works and Traffic Capital Project Accounts, dated April 13, 1999:

The Committee approved the following recommendation:

That the General Manager of Finance be directed to adjust and close the following Capital Project accounts with net excess funding to be transferred to its original source of funding:

Capital Centre #	Project Description	Authorized Gross Cost	Expended/ Committed to Date	Balance Available	Source Of Financing
CF628643001	Bike paths /Playscapes - Phase I	$333,000.00	$343,961.00	-$13,961.00	Debenture/ Provincial Grant
CF628954007	Parks Development & Redevelopment	$488,000.00	$487,993.56	$6.44	Reserve
CF628754001	Mohawk Sports Park - Utility Building	$198,000.00	$176,560.12	$21,439.88	Debenture
CF629254007	Park Development & Redevelopment (1992)	$1,200,000.00 $10,000.00	$1,210,000.00	0	Reserve Private Donation
CF629354006	1993 Park Development/ Redevelopment	$900,000.00	$899,985.19	$14.81	Reserve

CF629449012	Chedoke Mountain Steps	$378,000.00	$377,987.91	$12.09	Debenture
CF629454008	1994 Park Development/ Redevelopment	$587,000.00	$586,981.79	$18.21	Reserve
CF629543011	Inter-Regional Trail Program (1995)	$235,550.00	$235,550.00	0	Provincial Grant
CF629549022	Carp Barrier/ Fishway -Electrical Feeders	$100,368.60 $110,000.00	$100,368.60	$10,631.40	Federal Grant & C.P.R.
CF629654022	Eastwood Park Restoration	$400,000.00	$400,000.00	0	Region
Balance		$4,939,918.60	$4,819,388.17	$18,161.83	

D. **SECRETARY, ARTS ADVISORY COMMISSION**

Hamilton Arts Award Programme – Revised Policy, dated April 23, 1999:

The Committee approved the following recommendation:

(a) That the Guidelines for the Hamilton Arts Award approved by City Council at its meeting of October 29, 1996 be rescinded; and,

(b) That the Revised Policy for the Hamilton Arts Award Programme, attached hereto and marked "Appendix A", be approved.

E. **SECRETARY, PARKS AND RECREATION COMMITTEE**

Information Reports

The Committee was in receipt of a report dated February 24, 1999 from the Secretary, Parks and Recreation Committee.

The Committee approved the following recommendation:

That the sub-joined list of Information Reports previously distributed to the Parks and Recreation Committee be received:

Date	*From*	*Subject*	*Date Distributed*
April 23	Secretary, Arts Advisory Commission	Minutes for March 25 and April 22nd, Arts Advisory Commission	April 23
April 19	General Manager, Community Services	Regency Boxing Club Eastwood Arena	April 27
April 19	General Manager, Community Services	Cultural Activity Analysis Study	April 27
April 22	General Manager, Community Services	Arts Advisory Commission Election	April 27
April 26	Secretary, Executive Committee of the International Children's Games Millennium Festival	Minutes – March 8, 1999	April 27

3. **GENERAL MANAGER OF COMMUNITY SERVICES**

(a) **Policy- Delegation of Approval of Events by Permits to General Manager**

The Committee was in receipt of a report dated April 20, 1999.

Alderman O'Sullivan placed an amendment on the floor which was carried by the Committee as follows:

B. That this policy is to be implemented in consultation with the Chairperson of the Parks and Recreation Committee and the Ward Aldermen.

Subsequently the Committee approved the following recommendation as amended as follows:

A. That a policy be established delegating the authority to the General Manager of Community Services to approve by permit, event functions in City Parks that require approval in accordance with the Parks By-law 95-126 as amended, with respect to the following activities:

(a) Part III Games, Sports and Organized Activities
Section 23 Aircraft

Unless authorized by permit, no person shall tether, launch or land any fixed-wing aircraft, helicopter, hot air balloon, hang-glider, ultra-light aircraft or similar conveyance in any park.

(b) Part IV Vehicles
Section 29 Parking

No person shall in any Park:
(a) park or leave a Vehicle except in a Designated Area for parking.

(c) Section 35 Horses

(1) Unless authorized by Permit, no person as owner or person having control of any horse shall permit it to enter or remain in a Park unless:

(a) Within a Designated Area for use by horses; and
(b) It is well broken and wearing a bridle.

(2) No person riding or having control of a horse in any Park shall obstruct, inconvenience or endanger other users of the Park.

(d) Part IV Vehicles
Section 37 Dangerous Animals

No person as owner or person having the control of any animal shall bring into or permit such animal to enter any Park if it may or does constitute a danger to other park users or is reasonably likely to frighten other park users.

B. That this policy is to be implemented in consultation with the Chairperson of the Parks and Recreation Committee and the Ward Aldermen.

(b) **Multi Pad Indoor Arena /Sports Complex, Adoption of Stage One Evaluation Criteria"- Letters of Interest**

Prior to voting on the motion a discussion ensued regarding the minutes of Council.

The Committee approved the following report dated April 28, 1999.

(a) That Council adopt the "Stage One Evaluation Criteria – Letters of Interest" as prepared by the Consultant, the JF Group dated 1999 April 1, attached hereto as Appendix "B", and;

(b) That staff be authorized to apply these evaluation criteria to the proposals received from private proponents in order to short-list proposals for the second phase of selection as per the Council approved direction to pursue a public-private partnership to construct and operate a multi-pad arena/sports complex in the City of Hamilton.

4. **GENERAL MANAGER, COMMUNITY SERVICES /COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

(a) **Naming of Parks and Facilities – Procedures and Guidelines**

The Committee was in receipt of a report dated April 9, 1999.

Alderman Copps requested that the present policy be distributed.

Alderman Eisenberger was concerned that the amount of money donated is a consideration in naming. He felt that this would be perceived as name purchasing.

The Committee resolved that this matter be tabled pending review from staff and members of the Parks and Recreation Committee.

(b) **Proposal to Include City Parks as Possible Vending Service Locations**

The Committee approved the following recommendation dated April 7, 1999:

(a) That the General Manager, Community Services Division and the Commissioner of Public Works and Traffic, be authorized to include designated pilot park locations as possible locations for full service refreshment/snack machines as part of the upcoming Request for Proposal for the supply of soft drink distribution within the Community Services Division; and,

(b) That the criteria as attached hereto and marked in Appendix "C" for the selection of pilot park locations be approved; and,

(c) That the listing of pilot park sites to be included in the Request for Proposal as attached hereto in Appendix "C" be approved.

***Alderman Copps opposed**

5. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

Construction of Water Spray Pad at Gage Park with Funding Assistance from the Friends of Gage Park and Others

Alderman Copps noted that the park is not a neighbourhood park and the friends of Gage Park should be commended for raising funds.

The Committee approved the following recommendation dated April 29, 1999:

(a) That the City contribute $15,000 towards the construction of the water spray pad at Gage Park estimated to cost $81,500; and,

(b) That the General Manager of Finance recommend the source of financing for the City's $15,000 contribution; and,

(c) That the City make a $10,000 non interest bearing loan to the Friends of Gage Park for the construction of the water spray pad to be funded from the 1998 Park Development and Redevelopment - Capital Account CF629854037 to be repaid by the Friends of Gage Park prior to December 31, 2000; and,

(d) That the Mayor, Clerk and General Manager of Finance be authorized to execute a Financing Agreement for the $10,000 with the Friends of Gage Park in a form satisfactory to the City Solicitor; and,

(e) That all donors of amounts larger than $1,000 be recognized with their names listed on a bronze plaque to be affixed to the wall of the existing building adjacent to the proposed water spray pad.

6. **OTHER BUSINESS**

Alderman Corsini requested that the issue of music concerts at Gage Park be placed on the next Parks and Recreation Committee agenda.

7. **ADJOURNMENT**

There being no further business, the Committee then adjourned.

Taken as read then approved,

ALDERMAN B. MORELLI, CHAIRMAN
PARKS AND RECREATION COMMITTEE

Tina Agnello
Secretary

May 3, 1999

1.3 The Arts Award and the Certificate(s) of Recognition are awarded to the nominee (s) who best meet the stated criteria. Awards in each category are given every year.

2.0 Process

2.1 The submitted Nomination Package for the Arts Award shall consist of the following: a completed Nomination Form, a current resume, copies of various forms of public recognition of the nominee's activities (ie. newspaper articles, reviews, etc.), and three letters of endorsement.

2.2 The submitted Nomination Package for the Certificates of Recognition shall consist of the following: a completed Nomination Form, copies of various forms of public recognition of the nominee's activities, two letters of endorsement.

2.3 For each of the Awards in the Hamilton Arts Award Programme, nominations may be made by an individual or by an organization.

2.4 All nominators and nominees will be apprised of the fact that any and all written materials submitted on behalf of the application may be used in all publicity information released by the City of Hamilton in promoting and celebrating the Arts Award Programme and its various recipients. Their acknowledgement constitutes a release of information.

2.5 The Arts Advisory Commission will adjudicate the Arts Award Programme.

2.6 Conflict of Interest - Individuals (and/or their family members) are not eligible to receive either the Hamilton Arts Award or the Hamilton Certificate of Recognition while serving on Boards, Committees or Commissions of the Department of Culture & Recreation, City Of Hamilton.
The Arts Advisory Commission of the City of Hamilton assumes that all persons chosen as members are of unimpeachable integrity and strives to uphold this standard. Therefore, if in the course of the Commission's deliberations, any Commission member becomes faced with a Conflict of Interest, that member is expected to declare such conflict, and withdraw from the selection/voting process.
A Conflict of Interest arises when a Commission member might receive direct or indirect benefit from the selection of a particular candidate.
When the Commission first considers a candidate who might create a Conflict of Interest for a member, the member must declare the conflict. While such a member is not expected to withdraw from a preliminary screening process where all candidates are discussed, the member must withdraw from the final selection and voting process if the person creating the conflict remains a candidate.

2.7 Nominations must be received by the published deadline. All late or incomplete Nomination Packages will not be considered by the Commission.

2.8 The Arts Advisory Commission shall always be the first body to publicly announce the recipients of the Arts Award and the Certificate of Recognition recipients.

3.0 Awards

3.1 The Arts Award is a specially designed medallion by Canadian artist Dora DePedery Hunt. The recipients name is engraved on the reverse.

3.2 The Arts Award recipient also receives a cheque from the City Of Hamilton in the amount of $500.00.

3.3 The recipients of the Certificates of Recognition receive a specially-designed and framed Certificate.

4.0 Presentation

4.1 The Arts Award Programme (including Arts Award and Certificates of Recognition) shall be presented at a joint ceremony to be normally held in October of each year.

4.2 While the actual Awards ceremony may not necessarily occur at City Hall, the Arts Advisory Commission will attend the appropriate Council meeting following the Awards ceremony to inform Council of the recipients of the Arts Award Programme.

4.3 A sub-committee of the Arts Advisory Commission with the assistance of Culture & Recreation staff, are responsible for organizing an event at which the Arts Award and the Certificates of Recognition are presented. The mandate of this sub-committee shall include raising the status of this celebration to an ever higher level, with the objective in mind of a self-supporting gala evening. The Awards ceremony shall occur at a local cultural institution, the location of which shall change from year to year.

4.4 Parks and Recreation Committee and City Council shall be informed that winners names have been selected.

4.5 The guest list is to include: elected officials, members of the Arts Advisory Commission, cultural employees, nominators, sponsors, relevant organizations, nominees, and family, friends and colleagues of the recipients.

5.0 Arts History/Archives

In order to recognize and compile a heritage history for the arts in Hamilton a record which will be available to scholars, students and future generations:

5.1 Maintain a detailed archive on all winners of the award.

April 22, 1999

The above policy/guidelines have been adapted from the following with thanks: the Hamilton Arts Award Programme Guidelines (October 1996); the Toronto Arts Council; the Oakville Arts Council; the Mississauga Arts Council; and the Windsor Arts Council.

Appendix "B" referred to in
Section 3(b) of the
Parks and Recreation Committee
Minutes of May 3, 1999

THE JF GROUP

MEMORANDUM

DATE: April 1, 1999

TO: City of Hamilton Private Partnership Selection Committee for a Multi-pad Indoor Arena/Sports Complex

FROM: John Frittenburg

RE: Stage One Evaluation - Letters Of Interest

Please find attached, criteria descriptions and an evaluation form that have been prepared to assist you in scoring the Letters Of Interest related to a Public/Private Partnership For A Multi-Pad Indoor Arena/Sports Complex. The evaluation criteria reflects the issues and key principles that will be pivotal to the success of the project and are described in the Stage One... Letter Of Interest document. It would be useful to familiarize yourself with Sections 1.3 – Project Scope and Objectives (page 2), Section 3.2 - Required Letter Of Interest Elements (page 7), and Section 3.3 - Selection Criteria (page 8) in advance of evaluating the submissions.

The evaluation form has been structured to accept your score for each criteria, based upon a 5 point scale... (5) excellent, (4) good, (3) satisfactory, (2) marginal, (1) poor, and (0) non existent. You will also note that there is a section for brief *notes* describing the rationale for your score decision... this information may offer helpful reminders when we discuss and tabulate the Committee's collective evaluations. Further, you will see that the form includes a weight column, which could accept a *multiplier*, reflecting the importance of the criteria to the success of the project. The Committee will discuss, and assign as appropriate, a weight factor to each criteria at the beginning of the evaluation meeting.

---

116 Mineola Road West, Mississauga, Ontario, L5G 2C2 (905) 271-2247 Fax (905) 271-7474
e-mail: jfgroup@istar.ca

Depending on the Committee's decision, the weight will be used to calculate the total score for each criteria which in turn will produce the proponent's overall ranking. A short list of proponents, who will be invited to proceed to Stage Two, will be determined at the conclusion of our meeting.

I trust that the evaluation process for the Letters Of Interest is clear and that the form is self explanatory. Please do not hesitate to call if I can provide any further assistance.

Corporate Information

Proponent Corporate Structure and Stability

The ability of the proponent to demonstrate corporate stability and a historically solid financial position will be an important factor in determining the company's (or consortium's) worthiness to proceed to the next stage of the evaluation process. Submissions should include an indication of the proponent's corporate staff and management structure, years in business, relationships and alliances with other firms, funding sources (such as investors), and details that instill a level of confidence that the proponent is committed and able to enter into a long term relationship with the City. In the case of a consortium, the submission should clearly indicate the lead firm, providing a confirmation that the financial obligations that are implied by the concept are protected by the lead firm's covenant.

Proponent Capacity To Undertake The Project

The submission should include an indication of the proponent's capacity to partner with the City on a project of the size and scope of the proposed concept. The proponent team should include individuals or associate firms with the necessary talents, experience, and financial base to undertake all design, construction, financial, and operating elements included in the package. Moreover, the degree to which the lead firm is involved beyond the initial stage of the project may be important, depending upon the nature of the proposed relationship. For example, a design/build/finance/operate proposal may be fronted by a large construction firm. Your score for this criteria should reflect both the capacity of the contractor and the proposed operator.

Previous Experience

Past experience of the team or key firms within the team, in the design, construction, and operations of facilities of similar nature and scale will be an important evaluation factor. Previous experience involving arenas and ancillary sports facilities or other spaces included in the proponent's concept should be considered. An assessment of the skills of individual members of the consortium, separate from the assessment of the demonstrated ability of the firms within the consortium should also help guide the evaluation decision. Consideration of *who are the key players on each team* and their past experience and the proposed types of facilities should be answered. Depth of the team is also an issue. A consortium with good skills represented by only one individual may not be scored as highly as a consortium that includes more than one individual with the appropriate talents.

Basic Concept Elements

Compliance With Project Objectives

Section 1.3 of the Letter Of Interest documentation clearly outlines the City's objectives for the project. At minimum, the development is to provide an additional 75 hours of ice time to accommodate current user group ice requirements. The project is also expected to provide sufficient ice surfaces to accommodate future demand, enhance the recreation and leisure opportunities available to Hamilton's residents, operate in accordance with municipal standards, produce financial benefits to the City, and provide other economic benefits to the municipality. The submission should clearly outline the manner in which the concept and the proponent's plans are capable of fulfilling these objectives.

Quality Of The Concept and Facilities

The submission should describe a basic concept that is sound and provides Hamilton's residents with facilities and programs consistent with the City's traditional recreation service standard. Basic design elements, methods of construction, effective use of the site, and other fundamentals of the concept should be evaluated under this criteria.

Cost Efficiencies, Net Revenue and Operational Effectiveness

Although the expression of interest will provide only the basic elements of the financial proposition, the proponent should identify (even if only in general terms) cost savings, a proportion of net revenues, or operating efficiencies that would accrue to the municipality as a result of the project. For example, a concept that would help the City avoid capital or operating (net) costs normally associated with a municipally developed arena, without compromising facility or service quality, would be viewed favorably. Opportunities to re-allocate existing resources to other service areas (such as staff redeployment) are benefits that could be included in creative partnership propositions. It will be important to focus on the concepts and possibilities rather than searching for specific financial details.

Enhanced Concept Elements

Plans For Additional Facilities

The proponent's submission may include facilities and support amenities beyond the basic arena concept. Ancillary facilities that enhance the project's character and are in keeping with the nature of the project while remaining sensitive to the needs of the facility users should receive favorable consideration. A proposition that demonstrates an understanding of the market conditions and (likely) viability of the supplementary components should received high marks.

Creative Leisure Service Enhancements

A concept that creates a sport and leisure destination and that entices facility patrons to utilize a variety of different project elements should be viewed favorably. Innovative, creative ideas for attracting new and return visitors to the site should be given merit. Further, plans to integrate different types of facility uses within one complex to the extent that the leisure experience is enhanced beyond what would normally occur in a municipal facility should fair well under this criteria.

General

Completeness And Clarity Of Submission

The provision of a well-organized, thoughtful submission that clearly describes the proponent's concept and capabilities to perform the associated responsibilities are important. Submissions should be evaluated based upon their comprehensiveness, thoroughness and clarity.

THE CITY OF HAMILTON - PUBLIC/PRIVATE PARTNERSHIP - FOR A MULTI-PAD INDOOR ARENA/SPORTS COMPLEX

Letters of Interest Evaluation Form

CRITERIA	WEIGHT	Proponent: _____		
		Score	Score x Weight	Notes
Corporate Information				
Proponent corporate structure/stability				
Proponent's capacity to undertake the project				
Previous experience				
Basic Concept Elements				
Compliance with project objectives				
Quality of the concept/facilities				
Cost efficiencies/operational effectiveness				
Enhanced Concept Elements				
Plans for additional facilities				
Creative leisure service enhancements				
General				
Completeness and clarity of submission				
TOTAL SCORE				

Note Score each criteria based upon the following scale:*
(5) excellent; (4) good; (3) satisfactory; (2) marginal; (1) poor; (0) non existent

Appendix "C" referred to in
Section 4(b) of the Parks
and Recreation Committee
Minutes of May 3, 1999

CRITERIA FOR PARK INCLUSION

- minimal or no impact on local business and/or organizations currently operating snack bars as a fund raising activity
-
- park not currently containing vending services
- reasonable amount of traffic flow throughout park area to warrant service
- readily available electrical power source
- no negative impact on park or community setting

PILOT PARK LOCATIONS FOR FIXED VENDING SERVICES

Ward 2

Eastwood Park

Ward 6

Mohawk Sports Park/Bernie Arbour

Ward 7

T.B. McQuesten Park

Wednesday June 2, 1999
11:00 o'clock a.m.
Room 233, City Hall

A(ii)

The Parks and Recreation Committee met in special session.

There were present:	Alderman B. Morelli, Chairman Alderman M. Kiss, Vice-Chairman Mayor R. M. Morrow Alderman R. Corsini Alderman G. Copps Alderman F. Eisenberger Alderman D. O'Sullivan
Regrets:	Alderman T. Jackson (Civic Business) Alderman T. Anderson (Other Business)
Also Present:	Alderman M. Caplan Alderman D. Haining B. Price, Hamilton Seniors Council J. Dick, Hamilton Seniors Council R. Fair, General Manager, Community Services K. Duncliffe, Director, Culture and Recreation Services S. Merlo Orzel, Culture and Recreation Services D. Lobo, Commissioner of Public Works and Traffic T. Agnello, Secretary

1. **OUTDOOR CONCERT VENUES**

Alderman Corsini stated that the discussion is specifically about the Morgan Firestone request to hold a concert at Ivor Wynn Stadium. He admitted that in the past there have been events held there which were inappropriate. He stated that concerts cause a disruption to residents regardless of where they are held.

Ross Fair reviewed the information report for the Committee.

Alderman Copps stated that she would not approve of concerts if she was a resident of ward 3. She stated that should a concert be held it should be on a cost recovery basis.

Alderman Eisenberger stated that it is worth a try on a one-time basis since a poll of the area shows that the residents are in favour of a concert. He admitted that there will be some level of nuisance for a short period for the community's good. This will bring quality entertainment to the City.

Alderman O'Sullivan concurred.

Mayor Morrow explained that Ivor Wynn Stadium was built for the first British Empire Games. It is used for two-thirds of the year.

Alderman Morelli said that the issue is not the concert itself but the venue. He stated that he is concerned with the social costs and the fact that alternative venues are available. He also added that many residents have not been polled.

Alderman Haining concurred and was concerned that if approved, this concert may set a precedent.

Bernice Price stated her opposition to any concerts being held at Ivor Wynn stadium. She worked as first aid during the Pink Floyd concert 20 years ago and witnessed many drug and alcohol related problems.

Craig Dowhaniuk of the Morgan Firestone Group was present. He advised that all money raised would remain in the community. He also assured the Committee that the concert would be the type that would attract an over 35 age crowd. Holding it at the stadium will save the group $100,000. Copps Coliseum is being considered for other events, but the seating capacity is required for this one. Mr. Dowhaniuk told the Committee that he does not wish to disrespect the City or his organization. He stated that his organization will provide the City with a financial statement of the event if requested. With regard to the survey, he stated that over a three day period three attempts were made to contact residents.

Alderman Caplan stated that he has faith in the organizers.

Following discussion the Committee resolved as follows:

a) That the City Council's decision of May 10, 1999 to permit the use of Bayfront Park for a fund-raising concert organized by the Morgan Firestone Foundation and September Seventh Entertainment Limited be rescinded; and

b) That City Council on a one time basis set aside and permit the site specific prohibition of concerts to the Morgan Firestone Foundation et al. to use Ivor Wynne Stadium for a fundraising concert; and,

c) That the General Manager, Community Services be authorized to negotiate a contract and rental rate in a form satisfactory to the Director of Legal Services and Corporate Counsel; and,

d) That the General Manager, Community Services be directed to report back to the Parks and Recreation Committee on the impact of the Concert.

Recorded vote:

Yeas: Mayor Morrow
Alderman Corsini
Alderman O'Sullivan
Alderman Eisenberger

Nays: Alderman Morelli
Alderman Kiss
Alderman Copps

Carried

2. **ADJOURNMENT**

There being no further business, the Committee then adjourned.

Taken as read then approved,

ALDERMAN B. MORELLI, CHAIRMAN
PARKS AND RECREATION COMMITTEE

Tina Agnello
Secretary

May 3, 1999

B(i)

CITY OF HAMILTON

RECOMMENDATION

DATE: 1999 May 31

REPORT TO: Chairperson and Members
Parks and Recreation Committee

FROM: R.L. Fair, General Manager
Community Services Division
Culture and Recreation Department



SUBJECT: Big "A" Amusements Ltd. – Fundraising Event
Queenston Parent/Child Drop-In Centre
Parkdale Park – July 29 – August 2, 1999

RECOMMENDATION:

That approval be granted to Big "A" Amusement Ltd. to hold a fundraising carnival event for the Queenston Parent/Child Drop-In Centre on 1999, July 29 – August 2, from 12:00 noon to 11:00 pm in Parkdale Park subject to the Standard Terms and Conditions of the Special Events Guidelines.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

A rental permit fee of $50.00 per day including GST will be charged to the organizer.

BACKGROUND

This is the eighth year for this event at Parkdale Park. The organizers have had success over the years with the carnival as a fundraising event. Big "A" Amusement Ltd. will be operating rides, games, food and variety concessions as a fundraising venture for the Queenston Parent/Child Drop-In Centre. Organizers have agreed to the Terms and Conditions for the Special Events Guidelines.

/smo

c.c.

Alderman G. Copps, Ward 4
Alderman D. Wilson, Ward 4
D. Lobo, Commissioner Public Works and Traffic
B. Moffatt, Manager, Facility Operations, Culture and Recreation Department
Licensing Division, Building Department

CITY OF HAMILTON

B(ii)

RECOMMENDATION

DATE: 1999 May 31

REPORT TO: Chairperson and Members
Parks and Recreation Committee

FROM: R.L. Fair, General Manager
Community Services Division
Culture and Recreation Department

SUBJECT: North End Children's Centre
Rainbow Festival – July 9,10,11, 1999
Woodlands Park

RECOMMENDATION:

That approval be granted to the North End Children's Centre to locate carnival rides in Woodlands Park on the occasion of the annual Rainbow Festival to be held 1999, July 9,10 and 11, 10:00 am to 10:00 pm, subject to the Standard Terms and Conditions of the Special Events Guidelines.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

A rental permit fee of $50.00 per day for the use of the park will be charges to the event organizer.

BACKGROUND

The North End Children's Centre has requested the use of Woodlands Park for the annual Rainbow Festival. This event was held at Eastwood Park last year with a small crowd in attendance (due to weather).

The Rainbow Festival, sponsored by the North End Children's Centre, is an annual event in July for the clients and the community in the north end, as well as the entire community. The festival is intended to market the Centre's services to families in a friendly, non-traditional environment. The event would consist of a stage for entertainment, dance, food, arts and craft vendors and a carnival. Homeniuk Rides is the amusement ride company that will be operating the carnival during the weekend. This event is taking place in conjunction with the Barton Village BIA Sidewalk Sale.

The event organizer has met with the SEAT Committee to review plans for the Festivals. SEAT will ensure that all guidelines and safety measures are adhered to.

/smo

c.c.

Alderman B. Morelli, Ward 3
Alderman D. Haining, Ward 3
D. Lobo, Commissioner Public Works and Traffic
B. Moffatt, Manager, Facility Operations, Culture and Recreation Department
Hazel Milsome, Community Renewel

RAINBOW FESTIVAL ENTERTAINMENT SCHEDULE

Saturday, July 10th

9:00 – 10:00	Set-up
10:00 – 11:00	Children's Parade Around the Park
11:00 – 11:30	Mr. Oh! Magic Show
11:30 – 12:00	Story Theatre – "The Frog King"
12:00 – 1:00	Children's Activities – water balloon toss
1:00 – 2:00	Official Opening – Jackie Marino - Citizen Awards - Native Dancers
2:00 – 3:00	Jayne Bray and The Bob Bunting Trio (777-4061)
3:00 – 3:30	Punch & Judy (2 shows)
3:30 – 4:00	Silli Milli
4:00 – 4:30	Punch & Judy
4:30 – 7:00	Tilly Tabby (my friend Nara from Story Theatre will volunteer to do this)
7:00 – 9:00	Rock Band – Syringe (540-8859)

Sunday,July 11th

10:00 – 11:00	Tilly Tabby
11:00 – 11:30	Mr. Oh! Magic Show
11:30 – 1:30	Society for creative Anachronism (SCA) Medieval fight & dance demonstration Charlie Chaplin (2 shows)
1:30 – 2:30	Mac Tea Party
2:30 – 4:30	Bob Bunting Trio
4:30 – 6:30	Country Band - Big Eddy & Trailer Park 5 (Steven Sinnicks 525-8993)

B(iii)

CITY OF HAMILTON

- RECOMMENDATION –

DATE: 1999 June 1

REPORT TO: Chairperson and Members
Parks and Recreation Committee

FROM: R.L. Fair, General Manager
Community Services Division

SUBJECT: Hamilton Region Cancer Centre Fundraising Mixed Softball Tournament - Globe Park – July 24th, 1999
Sale of Alcoholic Beverages

RECOMMENDATION:

a) That approval be granted to the Hamilton Region Cancer Centre to sell alcoholic beverages at Globe Park on July 24th, 1999 from 12:00 p.m. - 12:00 a.m. by Special Occasion Permit only, and in accordance with the Terms and Conditions of the Licence.

b) That permission be granted to the Hamilton Region Cancer Centre to use Globe Park on July 24th, 1999 from the hours 8:00 a.m. until 1:00 a.m. July 25th, 1999.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Parks By-law 95-126, as amended, Section 11, requires that permission be obtained by the applicant, from the City of Hamilton, as the owner of the public park, to sell alcoholic beverages in a public park.

The Parks By-law 95-126, as amended, Section 2 (1), requires that permission be obtained to use a park beyond the hours of 11:30 p.m. and 6:00 a.m.

BACKGROUND:

Council at its meeting of 1999 March 9 approved the request by the Cancer Care Ontario organization to allow the sale of alcohol at Globe Park on July 23 to July 25, 1999.

DISCUSSION:

Since the approval date the Organizing Committee has forwarded a letter requesting special permission for a time extension for Saturday July 24, 1999

until 1:00 a.m. They intend to have live entertainment until 11:00 p.m., beer gardens and B.B.Q. until 1:00 a.m. Adhering to risk management, staff is only recommending that the Special Occasion Permit to sell alcohol be approved until 12:00 a.m. only. They will be required to stop the sale of alcohol at 12:00 a.m. but they may stay in the park until 1:00 a.m. as requested. Under the standard terms and conditions of the Special Event Guidelines this is permissible and staff will ensure that all guidelines and safety measures are adhered to.

This is an annual fundraising tournament that is hosted at various locations throughout the region. This year the Hamilton group is the organizing committee and they hope to do something special. The time extension will permit them to do this. The last time the Hamilton group organized the tournament was in 1995 and at this time they were granted permission for both the beer gardens and the time extension.

The Organizing Committee will be charged and has agreed to pay the additional costs resulting from the time extension. These costs include the Noise By-law Officer and the Park's staff overtime costs. These fees are approximately $200.00. The Organizing Committee is to be invoiced.

Staff of the Culture and Recreation and Parks Department and the Noise By-law Officer have no objection to the request for the time extension.

In the past, a number of fundraising tournaments at Globe Park have been granted the time extension.

/cs
cc: Alderman F. Eisenberger
Alderman C. Collins
Bob Chrystian, Manager Parks Division, Public Works and Traffic Department
Frank Westaway, Noise By-law Officer, Public Works and Traffic Department

B(iv)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 May 11

REPORT TO: Chairperson and Members
Parks and Recreation Committee

FROM: R. L. Fair, General Manager
Community Services Division

SUBJECT: Sale of Alcoholic Beverages – Mohawk Sports Park
Hamilton Hornets Rugby Football Club Inc.
– July 9th and July 17th, 1999

RECOMMENDATION:

That approval be granted to the Hamilton Hornets Rugby Football Club to sell alcoholic beverages at Mohawk Sports Park on July 9th and July 17th, 1999 by Special Occasion Permit only, and in accordance with the Terms and Conditions of the Licence.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Licence Agreement with the Hamilton Hornets stipulates that the Club must obtain Special Occasion Permits to cover all consumption of alcoholic beverages associated with its activities and events, subject to Council approval.

The Licence Agreement also requires the Club to provide proof of Commercial and General Liability Insurance, inclusive of Bodily Injury, Property Damage and All Risks Tenants Legal Liability in the amount of $5 million to include Liquor Liability, naming the City as co-insured.

BACKGROUND:

Council at its meeting of May 11th, 1999 approved the request by the Hamilton Hornets Rugby Football Club to sell alcoholic beverages on May 15, 27, June 5, 12, July 24, 31, August 14, 21, 28, September 3, 4, 5, 6, 11, 18, 25 and October 17, 1999 by Special Occasion Permit only, and in accordance with the Terms and Conditions of the Licence. The Club is required to obtain permission to acquire Special Occasion Permits for game days only. The above dates are in addition to the dates already requested.

Department staff has no record of complaints with respect to the Club's conduct and have concluded that the Club has continued to carry out its activities responsibly and professionally.

/cs

c.c. Wm. Moffatt, Manager, Facility Operations
P. D'Alessandro, Coordinator Administration Services and Information
M. Hammond/C. Secore, Community Sports Liaisons

C.

CITY OF HAMILTON

- RECOMMENDATION –

DATE: 1999 June 15

REPORT TO: Ms. T. Agnello, Secretary
Parks and Recreation Committee

FROM: Mr. D. Lobo, Commissioner
Department of Public Works and Traffic

SUBJECT: Receipt of Donation for Construction of Washrooms in Concrete Block Building/Sun Shelter – Gilkson Community Council

RECOMMENDATION:

a) That the City accept a $50,000. donation from the Gilkson Community Council towards the construction of the concrete block building/sun shelter (Schedule 'A'); and,

b) That $50,000. donation from the Gilkson Community Council in the interim be funded from the Park Development and Redevelopment 1999 Account CF629954044 and the Council be charged 0% interest for this advance; and,

c) That the Law Department be authorized to prepare a Construction Agreement and a Licence to Occupy Agreement between the City and the Gilkson Community Council; and,

d) That the Mayor and City Clerk be authorized and directed to execute a Construction Agreement and a Licence to Occupy Agreement between the City and Gilkson Community Council.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Gilkson Community Council proposes to fund their portion of the building over a five year period. They are proposing a payment schedule as follows:

$5,000.	Start of project 1999	$10,000.	January 2002
$5,000.	January 2000	$10,000.	January 2003
$10,000.	January 2001	$10,000.	January 2004

Staff are recommending that the amount owing be funded from the Park Development and Redevelopment 1999 Account CF629954044 and the Gilkson Community Council be charged 0% interest on any outstanding amount.

The Gilkson Community Council will pay 50% of the hydro operating costs for the new building at Gilkson Park.

The proposed building will also incorporate a mechanical room to be used for servicing winter ice rink construction and a spray pad. As a result of this facility annualized expenditures of between $2,000. - $3,000. can be expected which will be absorbed within the Parks existing current budget.

There are no staffing implications.

The Law Department will be required to prepare the Construction Agreement and a Licence to Occupy Agreement between the City and the Community Council for the Gilkson Park building.

BACKGROUND:

The cost of the concrete block building and sun shelter is $132,612.59 including construction of the washroom component. The $50,000. donated by the Gilkson Community Council will cover the cost of the washroom component.

The Construction Agreement is a financing agreement for the repayment of the $50,000. loan.

The Gilkson Community Council have a financial plan in place for the next six years to deal with the repayment of the $50,000. loan.

The Council is in the process of becoming incorporated and upon completion, plan to operate Nevada ticket sales towards the repayment of the loan.

The Council will also be making a proposal to the Sports Committee to raise the present registration fee by $5.00 - $10.00 per user. 650 children are enrolled in soccer, 200 children play baseball, and 200 adults are registered for baseball. Presently enrollment is $55.00 per child for baseball and $65.00 per child for soccer which is well below other similar associations in the City. This increase in registration to the park users will generate between $5,250. and $10,500. annually.

The Gilkson Community Council presently has approximately $11,000. in their bank account.

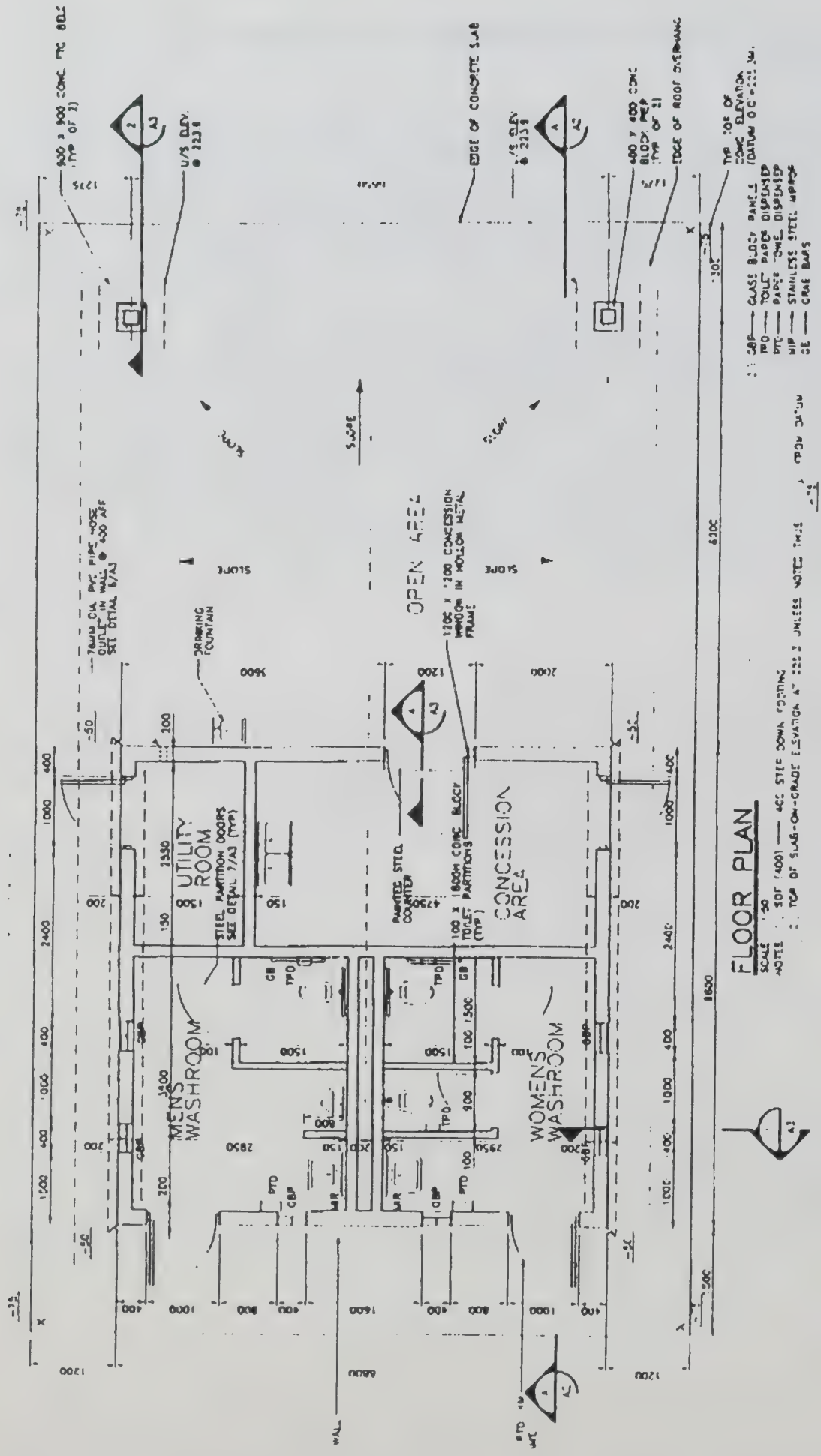
The Licence to Occupy Agreement, also referred to as the Facility Use Agreement, incorporates the following points:

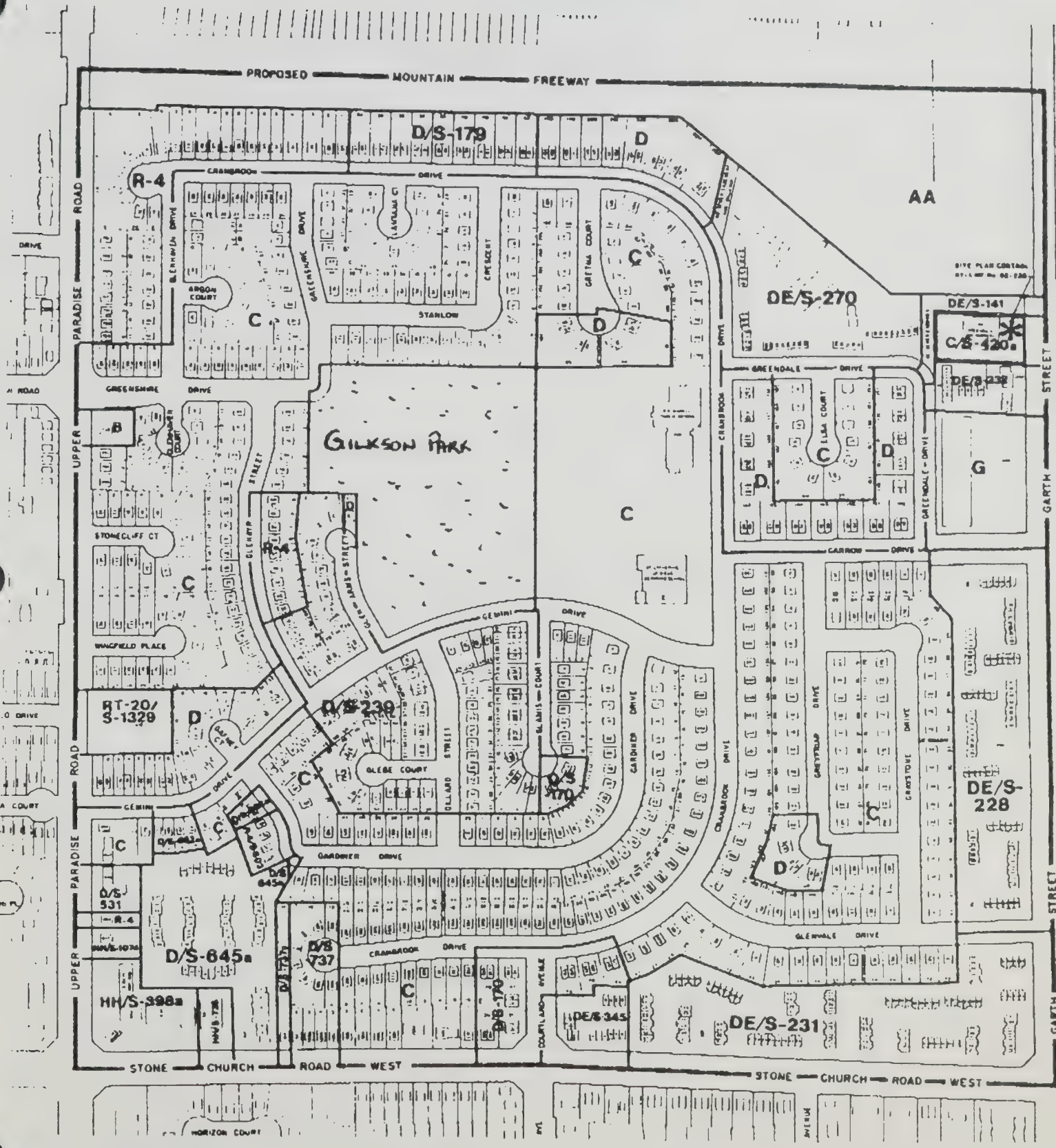
- five (5) year term, subject to renewal by City Council
- the Community Council to maintain the interior of the storage room
- the Gilkson Community Council is permitted to use the storage area in the building
- the Council shall pay 50% of the hydro costs for the building
- the Council shall carry public liability, indemnification and insurance in the amount of $2,000,000. naming the city an additional insured

The City of Hamilton has entered into similar agreements with three groups throughout the City who have made donations towards park buildings. This arrangement has allowed the construction of needed park amenities where funding has not been available through the traditional budget process.

EH:PSU:bg
Attch.

cc: Alderman F. D'Amico, Ward 8
Alderman D. O'Sullivan, Ward 8
Mr. A. F. Leitch, General Manager,
Transportation, Operations and Environment
Mr. A. Ross, General Manager, Finance Division
Mr. K. Duncliffe, Director of Culture and Recreation
Mr. R. Roszell, Corporate Counsel
The Gilkson Community Council


FLOOR PLAN
OPEN AREA
CONCESSION AREA
UTILITY ROOM
MENS WASHROOM
WOMENS WASHROOM
SLOPE
EDGE OF CONCRETE SLAB
EDGE OF ROOF OVERHANG
DRINKING FOUNTAIN
STEEL PARTITION DOORS
TOILET PARTITIONS
CB
TPD
MR


PROPOSED MOUNTAIN FREEWAY
D/S-179
R-4
AA
DE/S-270
DE/S-141
C/S-420
GILKSON PARK
RT-20/ S-1329
D/S-230
D/S 170
DE/S-228
D/S-645a
HH/S-398a
DE/S-345
DE/S-231
PARADISE ROAD
UPPER
STONE CHURCH ROAD WEST
CRANBROOK DRIVE
GLENDALE DRIVE
GARDNER DRIVE
GLEBE COURT
GLEBE STREET
OLLARD STREET
BLAMEY COURT
GREENSHIRE DRIVE
STANLOW CRESCENT
GARTH STREET

CITY OF HAMILTON

- RECOMMENDATION -

DATE: June 15th, 1999

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Tina Agnello, Secretary
Parks and Recreation Committee

SUBJECT:
Information Reports

RECOMMENDATION:

That the attached list of Information Reports previously distributed to the Parks and Recreation Committee, be received.

FINANCIAL/STAFFING/LEGALIMPLICATIONS: N/A

BACKGROUND:

In order to formally document the distribution of Information Reports to the Parks and Recreation Committee, it is recommended that they be received.

Attachment

Information Reports

Parks and Recreation Committee

Date	***From***	***Subject***	***Date Distributed***
April 26	General Manager, Community Services	Summer Active 1999	April 29, 1999
April 30	General Manager, Community Services	Hamilton Civic Golf Courses Spring Course Conditions	May 12, 1999
May 6	General Manager, Community Services	Urban Fishing Program Inch Park Arena/Pool	May 12, 1999
May 6	Secretary, Hamilton Veterans Committee	Minutes – Sept. 15/98 meeting	May 12, 1999
May 5	Commissioner of Public Works & Traffic	Park and Facility Naming Procedures and Guidelines	May 17, 1999
May 11	Secretary, Hamilton Historical Board	Minutes – April 13/99 meeting	May 17, 1999
May 13	Secretary, Mum Show Sub-Committee	Minutes – February 4/99 meeting	May 17, 1999
May 28	Secretary, Executive Committee of the International Children's Games Millennium Festival	Minutes – April 12/99	May 28, 1999
June 8	Secretary, Hamilton Historical Board	Minutes – May 11/99	June 10, 1999
May 19	General Manager, Community Services	Friends of Gage Park: Movie Nights	June 15, 1999
June 4	M. Gallagher, Legislative Assistant	Community Services and Public Health Report 9-99, Item 2	June 15, 1999

Tina Agnello, Secretary
June 15, 1999

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1999

URBAN
MUNICIPAL

The Urban Municipal Collection
2nd Floor
Hamilton Public Library

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

URBAN MUNICIPAL

OCT 1 1999

GOVERNMENT DOCUMENTS

Tuesday, October 5, 1999
2:00 o'clock p.m.
Room 233, City Hall

Charlene Touzel, Secretary
Parks and Recreation Committee

AGENDA:

1. **CONSENT AGENDA**

2. **GENERAL MANAGER, COMMUNITY SERVICES DIVISION**

   Archaeological Investigation of the Jackson House Property (CSC99025)

3. **COMMISSIONER OF PUBLIC WORKS AND TRAFFIC**

   Stage Two – Request for Proposals (RFP) Process for the Desjardins Canal Floating Structure Component of the Hamilton Harbour Waterfront Trail to Link with the Existing Desjardins Trail (PWT99050)

4. **COUNCIL CORRESPONDENCE REFERRAL**

   Appointment of Members to the Confederation Park Steering Committee

5. **PRIVATE AND CONFIDENTIAL AGENDA**

6. **OTHER BUSINESS**

7. **ADJOURNMENT**

CITY OF HAMILTON

- RECOMMENDATION -

2

DATE: 1999 September 20

REPORT TO: Chair and Members
Parks and Recreation Committee

FROM: Ross L. Fair, General Manager
Community Services Division
CSC #99025

SUBJECT: Archaeological Investigation of the Jackson House Property

RECOMMENDATION:

a) That approval be given to contract Historic Horizon Inc. to complete an archaeological investigation of areas of the Jackson House property, corner of Nash Road and King Street, at a cost not to exceed $35,000.; and,

b) That Finance and Administration Committee be requested to identify a source of funding.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

$35,000. cost for an archaeological assessment.

BACKGROUND:

The City of Hamilton has been contacted by the City of Stoney Creek to provide funds for an archaeological investigation of the Jackson House property which is located in the City of Hamilton. The heritage elements of the house will be preserved but the building will have a functional use for gift shop, tea and meeting rooms. The house represents one of the earliest structures in southern Ontario and is associated with the Gage family and the Battle of Stoney Creek when it was used as a field hospital for wounded soldiers. A 1960's archaeological dig just east of the Jackson House excavated artifacts dated as early as 1300 AD so it is an area rich in cultural resources.

The archaeological investigation would be undertaken to provide structural details of the buildings construction, document original features and recover artifacts relating to the earliest period of occupation of the site. Historic Horizon Inc. have been recommended to carry out the work as they have been doing monitoring at Battlefield Park prior to the relocation of the Jackson House and in doing so, followed through the competitive bidding process with the City of Stoney Creek.

The urgency of doing the archaeological work is that once the house is removed from its original location, much of the archaeological information will be lost forever. The house is scheduled to be moved to Battlefield Park on 7th November 1999.

The City of Stoney Creek is investing up to $700,000 for the restoration of this Hamilton/Stoney Creek heritage landmark.

The War of 1812 is of interest to the area. The Dundurn Castle site is associated with the war and an 1812 trail is currently being investigated. This theme has the potential to become a significant cultural tourism draw to the area with economic spin-offs being realized.

The artifacts retrieved would be owned by the City of Hamilton.

Normally this recommendation would have been received by Parks and Recreation Committee after approval by the Hamilton Historical Board. The cost estimate for the archaeology was received after the Board's last meeting. Both the Chair and Vice Chair of the Board have been consulted and support the Project archaeological investigation.

MH/cf

c.c. Victoria Reiding, Chair, Hamilton Historical Board
Nina Chapple, Architectural Historian, Planning Department
Susan Reeder, Secretary, Finance and Administration Committee.

3

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 September 24
Author: Lawrence Stasiuk

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: D. Lobo, Commissioner
Department of Public Works and Traffic

SUBJECT: **Stage Two – Request for Proposals (RFP) Process for the Desjardins Canal Floating Structure Component of the Hamilton Harbour Waterfront Trail to Link with the Existing Desjardins Trail (PWT99050)**

RECOMMENDATION:

a) That the Commissioner of Public Works and Traffic be authorized to issue Stage Two – Request for Proposals (RFP) of the design-build process for the design, fabrication and installation of a floating structure for the Desjardin's Canal section of the Hamilton Harbour Waterfront Trail and the top five rated teams being Harm Schilthuis & Sons Ltd., Bermingham Construction Ltd., Stephens and Rankin Inc., Armbro Construction Ltd., and Technomarine International Management Inc., be invited to respond to the RFP; and,

b) That after the RFP submissions have been evaluated, the Commissioner of Public Works and Traffic report back to Committee with a recommendation on proceeding with Stage Three, the Negotiation Stage of the process, taking into account budget requirements, specifications, schedule and other project components; and,

c) That the Director of Legal Services and Corporate Counsel and the Supervisor of Purchasing and Accounts Payable be requested to assist with the preparation and evaluation of the RFP; and,

d) That the costs associated with this process be financed from Capital Account No. CF62975026 – Harbour Waterfront Trail – Phase I.

Stage Two – Request for Proposals (RFP) Process for the Desjardins Canal Floating Structure Component of the Hamilton Harbour Waterfront Trail to Link with the Existing Desjardins Trail (PWT99050)

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

In 1997, City Council approved a capital budget of $1,000,000. for the Hamilton Harbour Waterfront Trail. The overall cost of the project is estimated at $5.0 million with future partnerships identified as funding sources. To date, the project has received funding from the following sources:

City of Hamilton	$1,000,000.
Fish & Wildlife Habitat Restoration Project	$ 50,000.
Waterfront Regeneration Trust	$ 107,000.
Bay Area Restoration Council	$
Hamilton Region Nature Walk	$ 2,600.
Public at Large	$ 2,000.
	$1,161,600.

The estimate for the Desjardins Canal floating structure component of the Harbour Waterfront Trail is $1,000,000. for the structure, ramps at each end, concrete abutments and anchors, railings, electrical work, and site work. Funding is currently not in place for this item. Staff has applied to various partners for funding assistance and is currently waiting for their responses. Notwithstanding the current financial circumstances, staff is advocating commencement of this design-build process at this time in order to reduce overall processing time for receiving and evaluating project submissions following resolution of funding requirements.

Any matters of a legal nature will be referred to the Legal Services and Corporate Counsel Department.

BACKGROUND:

On July 6, 1999, City Council approved the Recommendation Report PWT99020 authorizing the Commissioner of Public Works and Traffic to commence a design-build process for the design, fabrication and installation of a floating structure for the Desjardins Canal section of the Hamilton Harbour Waterfront Trail. Staff prepared the Terms of Reference and issued the Request for Expressions of Interest (RFEI) on 1999 August 06. The RFEI is Stage One of

Stage Two – Request for Proposals (RFP) Process for the Desjardins Canal Floating Structure Component of the Hamilton Harbour Waterfront Trail to Link with the Existing Desjardins Trail (PWT99050)

the selection process. Stage Two is Request for Proposals, and Stage Three is the Negotiation Stage with the selected proponent leading to a formal agreement.

The design and fabrication of the floating structure and on-shore anchoring system requires specialized engineering expertise and the City desired to attract the most qualified proponents. The RFEI was advertised across Canada and the United States via the following methods:

Newspaper Advertisements

- Hamilton Spectator, Monday, 1999 August 23
- Globe and Mail, National Edition, Thursday, 1999 August 26
- Daily Commercial News (Ontario Construction Trades Newspaper), Wednesday, 1999 August 25
- Journal of Commerce (B.C. Construction Trades Newspaper), Wednesday, 1999 August 25

Advertisements posted to trade web sites:

- Daily Commercial News (DCN) On-line
- Journal of Commerce On-line
- DCN Associated web sites reaching 20 U.S. states

Internet Search:

Staff conducted an internet search which resulted in six qualified companies being notified of the RFEI.

A total of 35 RFEI documents were requested and sent out. A project meeting and site tour was held on 1999 September 02. Stage One closed on 1999 September 16.

The City received 11 formal submissions from teams wanting to be invited for Stage Two – Request for Proposals (RFP). Each submission was reviewed and evaluated. The rankings are:

Stage Two – Request for Proposals (RFP) Process for the Desjardins Canal Floating Structure Component of the Hamilton Harbour Waterfront Trail to Link with the Existing Desjardins Trail (PWT99050)

	Team	Rating
a)	Harm Schilthuis & Sons, Ancaster with International Marine Floatation Systems, Delta, B.C. and All-Span Engineering.	A+
b)	Bermingham Construction, Hamilton with J.T. Gregg Associates and CeFer Floating Structures, Richmond, B.C.	A+
c)	Stephens & Rankin, Hamilton with MareTer Engineering, Triton Consultants, Vancouver, B.C., AGRA Earth and Environmental, St. Catharines, and Southeast Floating Docks, St. Augustine, Fla.	A+
d)	Armbro Construction, Brampton with Dumarin, St. Eustache, Que.	A
e)	Technomarine International Management Inc., Repentigny, Que., (Montreal)	A
f)	Dean Construction, LaSalle, Ont. with McKeil Marine, Hamilton, Mar-Land Engineering, John Lindsay and Heddle Marine Services, Hamilton	B+
g)	McNally Marine Inc., Hamilton with S. McNally and Sons, Hamilton	B
h)	BFC Civil, Toronto with Earth Tech Canada, Long Beach, Ca., Proctor & Redfern, Toronto	B
i)	Dagmar Construction, Markham with Hatch Mott Macdonald, Mississauga	B
j)	Dufferin Construction, Oakville with Otter-Brown Engineering and Aquafor Beech, Brampton	C
k)	Tieco Floating Docks, Lansdown, On.	D

Stage Two – Request for Proposals (RFP) Process for the Desjardins Canal Floating Structure Component of the Hamilton Harbour Waterfront Trail to Link with the Existing Desjardins Trail (PWT99050)

All of the submissions were evaluated according to the following criteria:

	Criteria	Possible Total
a)	Company Background	10
b)	Project Team and Qualifications	30
c)	Related Experience	30
d)	Availability	10
e)	Comprehension/Understanding of the Project	15
f)	Project Schedule	5
		100 Pts

Highest scores were given to the top three teams who have a proven track record in specifically designing, fabricating and installing floating concrete structures, and are being lead by established companies, with offices in Hamilton-Wentworth, who have previously done work in the area. The fourth and fifth rated teams scored very well as they also have a proven record in designing, fabricating and installing floating structures using an aluminium structure which is worth consideration for the Desjardin's Canal project.
Given that the top five rated teams, being headed up by Harm Schilthuis & Sons Ltd., Bermingham Construction Ltd., Stephens & Rankin Inc., Armbro Construction Ltd., and Technomarine International Management, all have direct experience in the design, fabrication and installation of floating structures, staff is recommending that these five teams be invited to participate in Stage Two – Request for Proposals.

LS:mlr

cc: Alderman F. Eisenberger, Ward 5
Alderman B. Charters, Ward 6
Alderman T. Anderson, Ward 7
Mr. A. Leitch, General Manager,
Transportation, Operations and Environment
Mr. R. Roszell, Corporate Counsel
Mr. D. Trevisani, Supervisor, Accounting and Purchasing
Mr. W. J. Plessl, Co-ordinator of Park Development & Maintenance

Office of the Municipal Clerk
Memorandum

4

TO: Charlene Touzel, Secretary
Parks and Recreation Committee

FROM: J. J. Schatz
Municipal Clerk
Office of the Municipal Clerk

PHONE: (905) 546-2727

DATE: September 29, 1999

SUBJECT: Council Correspondence referral-
Conservation Authority dated September 13, 1999

City Council at its meeting of September 28, 1999 referred the abovenoted correspondence attached hereto regarding appointment of 3 elected officials to the Confederation Park Steering Committee, to the Parks and Recreation Committee.

1A.

Hamilton Region Conservation Authority

September 13, 1999

Mayor Bob Morrow & Council
City of Hamilton
71 Main Street West, 2nd Floor
Hamilton, ON
L8P 4Y5

Attention: Joseph Schatz, Municipal Clerk

Dear Mayor & Members of Council:

The Conservation Authority recently approved a plan to redevelop the west end of Confederation Park. The plan has been well received and, when implemented, will make Confederation Park one of the prime waterfront recreation parks in this province.

To make the plan a reality, it was decided to establish a steering committee to work with our staff. The task of the committee would be threefold:

1. Refine concept plan details;
2. Develop a phasing plan for implementation;
3. Assist in identifying funding sources.

Concerning the scope of the various tasks, it was decided to have representation from the public at large, local elected officials, vested interest groups and the Conservation Authority. More specifically, it was decided to have an 11-member committee, made up as follows:

3 - public at large
3 - local elected officials
3 - representatives of vested interest groups
1 - Conservation Authority member
1 - member of our Conservation Areas Advisory Board

The purpose of this letter is to request the City of Hamilton to appoint 3 elected officials. We would very much like to see the local aldermen being part of this project, but this is a suggestion only.

At this point in time, we don't know the meeting frequency, but, considering the task at hand, we expect that 4 - 6 meetings will be needed between now and the end of the year 2000, with the first meeting to be called in the latter part of October or early November.

....2

P.O. Box 7099, 838 Mineral Springs Road, Ancaster, Ontario L9G 3L3 · (905) 525-2181 or 648-4427
Office Fax 648-4622 · Shop Fax 525-2214 · e.mail: hrca1@interlynx.net · Website: www.hamrca.on.ca

We look forward to hearing from you. If you have any further questions, please contact Mr. Scott Konkle, Director of our Watershed Planning & Engineering division.

Yours sincerely,

Ben W. Vanderbrug
General Manager

BWV/mn

cc Scott Konkle

1

CONSENT AGENDA

PARKS AND RECREATION COMMITTEE

Tuesday, October 5, 1999
2:00 o'clock p.m.
Room 233, City Hall

A G E N D A:

A. ADOPTION OF THE MINUTES

Minutes of the Parks and Recreation Committee - June 21, 1999

B. GENERAL MANAGER, COMMUNITY SERVICES DIVISION

(i) Pumpkinfest Event - Pier 4 Park - October 24, 1999 - Request for Approval under Parks By-law 95-126 as amended (CSC99022)

(ii) Approval as required by Parks and Fireworks By-laws for a Fireworks Display in Commonwealth Square - First Night Hamilton – a New Millennium 2000 - December 31, 1999 (CSC99023)

C. SECRETARY, EXECUTIVE COMMITTEE OF THE INTERNATIONAL CHILDREN'S GAMES MILLENNIUM FESTIVAL

Sponsorship of the 2000 International Children's Games Millennium Festival

D. SECRETARY, HAMILTON HISTORICAL BOARD

User Fee Increases for Museums (CSC99021)

E. SECRETARY, PARKS AND RECREATION COMMITTEE

Information Items

Monday, June 21, 1999
1:15 o'clock p.m.
Room 233, City Hall

A

The Parks and Recreation Committee met.

There were present:

Alderman B. Morelli, Chairman
Alderman M. Kiss, Vice-Chairman
Mayor R. M. Morrow
Alderman R. Corsini
Alderman G. Copps
Alderman F. Eisenberger
Alderman T. Jackson
Alderman T. Anderson
Alderman D. O'Sullivan

Also Present:

Alderman Caplan
B. Price, Hamilton Seniors Council
J. Dick, Hamilton Seniors Council
R. Fair, General Manager, Community Services
K. Duncliffe, Director, Culture and Recreation Services
G. Makins, Culture and Recreation Services
S. Merlo Orzel, Culture and Recreation Services
M. Havelka, Culture and Recreation Services
D. Lobo, Commissioner of Public Works and Traffic
B. Chrystian, Department of Public Works and Traffic
W. Plessl, Department of Public Works and Traffic
T. Whitehead, Assistant to the Mayor
T. Agnello, Secretary

1. DELEGATIONS

(a) Reverend Brothers Tucker and Baldasaro- Clothing Optional Area for Hamilton Citizens

Brothers Tucker and Baldasaro were present to request a clothing optional Area Beach area in Hamilton. They advised that their religion promotes worship in the sun. They suggested a beach area not viewable from the road.

Alderman Corsini suggested that this request be referred to staff.

Following discussion the committee resolved that the presentation be received.

(b) Bob Young- Hamilton and District Extend-A-Family McQuesten Park – Animated Light Display December 1, 1999 – January 14, 2000

Mr. Young advised the Committee that all proceeds will go to charity. The organization has a good track record in raising money for the City. It is a win/win situation for everyone.

He stated that McQuesten Park is the best location because of good access, availability of parking and availability of a concession stand. The organization will pay for all utilities and required liability insurance.

The Mayor suggested that other venues be considered.

Alderman Jackson supports the proposal. Alderman Corsini concurs.

Alderman Anderson stated his support for the display but voiced his concern regarding the impact of parking on the surrounding residential areas. Alderman Kelly concurred.

Mayor Morrow proposed an amendment to leave the venue open for discussion which was defeated.

As recommended in a report from the General Manager, Community Services Division, and the Commissioner of Public Works and Traffic dated May 31, 1999, the Committee recommended to Council as follows:

(a) That approval is granted to Hamilton District Extend-a-Family, to locate animated light displays in T.B. McQueston Park on the occasion of the Winter Animated Light Show from December 1, 1999 – January 14, 2000 from dusk to 11:00 p.m. daily; and,

(b) That this be approved for a three (3) year rental agreement, with a review after one year; and,

(c) That the General Manager of Community Services negotiate a rental permit fee for the park; and,

(d) That the above event be subject to the Terms and Conditions of the Special Events Guidelines.

2. CONSENT AGENDA

A. ADOPTION OF THE MINUTES

(i) The minutes of the Parks and Recreation Committee meeting held May 3, 1999 were adopted as circulated.

(ii) The minutes of the Special Parks and Recreation Committee meeting held June 2, 1999 were adopted as circulated.

B. GENERAL MANAGER OF COMMUNITY SERVICES

(i) **Big "A" Amusements Ltd. – Fundraising Event Queenston Parent/Child Drop-In Centre, Parkdale Park – 1999, July 29- August 2, 1999, dated May 31, 1999:**

The Committee approved the following recommendation:

That approval be granted to Big "A" Amusement Ltd. to hold a fundraising carnival event for the Queenston Parent/Child Drop-In Centre on July 29 – August 2, 1999 from 12:00 noon to 11:00 p.m. in Parkdale Park subject to the Standard Terms and Conditions of the Special Events Guidelines.

(ii) **North End Children's Centre - Rainbow Festival July 9, 10, 11, 1999 - Woodlands Park, dated May 31, 1999:**

The Committee approved the following recommendation:

That approval be granted to the North End Children's Centre to locate carnival rides in Woodlands Park on the occasion of the annual Rainbow Festival to be held on July 9, 10 and 11, 1999 from 10:00 a.m. to 10:00 p.m., subject to the Standard Terms and Conditions of the Special Events Guidelines.

(iii) **Hamilton Region Cancer Centre Fundraising Mixed Softball Tournament**
- **Globe Park – July 24th, 1999**
- **Sale of Alcoholic Beverages, dated June 1, 1999:**

The Committee approved the following recommendation:

(a) That approval be granted to the Hamilton Region Cancer Centre to sell alcoholic beverages at Globe Park on July 24, 1999 from 12:00 p.m. - 12:00 a.m. by Special Occasion Permit only, and in accordance with the Terms and Conditions of the Licence; and,

(b) That permission be granted to the Hamilton Region Cancer Centre to use Globe Park on July 24, 1999 from the hours 8:00 a.m. until 1:00 a.m. July 25, 1999.

- **Alderman Jackson opposed.**

(iv) **Sale of Alcoholic Beverages – Mohawk Sports Park Hamilton Hornets Rugby Football Club Inc. - July 9th and July 17th, 1999, dated May 11, 1999**

That approval be granted to the Hamilton Hornets Rugby Football Club to sell alcoholic beverages at Mohawk Sports Park on July 9 and July 17, 1999 by Special Occasion Permit only, and in accordance with the Terms and Conditions of the Licence.

- **Alderman Jackson opposed.**

C. **COMMISSIONER, PUBLIC WORKS AND TRAFFIC**

Construction of Sun Shelter and Concrete Block Building – Gilkson Community Council Donation, dated June 15, 1999:

The Committee approved the following recommendation:

(a) That the City accept a $50,000. donation from the Gilkson Community Council towards the construction of the concrete block building/sun shelter, attached hereto and marked as Appendix "A"; and,

(b) That $50,000 donation from the Gilkson Community Council in the interim be funded from the Park Development and Redevelopment 1999 Account CF629954044 and the Council be charged 0% interest for this advance; and,

(c) That the Law Department be authorized to prepare a Construction Agreement and a Licence to Occupy Agreement between the City and the Gilkson Community Council; and,

(d) That the Mayor and Municipal Clerk be authorized and directed to execute a Construction Agreement and a Licence to Occupy Agreement between the City and Gilkson Community Council.

D. SECRETARY, PARKS AND RECREATION COMMITTEE

Information Reports

The Committee was in receipt of a report dated June 15, 1999 from the Secretary, Parks and Recreation Committee.

The Committee approved the following recommendation:

That the sub-joined list of Information Reports previously distributed to the Parks and Recreation Committee be received:

Date	*From*	*Subject*	*Date Distributed*
April 26	General Manager, Community Services	Summer Active 1999	April 29, 1999
April 30	General Manager, Community Services	Hamilton Civic Golf Courses Spring Course Conditions	May 12, 1999
May 6	General Manager, Community Services	Urban Fishing Program Inch Park Arena/Pool	May 12, 1999
May 6	Secretary, Hamilton Veterans Committee	Minutes – Sept. 15/98 meeting	May 12, 1999
May 5	Commissioner of Public Works & Traffic	Park and Facility Naming Procedures and Guidelines	May 17, 1999
May 11	Secretary, Hamilton Historical Board	Minutes – April 13/99 meeting	May 17, 1999
May 13	Secretary, Mum Show Sub-Committee	Minutes – February 4/99 meeting	May 17, 1999
May 28	Secretary, Executive Committee of the International Children's Games Millennium Festival	Minutes – April 12/99	May 28, 1999
June 8	Secretary, Hamilton Historical Board	Minutes – May 11/99	June 10, 1999
May 19	General Manager, Community Services	Friends of Gage Park: Movie Nights	June 15, 1999
June 4	M. Gallagher, Legislative Assistant	Community Services and Public Health Report 9-99, Item 2	June 15, 1999

3. GENERAL MANAGER, COMMUNITY SERVICES DIVISION

(a) Municipal Alcohol Risk Management Policy

As recommended in a report from the General Manager, Community Services Division, dated March 26, 1999 the Committee recommended to Council as follows:

That the Municipal Alcohol Risk Management Policy, attached hereto and marked as Appendix "B", being a set of guidelines aimed at promoting responsible alcohol consumption and the purpose of which is to minimize possible liability exposure arising from the use of Municipal facilities and property by individuals and groups be accepted and approved.

- **Alderman Jackson opposed.**

(b) Cart Service on Civic Golf Courses

As recommended in a report from the General Manager, Community Services Division, dated June 16, 1999 the Committee recommended to Council as follows:

(a) That the General Manager of Community Services be authorized to amend the agreements, satisfactory to the Corporate Council, with the Concessionaires at Chedoke and King's Forest Civic Golf Courses to permit a cart service on the golf courses which would include the sale of alcohol during the 1999 Golf Season on a trial basis in accordance with Provincial statutes; and,

(b) That the provision of this service be limited to weekend and tournament events; and,

(c) That the General Manager of Community Services report back to the Committee by year-end on the results of this initiative.

- **Alderman Jackson and Alderman Copps opposed.**

(c) Multi-Pad Arena/Sports Complex – Short Listing of Proponents

As recommended in a report from the General Manager, Community Services Division, dated June 16, 1999 the Committee recommended to Council as follows:

(a) That the General Manager of Community Services be authorized and directed to invite the following five consortiums/firms to submit detailed responses to the Stage 2 documents of the Request for Proposals for the construction and operation of a Multi-pad Arena/Sports Complex in the City of Hamilton:

Arena Corp./JBK Development Group, of London, Ontario
Crang and Boake, of Toronto, Ontario
Drivers Jonas, of Toronto, Ontario
R.G. Properties Ltd., of Vancouver, British Columbia
Rose Technology, of Willowdale, Ontario; and,

(b) That the General Manager of Community Services report back the final selection results of the Request for Proposals in a timely fashion.

- **Recorded Vote**

Yeas:	**Nays:**
Mayor Morrow	Alderman Kiss
Alderman Jackson	Alderman Copps
Alderman Corsini	
Alderman Anderson	
Alderman Morelli	
Alderman Eisenberger	
Alderman O'Sullivan	

Carried

(d) Gender Equity Policy for Sport and Recreation in the City of Hamilton

As recommended in a report from the General Manager, Community Services Division, dated June 1, 1999 the Committee recommended to Council as follows:

(a) That Gender Equity Policy for Sport and Recreation in the City of Hamilton, attached hereto and marked as Appendix "C" be approved; and,

(b) That the General Manager of Community Services be directed to meet annually with sport and recreation representatives to jointly strategize to reduce barriers to gender equity and to increase participation by girls and women in sport and recreation over the next 5 to 7 years; and,

(c) That the General Manager of Community Services be directed to report annually to the Parks and Recreation Committee on the progress towards gender equity in sport and recreation in the City of Hamilton.

4. COMMISSIONER, PUBLIC WORKS AND TRAFFIC AND GENERAL MANAGER, COMMUNITY SERVICES

Naming of Parks and Facilities - Procedures and Guidelines (previously tabled)

Alderman Jackson felt that through this policy, people are recognized posthumously. Following discussion the Committee determined that Schedule "A" be amended to reflect that living people may be recognized through the procedure as identified in this report and at the discretion of City Council.

As recommended in a report from the Commissioner Public Works and Traffic and the General Manager, Community Services, dated June 17, 1999 the Committee recommended to Council the following as amended:

(a) That the Procedure and Guidelines for Naming City of Hamilton Parks, Works Yards and Facilities attached hereto and marked as Appendix "D" be adopted; and,

(b) That City Council rescind previous guidelines approved for the Naming of Parks and Facilities; and,

(c) That the Parks Staff Advisory Committee be assigned the responsibility of receiving and reviewing all proposals for the naming of parks, works yards and facilities; and,

(d) That recommendations of the Parks Staff Advisory Committee be forwarded to the General Manager having jurisdiction over the subject of the day for confirmation and presentation to the Parks and Recreation Committee for consideration.

5. PRIVATE AND CONFIDENTIAL AGENDA

The Committee moved into closed session to discuss confidential matters and reconvened immediately thereafter with the following report:

A. GENERAL MANAGER OF COMMUNITY SERVICES

Authority to issue Requests for Proposals for Private Sector Partners Hamilton Civic Golf Courses and Chedoke Winter Sports Park

As recommended in a report from the General Manager, Community Services Division, dated June 16, 1999 the Committee recommended to Council as follows:

(a) That the General Manager of Community Services be authorized to proceed with a "Letter of Interest" for a private operator to assume full responsibility for the management and operation of Hamilton civic golf courses and the Chedoke Winter Sports Park based on the following general conditions:

- Private operator assumes full responsibility for costs and retains all revenues, but provides an annual licensing fee to the City and pays all appropriate taxes; and,
- The municipality is prepared to enter into a long term lease arrangement in return for capital investment from the private operator; and,
- Private operator undertakes to make capital improvements stipulated by the Municipality within the first five years of the agreement; and,
- The municipality will provide an annual subsidy to the private operator specific to the ski hill program in recognition of its primary mandate to provide a children's learn to ski program; the limited site and unfavourable weather conditions in an amount to be negotiated; and,
- This subsidy for the ski program is contingent upon the private operator making capital reinvestment in the Ski facility infrastructure as prescribed by municipality; and,

(b) That the private operator agrees to comply with performance standards stipulated by the City relative to management, maintenance, development and customer service and pricing; and,

(c) That the selection criteria attached hereto and marked as Appendix "E" be approved for usage in evaluating responses to the Expression of Interest; and,

(d) That the Director of Culture and Recreation be authorized and directed to prepare a "best effort" Five Year Business Plan, with input from required staff, to be completed prior to the issue of the Stage 2 Request For Proposals documents, said plan to be used as a benchmark to evaluate the merits of private sector proposals; and,

(e) That the General Manager of Community Services report back on the results of the "Letter of Interest" for the September Council meeting.

- **Alderman Copps opposed.**

B. MAYOR R.M. MORROW

Trans Canada Cycling Tour

The Committee approved the following resolution for Council's consideration:

(a) That the Regional Municipality of Hamilton-Wentworth be requested to provide funding to an upset limit of $15,000 to the organizer of Trans Canada Cycling Tour to be held September 10 and 11, 1999 to assist with costs of ancillary support from the Region and the City of Hamilton, exclusive of policing costs; and,

(b) That the Joint Finance and Administration Committee recommend an appropriate source of Financing; and,

(c) That funding be conditional upon City of Hamilton approval of the race route and the signing of appropriate agreements.

6. OTHER BUSINESS

None

7. ADJOURNMENT

There being no further business, the Committee then adjourned.

Taken as read then approved,

ALDERMAN B. MORELLI, CHAIRMAN
PARKS AND RECREATION COMMITTEE

Tina Agnello
Secretary

June 21, 1999

Appendix "A" as referred to in Section C (a) of the Parks and Recreation Committee meeting minutes for June 21st, 1999

Appendix "B" as referred to in
Section 3 of the Parks and
Recreation Committee meeting
minutes for June 21st, 1999

Corporation of the City of Hamilton

Municipal Alcohol Risk Management Policy

Preamble:

The Corporation of the City of Hamilton owns and manages facilities where alcohol consumption is not permitted, and other facilities where alcohol consumption is permitted under the authority of a Special Occasion Permit. The City of Hamilton has developed this Municipal Alcohol Risk Management Policy in order to:

1. prevent alcohol related problems that may arise from alcohol consumption within its' facilities, and

2. to promote a safe, responsible and enjoyable environment for those who use these facilities.

The consumption of alcohol creates the potential for problems to arise associated with drinking. These problems can affect not only the person or persons consuming alcohol, but other people who use the facilities and the general public. These problems may include:

- injuries to drinkers or other individuals
- liability action arising from alcohol related injuries or deaths.
- loss of insurability should the insurer's risk assessment escalate.
- possible increased insurance rates as a result of alcohol related incidents.
- suspension or loss of alcohol permit privileges by the Alcohol and Gaming Commission of Ontario (A.G.C.O)
- charges laid against the City under the Liquor Licence Act.
- Police attending at Municipal property.
- vandalism and destruction of City property.
- loss of enjoyment by non-drinkers and moderate drinkers.
- complaints lodged by offended parties.
- liability charges to employees

In most cases, these problems will not be attributable to moderate drinkers, or to those who respect the rules regarding alcohol consumption. It is believed that the majority of these problems arise from drinkers who engage in four specific drinking practices:

- underage drinking
- drinking in unlicensed areas
- drinking to intoxication
- drinking and driving

To the extent that these four drinking practices can be reduced, the likelihood of alcohol related problems may correspondingly diminish. For those individuals who do not engage in these targeted practices, the Policy will be minimally intrusive. It is not the intention of this Policy to stand in opposition to legal and moderate drinking.

1.0 Purpose of the Policy

The Municipal Alcohol Risk Management Policy consists of measures designed to prevent alcohol related problems while allowing for the quiet enjoyment of those who use City facilities through clear, responsible guidelines. By reducing the potential for alcohol related problems, the City of Hamilton simultaneously seeks to reduce the users' loss of enjoyment of the facilities/events, reduce the risk of injury and death, and reduce the risk of liability actions.

2.0 Areas Designated for Conditional Use of Alcohol

The consumption of alcoholic beverages is prohibited in the majority of City facilities, City parks, City /Regional road allowances and operated sports facilities. The City of Hamilton Council may change the designation of any site at its discretion.

The following Municipal facilities are designated as suitable for Special Occasion Permit (S.O.P.) functions:

- Mountain Arena
- Inch Park Arena
- Chedoke Twin Pad Arena
- Eastwood Arena
- Coronation Arena
- Rosedale Arena
- Parkdale Arena
- Lawfield Arena
- Scott Park Arena
- Sackville Hill Seniors Centre
- Huntington Park Recreation Centre
- Barton Community Centre
- Dundurn Park Pavilion
- Main-Hess Seniors Centre
- Central Memorial Recreation Centre
- Normanhurst Community Centre
- Eastmount Community Centre
- Commonwealth Square
- Ivor Wynn Stadium
- Brian Timmis Stadium
- Dundurn Park
- Globe Park
- Victoria Park
- Turner Park Miscellaneous
- Road Allowances
- Coach House – Dundurn Castle
- Bayfront Park
- Pier 4 Park
- Gage Park
- Mohawk Sports Park

*This list does not represent an exhaustive list of all properties and is a guideline only.

MISCELLANEOUS:

- Road Allowances (City and Regional) within Municipality of Hamilton-Wentworth will be reviewed on a case by case and approval is required from City/Regional Councils.

Some facilities operate with alcohol as any integral aspect of their curriculum and are to be governed under liquor licence operating guidelines. While operating outside of their liquor licence, they must acquire a S.O.P.

- City of Hamilton Municipal Golf Courses
- Ivor Wynn Stadium
- Rosedale Tennis Club
- The Stables at Dundurn Castle
- HECFI

Each facility operating under the auspices of an A.G.C.O. permit will be required to designate areas governed by the S.O.P. (Special Occasion Permit) permit.

3.0 Certification/Training
Smart Serve Program (S.S.P.)

In order to allow the usage a City of Hamilton facility for a Special Occasion Permit function, the event sponsor must use bartenders, ticket sellers, floor monitors, etc., with certification from a recognized Ontario based server program. Proof of certification or training must be provided two (2) weeks prior to the event.

The Smart Serve Program (formerly known as S.I.P.) prepared by the Hospitality Industry Training Organization of Ontario, is approved by the A.G.C.O., and is endorsed by the Ministry of Consumer and Commercial Relations. It introduces participants to the following topics:

- alcohol and the Law
- facts about alcohol
- standard drink concept
- managing the intoxicated person
- drinking rates and limits
- establishing house policies
- signs of intoxication

The Municipality, by requiring the presence of trained monitors, servers and ticket sellers at alcohol-related events, is better able to discharge its responsibilities as the owner of the facility.

Acknowledging that it may be difficult for organizations to immediately comply, it is recommended that the number of trained people at Special Events (as required in Article 4.3) be phased in as follows:

- 25% as of 1999 August 1
- 50% as of 2000 January 1

Caterers and licenced stadia are required by law to have all personnel trained by a recognized Ontario based server program.

4.0 Controls

In order to be eligible for a facility permit for a S.O.P. function, the sponsor must demonstrate to the satisfaction of the Director of Culture and Recreation or Commissioner of Public Works & Traffic or the Commissioner of Transportation (Regional) or their designate, that there are sufficient controls in place to prevent intoxicated or rowdy people from entering the event, and that the aforementioned participants will be refused service and safely escorted from the event. These controls will include:

4.1 that only an age of majority card, a photo driver's licence, military identification, or a passport as identification be accepted for being served or consuming alcohol.

4.2 that all entrances and exits to the event be adequately supervised.

4.3 that a ration of one (1) floor monitor for every fifty (50) participants be utilized.

4.4 that all event workers (monitors, bartenders, servers, ticket sellers etc.) must refrain from consuming alcohol prior to and during the event.

4.5 that at all times at least 50% of event workers (monitors, bartenders, servers, ticket sellers etc.) must be of the age of majority, and certified by a recognized Ontario based server program.

4.6 that the sponsor provide a list of monitors, bartenders, servers and ticket sellers with their proof of certification or training and that such list shall be posted with the groups S.O.P.

4.7 that with a minimum of one monitor, who must be trained, the area outside the licenced area at the event be patrolled, as per A.G.C.O. regulations.

4.8* that a limit of two (2) drink tickets be permitted to be purchased by one person at any one time.

4.9* that a limit of two (2) drinks be served to one person at any one time.

RATIONALE: ***By limiting the number of drinks participants may purchase at one time, the ticket sellers, monitors, bartenders and servers are provided with more opportunities to observe participants for signs of intoxication. Table consumption can be moderated by not selling rounds of large numbers of tickets - a strip of twenty, for example.***

4.10 that the person whose name is on the S.O.P. be certified from a recognized Ontario based server program.

4.11 that there be no "last call" announced and no happy hours.

4.12 that any incident or violation of the Municipal Alcohol Risk Management Policy which may endanger participants at the S.O.P. function, or off the premises of the S.O.P. function, shall be the responsibility of the S.O.P. permit holder.

4.13 that a copy of this Policy be provided to the S.O.P. function applicant at the time of application, and that the applicant sign that he has read, understands and agrees to comply with the rules stated herein.

4.14 that the person signing the S.O.P. or his/her designate (who shall be named) must be present at the event, being the person responsible for the event.

4.15 that the person signing the S.O.P. or his/her designate is responsible for decision making during the event, and therefore, must refrain from consuming alcohol prior to or during the event.

4.16 that non-alcoholic beverages and food be available at all times. It is recommended that non-alcoholic beverages be provided at no charge or at a cost significantly lower than alcoholic beverages.

4.17* at all times bottle and draft beer of a light variety of bottle and draft beer be offered, and be posted with the A.G.C.O. Permit.

RATIONALE: ***Low alcohol beverages help prevent intoxication by providing responsible consumers with an opportunity to consume less alcohol and avoid becoming intoxicated. A patron consuming a regular beer (at 5% alcohol) would have to drink two "extra light" beers (at 2.5% alcohol) to ingest the same amount of alcohol. Similarly, light beer (at 4% alcohol) represents a 20% reduction in alcohol intake.***

4.18 that the City prefer that alcoholic beer of the standard 5.0% or less be emphasized as opposed to premium beers or wine coolers of greater alcoholic content.

4.19 that alcohol not be offered or given as a prize in a contest.

4.20 that the S.O.P. Permit holder has the right to refuse admittance to persons who are underage, or to an individual who appears intoxicated.

4.21 that any beverage being served at a S.O.P. function will be served in plastic or paper containers.

4.22 that all monitors, bartenders, servers and ticket sellers, acting in official capacity at the event, must wear an I.D. name tag, identifying them as such and approval by the Municipality/Region.

4.23 that no marketing practices which encourage increased consumption i.e. oversized drinks, double shots, pitchers of beer, drinking contests, volume discounts, be permitted.

4.24 that the Director of Culture and Recreation/Commissionerof Public Works & Traffic or Commissioner of Transportation or their designate have the right to require the presence of Hamilton-Wentworth police officers to be present for the duration of the event which cost will be borne by the applicant; and, that for all events in excess of 75 people, that this condition be imposed as standard practice.

4.25 the City of Hamilton reserves the right to introduce other conditions from time to time at its discretion.

5.0 Accountability

Signs must be prominently posted at all Special Occasion Permit functions informing the public where they can forward their concerns.

The sign will name the sponsor of the event, the name of the Special Occasion Permit Holder, and the addresses and telephone numbers of the City of Hamilton, Culture and Recreation Department, the Commissioner of Public Works and Traffic, Commissioner of Transportation or other designate, the Hamilton-Wentworth Regional Police and the Alcohol and Gaming Commission of Ontario.

There shall be uniformity in the signs outlining:

- Event Sponsor
  Name of Special Occasion Permit Holder
- City of Hamilton
  Department of Culture and Recreation
  71 Main Street West
  HAMILTON, Ontario L8P 4Y5 (905) 546-2750
- Hamilton-Wentworth Regional Police
  155 King William Street
  HAMILTON, Ontario L8R 1A6 (905) 546-4925
- Alcohol and Gaming Commission of Ontario (AGCO)
  20 Dundas Street West
  TORONTO, Ontario M5G 2N6 (416) 326-0450
- Emergency 9-911

An additional sign shall be prominently posted at the bar and at the ticket counter stating the law on intoxication. The sign shall read "It is against the Liquor Licence Act of Ontario for licenced establishments to serve customers to intoxication. For this reason, servers in our facilities are required to obey the law and not serve anyone to intoxication. We are also pleased to offer non-alcoholic beverages".

Rationale

It is not possible for the Police and Liquor Licence Inspectors to check on all Special Occasion Permit functions. The sign serves as notice to the permit holder that while enforcement personnel may not attend the event, concerned participants will know where to lodge a complaint which may affect future activities.

6.0 Enforcement Procedures for Policy Violations

Any individual or group bringing alcohol onto designated Municipal properties must have a Special Occasion Permit.

6.1 a violation of the Policy occurs when the Special Occasion Permit holder fails to comply with the conditions of the Liquor Licence Act of Ontario, or the Municipal Alcohol Risk Management Policy. Intervention can be initiated by a participant at the event, a City of Hamilton staff member, a member of the Hamilton-Wentworth Regional Police or an Inspector of the Alcohol and Gaming Commission of Ontario.

6.2 a member of the organizing group, the S.O.P. holder, or monitor may intervene by informing the offending individual(s) of the Policy violation, and asking that it be stopped, or corrected. Group members, the S.O.P. holder and monitors are encouraged to intervene in this way because intervention at other levels could ultimately result in a loss of privileges and possible criminal code charges.

6.3 a City of Hamilton staff member on duty will intervene whenever he/she encounters a violation of Policy. Depending upon the severity of the Policy infraction, City of Hamilton staff may request the organizers of the event to stop the violation, or they may close down the S.O.P. portion of the event. The organizers will not be reimbursed for any financial loss which may be incurred as a result of this action. Should the organizers refuse to comply, staff may call the Police for enforcement.

6.4 where the Special Occasion Permit holders have violated the Municipal Alcohol Risk Management Policy, and have been warned by a City of Hamilton/Regional staff member, the sponsoring organization will be sent a registered letter advising of the violation, and indicating that no further violations will be tolerated.

6.5 should the Special Occasion Permit holder violate the Policy within one year of receiving notice of their first violation, the organizers will be suspended from Special Occasion Permit privileges at all Municipal facilities for a period of not less than one year. A registered letter will be sent to the S.O.P. holder and sponsoring organization advising of the suspension.

6.6 a member of the Hamilton-Wentworth Regional Police or an Inspector from the Alcohol and Gaming Commission of Ontario may intervene in a violation of this Policy on his or her initiative, or in response to a request from either a City staff member or a member of the general public. Depending upon the severity of the infraction, charges may be laid under the Liquor Licence Act of Ontario, or any other relevant legislation.

6.7. all staff monitors which includes , serving staff, bartenders , door monitors and management staff should always be in a position to quickly detect intoxicated patrons.

6.8 in the case of patrons who are intoxicated to the point that they must be cut off, the permit holder or designated event staff must make every effort to ensure that the patron does not drive and that he/she will arrive home safely. In some instances, non-intoxicated friends might agree to drive the person home, or a cab may be called for the patron.

7.0 Policy Monitoring and Revisions

This Policy is to be reviewed each year by the City of Hamilton, Department of Culture and Recreation Management, and revisions, if any, reported to the City of Hamilton, City Council and in consultation with Events Organizers.

8.0 Applications

That the City of Hamilton Council, when approving a Liquor Licence event, submitted to the A.G.C.O., or the Director of Culture and Recreation acting in his/her capacity, recommend approval, that it be conditional upon the event sponsor agreeing, in writing, to follow the Municipal Alcohol Risk Management Policy (Appendix A).

9.0 Insurance

Individuals or groups sponsoring a Special Occasion Permit function at a listed Municipal facility in the Municipal Alcohol Risk Management Policy, must show proof to the Director of Culture and Recreation/Commissioner of Public Works and Traffic or their designate at least two (2) weeks prior to the event, that they have a minimum of five million dollars ($5,000,000) liability insurance coverage (which shall include a host liquor liability endorsement), and that the City of Hamilton/Region of Hamilton-Wentworth is named as an additional insured party to this Policy.

The permit holder will be required to enter into a Licence Agreement in a form specified by the City Solicitor agreeing to indemnify and save the Corporation of the City of Hamilton/Region of Hamilton-Wentworth harmless from all claims arising from the permit or event. The actual insurance limits required may be increased at the discretion of the City of Hamilton should it be determined that the risk involved with the event dictates a higher limit of insurance.

APPENDIX "A"

SPECIAL OCCASION PERMIT (S.O.P.) HOLDER AGREEMENT

(Please Print)

NAME OF ORGANIZATION _____

NAME OF PERMIT HOLDER _____

CERTIFICATION

1. The Permit Holder has received and reviewed a copy of the Municipal Alcohol Management Policy.

2. The Permit Holder agrees to adhere to the conditions of this Policy and the Liquor Licence Act of Ontario.

3. The Permit Holder understands that if an infraction of the Policy occurs, the City of Hamilton may warn or suspend the organization from A.G.C.O. permit privileges to use City facilities for one year.

4. The Permit Holder understands that they can be held liable for injuries and damage arising from failure to adhere to the Liquor Licence Act of Ontario, or from otherwise failing to take action that will prevent foreseeable harm from occurring.

5. The Permit Holder understands that the Police and/or a Liquor Licence Inspector can lay charges for infractions of the Liquor Licence Act of Ontario or other relevant legislation.

SIGNATURE:_____
Permit Holder

Address: _____

_____

Phone No:

_____

****

OFFICE USE

Agreement received by:_____

Date:_____
Day/Month/Year

APPENDIX "B"

S.O.P. ACCOUNTABILITY

_____

Name of Group Sponsoring Event

_____

Name of Special Occasion Permit Holder

_____

Address and Phone Number of Permit Holder

Facility Owner:

City of Hamilton
71 Main Street West
HAMILTON, Ontario L8P 4Y5
Telephone: (905) 546-2750 (905) 546-2710 evenings and weekends

Regional Police:

Hamilton-Wentworth Regional Police
155 King William Street
HAMILTON, Ontario L8R 1A6
Telephone: (905) 546-4925

AGCO:

Alcohol and Gaming Commission of Ontario
20 Dundas Street West
TORONTO, Ontario M5G 2N6
Telephone: (416) 326-0450

TO BE PROMINENTLY POSTED IN TWO LOCATIONS AT THE EVENT

APPENDIX "C"

S.O.P. HOLDER & CERTIFIED OR TRAINED EVENT WORKERS

S.O.P. HOLDER AND DESIGNATE(S): (Please Print)

_____

_____

_____

_____

CERTIFIED OR TRAINED EVENT WORKERS:
(MONITORS/BARTENDERS/SERVERS/TICKETSELLERS)
(Please Print)

1. _____
2. _____
3. _____
4. _____
5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

Use additional forms, if necessary. Proof of certification or training to be posted at the event with the S.O.P..

APPENDIX "D"

AREAS DESIGNATED FOR CONDITIONAL USE OF ALCOHOL

ARENAS

Chedoke Twin Pad
Eastwood
Coronation
Inch Park
Lawfield
Mountain
Parkdale
Rosedale
Scott Park

RECREATION CENTRES

Huntington

SENIORS CENTRES

Sackville Hill
Main-Hess

COMMUNITY CENTRES

Barton Community Centre

CULTURAL/MUSEUMS

Dundurn Pavilion

Appendix "C" as referred to
In Section 3 (d) of the Parks and
Recreation Committee meeting
Minutes for June 21st, 1999

GENDER EQUITY POLICY FOR SPORT AND RECREATION

IN THE CITY OF HAMILTON

PURPOSE OF THE POLICY:

The purpose of the Policy is to set in place principles and practices that will ensure full and fair access for girls and women in sport and recreation in the City of Hamilton.

POLICY STATEMENT:

The City of Hamilton is committed to ensuring that girls and women have a full and equal range of opportunities to participate, compete and lead in sport and recreation activities in our community in an environment that is supportive, welcoming and harassment-free.

POLICY PRINCIPLES:

The City of Hamilton endorses the policy principles articulated in the Provincial Gender Equity Policy Statement as follows:

1. Participation in physical activity and sport enhances physical, social and emotional well being. It can lead to a personal sense of accomplishment and belonging, a healthier and more productive life and community pride. It can lead to increases in feelings of self-esteem and perceived competence.

2. Participation is enhanced by giving women and girls a full choice, including participation in teams of their preference.

GENDER EQUITY DEFINED:

For the purposes of the policy the definition articulated by the Nova Scotia Sport and Recreation Commission Gender Equity Policy – 1996 will be used:

Gender Equity is the principle and practice of fair allocation of resources, programs and decision-making to both men and women, and includes the redressing of identified imbalances in the benefits available.

STRATEGIC DIRECTIONS:

"In order to achieve the goal of gender equity in the City of Hamilton over the next 5 to 7 years, we are committed to the following actions:

1. Track gender equity performance indicators through community group affiliation policy guidelines:
   a) Participation rates by gender in traditionally male-dominated sports;
   b) Involvement by gender of leaders, coaches, referees, board members;

c) Number of teams by gender;
d) Facility allocation by gender.

2. Because of the serious effects of harassment and abuse, adopt a policy and procedure for prevention of harassment and abuse in sport and recreation. Encourage harassment officer appointments in sport and recreation groups.

3. Review existing use of facilities and develop creative strategies to achieve gender equity.

4. Review internal resource allocation (e.g. operating budgets) and, where there is a need, reallocate resources to achieve gender equity.

5. Develop a gender equity training plan for participants, elected officials, sport and recreation leaders, and media.

6. Develop a plan to reduce barriers to gender equity in sport and recreation. The plan should address:

   a) Safety and security
   b) Access, e.g. fees/costs to participate
   c) Other issues as they arise

7. Lead in the use of inclusive language and images in all department programs and media. Be a role model in inclusive language in sport and recreation.

8. Communicate gender equity policy to all sport and recreation partners, participants and the public.

9. Report yearly to council on progress toward gender equity in sport and recreation."

Appendix "D" as referred to in
Section 4 (a) of the Parks and
Recreation Committee meeting
minutes for June 21st, 1999

PROCEDURE AND GUIDELINES

FOR THE NAMING OF

PARKS, WORKS YARDS AND RECREATION FACILITIES

PROCEDURE:

- Proposed names for Parks, Works Yards and Depots, Recreation Facilities and Museums will be submitted, in writing, to the Parks Staff Advisory Committee for review and recommendation to the General Manager having jurisdiction. Names may be submitted by elected officials, staff or members of the public.

- The nominating party will be required to supply background material in support of the proposed name, in sufficient detail to allow the review committee a clear understanding and appreciation for the request (a nomination application forms part of these guidelines and represents the minimum amount of information required).

- Written submissions will be acknowledged by the secretary of the Parks Advisory Committee, immediately upon receipt.

- In the event of there being more than one properly submitted nomination, the staff committee will consider the relative merits of each and forward one recommended name along with information on other proposals.

- The staff committee will consider the merits of the proposal(s) in the context of approval guidelines and recommend accordingly.

- In the absence of any formal proposal via nomination, the Parks Staff Advisory Committee will recommend a name for the park or major facility or, alternatively, a procedure for soliciting public and stakeholder input.

- Having received a recommendation from the staff committee, the General Manager having jurisdiction will confirm the appropriateness of the selected name and forward a report to the Parks and Recreation Committee of Council, for consideration.

GUIDELINES:

Preface: These guidelines apply to all classifications of Parks ie. parkettes, neighbourhood, community and city wide parks and linear parks and Facilities ie. built amenities/structures ranging from play equipment, sport fields and buildings such as arenas, recreation centres/complexes, museums and work yards/depots.

1. That in the case of Parks and major facilities, *first consideration* be given to a name which:

   a) Identifies or describes the location / characteristics within the community – Preferred options include:

      i) Neighbourhood Reference — ie.- Durand Park
      - Huntington Recreation Centre

      ii) Street Reference — ie.- Tom Street Park
      - Carson Drive Park

      iii) Noteworthy physical, environmental or scenic quality

ie. - Bayview Park
- Cliffview Park

iv) Proximity to recognizable facility or area –

ie. - Hill Park Recreation Centre
(adjacent to Hill Park
Secondary School)

b) Recognizes an approved Twinning or significant event/program involving another Municipality,

ie.- Shawinigan Park

c) Recognizes an historical event having, as a minimum, city wide impact/significance. Relevant heritage committees, persons or agencies to be consulted;

ie.- Commonwealth Square
- Coronation Park

2. Exceptions to the abovenoted 'first consideration' guideline, under certain circumstances of an exemplary nature, may be warranted.
The naming of a public place or facility after an individual or recognized organization is a highly effective way to show recognition and appreciation for extraordinary and exemplary service to community well being or special achievement reaching beyond local significance.

Where an exception is being considered and the naming of a park or facility after an individual or group is being recommended, the following guidelines apply:

a) In the case of a Deceased Person:

i) Recognition shall not be considered until 2 years after the death of such person.

ii) The agreement of next of kin shall be obtained prior to implementation.

* iii) The basis for recognition must be well documented and broadly acknowledged as benefiting the City, the Province, the Country

i.e. Sam Lawrence Park
T. B. McQuesten Park
Churchill Park

* iv) To the extent possible, a direct relationship should exist between the individual and the feature being considered for name recognition.

i.e. Sports personality matched with area of athletic endeavour - Jimmy Thompson Pool

* v) Once named after an individual, park and major facility names should not be changed.

b) In the case of a Living Person or Organization, recognition may be considered by the Parks Staff Advisory Committee as per the procedure and policies contained in this document, or by City Council.

For the purpose of aiding the decision making process, the following guideline applies:

i) Eligibility in this category is reserved for person(s) or organizations having achieved a standard of community service or form of achievement notably and agreeably 'above and beyond' the requirement of extraordinary and exemplary.

Appendix "E" as referred to
in Section 5 A (c) of the Parks
and Recreation Committee meeting
minutes for June 21st, 1999

CORPORATE INFORMATION

Proponent Corporate Structure and Stability

The ability of the proponent to demonstrate corporate stability and a historically solid financial position will be an important factor in determining the company's (or consortium's) worthiness to proceed to the next stage of the evaluation process. Submissions should include an indication of the proponent's corporate staff and management structure, years in business, relationships and alliances with other firms, funding sources (such as investors), and details that instill a level of confidence that the proponent is committed and able to enter into a long term relationship with the City. In the case of a consortium, the submission should clearly indicate the lead firm, providing a confirmation that the financial obligations that are implied by the concept are protected by the lead firm's covenant.

Proponent Capacity To Undertake The Project

The submission should include an indication of the proponent's capacity to partner with the City on the golf course project of the size and scope of the proposed concept. The proponent team should include individuals or associate firms with the necessary talents, experience, and financial base to undertake all financial and operating elements included in the package. Moreover, the degree to which the lead firm is involved beyond the initial stage of the project may be important, depending upon the nature of the proposed relationship. For example, a redevelopment of a clubhouse proposal may be fronted by a large construction firm. The score for this criteria should reflect both the capacity of the contractor and the proposed operator.

Previous Experience

Past experience of the team or key firms within the team, in operations of facilities of similar nature and scale will be an important evaluation factor. Previous experience involving golf course management and food and beverage operations or other businesses included in the proponent's concept should be considered. An assessment of the skills of individual members of the consortium, separate from the assessment of the demonstrated ability of the firms within the consortium should also help guide the evaluation decision. Consideration of *who are the key players on each team* and their past experience and the proposed types of facilities should be answered. Depth of the team is also an issue. A consortium with good skills represented by only one individual may not be scored as highly as a consortium that includes more than one individual with the appropriate talents.

Basic Concept Elements

Compliance With Project Objectives

The Letter Of Interest documentation will outline the City's objectives for the project. Issues such as enhanced leisure opportunities available to Hamilton's residents and financial benefits to the City will be addressed. The submission should clearly outline the manner in which the concept and the proponent's plans are capable of fulfilling the objectives.

Quality Of The Concept and Facilities

The submission should describe a basic concept that is sound and provides Hamilton's residents with access to golf facilities and other support services consistent with the City's traditional recreation standards. Basic operating elements, effective use of the site, and other fundamentals of the concept should be evaluated under this criteria.

Cost Efficiencies, Net Revenue and Operational Effectiveness

Although the expression of interest will provide only the basic elements of the financial proposition, the proponent should identify (even if only in general terms) cost savings, a proportion of net revenues, or operating efficiencies that would accrue to the municipality as a result of the project. For example, a concept that would help the City avoid capital or operating (net) costs normally associated with a municipally developed golf facility, without compromising facility or service quality, would be viewed favorably. Opportunities to re-allocate existing resources to other service areas (such as staff redeployment) are benefits that could be included in creative partnership propositions. It will be important to focus on the concepts and possibilities rather than searching for specific financial details during Stage One.

Enhanced Concept Elements

Plans For Additional Facilities

The proponent's submission may include facilities and support amenities beyond basic golf operations. Ancillary facilities that enhance the course's character and are in keeping with the objectives of the project while remaining sensitive to the needs of golfers and other facility users should receive favorable consideration. A proposition that demonstrates an understanding of the market conditions and (likely) viability of the supplementary components should received high marks.

Creative Leisure Service Enhancements

A concept that creates a desirable golf destination should be viewed favorably. Innovative, creative ideas for attracting new and return golfers should be given merit. Further, plans to integrate different types of facility uses within one complex to the extent that the leisure experience is enhanced beyond what would normally occur at a municipal facility should fair well under this criteria.

General

Completeness And Clarity Of Submission

The provision of a well-organized, thoughtful submission that clearly describes the proponent's concept and capabilities to perform the associated responsibilities are important. Submissions should be evaluated based upon their comprehensiveness, thoroughness and clarity.

THE CITY OF HAMILTON - CHEDOKE AND KING'S FOREST GOLF COURSES

Letters of Interest Evaluation Form

CRITERIA	*WEIGHT*	*Proponent:* _____		
		Score	*Score x Weight*	*Notes*
Corporate Information				
Proponent corporate structure/stability				
Proponent's capacity to undertake the project				
Previous experience				
Basic Concept Elements				
Compliance with project objectives				
Quality of the concept/facilities				
Cost efficiencies/operational effectiveness				
Enhanced Concept Elements				
Plans for additional facilities				
Creative leisure service enhancements				
General				
Completeness and clarity of submission				
TOTAL SCORE				

B(i)

CITY OF HAMILTON

RECOMMENDATION

DATE: 1999 September 15

REPORT TO: Chairperson and Members
Parks and Recreation Committee

FROM: R.L. Fair, General Manager
Community Services Division
Culture and Recreation Department

SUBJECT: Pumpkinfest Event – Pier 4 Park
1999, October 24 –request for Approval
under Parks By-law 95-126 as amended
CSC 99022

RECOMMENDATION:

That approval as required by Parks By-law 95-126 as amended, to hold carnival rides be given to the General Manager of Community Services to host the Pumpkinfest Event, 1999 October 24, in Pier 4 Park, subject to the Terms and Conditions of the Special Events Guidelines.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Parks By-law No. 95-126 as amended, requires the organization as an applicant to obtain permission from the City of Hamilton, as the owner of the public park to hold amusement rides in a park.

BACKGROUND

The second Pumpkinfest was successfully held last year at Pier 4 Park and Leander Boat Club. Plans for the third annual event are under way. Staff are working together with Community Councils who will be participating in a day of activities specific to the fall season. This event will be very similar to last years' consisting of amusement rides, children's entertainment, pony rides, clowns and a scarecrow building contest.

/smo

c.c Alderman R. Corsini, Ward 2
Alderman A. Horwath, Ward 2
D. Lobo, Commissioner Public Works and Traffic

B(ii)

CITY OF HAMILTON

RECOMMENDATION

DATE: 1999 September 15

REPORT TO: Chairperson and Members
Parks and Recreation Committee

FROM: R.L. Fair, General Manager
Community Services Division
Culture and Recreation Department

SUBJECT: Approval as required by Parks and Fireworks By-Laws
Fireworks Display – Commonwealth Square
First Night Hamilton – A New Millennium 2000
1999, December 31
CSC 99023

RECOMMENDATION:

That approval, as required by Section 26 of the Fireworks By-law 90-198 and Section 05 of the Parks By-law 95-126 as amended, be granted to the City of Hamilton to hold two stationary fireworks displays, each one minute in length, at Commonwealth Square on 1999, December 31 at approximately 8pm and midnight, subject to the Terms and Conditions of the Special Events Guidelines.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Parks By-law No. 95-126 as amended, Section 05, and Fireworks By-law 90-198, Section 26, requires the organization as an applicant to obtain permission from the City of Hamilton as owner of the public park to hold a fireworks display in the park.

The cost of the two fireworks will be approximately $1,500 and the funding is available within the First Night account COHAM 57275-720500. Funding for First Night is divided between the City budget line, community sponsorships and admissions.

BACKGROUND

Last year the above fireworks display were successfully held at Commonwealth Square at 8:15p.m. as a part of the Children's countdown and midnight countdown. The Fireworks Company supplying and firing the show is yet to be determined (however it may possibly be Hands Fireworks Company who fired the show last year).

This year's First Night theme is "First Night Hamilton – A New Millennium" and the button is being sold for $2.00. Partners and sponsors participating with the City of Hamilton in First Night are 102.9 K-Lite FM, Fortinos, HECFI, HSR, and McDonalds Restaurants. Others to be confirmed.

Venues for First Night performances are: Art Gallery of Hamilton, Hamilton Convention Centre, Jackson Square, Centenary Church, St. Paul's Presbyterian Church, Whitehern, and City Hall.

A full outline of the activities within First Night will be available in late November. For further information please feel free to contact Shelley Merlo-Orzel of the Culture and Recreation Department.

c.c. D. Lobo, Commissioner Public Works/Traffic
J. Winn, Chief Fire Prevention
Jackson Square
Art Gallery of Hamilton
Hamilton Convention Centre

/smo

CITY OF HAMILTON

- RECOMMENDATION -

C

DATE: September 22, 1999

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Charlene Touzel, Secretary
Executive Committee of the International Children's Games Millennium Festival

SUBJECT: Sponsorship of the 2000 International Children's Games Millennium Festival

RECOMMENDATION:

That the City accept the offer of The Hamilton Spectator to be the Presenting Sponsor of the International Children's Games Millennium Festival to be held in Hamilton from July 1-7, 2000.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Hamilton Spectator has offered to provide the City with a $175,000 donation (combined cash and contra sponsorship in advertising space) for exclusive rights as the Presenting Sponsor of the International Children's Games Millennium Festival to be held in Hamilton in 2000.

BACKGROUND:

As Presenting Sponsor, the event will be referred to as "The International Children's Games Millennium Festival presented by The Hamilton Spectator". The Hamilton Spectator's company name will be synonymous with the event.

In addition to the above, The Hamilton Spectator will receive the following in conjunction with this event:

- Company name will appear on all print and promotional material (including letterhead, brochures, posters, etc.)
- Company name, logo and appropriate signage at all sport venues and on sponsorship boards
- Company logo on volunteer shirts
- recognition on the cover of the Program and a full page ad inside the Program
- presentation of Company plaque in recognition of Presenting Sponsorship
- three foursomes at the Annual Golf Tournament

- twenty tickets for both the Opening Ceremonies, and, the Closing Ceremonies and Banquet
- the opportunity to provide a Company representative to speak at the Media Conference and other events, where applicable

The Executive Committee of the International Children's Games Millennium Festival, at its meeting held August 17, 1999, unanimously supported the sponsorship proposal given the sizeable cash donation which will offset some of the hosting costs, as well as the advertising benefits which will go a long way in promoting the event. It is the intention to use this free advertising space to encourage community participation at sport venues and at the multicultural Festival, as well as generating revenues from the promotion of ticket sales for the Opening Ceremonies and visitation to the Olympic Museum.

The Executive Committee will continue to report back to the Parks and Recreation Committee on the status of the International Games Millennium Festival, including a report following the November 1, 1999, registration deadline.

cc Ross Fair, General Manager, Community Services Division

CITY OF HAMILTON

- RECOMMENDATION -

D

DATE: September 21, 1999

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Charlene Touzel, Secretary
Hamilton Historical Board

SUBJECT: User Fee Increases for Museums (CSC99021)

RECOMMENDATION:

That the proposed increases to User Fees including admissions and programmes for Dundurn Castle, The Hamilton Military Museum and Whitehern, attached hereto and marked as Appendix "A", be approved for implementation as of January 1, 2000.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The fees for both Dundurn Castle and The Hamilton Military Museum have not been increased in several years.

GST applies to all admission rates and programmes for students 14 and older.

PST has not been applied to date. In the event that it should be relevant, the tax would appear on all memberships, admissions and programmes with a pre-tax fee of $4 or more.

The increases are expected to generate $18,000 annually (approximately $800 for The Military Museum and the remaining for Dundurn Castle, or a combination of both Museums). The PST addition is currently under appeal. If the tax is implemented the revenue increase will be reduced but additional revenues will still be realized.

BACKGROUND:

Dundurn Castle has proposed raising the general admission and most group tour rates as the market will bear such an increase.

The Military Museum will be raising all general admission, group tour and educational programme rates to reflect the increased exhibition space and, therefore, quality of service offered.

The Hamilton Museum of Steam and Technology raised its fees in 1999 and the Children's Museum fees are at a level that the market can bear. Whitehern rates will maintain status quo for general admission in view of the burden of visitors having to pay for parking, however, one proposed program price has been increased to keep in line with The Military Museum which provides similar programs and serves the same audience.

All proposed admission rates are in line with Museums of similar size.

Special events and programmes fees will not be increased unless PST is applied. Museums are obliged to tax admissions as they are considered "places of amusement" who provide exhibitions which are open to the general public.

attached

cc Ross Fair, General Manager, Community Services Division
Marilynn Havelka, Community Services Division

APPENDIX "A"

SUMMARY OF PROPOSED USER FEES FOR 2000 WITHOUT P.S.T.

a) **GENERAL PUBLIC and DISCOUNT GROUP ADMISSIONS**

General admission is a core function of museum operation which offers universal access and provides community benefit – offered during public hours.

Group tours/travel trade provide economic spin-offs through tourism and additional revenues using museums as innovators of group travel. Prices are discounted from the full public admissions.

		Current		**Proposed**	
Dundurn Castle(dc)		Regular	Group	Regular	Group
Adult	dc	5.01	5.05	5.84	5.61
	mm	0.60	n/a	0.70	n/a
	Sub-total	**5.61**	**5.05**	**6.54**	**5.61**
	Gst	0.39	0.35	0.46	0.39
	Total	**6.00**	**5.40**	**7.00**	**6.00**
Senior	dc	4.64	4.21	5.06	3.97
	mm	0.50	n/a	0.55	n/a
	Sub-total	**5.14**	**4.21**	**5.61**	**3.97**
	Gst	0.36	0.29	0.39	0.28
	Total	**5.50**	**4.50**	**6.00**	**4.25**
Student	dc	4.27	3.74	4.64	no change
	mm	0.40	n/a	0.50	n/a
	Sub-total	**4.67**	**3.74**	**5.14**	**3.74**
	Gst	0.33	0.26	0.36	0.26
	Total	**5.00**	**4.00**	**5.50**	**4.00**
Child	dc	2.09	2.10	2.50	no change
	mm	0.25	n/a	0.30	n/a
	Sub-total	**2.34**	**2.10**	**2.80**	**2.10**
	Gst	0.16	0.15	0.20	0.15
	Total	**2.50**	**2.25**	**3.00**	**2.25**
Family	dc	13.25	n/a	15.12	n/a
	mm	1.70		1.70	
	Sub-total	**14.95**		**16.82**	
	Gst	1.05		1.18	
	Total	**16.00**		**18.00**	

	Current		Proposed	
Military Museum(mm)	Regular	Group	Regular	Group
Adult	1.87	1.68	2.10	1.87
Gst	0.13	0.12	0.15	0.13
Total	**2.00**	**1.80**	**2.25**	**2.00**
Senior	1.63	1.45	1.87	1.68
Gst	0.12	0.10	0.13	0.12
Total	**1.75**	**1.55**	**2.00**	**1.80**
Student	1.63	1.45	1.87	1.68
Gst	0.12	0.10	0.13	0.12
Total	**1.75**	**1.55**	**2.00**	**1.80**
Child	1.40	1.26	1.63	1.45
Gst	0.10	0.09	0.12	0.10
Total	**1.50**	**1.35**	**1.75**	**1.55**
Family	5.61	n/a	6.54	n/a
Gst	0.39		0.46	
Total	**6.00**		**7.00**	
Whitehern	Regular	Group	Regular	Group
Adult	3.27	2.80	no change	
Gst	0.27	0.20		
Total	**3.50**	**3.00**		
Senior	2.80	n/a	no change	
Gst	0.20			
Total	**3.00**			
Student	2.34	1.87	no change	
Gst	0.16	0.13		
Total	**2.50**	**2.00**		
Child	1.87	n/a	no change	
Gst	0.13			
Total	**2.00**			
Family	9.35	n/a		
Gst	0.65			
Total	**10.00**			

	Current		Proposed	
Children's Museum				
Child	2.34		no change	
Gst	0.16			
Total	**2.50**			
Caregiver	complimentary		no change	
Additional Caregivers	0.93		no change	
Gst	0.07			
Total	**1.00**			
Membership	**10.00** (no GST – sold by Friends $5.00 to the Museum)		no change	
Steam Museum	Regular	Group	Regular	Group
Adult	3.74	3.27	no change	
Gst	0.26	0.23		
Total	**4.00**	**3.50**		
Senior	3.27	n/a	no change	
Gst	0.26			
Total	**3.50**			
Student	2.80	2.34	no change	
Gst	0.20	0.16		
Total	**3.00**	**2.50**		
Child	2.34	n/a	no change	
Gst	0.16			
Total	**2.50**			
Family	10.28	n/a	no change	
Gst	0.72			
Total	**11.00**			
Membership	9.35	n/a	no change	
Gst	0.65			
Total	**10.00**			

	Current	Proposed
Museum Pass		
Adult Senior	10.28	11..21
Gst	0.78	0.79
Total	**11.00**	**12.00**
Student/Child	7.48	7.94
Gst	0.52	0..56
Total	**8.00**	**8.50**

b) **EDUCATIONAL PROGRAMMES**

An important element of the museum mandates and targets future generation of museum supporters.

	Current	Proposed
Dundurn Castle		
Short programmes	**3.00**	no change
Medium programmes	**4.00**	no change
Long Programmes	**5.00**	no change
Military Museum		
Child short programme	**2.25**	**2.50**
Child long programme	**4.50**	**5.00**
Student short programme	2.24	2.52
Gst	0.16	0.18
Total	**2.40**	**2.70**
Student long programme	4.48	5.00
Gst	0.32	0.35
Total	**4.80**	**5.35**

(minimum charges apply and there are discounts for groups of 20+)

Whitehern		
Child programme	**2.00**	no change
Bookbinding	**4.00**	no change
Badge	**5.00**	no change
Student programme	1.87	2.34
Gst	0.13	0.16
Total	**2.00**	**2.50**

	Current	Proposed
Children's Museum		
Child programme (minimum charges apply)	**2.50**	no change
Steam Museum		
Child programme short	**2.25**	no change
Child programme long	**4.50**	no change
Student programme short	2.10	no change
Gst	0.15	
Total	**2.25**	
Student programme long	4.21	no change
Gst	0.29	
Total	**4.50**	

c) **SPECIAL PROGRAMMES**

Events expand museum programmes and realize a larger target market resulting in increased audiences. Participants are both local and out of town.

Prices vary with both museum and programme. There are no price increases requested for 2000.

CITY OF HAMILTON

- RECOMMENDATION -

E

DATE: September 29, 1999

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Charlene Touzel, Secretary
Parks and Recreation Committee

SUBJECT: Information Reports

RECOMMENDATION:

That the attached list of Information Reports previously distributed to the Parks and Recreation Committee, be received.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

In order to formally document the distribution of Information Reports to the Parks and Recreation Committee, it is recommended that they be received.

attached

Information Reports

Parks and Recreation Committee

Date	*From*	*Subject*	*Date Distributed*
June 17, 1999	Secretary, New Mum Show Sub-Committee	Minutes of May 13, 1999 meeting	June 21, 1999
June 23, 1999	Secretary, Executive Committee International Children's Games Millennium Festival	Minutes of May 3, 1999 meeting	June 30, 1999
June 22, 1999	Secretary, Arts Advisory Commission	Minutes of the April 22, 1999 meeting	June 30, 1999
June 22, 1999	The Assembly of the Church of The Universe	Application for Clothing Optional Beach	June 30, 1999
June 23, 1999	General Manager, Community Services	Positively Downtown Project: "Explore the Core" Summer in the City	July 2, 1999
June 17, 1999	Steve Boyle	Cycling in Hamilton-Wentworth	July 2, 1999
July 5, 1999	General Manager, Community Services	Whitehern Stable Building Retrofit CSC99006	July 12, 1999
July 16, 1999	General Manager, Community Services	On-going Balcony Restoration Work – Whitehern CSC99008	August 23, 1999
July 20, 1999	General Manager, Community Services	1999 Hamilton Arts Award and Certificates Of Recognition CSC99009	August 23, 1999
July 29, 1999	General Manager, Community Services	Sarasota Sister Cities Association Art on the Internet Project	August 23, 1999
August 5, 1999	General Manager, Community Services Division	Hamilton Citizens Bikeway Committee CSC99011	August 23, 1999
August 6, 1999	General Manager, Community Services Division	Director approved Summer Park Events CSC99012	August 23, 1999

August 12, 1999	Secretary, Arts Advisory Commission	Minutes of the May 27 meeting	August 23, 1999
August 18, 1999	Secretary, Executive Committee International Children's Games Millennium Festival	Minutes of the June 21 meeting	August 23, 1999
August 10, 1999	Acting Secretary, Historical Board	Minutes of the meetings of June 8, June 16 and June 25, 1999	August 25, 1999
August 17, 1999	Commissioner of Public Works and Traffic	Trans Canada Trail PWT99037	August 25, 1999
September 14, 1999	Secretary, Executive Committee International Children's Games Millennium Festival	Minutes of the August 17, 1999 meeting	Sept. 23, 1999
September 14, 1999	Secretary, Historical Board	Minutes of the August 10, 1999 Meeting	Sept. 23, 1999
September 14, 1999	Commissioner, Public Works & Traffic	City of Hamilton Trails Master Plan Public Open House (PWT99019a)	Sept. 23, 1999
September 24, 1999	Secretary Hamilton Veterans Committee	Minutes of the May 6, 1999 meeting	Sept. 24, 1999
September 17, 1999	General Manager, Community Services Division General Manager, Transportation, Operations & Environment Division	Adventures in Archaeology Month	Sept. 24, 1999
September 21, 1999	James Johnston	Privatization of Municipal Golf Courses	Sept. 28, 1999
September 24, 1999	General Manager, Community Services Division	General Manager Approved Fall Park Events (CSC99026)	Sept. 29, 1999

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GOVERNMENT PUBLICATIONS

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

Monday, November 1, 1999
1:15 o'clock p.m.
Room 233, City Hall

Charlene Touzel, Secretary
Parks and Recreation Committee

AGENDA:

1. **DELEGATIONS**

   a) Presentation of Award of Merit for Barrier-free Design for the design of Pier 4 and Bayfront Parks with mention of the Escarpment and Chedoke Rail Trails – Pearl Wolfe, Regional Director and Mike Goodman, Provincial Director, Ontario March of Dimes (no copy)

   b) Endorsement of the Trans Canada Trail Relay 2000 as one of the City of Hamilton's Official Millennium Celebrations – Randy Mullin, ParticipACTION – Community Animation

   c) Presentation of Hamilton Arts Advisory Commission's Future Action Plan "Moving to the Future – Building Community Capacity" – Catherine Pead, Chairperson, Arts Advisory Commission

2. **CONSENT AGENDA**

3. **GENERAL MANAGER, COMMUNITY SERVICES DIVISION**

   Proposed 2000/2001 User Fee Rates for Culture and Recreation Services (CSC99016)

4. **GENERAL MANAGER, CORPORATE SERVICES DIVISION**

   Sale of Part 1, Plan 62R-15097 (1389 Upper James Street – Barton Community Centre Property) to J & A Ricco Developments Inc. In Trust and the Conveyance of Part 2, Plan 62R-15097 to the Region for Road Widening Purposes (CS99020)

5. **PRIVATE AND CONFIDENTIAL AGENDA**

6. **OTHER BUSINESS**

7. **ADJOURNMENT**

1b

ParticipACTION
40 Dundas St. West, Suite 220
Box 64, Toronto, ON
M5G 2C2

Phone: (416) 954 1212
Fax: (416) 954 4949

07 October 1999

Shelley Merlo-Orzel
City of Hamilton, Parks and Recreation
71 Main Street West,
Hamilton, Ontario L8P 4Y5

Dear Shelley,

Thank you for taking time out of your busy schedule today to chat with me about the Trans Canada Trail Relay 2000 celebration.

As I mentioned to you on the phone, the Relay 2000 initiative will likely be Canada's highest profile millennium celebration event. Our goal is to shine the spotlight of national media attention on each and every community that the Relay passes through.

I would like to formally request an opportunity to present a brief 10 minute deputation to the Parks and Recreation Committee on the November 1st, 1999. The format of my presentation is a 5 minute video on the Trans Canada Trail Relay 2000, followed by a brief 5 minute summary on how ParticipACTION and Community Animation works. At the conclusion of the deputation I would be asking your committee to endorse, before the Mayor and Council, the Relay 2000 as one of the City of Hamilton's official millennium celebrations.

Once again Shelley, thank you for your enthusiasm and interest in making this event a truly Canadian example of achievement and celebration. I look forward to hearing from you to confirm November 1st. Have a wonderful day.

Sincerely,

Randy Mullin
ParticipACTION ~ Community Animation

LE SEUL ET UNIQUE
2000 Canada
Jeep
THERE'S ONLY ONE

CanadaTrust

The community animation component of the Trans Canada Trail Relay 2000, is managed by ParticipACTION

Office of the Municipal Clerk
Memorandum

1c

TO: Charlene Touzel,
Secretary,
Parks & Recreation Committee

FROM: Stella Glover,
Secretary,
Arts Advisory Commission

DATE: 1999 October 21

SUBJECT: Presentation of Hamilton Arts Advisory Commission Work Plan to Parks and Recreation Committee

Please be advised that Catherine Pead, Chairperson of the Hamilton Arts Advisory Commission, is requesting approval to make a short presentation at the November 1, 1999 meeting of the Parks and Recreation Committee with regard to the attached work plan entitled "Moving to the Future – Building Community Capacity".

Your assistance in this regard will be appreciated.

Stella Glover

Cc: Marilynn Havelka, Manager, Culture & Event Services, Community Services Division

HAMILTON ARTS ADVISORY COMMISSION

MOVING TO THE FUTURE

BUILDING COMMUNITY CAPACITY

Department of Culture and Recreation

CITY OF HAMILTON

June 1999

HAMILTON ARTS ADVISORY COMMISSION

MOVING TO THE FUTURE

BUILDING COMMUNITY CAPACITY

David A. Clark Consulting Inc.

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1.0 INTRODUCTION

The Hamilton Arts Advisory Commission is commited to enhancing the profile of arts in the City of Hamilton. It recognizes that many changes are taking place locally, regionally, provincially and nationally which impact on the quality and frequency of arts experiences in the City.

In 1998 the Commission completed a Priority Planning process, during which a mission statement was developed and a number of initiatives identified for future action. To ensure the Commission was continuing to fulfill its role in the community, a meeting was held on June 9, 1999 to review progress on the decisions reached at the pervious years planning meeting.

The meeting provided a forum within which Commission members reviewed and validated the mission statement, considered the results of the Cultural Activity Analysis report and documented progress of the 1998 Workplan. It also provided an opportunity to discuss future challenges and identify key initiatives to guide the work of the Commission over the next 12 months.

This report is a summation of the results of the meeting and will provide a base of information upon which the Commission can develop an Action Plan for the future.

2.0 MOVING TO THE FUTURE

Mission Statement

The mission statement confirmed at the June 1998 planning meeting was reviewed and members confirmed that it would form the reference point for the Commission's future operations.

"The Arts Advisory Commission will advise and make recommendations to City Council on arts related matters through the Parks and Recreation Committee and assist the City to implement the arts policy statement."

The Arts Policy Statement:

The City of Hamilton will promote an environment for its citizens which encourages processes leading to creative achievements; which provides access to artistic experiences; which enhances and acknowledges the vital role played by the arts in the life of this community (1998).

A Year In Review

Before moving to the future, it will be helpful to review the 1998-99 workplan and consider its relevance to the mission and arts policy statements. The mission statement clearly articulates the role of the Commission with respect to the arts - to provide recommendations and advice to City Council.

During the past year the Commission undertook a number of projects and initiatives, each designed to enhance future arts opportunities in the community and provide a link to City Council. A workplan was developed fall of 1998 to detail each project and provide a tool to manage Commission member progress on each initiative.

The Commission identified initiatives in three key result areas:

Liaising With The Arts Community, And Community As A Whole

- ⇒ Strengthening the AAC relationship with HARAC was determined to be important to furthering arts in the City of Hamilton. Some discussions were held but no concrete outcome was achieved. While it is recognized that this process will take some time to achieve, if the AAC is to be successful in achieving its role, formalization of this relationship in the short term will be necessary *(links to the policy statement from the standpoint of encouraging processes leading to creative achievements and access to artistic experiences, but falls short of enhancing the vital role played by arts in the community - will require contact with P/R Committee to satisfy the mission).*

- ⇒ Communicating regularly with the arts community was identified as an area that the Commission could become more actively involved. To achieve this, the AAC facilitated insertion of regular columns in Arts Beat and Explorer, posted information on the city's web site, contributed OWAHC newsletter articles and solicited membership on the Hamilton Spectator editorial board *(the key areas contained in the policy statement were addressed - no linkage was made with City Council, which limited the scope of the AAC in promoting the importance of arts in the community).*

Supporting The Arts Community

- ⇒ The Cultural Activity Analysis Study was completed which provided information on the "cultural fabric" of Hamilton and surrounding community. The members of the AAC were involved in methodology development and contributed to the results. The resulting report has determined the need for additional research, which could form the basis for a segment of the 1999 workplan *(the study links strongly with the policy statement and when completed will provide the vehicle for meeting the mission).*

- ⇒ Stronger relationships with the Chair of the Parks and Recreation Committee was determined to be essential to the future success of the Commission. Regular contact was made with the Chair by the AAC Chair and staff on AAC matters *(this "ties in" to the policy statement and mission, but falls short of producing concrete results).*

Celebrating Arts Achievements

⇒ The Hamilton Arts Awards are important as they recognize excellence and provide a vehicle for continued growth in the arts community. The Commission revised the selection and recommendation process and conducted the presentations *(this initiative strongly supports the arts policy and addresses the mission because of the required involvement of Council in approval of recipients)*.

On To The Future

The review of past year accomplishments reveals that the AAC has been diligently working towards enhancing arts in the City of Hamilton. However, it also illustrates that the AAC has had limited impact on its primary role of "advising and making recommendations to Council".

In its role as "advisor", the AAC will need to develop a profile of community arts needs which establishes an accurate base of information from which recommendations can be developed for Council review and approval. This could be achieved through the development of a *"Building Community Capacity"* strategy, within which the Commission could take a leadership role in consulting with residents with an interest in furthering the arts in the community.

This strategy could build on the findings contained the Cultural Activity Analysis report, specifically in the areas of advocacy, professional development and training and communication.

The Commission in this leadership role should focus on several tasks:

a. *Complete Phase II of the Cultural Activity Analysis project* by developing a secondary questionnaire in conjunction with the consultant to obtain supplemental information in support of the original project. Presentation of the results of the project, along with recommendations for action, will need to be made to the Parks and Recreation Committee. A component of this phase could be the determination of the Commission's role in relationship to the Department of Culture and Recreation and ways in which the it could influence arts policy development.

b. *Organize a series of Community Roundtables On The Arts* which would involve a cross section of residents from a variety of backgrounds to validate the results of the Cultural Activity Analysis and determine:

- educational and recreational art experience needs;
- availability of art expertise which could be utilized by the arts community in furthering arts in the city;
- new methods by which existing community resources could be utilized to enhance the current art experiences; and
- areas where increased collaboration could be created between institutions, organizations and the private sector.

One way of ensuring the Community Roundtables On The Arts are successful, is through the Commission soliciting involvement of other arts community representatives to assist in facilitating the input process. This strategy will increase

the number of people involved, bring a more diversified scope to the consultations and increase the level of ownership throughout the arts community for the expansion of arts experiences.

In support of the individuals involved in the consultation process, outside professional resources should be engaged to assist the Commission in developing a roundtable meeting format and a training program centred on obtaining input. The consultant suggested that the Commission might also consider writing a community facilitator *Roundtable Resource Handbook.*

The consultant suggests the following for inclusion in the training program:

- selecting the consultation area;
- organizing and chairing an effective consultation meeting;
- facilitating discussion and "getting at" the issues along with creating an environment for creative solution identification;
- handling difficult people;
- documenting results and formulating recommendations; and
- reporting to the AAC.

The Roundtable Resource Handbook could include the elements covered in the training program and be used by the facilitators to document information collected during the meetings. Each facilitator would be using a standardized format to report the results of the meetings, therefore, summary of the information at the conclusion of the consultations could be efficiently completed.

c. *Continue to recognize arts excellence* through the organization and presentation of annual arts awards. The current format could be utilized to facilitate the process, however a broader representation from the arts community on the organizing committee would strengthen the impact of the awards in the community.

In discussing future initiatives for the Commission, a number of challenges were identified that could be incorporated into the initiatives outlined previously. They are included in this report for further consideration by the Commission:

- Training for administrators and staff in volunteer management to work effectively with an already overburdened volunteer base.
- Amalgamation of regional government in the Hamilton area.
- The need to educate City Council and the community on important of arts to the vitality of the community.
- Decreasing funding from the government which impacts negatively on resources and staffing needed to further the arts in the community.
- Maintaining the "affordability" of an arts experience.
- Arts being "elitist" and more difficult to access by the broader public and the challenges of making art more inclusive.
- The need to build a younger audience to strengthen arts in the future.
- Dealing with decreasing "media" support for arts.

- Reductions in the resources available for art education in the public and separate school systems.
- Fewer education resources for post-secondary arts education which results in fewer students "staying in town" to study.
- An increase in corporate interest and sponsorship of arts related events.
- The difficulty experienced by the arts community to conduct research and maintain an accurate sectoral database.
- Effectively bringing "art" interest groups together (i.e. school parent groups) together.
- The deterioration of the "ambiance" in the downtown core and defining a role for the arts in a revitalization program.
- The impact of technology (computerization, communication) on the arts medium, particularly as it relates to creativity and social interaction.

3.0 TAKING ACTION

The Arts Advisory Commission could take advantage of the next few months to develop an Action Plan which will operationalize the decisions reached as a result of this re-positioning exercise. A similar format to that used in 1998 could be adopted.

The plan should highlight the action to be taken on each of the components of the "Building Community Capacity Strategy" and address the new challenges. The information contained in the Appendix - Strengthening Linkages With The Community and Strengthening Internal Processes - could also be incorporated with the action plan.

When completed the Action Plan could be presented to City Council for review and approval to which would continue to fulfill the Commission's role of advising and providing recommendations on arts related matters.

4.0 APPENDIX

Brainstorming input from the meeting:

Strengthening Linkages With The Community

- ⇒ Closer ties with the Hamilton Spectator, Board of Education and post secondary education institutions.
- ⇒ Increased numbers of volunteers.
- ⇒ Build on past successes, finish what we started.
- ⇒ Get out into the community with the results of the Cultural Activity Analysis to strengthen a sense of the arts.
- ⇒ Continue to explore partnerships in the community i.e. HARAC.
- ⇒ Need a strategy for consultation (need to create another name for the process).

Strengthening Internal Processes

- ⇒ Representative on the Commission from the Hamilton Spectator, Board of Education and university community.
- ⇒ Participate in the development of Cultural Activity Analysis Phase II questionnaire.
- ⇒ Have a youth representative on the Commission.
- ⇒ Prioritize new initiatives in relationship to resources.
- ⇒ Initiate community capacity training - how to's on community meeting facilitation and reporting.
- ⇒ Recommend action to City Council on the results of the consultation.
- ⇒ Ensure the members of the AAC fully understand the steps to be taken in planning initiatives.
- ⇒ Improve relationships with Council, perhaps include an orientation session with Council member(s) at a regular AAC meeting.

CITY OF HAMILTON

- RECOMMENDATION -

3

DATE: 1999, October 20

REPORT TO: Chairperson and Members
Parks and Recreation Committee

FROM: R. L. Fair, General Manager
Community Services Division

SUBJECT: Transmittal Letter: Proposed 2000/2001 User Fees Rates for Culture and Recreation Services (CSC 99016)

RECOMMENDATIONS:

a) That the proposed revisions to the 1999 user fee schedule for the Department Culture and Recreation Services appended hereto as Schedules A, B and C be forwarded to the Budget Steering Committee and the Joint Committee of the Whole for consideration as part of the 2000 Current Budget process; and

b) That the proposed new fees for the bocce associations and community tennis clubs be forwarded to the Joint Budget Steering Committee and the Joint Committee of the Whole for consideration as part of the 2000 Current Budget process.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

If approved, this recommendation will generate total additional annualized revenues of $90,800.

Sports fields rentals:	$ 3,800
Arena rentals:	$41,000
Recreation fees:	$39,750
New Fees (Bocce/Tennis)	$ 6,250

With respect to both summer and winter hockey schools/tournaments, a change is recommended wherein the ice rental cost does not entitle the user to occupy the community room. In addition, increasing requests for equipment such as TVs, VCRs, nets, clocks etc. will be provided at a charge, commensurate with the cost to provide the equipment.

In regard to the Chedoke Twin Pad, no significant changes in the rates are recommended as they are seen to be at market tolerances. The youth anytime rate is recommended to increase by $5.00.

The only recommended change with regard to summer floor rental is a small incremental increase to the adult rate of $3.00/hour. Again, we are at market tolerances. In addition, we are recommending that those groups operating to generate a profit be required to pay the higher rate.

All other floor rates are recommended to remain as last year's rate as they remain market tolerable.

This year we are introducing a user fee for both the City bocce courts and Community Tennis Clubs. In the case of bocce, the 13 community bocce associations we are recommending a $250.00 user fee per season. This will result in annualized revenue of $3,250.00. The introduction of this fee is consistent with the existing user fee policy of non subsidy for adult groups. With respect to the community tennis clubs (Rosedale and Hamilton) a user fee of $1,500 per club will assist in defraying some of the maintenance costs currently funded by the City. This fee is also consistent with the existing user fee policy as it applies to adults. This fee will result in $3,000.00 annualized revenue.

BACKGROUND:

Review of user fees is an annual part of the budget preparation for this Department. The Corporate User Fee Policy is used to guide the setting of fees for all Department programs with a goal to establish a fair and equitable system of pricing City services. Council has established a 75% level of subsidy for youth groups and a zero level of subsidy for adult groups. A commitment has been made to reach these subsidy levels across the spectrum of program offerings by way of incremental increases to fees. The level of increases that can be justified each year to achieve the subsidy goals are relative to the amount that the market will accept for the individual program.

SPORT FIELD RENTALS:

While rates for adult rentals are at the zero subsidy level rates for youth programming continue to be above the 75% benchmark. Last year rates for the use of sport fields increased by 1.5%. This year we are recommending an inflationary increase of 2% to offset increased operating costs. A more aggressive user fee increase is not being pursued in the area of sport field rentals for minor sports groups in light of continued declining revenues that these organizations are experiencing with the exception of the per field seasonal maximum fee which we have increased by an amount of $15.00. Total additional annualized revenue is estimated to be $3,800. (based on 1999 usage statistics) These proposed rates are set out in schedule A.

ARENA RENTALS:
Winter Program

As in the past, changes to the rates and fees for Arena users are being kept moderate. The fee structure for these organized groups is either at the appropriate level for youth and adults or the current fee is at a level where the user ability to pay is maximized. Consequently, to keep up with cost of living increases, a moderate increase of $2.00 is recommended.

Memberships/Admissions

Small incremental increases of $2.00 - $3.00 are recommended as the market and value is seen as able to sustain the increase.

No changes to the admissions are contemplated in the Arenas as the available times for the public is seen as minimal.

COMMUNITY CENTRES/OUTDOOR POOLS

Proposed fee increase in the community centre programs/outdoor pools are generally based on inflationary increases (+/- 3%) to cover increased operating costs or as a result of competitive pricing comparisons with surrounding agencies and municipalities.

Membership and Admissions Fees

Generally, membership fees provide a revenue base for this department. Significant increases in past years resulted in decreased usage and therefore reduced revenues. A planned incremental approach to fee increases is being recommended that will increase revenues without negatively affecting usage rates.

Camp Kidaca

Our summer day camp for children aged five to fifteen is offered at five locations throughout the City. Additionally, the Beach Strip summer program offers a scaled down version of the Kidaca Camp. In 1998 we began an effort to reduce the overall cost of this program by pricing it competitively with similar camp programs offered by surrounding agencies and municipalities. As a result we are recommending a $5.00 increase to the weekly registration fee. It is proposed that we review this fee each year with a view to increase the camp fee by the same amount in each of the next five years.

Hamilton Basketball Association

This popular youth basketball league serves approximately 800 boys and girls throughout the City. It is proposed that a $5.00 registration fee increase be implemented this year to offset the increased cost of referees and uniforms, etc.

Swimming

Swim lesson registrations have stabilized since a decline, which resulted from substantial fee increases which, began in 1997. With a proposed fee increase in memberships being recommended, staff is recommending only a slight revision to the fee. This involves introducing a practice of linking the fee to the length of the instructional class. Specifically, increase the registration fee by $2. for levels Aquaquest 7 and up.

SCHEDULE "A"
CULTURE & RECREATION DEPARTMENT
SPORT FIELDS USER FEES

NOTE: Rates are per hour unless otherwise indicated (GST included)

		1999	2000
MINOR FACILITIES			
YOUTH:			
Weekdays		$2.49	$2.54
Weekend (less than six hours)		$2.49	$2.54
Weekend (more than six hours)		$4.99	$5.09
Maximum per field per season		$158.25	$173.52
MINOR FACILITIES			
ADULT:			
Weekdays			
(Prime Time from 6:00 pm.)		$6.09	$6.21
Weekdays			
(Non Prime Time prior to 6:00 pm.		$4.05	$4.13
Weekends (book under 10 weeks)		$6.00	$6.12
Weekends (book 10 weeks or more)		$4.05	$4.13
MAJOR FACILITIES			
YOUTH:			
Ball Diamonds:			
*Bernie Arbour Stadium			
Game/Practice	- Resident	$16.62	$16.95
	- Non-Resident	$24.93	$25.43
Game (Tickets, Spectators,			
Tournaments)	- Resident	$17.45	$17.80
	- Non-Resident	$26.17	$26.69
*Mohawk Sports Park,			
Victoria Park, Globe Park			
Game/Practice	- Resident	$14.41	$14.70
	- Non-Resident	$21.60	$22.03
Game (Tickets, Spectators,			
Tournament)	- Resident	$16.62	$16.95
	- Non-Resident	$24.93	$25.43
*Ivor Wynne Stadium:			
Game/Practice	- Resident	$31.06	$31.68
	- Non-Resident	$46.59	$47.52
Game (Tickets, Spectators,			
Tournament)	- Resident	$49.33	$50.32
	- Non-Resident	$74.00	$75.48

		1999	2000
Soccer/Football Fields:			
*Mohawk Sports Park, Sackville Hill Park, Brian Timmis Stadium, H.A.A.A.	- Resident	$14.95	$15.25
	- Non-Resident	$22.43	$22.88
Game (Tickets, Spectators, Tournament)	- Resident	$17.72	$18.07
	- Non-Resident	$26.59	$27.12
Track and Field	- Resident	$10.52	$10.73
	- Non-Resident	$15.78	$16.10

MAJOR FACILITIES
BOARDS OF EDUCATION:

Ball Diamonds:			
*Bernie Arbour Stadium Game/Practice	- Resident	$29.36	$29.95
	- Non-Resident	$44.04	$44.92
Game (Tickets, Spectators, Tournaments)	- Resident	$52.62	$53.67
	- Non-Resident	$78.93	$80.51
*Mohawk Sports Park, Victoria Park, Globe Park Game/Practice	- Resident	$14.41	$14.70
	- Non-Resident	$21.60	$22.03
Game (Tickets, Spectators, Tournament)	- Resident	$34.35	$35.04
	- Non-Resident	$51.51	$52.54
*Ivor Wynne Stadium: Game	- Resident	$69.88	$71.28
	- Non-Resident	$281.31	$286.94
Soccer/Football Fields:			
*Mohawk Sports Park, Sackville Hill Park, Brian Timmis Stadium, H.A.A.A.	- Resident	$14.95	$15.25
	- Non-Resident	$22.43	$22.88
Game (Tickets, Spectators, Tournament)	- Resident	$36.56	$37.29
	- Non-Resident	$54.83	$55.93
Track and Field	- Resident	$10.52	$10.73
	- Non-Resident	$15.78	$16.10

MAJOR FACILITIES
ADULT:

		1999	2000
Ball Diamonds:			
*Bernie Arbour Stadium			
Game/Practice	- Resident	$27.70	$28.25
	- Non-Resident	$41.54	$42.37
Game (Tickets, Spectators,			
Tournaments)	- Resident	$34.89	$35.59
	- Non-Resident	$52.34	$53.39
*Mohawk Sports Park,			
Victoria Park, Globe Park			
Game/Practice	- Resident	$25.46	$25.97
	- Non-Resident	$36.56	$37.29
Game (Tickets, Spectators,			
Tournament)	- Resident	$27.70	$28.25
	- Non-Resident	$41.53	$42.36
*Ivor Wynne Stadium:			
Game/Practice	- Resident	$62.11	$63.35
	- Non-Resident	$93.17	$95.03
Game (Tickets, Spectators,			
Tournament)	- Resident	$77.64	$79.19
	- Non-Resident	$116.47	$118.80
Soccer/Football Fields:			
*Mohawk Sports Park, Sackville			
Hill Park, Brian Timmis Stadium,			
H.A.A.A.	- Resident	$24.93	$25.43
	- Non-Resident	$37.38	$38.13
Game (Tickets, Spectators,			
Tournament)	- Resident	$29.92	$30.52
	- Non-Resident	$44.87	$45.77
Track and Field	- Resident	$21.05	$21.47
	- Non-Resident	$15.78	$16.10

MAJOR FACILITIES
SEMI PRO:

Ball Diamonds:			
*Bernie Arbour Stadium			
Game/Practice	- Resident	$58.72	$59.89
	- Non-Resident	$88.07	$89.83
Game (Tickets, Spectators,			
Tournaments)	- Resident	$105.24	$107.34
	- Non-Resident	$157.86	$161.02

		1999	2000
*Mohawk Sports Park, Victoria Park, Globe Park			
Game/Practice	- Resident	$28.80	$29.38
	- Non-Resident	$43.21	$44.07
Game (Tickets, Spectators,			
Tournament)	- Resident	$68.68	$70.05
	- Non-Resident	$103.03	$105.09
*Ivor Wynne Stadium:			
Game/Practice	- Resident	$93.17	$95.03
	- Non-Resident	$139.76	$142.55
Game (Tickets, Spectators,			
Tournament)	- Resident	$260.69	$265.90
	- Non-Resident	$391.05	$398.87
Soccer/Football Fields:			
*Mohawk Sports Park, Sackville Hill Park, Brian Timmis Stadium,			
H.A.A.A.	- Resident	$29.92	$30.52
	- Non-Resident	$44.87	$45.77
Game (Tickets, Spectators,			
Tournament)	- Resident	$73.12	$74.58
	- Non-Resident	$109.67	$111.86

SCHEDULE "B"
CULTURE AND RECREATION DEPARTMENT
ARENAS USER FEES

		Current Rate 1999/2000	Proposed 2000/2001
ARENAS: EFFECTIVE 2000 OCTOBER 1(GST included)			
Recreational Programming/ (House Leagues)		**57.00**	**59.00**
Hub Hockey/ (Intermediate, Select Teams)		65.00	67.00
Rep Program		72.00	74.00
Can skate/Figure Skate		81.00	83.00
Private Rental	Prime Time 5:00 p.m. – 6:00 a.m.	139.00	142.00
	Non Prime 6:00 a.m. – 5:00 p.m.	93.00	95.00
Tournament Youth		83.00	85.00
Adult		139.00	142.00
Affiliated Organizations		88.00	90.00
Year Round Figure Skating Card		108.00	110.00
Daytime (4 hour minimal) Rental		75.00	80.00
*Ice Rates not inclusive of Community Room			
CHEDOKE TWIN PAD (All rates as above unless specified below)			
Private Rental	Prime Time	170.00	170.00
	Non Prime	140.00	145.00
Adult Tournament Rate		170.00	170.00
ICE SUMMER RATE: EFFECTIVE 2000 MAY 1			
Adult	**Non Prime 6:00 a.m. – 5:00 p.m.**	**140.00**	**145.00**
	Prime 5:00 p.m. – 6:00 a.m.	175.00	175.00
	Weekend	175.00	175.00
	Youth Anytime	120.00	125.00
SUMMER FLOOR (NON ICE): EFFECTIVE 2000 MAY 1			
Adult/Profit Non Affiliated Groups		**52.00**	**55.00**
Youth		37.00	37.00
Intermediate (Select)(Lacrosse)		47.00	47.00
Tournaments		62.00	63.00
ROOM RATES: EFFECTIVE 2000 MAY 1			
Community Rooms		**21.00/hr**	
$25.00/hr			
*Equipment Rental – Overtime and Staff time will be charged at cost for Tournaments and Hockey Schools			

COMMUNITY ARENA PUBLIC SKATE CARD

SCHEDULE "B"

	1999 Resident	2000 Proposed	1999 Non-Resident	2000 Proposed
Family 2 adults/2 children	$52.00	$55.00	$78.00	$81.00
Adult	$36.00	$38.00	$54.00	$56.00
Youth	$21.00	$22.00	$31.00	$31.00
Senior	$21.00	$22.00	$31.00	$31.00
Special Needs	$21.00	$22.00	$31.00	$31.00
Replacement	$ 3.00	$ 3.00	$ 4.00	$ 4.00

ONE TIME ADMISSIONS

ARENAS

	1999	2000
Family	$6.00	$6.00
Adult	$4.00	$4.00
Youth	$3.00	$3.00
Senior/Special Needs	$3.00	$3.00

SCHEDULE "C"
CULTURE AND RECREATION DEPARTMENT

EAST AND WEST RECREATION DISTRICTS

1. ***MEMBERSHIPS – CITY-WIDE*** Recreation Cards (G.S.T. included)
   Effective May 29, 2000

	Yearly Resident Current	Yearly Resident Proposed	Yearly Non-Resident Current	Yearly Non-Resident Proposed
Family	$93	$96	$140	$144
Adult	$59	$61	$ 89	$ 91
Youth	$27	$2	$ 41	$ 42
Senior	$25	$26	$ 37	$ 39
Special Needs	$21	$22	$ 32	$ 33
Replacement	$3	No Change	$ 4	No Change

2. ***SINGLE ADMISSION FEE*** – **Recreation Centre – Year-round** – (G.S.T. Included)
   Effective May 29, 2000

	Resident Current	Resident Proposed
Family	$6 – Limited to 2 adults and three youths	No Change
Adult	$3	No Change
Youth	$2	No Change
Senior	$2	No Change
Special Needs	$2	No Change

3. ***AQUATIC REGISTRATION FEE*** – (G.S.T. Included)
   Effective May 29, 2000

	Current	***Proposed***
Instructional	$25	No Change up to AquaQuest 6
Instructional	$25	$27 - for AquaQuest 7 and up
Special Interest Aquatics	$5 per "club" * If Reg. Fee paid	No Change

4. **SUBSIDIZED RATES** - (G.S.T. Included)
Effective May 29, 2000

	Current	*Proposed*
Family	$25	$30
Adult	$15	$20
Youth	$ 7	$10
Aquatic Fee	$ 8	$10

5. **SWIMMING LESSONS** - (G.S.T. Included)
Effective June 1, 1999

	Current	*Proposed*
Private	$15	No Change
Semi-Private	$ 7	No Change

6. ***POOL RENTALS PER HOUR*** – (G.S.T. Included)
Effective June 1, 1999

	Current	Proposed	**Clubs and Weekly User Groups**
Prime Time	$88	No Change	Adults - $40 – No Change
Non-Prime	$55	No Change	Youth - $20 - No Change
Hot Pool Rental	$30	No Change	**Outdoor Pools**
Huntington Slide	$25	No Change	Current / Proposed Large - $50/hr N/C Wading - $25/hr

7. ***COMMUNITY ROOM RENTALS*** – (G.S.T. Included)

Effective June 1, 1999			
Adult Groups	$20 per hour	$30 2 hrs.	No Changes Proposed
Youth Groups	$15 per hour	$25 2 hrs.	No Changes Proposed
Commercial	$45 per hour		No Change
Seasonal Rate (10 weeks – Adult and Youth)	$125		No Change

Effective September 4, 2000	*Current*	*Proposed*
Daytime Self-Contained Programs (Nursery Schools, etc.)	$17 per ½ day	$19 per ½ day
Social Service Agencies (Community Action Program, Canadian Mental Health Association, etc.)	$ 7 per date	No Change

6. COMMUNITY ROOM RENTALS – CONT'D

SACKVILLE HILL SENIORS' CENTRE	RENTAL RATES per Hour	
MEETING ROOM		
COMMERCIAL	$70	No Changes
GENERAL PUBLIC – NON PROFIT	$50	
COMMUNITY ORG. – NON PROFIT	$40	
SR. MEMBERSHIP – NON-PROFIT	$35	
MULTI-PURPOSE ROOM & FIRESIDE LOUNGE		
COMMERCIAL	$100	
GENERAL PUBLIC-NON PROFIT	$85	
COMMUNITY ORG. – NON PROFIT	$75	
SR. MEMBERSHIP – NON PROFIT	$70	

8. GYM RENTALS – (G.S.T. Included) – No Change

i) Board of Education Rates
(Apply to Non-Recreation Centre Permitted Times at School Facilities)

	Weekdays	Saturdays	Sunday & Holidays
Adult	$38.20 per four hour block	$24.24 per hr. plus one hour	$32.31 per hour plus one hour
Youth	$25.00 per four hour block	$24.24 per hr. plus one hour	$32.31 per hour plus one hour

ii) **All Recreation Centre Permitted Time**
Effective September 1, 1999

	Weekdays		Weekends	
	Current	Proposed	Current	Proposed
Adult	$25 per hour	No Change	$25 per hour	No Change
Youth	$12 per hour	No Change	$15 per hour	No Change

iii) **Commercial** $45 per hour

iv) **Youth Tournament (NEW) - Non Affiliated** $25 per hour – No Change

9. HAMILTON BASKETBALL ASSOCIATION
Effective February 28, 2000

Current	Proposed
$60	$65

10. CAMP KIDACA
Effective May 1, 2000

Resident Current	***Resident*** Proposed	***Non-Resident*** Current	***Non-Resident*** Proposed
$70	$75	$105	$112

11. SUMMER RECREATION CENTRE/OUTDOOR POOL MEMBERSHIPS
– (G.S.T. Included)
Effective June 1, 2000

	Resident Current	Non-Resident Current	**Outdoor Pool Only Single Admission**
Family	$50 – No Change	$75 – No Change	$6 *
Adult	$31 – No Change	$47 – No Change	$3
Youth	$20 – No Change	$30 – No Change	$2
Senior	$15 – No Change	$25 – No Change	$2
Special Needs	$15 – No Change	$25 – No Change	$2
Replacement	$2 – No Change	$3 – No Change	

* Limited to two adults and three youths.

CITY OF HAMILTON

- RECOMMENDATION -

4

DATE: 1999 October 19
93C-72 K. Anderson

REPORT TO: Charlene Touzel, Secretary
Parks and Recreation Committee

FROM: James P. Bruzzese
General Manager, Corporate Services Division

SUBJECT: Sale of Part 1, Plan 62R-15097 (1389 Upper James St.) to J & A Riccio Developments Inc. In Trust and the conveyance of Part 2, Plan 62R-15097 to the Region for road widening purposes (CS99020)

RECOMMENDATION:

(a) That an Offer to Purchase Agreement, executed by J & A Riccio Developments Inc. In Trust on October 15, 1999 and scheduled to close on or before July 2, 2000, for real property legally described as Part 1, Plan 62R-15097 and municipally described as 1389 Upper James Street, Hamilton (Barton Community Centre property), having a frontage of 30.27 m (99.3 feet) along the east side of Upper James Street and a depth of 174.0 m (571 feet) more or less, and an area of 0.53 ha (1.31 acres) more or less, be approved and completed and the funds derived from this sale in the amount of $505,000, less the real estate sales commission, be credited to Account No. 709955040 (Asset Management Recreation Account) (specifically improvements/upgrades to the Walker Outdoor Pool in the William Bethune Park); and,

(b) That the required deposit cheque in the amount of $25,000 be held by the General Manager, Finance pending completion of this transaction; and,

(c) That upon successful completion of this sale, a real estate commission of $27,750, plus GST (6% of the first $250,000 and 5% on the balance of the sale price) be paid out of the $505,000 purchase price to Chambers Hall Real Estate Inc. (Sales Representative Jack Robertson), who acted in this matter; and,

(d) That this Offer to Purchase Agreement be conditional upon the City's standard conditions and the following additional conditions:

    (i) The Purchaser shall be responsible for constructing a commercial grade fence, 6 feet minimum height, across the rear (east) lot line separating the subject parcel from the adjacent City park within four (4) months of the date of completion or as otherwise required as a condition of Site Plan approval.

SUBJECT: Sale of Part 1, Plan 62R-15097 (1389 Upper James St.) to J & A Riccio Developments Inc. In Trust and the conveyance of Part 2, Plan 62R-15097 to the Region for road widening purposes (CS99020)

(ii) It is understood and agreed that:

(1) This Offer is conditional until June 2, 2000 for the Purchaser, at his own cost and expense, making application for and obtaining re-zoning and site plan approvals of said property to an appropriate commercial zone and approval to demolish the existing building, failing which this Offer to Purchase agreement shall be null and void and the deposit returned by the Vendor to the Purchaser without interest and the Vendor shall not be liable for any damages or costs.

(2) The Vendor permits the submission by the Purchaser of a re-zoning application and agrees to execute such documentation necessary in connection with the said re-zoning.

(3) The Purchaser acknowledges and agrees that the Vendor's permission to the application(s) does in no way fetter the City's authority to approve or deny the application(s).

(e) That the conveyance of a 3.048 m (10 foot) wide strip of land across the front of the property designated as Part 2, Plan 62R-15097, from the City to the Region for the purpose of widening Upper James Street, be approved and completed as a dedication;

(i) Corporate Counsel be authorized and directed to prepare the deed for the transfer of land from the City of Hamilton to the Region of Hamilton-Wentworth of Part 2, Plan 62R-15097 and directed to complete the transfer immediately preceding the transfer of Part 1, Plan 62R-15097;

(f) That the Municipal Clerk be authorized and directed to execute and issue a Certificate of Compliance in the form prescribed pursuant to Section 193 of the Municipal Act incorporating the following:

(i) the property was declared surplus by City Council on April 27, 1999 pursuant to Item 7 of the Fifth Report of the Parks and Recreation Committee;

(ii) satisfactory notice has been given to the public of the intended sale by the following method: listing the property for sale with a real estate broker and on the MLS of the Hamilton-Burlington and District Real Estate Board;

SUBJECT: Sale of Part 1, Plan 62R-15097 (1389 Upper James St.) to J & A Riccio Developments Inc. In Trust and the conveyance of Part 2, Plan 62R-15097 to the Region for road widening purposes (CS99020)

(iii) an appraisal of fair market value of this real property intended to be sold was obtained on May 25, 1999.

James P. Bruzzese

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

On December 9, 1998, City Council affirmed its interest in having the property containing the Barton Community Centre declared surplus and authorized the Manager of Real Estate to circulate a memo concerning the property to determine if there was any civic use or any restrictions and subsequently to negotiate the sale of the property. Subsequently, the property memo was circulated and there was no declared municipal interest and no objections to its sale, however, the Roads Division advised that a strip of land 3.048 m (10 feet) in depth extending across the entire frontage be retained for Regional Road widening purposes.

By adopting Item #7 of the 5th Report of the Parks and Recreation Committee on April 27, 1999, City Council declared the subject property surplus to the requirements of the City of Hamilton and authorized and directed Real Estate to negotiate the sale of the property in accordance with Real Property Sales Procedural By-Law 95-049.

After obtaining an appraisal, the property was advertised for sale by the City through its Real Estate staff in mid June and all those who had previously expressed an interest in acquiring the property were contacted. On August 27, 1999 an Offer to Purchase was received that was declined by staff as it was well below the appraised market value. By September it was decided that the property should be listed for sale through a prominent local commercial real estate broker to improve its exposure and marketing. The property was listed with Chambers Hall Real Estate Inc. on September 27th for $550,000.

An Offer to Purchase was received October 14, 1999 that was acceptable in terms of the offered price of $505,000 but which required minor adjustments to some conditions. Staff are recommending this Offer be accepted as it is for an amount that exceeds the appraised market value. When drafting the Offer to Purchase, Real Estate staff inserted

SUBJECT: Sale of Part 1, Plan 62R-15097 (1389 Upper James St.) to J & A Riccio Developments Inc. In Trust and the conveyance of Part 2, Plan 62R-15097 to the Region for road widening purposes (CS99020)

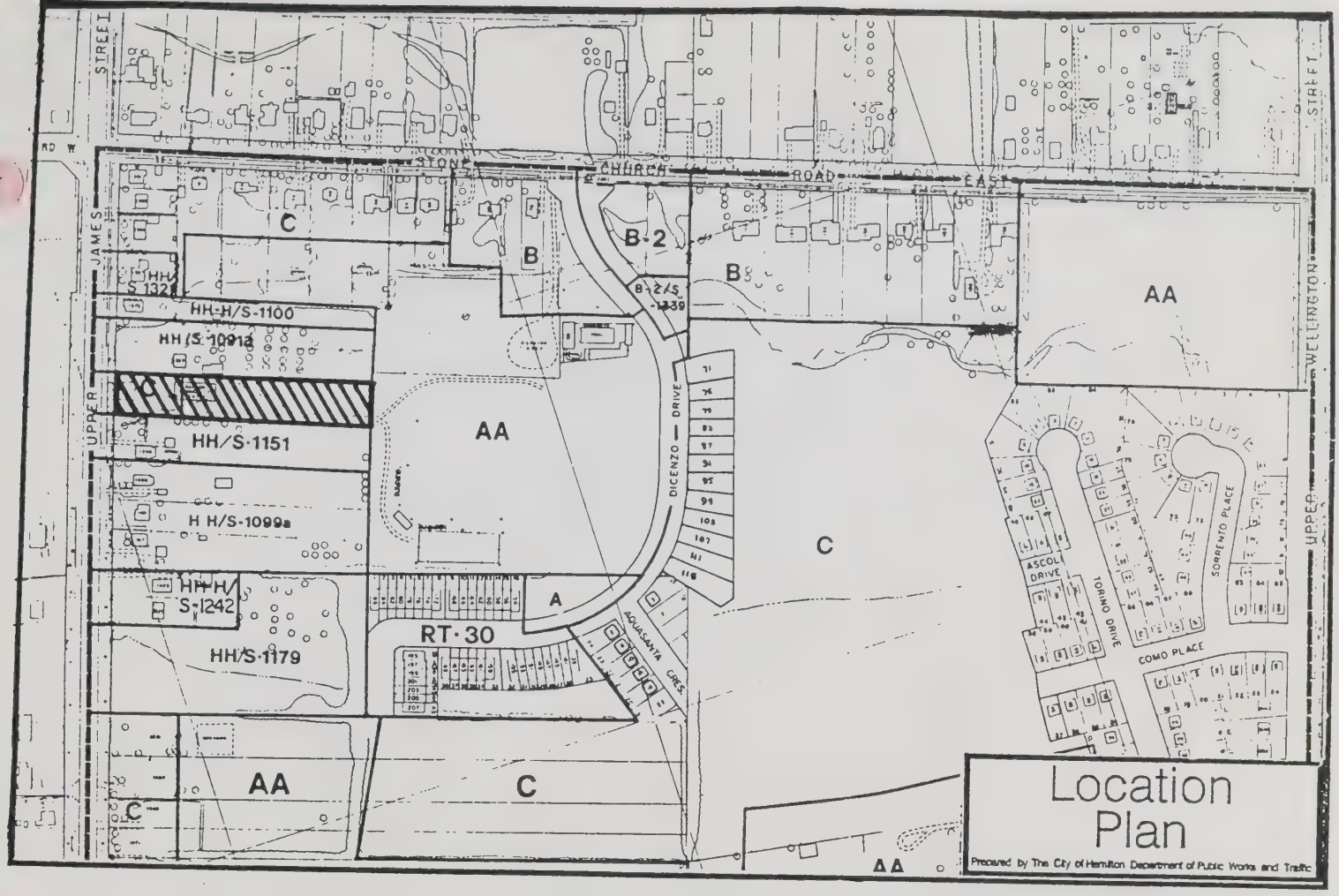
Plan and the adjacent properties on both sides are zoned "HH" – Commercial and are existing commercial uses (United Furniture Warehouse to the north and the Cineplex Odeon Theatres and Burger King to the south). Across the street is the White Rose plaza.

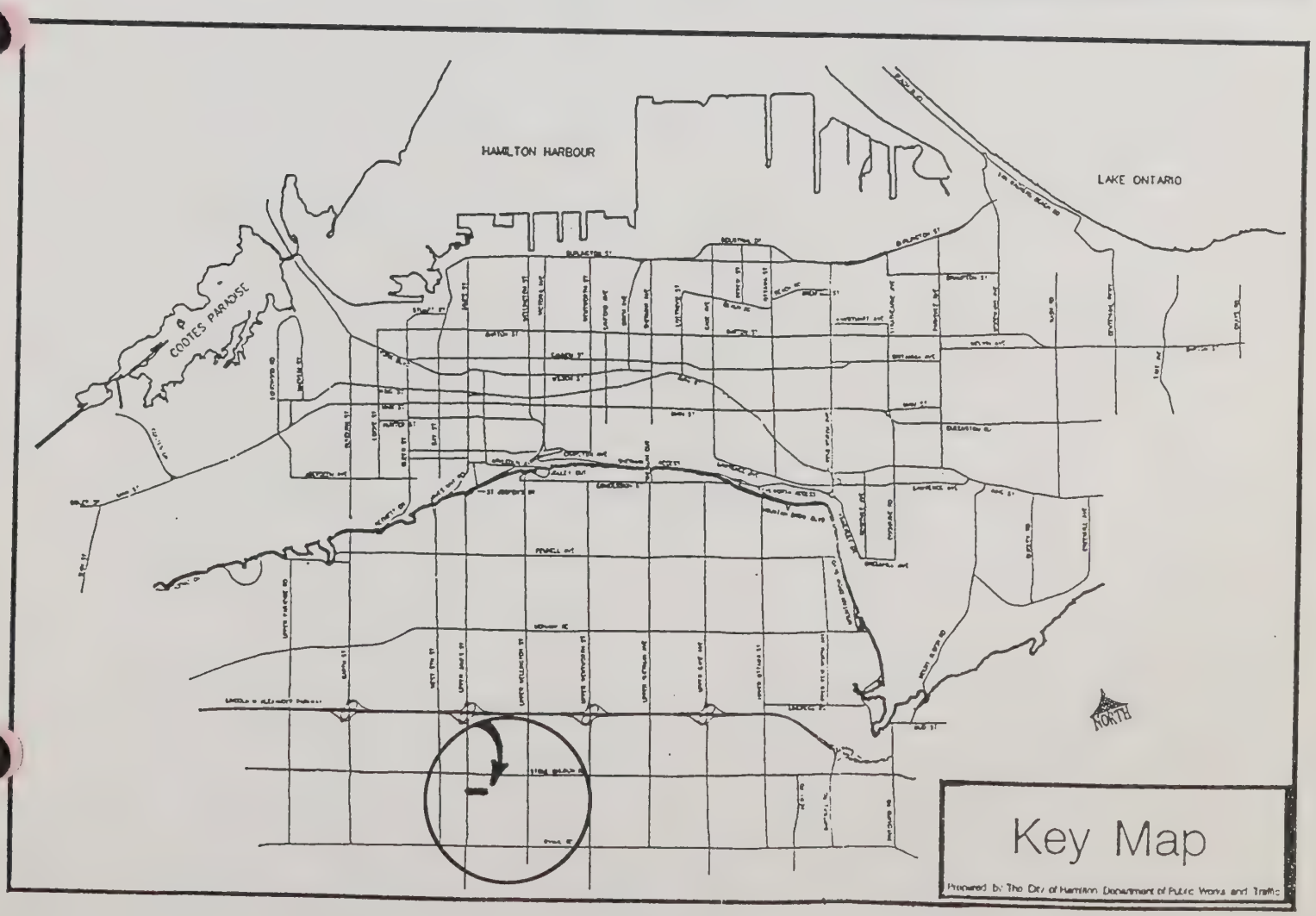
The subject property was acquired by the City in 1950 and a community centre building was constructed soon thereafter known as the Barton Community Centre. The Culture and Recreation Department which has operated this facility, have requested that the funds derived from the sale be credited to their Asset Management Recreation Centre account to be used for financing capital projects of the Department, specifically improvements/upgrades to the Walker Outdoor Pool in the William Bethune Park.

In summary, the sale of this property is in compliance with the City's Real Property Sales Procedural By-Law No. 95-049, as the property has been declared surplus by Council, approved methods were used to provide Notice to the public and an appraisal was obtained (the offered price is slightly higher than the appraised fair market value).

KA

c.c. Alderman T. Anderson, Ward 7
Alderman B. Kelly, Ward 7
D. A. Lychak, City Manager
Ross Fair, General Manager, Community Services
Attention: Ken Duncliffe, Director, Dept. of Culture and Recreation
R. Male, Director of Accounting and Purchasing, Finance Department
R.C. Roszell, Corporate Counsel, Legal Services Section
Attention: Helen Vastis
Kin M. Lau, Manager of Surveys, Roads Division


STONE CHURCH ROAD EAST
JAMES STREET
UPPER WELLINGTON STREET
DICENZO DRIVE
AQUASANTA CRES.
ASCOLI DRIVE
TORINO DRIVE
SORRENTO PLACE
COMO PLACE
C
B
B-2
B-2/S-1239
HH/S-1328
HH-H/S-1100
HH/S-1091a
HH/S-1151
H H/S-1099a
HH/S-1242
HH/S-1179
AA
A
RT-30
Location Plan
Prepared by The City of Hamilton Department of Public Works and Traffic


HAMILTON HARBOUR
LAKE ONTARIO
COOTES PARADISE
NORTH
Key Map
Prepared by The City of Hamilton Department of Public Works and Traffic

2

CONSENT AGENDA

PARKS AND RECREATION COMMITTEE

Monday, November 1, 1999
1:15 o'clock p.m.
Room 233, City Hall

A G E N D A:

A. **ADOPTION OF MINUTES**

Minutes of the Parks and Recreation Committee for its meeting held October 5, 1999

B. **COMMISSIONER, DEPARTMENT OF PUBLIC WORKS AND TRAFFIC**

Name Approval for the Riverdale East Neighbourhood Park as "Oakland Park" (PWT99058)

C. **SECRETARY, ARTS ADVISORY COMMISSION**

Request for Grant Funding from Hamilton Community Foundation (CSC99032)

D. **SECRETARY, NEW MUM SHOW SUB-COMMITTEE**

Appointment of New Member – New Mum Show Sub-Committee

E. **SECRETARY, PARKS AND RECREATION COMMITTEE**

Information Reports

Tuesday, October 5, 1999
2:00 o'clock p.m.
Council Chambers, Hamilton City Hall

The Parks and Recreation Committee met.

A

There were Present:	Alderman B. Morelli, Chairman Alderman M. Kiss, Vice-Chairman Mayor R. M. Morrow Aldermen R. Corsini, F. Eisenberger, T. Jackson, D. O'Sullivan
Regrets:	Alderman T. Anderson – Regional Business Alderman G. Copps - Illness
Also Present:	Alderman B. Kelly B. Price, Hamilton Seniors Council R. Fair, K. Duncliffe, H. Kayal, J. Schatz, D. Lobo, G. Maikins, M. Havelka, N. Chapple, J. Davidson, K. Harrop, C. Touzel

1. **CONSENT AGENDA**

A. **ADOPTION OF MINUTES**

(Corsini/Eisenberger)
That the Minutes of the Parks and Recreation Committee for its meeting held June 21, 1999 be adopted as circulated.

Carried

B. **GENERAL MANAGER, COMMUNITY SERVICES DIVISION**

(i) **Pumpkinfest Event - Pier 4 Park – October 24, 1999 - Request for Approval under Parks By-law 95-126 as amended (CSC99022)**

(Corsini/Eisenberger)
That approval as required by Parks By-law 95-126 as amended, to hold carnival rides be given to the General Manager of Community Services to host the Pumpkinfest Event on October 24, 1999 in Pier 4 Park, subject to the Terms and Conditions of the Special Events Guidelines.

Carried

(ii) **Approval as required by Parks and Fireworks By-laws for a Fireworks Display in Commonwealth Square - First Night Hamilton – A New Millennium 2000 - December 31, 1999 (CSC99023)**

(Corsini/Eisenberger)
That approval, as required by Section 26 of the Fireworks By-law 90-198 and Section 05 of the Parks By-law 95-126 as amended, be granted to the City of Hamilton to hold two stationary fireworks displays, each one minute in length, at Commonwealth Square on December 31, 1999 at approximately 8:00 p.m. and midnight, subject to the Terms and Conditions of the Special Events Guidelines.

Carried

C. **Sponsorship of the 2000 International Children's Games Millennium Festival**

The Committee was in receipt of a report dated September 22, 1999 from the Secretary, Executive Committee of the International Children's Games and Millennium Festival respecting the above-noted matter.

(Corsini/Eisenberger)
That the City accept the offer of The Hamilton Spectator to be the Presenting Sponsor of the International Children's Games Millennium Festival to be held in Hamilton from July 1-7, 2000.

Carried

D. **User Fee Increases for Museums (CSC99021)**

(Corsini/Eisenberger)
That the proposed increases to User Fees including admissions and programmes for Dundurn Castle, The Hamilton Military Museum and Whitehern, attached hereto and marked as Appendix "A", be approved for implementation as of January 1, 2000.

Carried

E. **Information Items**

(Corsini/Eisenberger)
That the following Information Reports previously distributed to the Parks and Recreation Committee, be received:

Date	*From*	*Subject*	*Date Distributed*
June 17, 1999	Secretary, New Mum Show Sub-Committee	Minutes of May 13, 1999 meeting	June 21, 1999
June 23, 1999	Secretary, Executive Committee International Children's Games Millennium Festival	Minutes of May 3, 1999 meeting	June 30, 1999
June 22, 1999	Secretary, Arts Advisory Commission	Minutes of the April 22, 1999 meeting	June 30, 1999
June 22, 1999	The Assembly of the Church of The Universe	Application for Clothing Optional Beach	June 30, 1999
June 23, 1999	General Manager, Community Services	Positively Downtown Project: "Explore the Core" Summer in the City	July 2, 1999
June 17, 1999	Steve Boyle	Cycling in Hamilton-Wentworth	July 2, 1999
July 5, 1999	General Manager, Community Services	Whitehern Stable Building Retrofit CSC99006	July 12, 1999
July 16, 1999	General Manager, Community Services	On-going Balcony Restoration Work – Whitehern CSC99008	August 23, 1999
July 20, 1999	General Manager, Community Services	1999 Hamilton Arts Award and Certificates Of Recognition CSC99009	August 23, 1999
July 29, 1999	General Manager, Community Services	Sarasota Sister Cities Association Art on the Internet Project	August 23, 1999

August 5, 1999	General Manager, Community Services Division	Hamilton Citizens Bikeway Committee CSC99011	August 23, 1999
August 6, 1999	General Manager, Community Services Division	Director approved Summer Park Events CSC99012	August 23, 1999
August 12, 1999	Secretary, Arts Advisory Commission	Minutes of the May 27 meeting	August 23, 1999
August 18, 1999	Secretary, Executive Committee International Children's Games Millennium Festival	Minutes of the June 21 meeting	August 23, 1999
August 10, 1999	Acting Secretary, Historical Board	Minutes of the meetings of June 8, June 16 and June 25, 1999	August 25, 1999
August 17, 1999	Commissioner of Public Works and Traffic	Trans Canada Trail PWT99037	August 25, 1999
September 14, 1999	Secretary, Executive Committee International Children's Games Millennium Festival	Minutes of the August 17, 1999 meeting	Sept. 23, 1999
September 14, 1999	Secretary, Historical Board	Minutes of the August 10, 1999 Meeting	Sept. 23, 1999
September 14, 1999	Commissioner, Public Works & Traffic	City of Hamilton Trails Master Plan Public Open House (PWT99019a)	Sept. 23, 1999
September 24, 1999	Secretary Hamilton Veterans Committee	Minutes of the May 6, 1999 meeting	Sept. 24, 1999
September 17, 1999	General Manager, Community Services Division General Manager, Transportation, Operations & Environment Division	Adventures in Archaeology Month	Sept. 24, 1999
September 21, 1999	James Johnston	Privatization of Municipal Golf Courses	Sept. 28, 1999
September 24, 1999	General Manager, Community Services Division	General Manager Approved Fall Park Events (CSC99026)	Sept. 29, 1999

5. PRIVATE AND CONFIDENTIAL AGENDA

AA. GENERAL MANAGER, COMMUNITY SERVICES DIVISION

(i) **Authority to Issue Requests for Proposals for Private Sector Partners - Hamilton Civic Golf Courses/Chedoke Winter Sports Park (CSC99027)**

The Committee agreed to move this Item up on the agenda.

Ross Fair, General Manager, Community Services Division, provided an overview of the Staff report and advised the Committee that as directed by City Council in June, 1998, the City has adopted a three stage approach to seek a relationship with the private sector for the management and operation of the civic golf courses and the Winter Sports Park.

The Committee was further advised that thirteen Letters of Interest were received as a result of the first stage and that they have been reviewed and narrowed down to two successful firms who will be requested to submit a response to the second stage Request for Proposals should the Staff recommendation be approved.

Considerable discussion ensued on whether or not the Committee could meet in camera to discuss this matter and the Municipal Clerk was in attendance and provided clarification on the Procedural By-law which gives the Committee the right to move in camera to discuss personal matters about an identifiable individual, but indicated that any other discussions on the report should be held in open session.

The following citizens appeared before the Committee and spoke in opposition to the privatization of the Hamilton Civic Golf Courses:

Jim Johnston, 6-15 Albright Road, Hamilton
Lou Franco, 114 Delmar Drive, Hamilton
John Mancari, 128 Warren Avenue, Hamilton
Clare Scanlon, 76 Tom Street, Hamilton
Sean O'Donnell, 35 Cameron Avenue North, Hamilton
Bob Taylor, 21 Nova Drive, Hamilton
Kirk Smith, 252 Prospect Street South, Hamilton

(Eisenberger/Jackson)
That the Committee move in camera to discuss personal matters about the two firms that were successful in the first stage Letters of Interest process.

Carried

Alderman Kiss wished to be recorded as opposed to moving in camera to discuss this matter.

(Eisenberger/Corsini)
That the Committee reconvene in Open Session.

Carried

(O'Sullivan/Corsini)
(a) That the General Manager, Community Services Division be authorized not to implement Stage Two of the private partner search and selection process for the City of Hamilton civic golf courses and Chedoke Winter Sports Park; and,

(b) That the General Manager, Community Services Division be directed to present a five year plan for the City of Hamilton civic golf courses and Chedoke Winter Sports Park at the next meeting of the Parks and Recreation Committee.

Carried

2. **GENERAL MANAGER, COMMUNITY SERVICES DIVISION**

Archaeological Investigation of the Jackson House Property (CSC99025)

(Eisenberger/Jackson)
(a) That approval be given to contract Historic Horizon Inc. to complete an archaeological investigation of areas of the Jackson House property, corner of Nash Road and King Street, at a cost not to exceed $35,000; and,

(b) That the Finance and Administration Committee be requested to identify a source of funding.

Carried

3. COMMISSIONER OF PUBLIC WORKS AND TRAFFIC

Stage Two – Request for Proposals (RFP) Process for the Desjardins Canal Floating Structure Component of the Hamilton Harbour Waterfront Trail to Link with the Existing Desjardins Trail (PWT99050)

(Eisenberger/Jackson)

(a) That the Commissioner of Public Works and Traffic be authorized to issue Stage Two – Request for Proposals (RFP) of the design-build process for the design, fabrication and installation of a floating structure for the Desjardins Canal section of the Hamilton Harbour Waterfront Trail and the top five rated teams being Harm Schilthuis & Sons Ltd., Bermingham Construction Ltd., Stephens and Rankin Inc., Armbro Construction Ltd., and Technomarine International Management Inc., be invited to respond to the RFP; and,

(b) That after the RFP submissions have been evaluated, the Commissioner of Public Works and Traffic report back to the Parks and Recreation Committee with a recommendation on proceeding with Stage Three, the Negotiation Stage of the process, taking into account budget requirements, specifications, schedule and other project components; and,

(c) That the Director of Legal Services and Corporate Counsel and the Supervisor of Purchasing and Accounts Payable be requested to assist with the preparation and evaluation of the RFP; and,

(d) That the costs associated with this process be financed from Capital Account No. CF62975026 – Harbour Waterfront Trail – Phase I.

Carried

4. COUNCIL CORRESPONDENCE REFERRAL

Appointment of City Council Members to the Hamilton Region Conservation Authority's Confederation Park Steering Committee

The Committee was in receipt of a memorandum dated September 29, 1999 from the Municipal Clerk respecting the above-noted matter.

It was suggested in the September 13, 1999 letter from the Hamilton Region Conservation Authority that local Aldermen be appointed to serve on this Steering Committee. The following appointments were recommended, however, Alderman Eisenberger suggested that Alderman Copps, if interested, also be invited to serve on this Steering Committee, upon her return.

(Eisenberger/O'Sullivan)

That Aldermen Collins, Eisenberger and Wilson be appointed to serve on the Hamilton Region Conservation Authority's Confederation Park Steering Committee.

Carried

5. **PRIVATE AND CONFIDENTIAL AGENDA (Continued)**

AA. **GENERAL MANAGER, COMMUNITY SERVICES DIVISION**

(ii) **Chedoke Twin Pad Arena – Legal Redress for Building Deficiencies (CSC99024)**

(Jackson/O'Sullivan)
That the Committee move in camera to discuss report CSC99024 respecting Chedoke Twin Pad Arena – Legal Redress for Building Deficiencies.

Carried

Aldermen Corsini and Eisenberger wished to be recorded as opposed to moving in camera to discuss this matter.

(O'Sullivan/Jackson)
That the Committee reconvene in Open Session.

Carried

(O'Sullivan/Jackson)
That report CSC99024 respecting Chedoke Twin Pad Arena – Legal Redress for Building Deficiencies, be tabled to the next meeting of the Parks and Recreation Committee.

Carried

6. **OTHER BUSINESS**

Insurance – Scott Park

(Corsini/Jackson)
That the Committee move in camera to discuss an issue respecting insurance at Scott Park.

Carried

(Corsini/Jackson)
That the Committee reconvene in Open Session with no report.

Carried

7. **ADJOURNMENT**

There being no further business, the meeting then adjourned.

Taken as read and approved,

Alderman B. Morelli, Chairman
Parks and Recreation Committee

C. Touzel, Secretary

Appendix "A" as referred to in Section 1. D of the Minutes
of the Parks and Recreation Committee
for its meeting held October 5,1999

SUMMARY OF PROPOSED MUSEUM USER FEES FOR 2000 WITHOUT P.S.T.

a) **GENERAL PUBLIC and DISCOUNT GROUP ADMISSIONS**

General admission is a core function of museum operation which offers universal access and provides community benefit – offered during public hours.

Group tours/travel trade provide economic spin-offs through tourism and additional revenues using museums as innovators of group travel. Prices are discounted from the full public admissions.

		Current		Proposed	
Dundurn Castle(dc)		Regular	Group	Regular	Group
Adult	dc	5.01	5.05	5.84	5.61
	mm	0.60	n/a	0.70	n/a
	Sub-total	**5.61**	**5.05**	**6.54**	**5.61**
	Gst	0.39	0.35	0.46	0.39
	Total	**6.00**	**5.40**	**7.00**	**6.00**
Senior	dc	4.64	4.21	5.06	3.97
	mm	0.50	n/a	0.55	n/a
	Sub-total	**5.14**	**4.21**	**5.61**	**3.97**
	Gst	0.36	0.29	0.39	0.28
	Total	**5.50**	**4.50**	**6.00**	**4.25**
Student	dc	4.27	3.74	4.64	no change
	mm	0.40	n/a	0.50	n/a
	Sub-total	**4.67**	**3.74**	**5.14**	**3.74**
	Gst	0.33	0.26	0.36	0.26
	Total	**5.00**	**4.00**	**5.50**	**4.00**
Child	dc	2.09	2.10	2.50	no change
	mm	0.25	n/a	0.30	n/a
	Sub-total	**2.34**	**2.10**	**2.80**	**2.10**
	Gst	0.16	0.15	0.20	0.15
	Total	**2.50**	**2.25**	**3.00**	**2.25**
Family	dc	13.25	n/a	15.12	n/a
	mm	1.70		1.70	
	Sub-total	**14.95**		**16.82**	
	Gst	1.05		1.18	
	Total	**16.00**		**18.00**	

Military Museum(mm)	Regular	Group	Regular	Group
Adult	1.87	1.68	2.10	1.87
Gst	0.13	0.12	0.15	0.13
Total	**2.00**	**1.80**	**2.25**	**2.00**
Senior	1.63	1.45	1.87	1.68
Gst	0.12	0.10	0.13	0.12
Total	**1.75**	**1.55**	**2.00**	**1.80**
Student	1.63	1.45	1.87	1.68
Gst	0.12	0.10	0.13	0.12
Total	**1.75**	**1.55**	**2.00**	**1.80**
Child	1.40	1.26	1.63	1.45
Gst	0.10	0.09	0.12	0.10
Total	**1.50**	**1.35**	**1.75**	**1.55**
Family	5.61	n/a	6.54	n/a
Gst	0.39		0.46	
Total	**6.00**		**7.00**	

Whitehern	Regular	Group	Regular	Group
Adult	3.27	2.80	no change	
Gst	0.27	0.20		
Total	**3.50**	**3.00**		
Senior	2.80	n/a	no change	
Gst	0.20			
Total	**3.00**			
Student	2.34	1.87	no change	
Gst	0.16	0.13		
Total	**2.50**	**2.00**		
Child	1.87	n/a	no change	
Gst	0.13			
Total	**2.00**			
Family	9.35	n/a		
Gst	0.65			
Total	**10.00**			

	Current	Proposed
Children's Museum		
Child	2.34	no change
Gst	0.16	
Total	**2.50**	
Caregiver	complimentary	no change
Additional Caregivers	0.93	no change
Gst	0.07	
Total	**1.00**	
Membership	**10.00** (no GST – sold by Friends $5.00 to the Museum)	no change

Steam Museum	Regular	Group	Regular	Group
Adult	3.74	3.27	no change	
Gst	0.26	0.23		
Total	**4.00**	**3.50**		
Senior	3.27	n/a	no change	
Gst	0.26			
Total	**3.50**			
Student	2.80	2.34	no change	
Gst	0.20	0.16		
Total	**3.00**	**2.50**		
Child	2.34	n/a	no change	
Gst	0.16			
Total	**2.50**			
Family	10.28	n/a	no change	
Gst	0.72			
Total	**11.00**			
Membership	9.35	n/a	no change	
Gst	0.65			
Total	**10.00**			

	Current	Proposed
Museum Pass		
Adult Senior	10.28	11..21
Gst	0.78	0.79
Total	**11.00**	**12.00**
Student/Child	7.48	7.94
Gst	0.52	0..56
Total	**8.00**	**8.50**

b) EDUCATIONAL PROGRAMMES

An important element of the museum mandates and targets future generation of museum supporters.

	Current	Proposed
Dundurn Castle		
Short programmes	**3.00**	no change
Medium programmes	**4.00**	no change
Long Programmes	**5.00**	no change
Military Museum		
Child short programme	**2.25**	**2.50**
Child long programme	**4.50**	**5.00**
Student short programme	2.24	2.52
Gst	0.16	0.18
Total	**2.40**	**2.70**
Student long programme	4.48	5.00
Gst	0.32	0.35
Total	**4.80**	**5.35**

(minimum charges apply and there are discounts for groups of 20+)

Whitehern		
Child programme	**2.00**	no change
Bookbinding	**4.00**	no change
Badge	**5.00**	no change
Student programme	1.87	2.34
Gst	0.13	0.16
Total	**2.00**	**2.50**

	Current	Proposed
Children's Museum		
Child programme (minimum charges apply)	**2.50**	no change
Steam Museum		
Child programme short	**2.25**	no change
Child programme long	**4.50**	no change
Student programme short	2.10	no change
Gst	0.15	
Total	**2.25**	
Student programme long	4.21	no change
Gst	0.29	
Total	**4.50**	

c) **SPECIAL PROGRAMMES**

Events expand museum programmes and realize a larger target market resulting in increased audiences. Participants are both local and out of town.

Prices vary with both museum and programme. There are no price increases requested for 2000.

B

CITY OF HAMILTON

- RECOMMENDATION –

DATE: 1999 October 14

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: D. Lobo, Commissioner
Department of Public Works and Traffic

SUBJECT: **Name Approval for the Riverdale East Neighbourhood Park as "Oakland Park" (PWT99058)**

RECOMMENDATION:

That the Parks and Recreation Committee approve the name "Oakland Park" for the Neighbourhood Park in the Riverdale East Neighbourhood bounded by Prins, Vittorito and Highridge Avenues.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Riverdale East Neighbourhood is located in the east end lower city, bounded by the Hamilton City Limits, Barton Street East and Lake Avenue.

In the middle section of this neighbourhood is a 3.74 hectare park (see attached plan). In order to redevelop the creative play structure for this park, a neighbourhood park committee was formed and a series of neighbourhood meetings held to receive public input. The Neighbourhood Park Committee played a significant role in this process through identifying neighbourhood concerns and preferences, liaising with City staff and acting as a communication link between City Staff and the neighbourhood and fundraising for the play structure.

Also known as St. Agnes, these lands formed part of the school lands prior to purchase by the City in 1996, containing a play structure, sports fields and bocce courts.

The proposed name "Oakland Park" originates from the original sub-division name and is recommended by the neighbourhood park committee and is supported by neighbourhood residents and Ward Aldermen. An application for naming this park was reviewed by the Parks Staff Advisory Committee and conforms with the Council approved guidelines for Naming of Parks and Facilities.

PSU:bg
Attch.

cc: D. A. Lychak, City Manager
A. F. Leitch, P.Eng., General Manager,
Transportation, Operations and Environment
Alderman C. Collins, Ward 5
Alderman F. Eisenberger, Ward 5
K. Duncliffe, Director of Culture and Recreation
W. J. Plessl, Co-ordinator, Park Development and Maintenance

APPLICATION

SEP 20 20..

FOR THE NAMING OF PARKS, WORKS YARDS AND FACILITIES CITY OF HAMILTON

1. Proposed name applies to a - Park ☑ *(check one)*
   - Facility ☐

2. Location Rymal Rd and Vittorito Ave.

3. Proposed Name OAKLAND PARK

4. Provide a brief explanation on the connection between the proposed name and the City park or facility under consideration.

   Our neighbourhood which surrounds the park is known as OAKLAND PARK

5. If nominating the name of an individual or group, provide as much information as possible (use additional pages if required.)

   i) Be sure to complete paragraph 4 above describing the connection between the individual and the park or facility proposed for dedication.

ii) List the extraordinary contribution(s) to the City, Province, Country made by the nominated individual or group.

iii) If nominated individual is deceased, give date of passing.

iv) Is the individual or group or next of kin in the case of a deceased person, aware of this nomination.

yes ❑ no ❑

Nomination submitted by: *

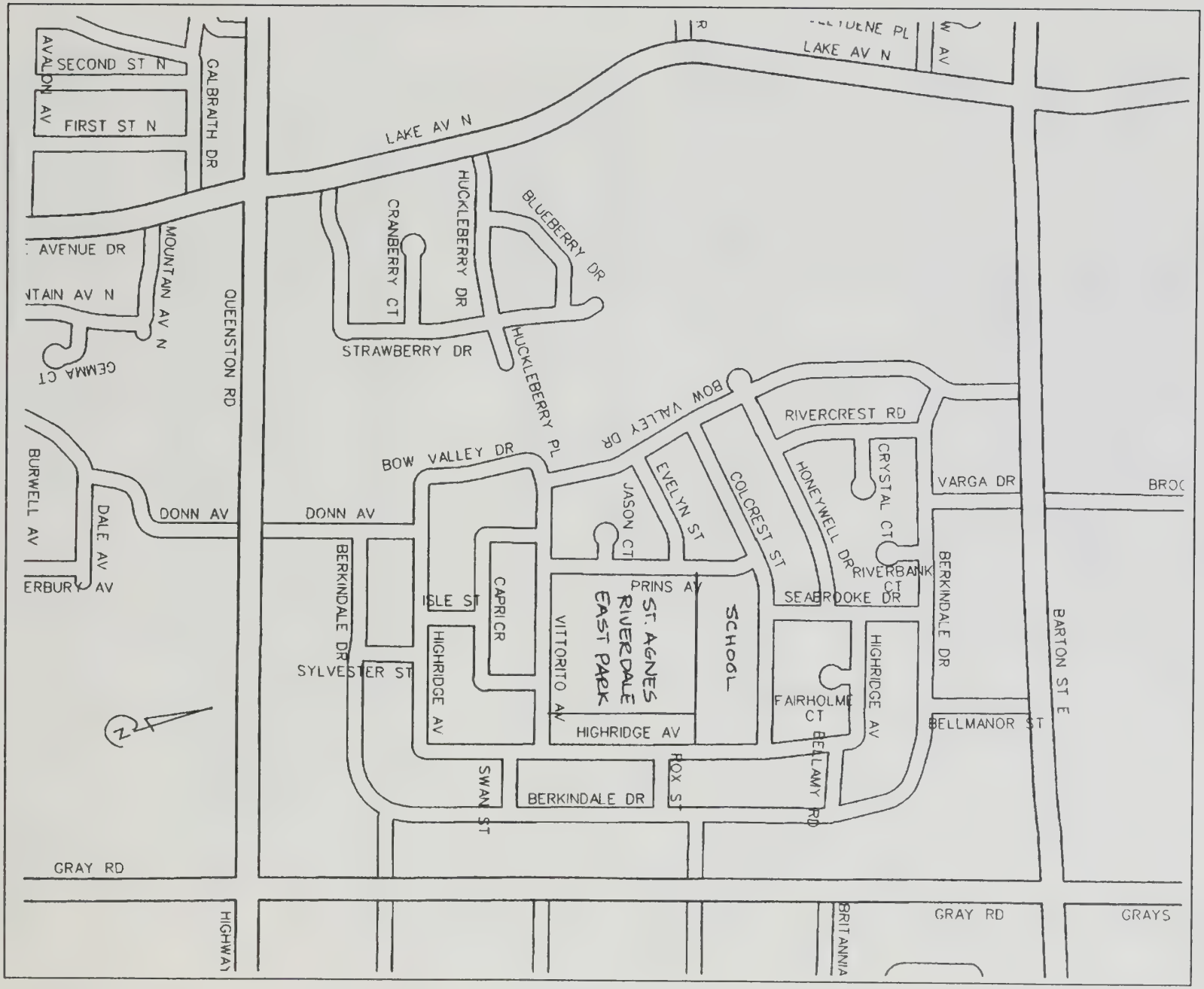
Name Carol Burgio

Address 249 Highridge Ave
Hamilton, Ont.
L8E-3P6

Telephone (h) 905-561-5451

(w) 525-2511 Ext 2164

* NOTE: Attach names of others supporting this application, if applicable.


SECOND ST N
AVALON AV
FIRST ST N
CALBRAITH DR
LAKE AV N
LAKE AV N
HUCKLEBERRY DR
BLUEBERRY DR
CRANBERRY CT
STRAWBERRY DR
HUCKLEBERRY PL
AVENUE DR
MOUNTAIN AV N
QUEENSTON RD
BURWELL AV
DALE AV
DONN AV
DONN AV
BOW VALLEY DR
BOW VALLEY DR
RIVERCREST RD
CRYSTAL CT
VARGA DR
JASON CT
EVELYN ST
COLCREST ST
HONEYWELL DR
RIVERBANK CT
SEABROOKE DR
BERKINDALE DR
BARTON ST E
PRINS AV
ST. AGNES RIVERDALE EAST PARK
SCHOOL
ISLE ST
CAPRI CR
VITTORITO AV
HIGHRIDGE AV
HIGHRIDGE AV
FAIRHOLME CT
BELLMANOR ST
BERKINDALE DR
SYLVESTER ST
SWAN ST
BERKINDALE DR
FOX ST
BELLAMY RD
GRAY RD
GRAY RD
GRAYS
BRITANNIA
HIGHWAY

C

CITY OF HAMILTON

- RECOMMENDATION –

DATE: 1999 October 28

REPORT TO: Chairman and Members,
Parks and Recreation Committee

FROM: Stella Glover, Secretary,
Arts Advisory Commission

SUBJECT: Request for Grant Funding from Hamilton Community Foundation (CSC99032)

RECOMMENDATION:

That the Arts Advisory Commission be authorized to partner with the Hamilton and Region Arts Council in submitting a grant request application to the Hamilton Community Foundation for a series of Community Consultations on the Arts in the amount of $12,000.

Stella Glover

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

No financial commitment is required from the City of Hamilton. Staff of the Department of Culture and Recreation will assist the Arts Advisory Commission in this undertaking. There are no legal implications.

BACKGROUND:

At its meeting of October 28, 1999 the Arts Advisory Commission was in receipt of the following information and made the foregoing recommendation.

In 1997, the Arts Advisory Commission of the City of Hamilton determined that it was an appropriate time to undertake a study of the health of the Hamilton and area arts community. At its October 28, 1998 meeting the Parks and Recreation Committee authorized the Director of Culture and Recreation to proceed with a grant application, on behalf of the Arts Advisory Commission to the Hamilton Community Foundation, to undertake the Cultural Activity Analysis Study.

Following initial research and the successful funding application, a survey was devised in 1999 with the assistance of Professor Marvin Ryder of the McMaster University School of business. The survey was distributed to a sample of over 250 cultural organizations and institutions in the Hamilton area. Opinion Research was contracted to analyze the data and write a Report of Findings. The Report, entitled *The Cultural Fabric of Hamilton and Area: An Analysis of Cultural Activities*, was released in October 1999.

At its annual planning retreat in June 1999, the Arts Advisory Commission determined that, based upon the Report of Findings and on their long range plans for the Commission, a Phase II to the Cultural Activity Analysis Study should be undertaken. The focus of Phase II will be a series of Community Consultations to dialogue at the community level on issues pertaining to the arts community of Hamilton in the 21st century.

Arts communities are changing their practices in response to the changing nature of technology, arts funding, arts education, community access and partnerships. Phase II of the Arts Advisory Commission's Cultural Activity Analysis Study will explore these topics and others with stakeholders in the Hamilton and area arts community: citizens, artists, funders and patrons, cultural workers and administrators.

CITY OF HAMILTON

D

- RECOMMENDATION -

DATE: October 25, 1999

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Charlene Touzel, Secretary
New Mum Show Sub-Committee

SUBJECT: Appointment of New Member – New Mum Show Sub-Committee

RECOMMENDATION:

That, notwithstanding Section 11(b)(ii) of the FIFTH Report of the Finance and Administration Committee for 1998 as adopted by City Council on February 10, 1998 requiring that all citizen member vacancies on City Committees be advertised, Armond Coderre be appointed to serve on the New Mum Show Sub-Committee to fill the unexpired term of office to November 30, 2000, created by the resignation of Barbara Bradgon.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: n/a

BACKGROUND:

The New Mum Show Sub-Committee at its meeting held September 16, 1999 recommended the appointment of one of its long standing volunteers, Armond Coderre, to fill the one citizen member vacancy created by the resignation of Barbara Bragdon.

CITY OF HAMILTON

- RECOMMENDATION -

E

DATE: October 28, 1999

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Charlene Touzel, Secretary
Parks and Recreation Committee

SUBJECT: Information Items

RECOMMENDATION:

That the following Information Items, previously distributed to Members of the Parks and Recreation Committee, be received:

a) Information Report - Trans Canada Trail (PWT99037a)

b) Minutes of the New Mum Show Sub-Committee for its meeting held June 17, 1999

c) Minutes of the New Mum Show Sub-Committee for its meeting held September 16, 1999

d) Minutes of the Hamilton Historical Board for its meeting held September 14, 1999

e) Information Report – Chedoke Civic Golf Course – Canadian Pacific Railway Development (CSC99030)

f) Information Report – Cultural Activity Analysis Study (CSC99031)

g) Information Report – Ontario March of Dimes Awards of Excellence for Barrier Free Design – Pier 4 and Bayfront Parks (PWT99056)

h) Letter and Petition from the Membership of King's Forest Municipal Golf Club (received September 30, 1999) respecting privatization of Municipal Golf Courses

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: n/a

BACKGROUND:

In order to formally document the distribution of Information Reports to the Parks and Recreation Committee, it is recommended that they be received by the Committee.

URBAN MUNICIPAL

CA4 ON HBL A05
C51P1
1999

Ken Roberts
Chief Administrative Officer
Hamilton Public Library
2nd floor

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

URBAN MUNICIPAL

DEC 13 1999

GOVERNMENT DOCUMENTS

Monday, December 6, 1999
1:15 o'clock p.m.
Room 233, City Hall

Charlene Touzel, Secretary
Parks and Recreation Committee

AGENDA:

1. **CONSENT AGENDA**

2. **GENERAL MANAGER, COMMUNITY SERVICES DIVISION**

   a) Equipment Grant Program Guidelines – Culture and Recreation Department (CSC99035)

   b) Department of Culture and Recreation 2000 Current Budget – Reduced Hours of Operation – Recreation Centres (CSC99055)

   c) Rink Board Advertising – City Arenas (CSC99042)

3. **COMMISSIONER, PUBLIC WORKS AND TRAFFIC**

   a) Hamilton Harbour Waterfront Trail Promotional Campaign for Purpose of Raising Funds (PWT99085)

   b) Award of Contract to Harm Schilthuis and Sons Ltd. for the Design, Fabrication and Installation of the Desjardins Canal Floating Structure (PWT99086)

4. **SECRETARY, HAMILTON VETERANS COMMITTEE**

   Revised Policy Respecting the Activities of the Hamilton Veterans Committee

5. **REQUEST BY A MEMBER OF COUNCIL**

   Permanent Display of Certificates of all City Councils from the City's Inception – Alderman Ron Corsini

6. **PRIVATE AND CONFIDENTIAL AGENDA**

7. **OTHER BUSINESS**

8. **ADJOURNMENT**

PRIVATE AND CONFIDENTIAL AGENDA

PARKS AND RECREATION COMMITTEE

Monday, December 6, 1999
1:15 p.m.
Room 233, City Hall

AA. GENERAL MANAGER, COMMUNITY SERVICES DIVISION

Hamilton Civic Golf Courses Year 2000 Operations Recommendations (CSC99031)

CITY OF HAMILTON

- RECOMMENDATION -

2a

DATE: 1999 November 30

REPORT TO: Chair and Members
Parks and Recreation Committee

FROM: Ross L. Fair
General Manager
Community Services Division

SUBJECT: Equipment Grant Program Guidelines – Culture and Recreation Department (CSC99035)

RECOMMENDATION:

a) That the Equipment Grant Program Guidelines affixed hereto as Schedule A, which provides a process and funding for the supply of barbecues, tents, chairs, tables, etc. for special events to community groups in support of their non-profit, fundraising, volunteer activities, be accepted and approved; and

b) That a review of this program take place at the end of the Year 2000 and the results of this review be forwarded to the Parks and Recreation Committee.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

A budget of $70,000 has been set aside in the Culture and Recreation Division for the issuing of grants to non-profit, volunteer groups in support of community efforts. Each group will be limited to two grants per year to a maximum of $500 per annum. It is estimated that in excess of 125 groups will be issued a grant at an average grant of $300.

The OMERS early retirement package saw the reduction of three key staff from the support services section of Culture and Recreation. As a result, $50,000 savings is projected from this OMERS incentive. These staff routinely delivered equipment for non-profit and community special events. This reorganization necessitated a change in the provision of the Equipment Loan Program service. To maintain the service, a grant program has been recommended to allow groups to secure the equipment they require to operate their programs.

There are no legal implications arising out of this recommendation.

BACKGROUND:

The OMERS early retirement package has resulted in key personnel leaving the support services section of the Culture and Recreation Department. In order to maintain service and facilitate as many groups as possible, a grant program is recommended to allow our community groups the ability to secure equipment in support of their fundraising activities.

As funds are limited and groups differ in their organization and resources, staff are recommending criteria be approved to maximize the number of groups assisted, provide reasonable assistance and ensure support is directed to the target organizations.

The previous Equipment Loan Program had staff supply equipment to groups holding fundraisers and community events. Equipment was requested and delivered to select destinations, mainly on Fridays and picked up on Mondays. In 1998, equipment loans were provided to 98 groups. 1999 to date has seen deliveries to 121 groups.

The Equipment Loan Program grew out of the desire to assist neighbourhood groups in fundraising for the purchase of park playground equipment. In general, the criteria for equipment loans provision was volunteer, non-profit, fundraising groups.

This program will see some previous groups not qualify for a grant. Events such s school play days will not qualify for the grant, as it is not for the community, should be internal to the school and does not take place on City property. Other examples would include deliveries to McMaster for their broadcast day, or, the Credit Union having a barbecue. Some judgement will remain to be levied according to the nature and impact of an event wherein the Director of Culture and Recreation shall have discretion for approval.

We will be communicating with all previous user groups advising of the new procedures for the Equipment Grant Program. A copy of the eligibility and program details will accompany the letter.

It is the intention of this Policy to maintain the levels of service, provide access to groups in need of assistance, and maintain our core values of supporting volunteer, non-profit, fundraising activities.

A full review of this policy will take place at the end of the Year 2000 with a report back to the Parks and Recreation Committee on the results.

WPM/dj

c.c. K. Duncliffe, Director, Culture & Recreation
W. Moffatt, Manager, Facility Operations
Sports Associations Liaisons
Facility/Community Centre Supervisors

APPENDIX A

EQUIPMENT GRANT PROGRAM

Purpose: To assist community organizations in accessing equipment for the purposes of fundraising or providing community service of a non-profit nature, in a manner that maximizes access to the largest number of organizations possible.

Criteria: The following criteria is proposed to focus the Grant Program to those organizations providing a clear community service and in need of financial assistance. Further, this criteria is designed to ensure that the Grant Program is in support of activities which provide community benefit or are fundraising in nature.

1. The activity must be a fundraiser or recognized community* event.

   (Rationale: the above activities narrow scope of the grant to ensure that activities such as family barbecues are not funded through the Program)

2. Organization must be a non-profit organization.

3. Must be a volunteer organization or charity.

4. The organization must be Hamilton based and the event must take place on City or Regional property.

5. The organization must not have any other identifiable means of acquiring equipment.

6. City and Interdepartmental functions shall take precedence over all requests.

7. Limit of two requests per year.

   (Rationale: the limit of two requests per year is recommended to maximize the number of groups who may access the program. Additionally, without a limit, those organizations of greatest ability would quickly deplete the resources through grant requests)

8. Adult tournaments and groups are not eligible to receive a grant.

   (Rationale: it is felt that adult groups have the ability to acquire the resources needed)

9. Groups receiving a grant do not receive any other funding from the municipality in the provision of their services.

APPENDIX A (cont'd)

Process

The following steps will constitute the process for receiving an Equipment Grant. This process aims to provide the groups service while maintaining accountability and transparency of all involved.

1. The organization will submit an application for a grant advising the nature of event, host group, location, date, time and contact personnel. The application will be submitted no less than 30 days prior to the event to the identified Culture and Recreation personnel.

2. Culture and Recreation will respond that the event meets the criteria (or not) and that it is eligible for the grant, up to a maximum of $500.

3. Requests will be cross-referenced against previous requests (to ensure they do not exceed two grants in one calendar year), as well as municipal records of other grant provisions.

4. All requests will be administered on a first come first serve basis until the budget is depleted.

5. Upon completion of the event, the organization will submit a receipt of rental to the Culture and Recreation personnel, who will issue a cheque to a maximum of $500. (Rentals must be directly related to event. Car rentals, tuxedo rentals, etc. would not be eligible)

6. Use of personal equipment related to an organization by a member will not be eligible for reimbursement. Only commercial rentals will be rebated. (The procedure as per Policy is not meant to advantage any person)

7. Groups requesting a grant and cancelling the event will not be eligible for reimbursement.

***Definition**

A Community Event is defined as an activity in which all are welcome, does not profit an individual, group of individuals or a for-profit company. The host organization has an elected executive board, annual meetings and is participating in a fundraiser or community program of interest to the neighbourhood or organizational membership.

CITY OF HAMILTON

- RECOMMENDATION -

2b

DATE: 1999 November 28

REPORT TO: Chairperson and Members
Parks and Recreation Committee

FROM: Ross L. Fair
General Manager
Community Services Division

SUBJECT: DEPARTMENT OF CULTURE AND RECREATION
2000 CURRENT BUDGET
REDUCED HOURS OF OPERATION – RECREATION CENTRES
(CSC99055)

RECOMMENDATION:

a) That Council set aside the recommendation of the General Manager of Community Services to reduce the hours of operation of recreation centres as a measure to achieve budget savings in the amount of $148,110 as directed by City Council in its approval of the 2000 Current Budget; and

b) That the Director of Culture and Recreation be directed to report back on opportunities to produce savings in the amount of $148,110, in ways other than the reduction of existing service levels.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The recommendation will require the Department of Culture and Recreation to produce savings in the amount of $148,110 but not affect service levels.

BACKGROUND:

City Council approved the 2000 Current Budget at its meeting of 25 November 1999. Included in this approval was a reduction package calling for a reduction in hours of operation of recreation centres in order to produce savings in the amount of $148,110. Council, while approving the budget reduction amount, referred consideration of the service impact of this reduction package to the Parks and Recreation Department.

DISCUSSION:

The reduction package in question was the final submission of the Department in order to reduce Council's reduction target of 4.7% over the 1999 current budget. The total reduction of $783,090 was to be achieved by:

✓ Restructuring of Department -	$402,480
✓ Recreation and Museum user fees	231,000
✓ Service Level Reductions	149,610

Reduction Packages dealing with golf fees ($144,000); Bocce fees ($3,250) and increases to Seniors Recreation Centre memberships ($3,000) were rejected by Council.

The package dealing with reductions in service hours at recreation centres was brought forward as the last package to reach the target.

Under this proposal all recreation centres would close on Sundays for the September to June operating sessions as this time period would represent the least disruptive period of time for the centres to be closed in comparison to other days of operation.

Prior to consideration of this report, Committee and Council will have given consideration to the award of tender for soft drink and snack concessions at City facilities. It is anticipated that this contract will generate new revenues of $112,000 per year. This figure has not been included in the 2000 budget estimates, as the total value of the tender was not known at the time when the budget was prepared.

Cc: A.C. Ross, General Manager, Finance

CITY OF HAMILTON

- RECOMMENDATION -

2c

DATE: 1999 November 22

REPORT TO: Chair and Members
Parks and Recreation Committee

FROM: Ross L. Fair
General Manager
Community Services Division

SUBJECT: Rink Board Advertising City Arenas
(CSC99042)

RECOMMENDATION:

a) That the General Manager, Community Services be authorized to exercise the City's option to renew its contract with Boardview Advertising, for a period of two years ending 2002 December 31; and

b) That Boardview Advertising, through this contract extension, continue to be responsible for the supply, installation, service and maintenance of Arena rink board advertising of City Arenas as per the terms of the original contract.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Minimum guarantees for Chedoke Twin Pad Arena, and the seven other arenas will result in revenue no less than $6000 annually. These funds are included in the Department's 2000 budget estimates. While previous contractors have failed to achieve revenue targets, Boardview Advertising has proven to be reliable and consistent in what was proving to be difficult sales ground. As a result, we believe a contract extension is warranted. Thereafter, this opportunity will be retendered.

There are no staffing issues related to this recommendation.

The original contract stipulates that the contractor must at all times maintain insurance and save harmless the City. Staff prior to installation approves all advertising.

BACKGROUND:

On 1997, April 29, City Council adopted item #7 of the 4th Report of the Parks and Recreation Committee thereby approving the entering into of a contract with Boardview Advertising Inc. for the supply, installation, service and maintenance of Arena Rink Board Advertising at the Chedoke Twin Pad Arena.

board advertising for Coronation, Eastwood, Scott Park, Parkdale, Rosedale, Lawfield and Inch Park Arenas.

The initial contract for the sale of rink board advertising associated with the Chedoke Twin Pad Arena followed the termination of the contract with the Private Operator service provider. The successful bid was entered by Boardview Advertising.

All other Arenas were sent out for Proposals following the completion of our earlier contract with Street Level Media.

Proponents were given the opportunity to bid on each Arena as a single entity. As a result, Mountain Arena was awarded to Ham Sports Inc. the operator of the In Line Hockey team playing out of Mountain Arena. The remaining sites were allocated to Boardview Advertising.

Over the past three years we have been satisfied with the results of Boardview's efforts. Success has largely been limited to the most visible and most highly attended arenas being, Chedoke Twin Pad, Lawfield, Inch Park, and Parkdale Arena. Eastwood, Coronation, Scott Park, and Rosedale have been difficult to sell.

Recently, we have requested the contractor to lower his price for these locations in an attempt to secure a better response. We are awaiting the results of this strategy and will continue to work with Boardview Advertising to ensure greater mutual success.

Consequently, it is our recommendation that we continue with this contractor for a period of two more years after which we will return to the market to ensure that returns are maintained at the highest possible level.

BM:dj

c.c. Corporate Counsel
William Moffatt, Manager, Facility Operations
Facility Supervisors

3a

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 November 30
Author: W. Plessl / P.Ulbinas

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: C. Guthro, Acting Commissioner
Department of Public Works and Traffic

SUBJECT: **Hamilton Harbour Waterfront Trail Promotional Campaign for Purpose of Raising Funds (PWT99085)**

RECOMMENDATION:

a) That City Council approve the Promotional Campaign described in Schedule "A" attached for the purpose of raising funds for the Hamilton Harbour Waterfront Trail; and

b) That funds raised through this program will be used to offset the money advanced by City Council to complete the trail; and

c) That the costs associated with this campaign be financed from Capital Account No. CF629754026 – Harbour Waterfront Trail – Phase 1 – to an estimated upset limit of $50,000; and,

d) That if applicable, this award of contract be held pending final approval of Provincial Legislation and Regulations regarding Municipal re-structuring.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

From a financial perspective, in 1996, City Council approved a capital budget of $1,000,000 for the Hamilton Harbour Waterfront Trail. The cost of the project was estimated at $4.6M with future partnerships identified as funding sources.

Hamilton Harbour Waterfront Trail Promotional Campaign for Purpose of Raising Funds (PWT99085)

City Council at its meeting 10 November 1998 approved Section TWELVE of the Parks and Recreation Committee Eleventh Report. "That staff be authorized to develop a promotional campaign for the purpose of raising funds for phase 2 implementation of the Hamilton Harbour Waterfront Trail."

At that time, staff made application to the Canada Millennium Partnership Program with a funding submission of $2.5m. This initial application was unsuccessful and the City's second application is still under consideration.

To date, funds have been secured from the following:

The Fish & Wildlife Habitat Restoration Project	$ 50,000
Waterfront Regeneration Trust	$107,000
Bay Area Restoration Council	$ 2,600
Public at large	$ 4,000
Total	**$163,600**

City Council at its meeting September 28, 1999, approved Section FIVE (Agenda Item 24) of the Finance and Administration Committee Fourteenth Report as follows:

" That City Council precommit an estimated amount of 3.8 million dollars in the Capital Budget for Waterfront Trail development with the understanding that efforts will be made for Federal and Provincial participation as partners in this project."

The City of Hamilton and its partners have made funding submissions to the following agencies:

The Canada Millennium Partnership Program	$1,580,208.40
The Trillium Foundation	$ 375,000.00
Canada Trust – Canada Fund,	$ 100,000.00
The Hamilton Naturalists' Club	Amount to be determined

We are awaiting decisions from these agencies.

Hamilton Harbour Waterfront Trail Promotional Campaign for Purpose of Raising Funds (PWT99085)

The Private/Corporate Sector is an untapped source of funding for this significant Hamilton Millennium Project.

From a staffing perspective, this campaign will come under the responsibility of the Manager of Parks with the support of additional existing staff as required. While the majority of work needed to create and run the campaign will be done in-house and where possible using volunteers, the requirement of one, full time temporary position for 6 months at an estimated cost of $25,000 to organize donations, send out mailings, and provide correspondence with the Finance Section to issue tax receipts is considered essential.

Further, given the brief amount of time to raise community support, limited staff resources and the competition for financial donations, it is important that this campaign proceed in the right direction from its initial kick-off. On this basis, staff propose the involvement of external resource personnel to assist in fine tuning the strategy and in preparation of promotional material. An upset limit of $25,000 is proposed for this component of the program.

Any matters of a legal nature will be referred to the Legal Council in our Corporate Services Department.

BACKGROUND:

"Making the Connection", the 3.2 km-long paved trail along the shore from Bayfront Park to Princess Point and across the Desjardins Canal will be making the connection to the Lake Ontario Waterfront Trail in Burlington, the Desjardins Trail bordering Cootes Paradise and the Trans Canada Trail. Special attention has been given to design to ensure universal accessibility. The expanded trail system will provide residents and tourists a focal point to observe significant natural areas, including Cootes Paradise, as well as designated national historic sites such as Dundurn Castle and Royal Botanical Gardens. Opportunities for *"making the connection"* to our past by heritage and cultural features will be implemented along the trail route. This trail project will allow residents and visitors alike to appreciate our past and look to the future as the City and its partners continue working on the principles of sustainability and enhancing our overall quality of life.

Hamilton Harbour Waterfront Trail Promotional Campaign for Purpose of Raising Funds (PWT99085)

An opening ceremony for *"Making the Connection"*, is tentatively scheduled for July 1, 2000, creates a grand opportunity for this "ambitious" city to re-connect its people to the water, and to serve as a catalyst for continued remediation of the harbour. The ceremony aims to bring neighborhoods and residents together and connect this important link of our Trail network to the Lake Ontario Trail, the world renowned Bruce Trail and the exciting Trans Canada Trail project.

WJP/PSU/mlr
Attachment

cc: R.W. Chrystian, Manager of Parks
W. Plessl, Co-ordinator of Parks Development and Maintenance
K. Duncliffe, Director of Culture and Recreation
A. Ross, Treasurer, Finance Department

Hamilton Harbour Waterfront Trail Promotional Campaign for Purpose of Raising Funds (PWT99085)

Schedule "A"

HAMILTON HARBOUR WATERFRONT TRAIL

Campaign Overview

Strategy

The campaign strategy is to run a broad-based campaign providing opportunities for support from all levels of giving:

- corporate, foundations, individuals
- communities
- all levels of government

Administration

The campaign office will be situated within our present Park Development office. An additional workstation may be required with telephone and computer equipment to manage a donor base and volunteer component. A temporary staff member will be required for a six-month period for a cost of $25,000 including cost of preparing promotional material. Accounting, tax receipts will be organized there. Short term external resources will be retained for fine tuning the campaign strategy and to assist in promotional material design at an estimated upset limit of $25,000.

Supporting Materials

Brochures and information packages will be produced highlighting the Hamilton Harbour Waterfront Trail and ways in which the public can contribute to the project.

Donor Recognition

A Donor Recognition Program has been structured offering a range of donor levels from purchases of a square metre of trail to top level gifts such as the entrance kiosk.

Hamilton Harbour Waterfront Trail Promotional Campaign for Purpose of Raising Funds (PWT99085)

Public Awareness

A public awareness campaign needs to be carefully planned and implemented. Developing enthusiasm for the project and promoting the many enhancements coming out of the construction of the trail will be key to developing a buy-in from the community.

Campaign Goal

$1.5 – 2M is considered realistic.

The success of this campaign will prove the community support for Hamilton's Millennium Project.

Running parallel to this campaign is the on-going negotiations for funding from senior levels of government.

Campaign Name

"Making the Connection", the 3.2 km-long paved trail along the shore from Bayfront Park to Princess Point and across the Desjardins Canal will be "***making the connection" to*** the Lake Ontario Waterfront Trail in Burlington, the Desjardins Trail bordering Cootes Paradise and the Trans Canada Trail. Special attention has been given to design to ensure universal accessibility. The expanded trail system will provide residents and tourists a focal point to observe significant natural areas, including Cootes Paradise, as well as designated national historic sites such as Dundurn Castle and Royal Botanical Gardens. Opportunities for ***"making the connection"*** to our past through heritage and cultural features implemented along the trail route. This trail project will allow residents and visitors alike to appreciate our past and look to the future as the City and its partners continue working on the principles of sustainability and enhancing our overall quality of life.

An opening ceremony for ***Making the Connection*** is tentatively scheduled for July 1, 2000, creates a grand opportunity for this "ambitious" city to re-connect its people to the water, and to serve as a catalyst for continued remediation of the harbour. The ceremony aims to bring neighborhoods and residents together and connect this important link of our Trail network to the Lake Ontario Trail, the world renowned Bruce Trail and the exciting Trans Canada Trail project.

Hamilton Harbour Waterfront Trail Promotional Campaign for Purpose of Raising Funds (PWT99085)

Donor Recognition Program

An example of donor recognition may consist of a name engraved in a permanent plaque on site and/or official donor board illustrating levels of donation.
Categories for Recognition will be determined – examples of such are as follows:

Platinum	$10,000 +
Gold	$5,000 – 9,999
Silver	$1,000 – 4,999
Bronze	$500 – 999
Certificates	$Gifts less that $500

** all donations over $25 will receive a tax receipt.

Menu of items for donor contribution:

The following menu provides opportunities for donors to direct their contribution to specific aspects of the project or contribute a sum of money to be recognized in an appropriate fashion. (Quantities and items to be finalized)

Menu of Items

Supporter(s) Less than $500	# of opportunities	Each Unit Amount ($)
metre of trail	14,400m^2	100
trail distance marker	6	300
bird houses	15	100
bat houses	15	100
marsh pocket	to be determined	100
Bronze		
large caliper trees	220	500
bog mat	to be determined	

Hamilton Harbour Waterfront Trail Promotional Campaign for Purpose of Raising Funds (PWT99085)

Silver		
pathway lights	100	4,200
bench w/commemorative plaque	22	3,000
interpretive sign	10	4,500
fish & wildlife habitat		
tree tangle	to be determined	1,000
cobble beach	to be determined	3,000
bolder drop	to be determined	1,000
Gold		
fish & wildlife habitat		
bar reef	20	6,500
Platinum		
Sun shelter	1	175,000
Donor board	1	15,000
Look-outs	4	40,000
Fish habitat islands	5	42,000

Volunteer Component

This area has the potential to provide a large unskilled work force. A major portion of the HHWT is heavy work and will be undertaken in the winter season and not accommodate the use of volunteers at this stage. Two major areas for volunteer involvement are the planting component and the proposed opening events.

With respect to the planting component, two areas where assistance may be utilized as follows:

1. planting of bare root shrub material
2. aquatic and emergent plantings

At present, we anticipate this work to be scheduled for early spring in 2000 and BARC and the Hamilton Naturalists Club have expressed interest.

Hamilton Harbour Waterfront Trail Promotional Campaign for Purpose of Raising Funds (PWT99085)

Celebrity Champion

Raising the necessary financial support required for this project particularly in the time before project opening, will require a dedicated, intense effort by staff and contracted personnel. At the earliest possible time in the fund raising process, consideration will be given to recruiting a project spokes person of celebrity status to assist in attracting public and private sector interest and financial support.

CITY OF HAMILTON

- RECOMMENDATION -

3b

DATE: 1999 November 30
Author: Lawrence Stasiuk

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: C. Guthro, Acting Commissioner
Department of Public Works and Traffic

SUBJECT: **Award of Contract to Harm Schilthuis and Sons Ltd., For the Design, Fabrication and Installation of the Desjardins Canal Floating Structure (PWT99086)**

RECOMMENDATION:

a) That the negotiation stage of the selection process be waived and a contract be awarded to Harm Schilthuis and Sons Ltd., of Ancaster, Ontario , for the design, fabrication, installation and maintenance of the floating structure for the Desjardins Canal section of the Hamilton Harbour Waterfront Trail, in the amount of $1,270,090.00, including G.S.T., being the lowest bid of three acceptable proposals received; and,

b) That the Director of Legal Services and Corporate Counsel and the Supervisor of Purchasing and Accounts Payable be requested to assist with the preparation of a contract, and the Mayor and City Clerk be authorized to execute the contract in a form satisfactory to Corporate Counsel and the Supervisor of Purchasing and Accounts Payable; and,

c) That this contract be financed from Capital Account No. CF629754026 – Harbour Waterfront Trail – Phase I, and the year 2000 Capital Budget appropriation for the Hamilton Harbour Waterfront Trail; and,

d) That if applicable, this award of contract be held pending final approval of Provincial Legislation and Regulations regarding Municipal re-structuring.

per C. Guthro

Award of Contract to Harm Schilthuis and Sons Ltd., for the Design, Fabrication and Installation of the Desjardins Canal Floating Structure (PWT99086)

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

In 1997, City Council approved a capital budget of $1,000,000. for the Hamilton Harbour Waterfront Trail. The overall cost of the project is estimated at $5.0 million with future partnerships identified as funding sources. To date, the project has received funding from the following sources:

City of Hamilton	$1,000,000
Fish & Wildlife Habitat Restoration Project	50,000
Waterfront Regeneration Trust	107,000
Bay Area Restoration Council	
Hamilton Region Nature Walk	2,600
Public at Large	2,000
	$1,161,600

At its meeting held on September 28, 1999, City Council pre-committed an estimated amount of $3.8 million dollars in the Capital Budget for Waterfront Trail development with the understanding that efforts will be made for Federal and Provincial participants as partners in this project. Staff has applied to various partners for funding assistance and is currently waiting for their responses.

The contract amount for the Desjardins Canal floating structure component of the Harbour Waterfront Trail is $1,270,090. for the structure, ramps at each end, concrete abutments and anchors, railings, electrical work, and site work. The contract amount is comprised of the following:

Harm Schilthuis & Sons Ltd., proposal	$1,042,000
Additional Liability Insurance	35,000
$10 Million Single Project Wrap up for 10 years	
Contingency allowance	110,000
Subtotal	$1,187,000
7% GST	83,090
Total	**$1,270,090**

Any matters of a legal nature will be referred to the Legal Services and Corporate Counsel Department.

Award of Contract to Harm Schilthuis and Sons Ltd., for the Design, Fabrication and Installation of the Desjardins Canal Floating Structure (PWT99086)

BACKGROUND:

On October 12, 1999, City Council approved the Recommendation Report PWT99050 authorizing the Commissioner of Public Works and Traffic to issue

Stage Two – Request for Proposals (RFP) of the design-build process for the design, fabrication and installation of a floating structure for the Desjardins Canal section of the Hamilton Harbour Waterfront Trail. Staff prepared the Proposal Documents and issued the RFP on 1999 October 25.

The City received 11 formal submissions from teams wanting to be invited for Stage Two – Request for Proposals (RFP). Each submission was reviewed and evaluated. City Council approved the Recommendation Report to invite the following five teams being the top five rated teams in Stage One, Request for Expressions of Interest.

Team

a) Harm Schilthuis & Sons, Ancaster with International Marine Floatation Systems, Delta, B.C. and All-Span Engineering, Delta, BC

b) Bermingham Construction, Hamilton with J.T. Gregg Associates and CeFer Floating Structures, Richmond, B.C.

c) Stephens & Rankin, Hamilton with MareTer Engineering, Triton Consultants, Vancouver, B.C., AGRA Earth and Environmental, St. Catharines, and Southeast Floating Docks, St. Augustine, Fla.

d) Armbro Construction, Brampton with Dumarin, St. Eustache, Que., and AL-13 Industries, Lafontaine, Que.

e) Technomarine International Management Inc., Repentigny (Montreal), Que.

Award of Contract to Harm Schilthuis and Sons Ltd., for the Design, Fabrication and Installation of the Desjardins Canal Floating Structure (PWT99086)

Formal proposals were received on November 17, 1999. The total prices, including 7% G.S.T., were:

Harm Schilthuis and Sons Limited	$1,114,940.00
Bermingham Construction, Cefer, Gregg (BCG), joint venture	1,437,010.00
Armbro Construction, Dumarin Inc., AL-13 Industries, joint venture	2,001,774.19
Technomarine International Management Inc.,	unacceptable proposal
Stephens & Rankin	did not submit

Technomarine's proposal was disqualified at the time of opening as it did not include an Agreement to Bond from a bonding company or a letter from the bidder's bank stating that an irrevocable Letter of Credit or Certified Cheque will be provided if the bidder is awarded the contract. It was clearly stated in the General Condition, issued under Addendum No. 3 on November 8, 1999, that; "if one of these documents is not submitted, the tender will be rejected."

The three acceptable proposals were reviewed and evaluated by city staff with the assistance of three technical advisors. They were: Ed Kolodziejski of Group Eight Engineering Ltd., for structural engineering aspects; Chris Doherty of Environmental Water Resources Group Ltd., for hydraulic engineering aspects; and Teresa Labuda, Coastal Engineer for the Conservation Authority in Halton, also for coastal engineering aspects.

Mr. Kolodziejski reported that "all three proponents appear to have a good understanding of the project's engineering requirements and have reasonably described their walkway systems and their associated engineering design." He also reported that "all three proposed walkway systems appear to meet the requirements of the Owner's [City's] proposal document from a structural engineering standpoint. "

Award of Contract to Harm Schilthuis and Sons Ltd., for the Design, Fabrication and Installation of the Desjardins Canal Floating Structure (PWT99086)

The Form of Proposal required bidders to complete a Schedule of Alternative Contract Prices for various options to increase the amount and duration of Professional Liability Insurance and Single Project Wrap Up Liability Insurance.

City technical, purchasing and legal staff has discussed the insurance options with the City's insurance co-ordinator and a representative of the Dalton Timmins Group, Insurance. Staff is recommending accepting item (d) – and adding $10 million Single Project Wrap Up Liability Insurance for 10 years after completion of the contract for an additional cost of $35,000.00.

The formal selection process allows for a Stage III – Negotiation Stage, the intent of this stage is to allow the negotiation of changes to the proposed design, work program, proposed costs and any other contractual details with a recommended proponent, prior to award of a contract. Staff have reviewed the proposal submitted by the lowest bidder, Harm Schilthuis and Sons Ltd., and are satisfied that the proposed design and work program meet the requirements of the City's Proposal Document and Terms of Reference and that the proposed Contract price is within the budget for this project. Given this, staff is recommending that Stage III – Negotiations be waived.

Staff is recommending that Committee give consideration to awarding the contract at this time. The Federal Government, through Fisheries and Oceans Canada, has granted the City the authorization to proceed with the construction of the Waterfront Trail and Floating Structure, under the Fisheries Act, subject to a number of conditions. One of those conditions stipulates that "no in-water work shall occur from April 1 to July 15", to protect the local fish populations. The work proposed by Harm Schilthuis & Sons Ltd., would take 21 weeks. Staff is recommending awarding the contract at this time so that in-water work is completed prior to April 1 and the floating structure will be opened to the public by June 1, 2000.

Award of Contract to Harm Schilthuis and Sons Ltd., for the Design, Fabrication and Installation of the Desjardins Canal Floating Structure (PWT99086)

Given the statements made by Mr. Kolodziejski, and that the proposal submitted by Harm Schilthuis & Sons Ltd., is the lowest acceptable bid, staff is recommending that a contract be awarded to Harm Schilthuis & Sons Ltd., in the amount of $1,270,090.00 including 7% G.S.T.

LS:mlr

cc: Alderman F. Eisenberger, Ward 5
Alderman B. Charters, Ward 6
Alderman T. Anderson, Ward 7
A. Leitch, General Manager, Transportation Operations and Environment
R. Roszell, Corporate Counsel
D. Trevisani, Supervisor, Accounting and Purchasing
W. J. Plessl, Co-ordinator of Park Development & Maintenance

CITY OF HAMILTON

4

- RECOMMENDATION -

DATE: December 2, 1999

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Carolyn Biggs, Secretary
Hamilton Veterans Committee

SUBJECT: Revised Policy Respecting the Activities of the Hamilton Veterans Committee

RECOMMENDATION:

a) That Section 1 of the THIRTEENTH Report of the Parks and Recreation Committee for 1983 as adopted by City Council on June 28, 1983, and subsequent amendments (Section 15 of the FIRST Report and Section 4 of the SIXTH Report of the Parks and Recreation Committee adopted by City Council on January 12, 1988 and April 30, 1996 respectively) regarding the Policy Respecting the Activities of the Hamilton Veterans Committee be rescinded.

b) That the new Policy Respecting the Activities of the Hamilton Veterans Committee be approved as follows:

(i) Veterans Parades and Services

The Hamilton Veterans Committee shall co-ordinate the following Veterans Parades and Services on behalf of the Corporation of the City of Hamilton:

1. Decoration Day Service – to be held on a Sunday in June of each year, the location of which will be rotated between Woodland Cemetery (Sections 5 and 18) and the Hamilton Cemetery. For the annual Service, Veterans' graves in each of these Cemetery Sections shall be decorated by Canadian flags.

2. East End Decoration Day Service – to be held on a Sunday in August of each year in Eastlawn Cemetery. Veterans' graves in Eastlawn Cemetery shall be decorated by Canadian flags for this Service.

3. Remembrance Day Service – to be held on November 11 at 11:00 a.m. each year at the Cenotaph in Gore Park, regardless of weather conditions.

4. Joint Remembrance Day Parade and Service with Veterans and the Hamilton Garrison Units/Cadet Corps – to be held at the Cenotaph in Gore Park on the Sunday preceding November 11 when November 11 falls on a Monday, Tuesday or Wednesday; or the Sunday following November 11 when November 11 falls on a Thursday or Friday; or, if November 11 falls on a Saturday or a Sunday, the Parade and Service will be held that day.

   In the event of inclement weather, the Joint Parade and Service, provided that it is not held on November 11, and as determined by Parade Staff, shall be held in the James Street Armouries.

5. Other Veterans Parades and Services as may be required at the request of the Mayor of the City of Hamilton, the Parks and Recreation Committee and/or City Council.

(ii) Fields of Honour, Woodland Cemetery

The Hamilton Veterans Committee shall oversee the burial of Veterans in the Fields of Honour, Woodland Cemetery, based on the following criteria:

1. Only persons who were a Canadian, British, British Commonwealth, British Empire, Allied War Veteran on active service during the Boer War (1899-1902), World War I (1914-1918), World War II (1939-1945) or the Korean War (1950-1953), or a member of the Canadian Armed Forces (regular permanent forces or active militia) who dies while on active service, shall be eligible to be buried in the Fields of Honour.

2. An Application for Burial in the Fields of Honour, attached hereto and marked as Appendix "A", must be completed in full and submitted for approval, to the Secretary, Hamilton Veterans Committee, with proof of service (Service or Discharge Papers), and in the case of family-paid burials, full payment for the Upright Monument.

3. Only Upright Monuments shall be permitted in the Fields of Honour, Woodland Cemetery.

4. Married couples who are both Veterans have the right to be buried side by side in the Fields of Honour, Woodland Cemetery. The adjacent plot can be reserved until the death of the spouse, provided that:

   (a) A completed Application for Burial in the Fields of Honour is submitted and approved for the spouse at the time of the initial application; and,

(b) full payment for the spouse's Upright Monument is submitted to the Secretary, Hamilton Veterans Committee, with the completed application; and,

(c) full payment, or arrangements for an interest-free payment plan, is made to the Hamilton Municipal Cemeteries, for the spouse's grave, marker setting fee and interment, within six months from the time of the first interment.

5. For family-paid burials in the Fields of Honour, Woodland Cemetery, the Hamilton Veterans Committee shall rebate to the estate of the deceased Veteran, a one-time rebate of $175 in lieu of the Soldiers' Cross that the City no longer provides.

6. No flowers, plants (artificial or real) or other articles shall be placed on a Veteran's grave and nothing shall be affixed to a Veteran's marker in the Fields of Honour, Woodland Cemetery, with the exception of winter wreaths on stands, that are permitted from November 1 to April 1 each year. Families can also make donations of flowers and plants, or monies for the purchase of same, for inclusion in the Garden of Remembrance located in Section 18, Woodland Cemetery, by contacting the Municipal Cemetery Office.

(iii) Cenotaph, Gore Park

1. Given that the Cenotaph in Gore Park is dedicated to Veterans that served in World War I, World War II and the Korean War, that wreaths laid in their memory be permitted, and that the Hamilton Veterans Committee be given the opportunity to comment on the placement of wreaths that do not fall under this category.

2. That all fresh and artificial wreaths placed at the Cenotaph during Remembrance Day Services be removed by December 15 and January 15 respectively.

3. That all wreaths placed at the Cenotaph for any other occasion be removed within one month of their placement.

c) That a copy of this revised policy be forwarded to the Manager of Cemeteries, Manager of Parks and the Special Events Advisory Team for their information and appropriate action.

Carolyn Biggs

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: n/a

BACKGROUND:

The Hamilton Veterans Committee at its meeting held May 6, 1999, reviewed its policies, which have not been reviewed it its entirety since the policy was adopted by City Council in 1983.

While a number of the proposed amendments are housekeeping matters, the significant changes being proposed affect the regulations for burial of Veterans in the Fields of Honour, Woodland Cemetery, and the laying of wreaths at the Cenotaph in Gore Park.

Changes to the regulations for burial have been broadened so that members of the Canadian Armed Forces (regular permanent forces or active militia) who die while on active service, are now eligible to be buried in the Fields of Honour. This change is in keeping with Veterans Affairs Canada's policy which includes these members under its definition of the term "Veteran".

The Committee is also recommending that the past policy of issuing rebates to Veterans buried in the flat marker Sections of any Hamilton Municipal Cemetery, or Sections 5 and 18, Woodland Cemetery, White Chapel Gardens or Holy Sepulchre Cemetery be amended so that only family-paid burials in the Fields of Honour, Woodland Cemetery, would be entitled to the rebate. For the Committee's information, no requests from families of Veterans buried in Sections other than the Fields of Honour have been received in over eleven years.

The Committee's recommendation to discontinue the requirement of full payment of all burial expenses at the time of application, will allow Veterans and their families to take advantage of the Hamilton Municipal Cemeteries' two year interest-free payment plans, and will also be less onerous on burials funded by The Last Post Fund, who will no longer have to provide payment for Upright Monuments at the time of application. The Committee is also recommending that payment arrangements for spousal burials can be deferred for six months from the time of the first interment, a more sympathetic approach that is also supported by the Manager of Cemeteries.

The other significant change to the policy as recommended by the Committee, is that permission of the Hamilton Veterans Committee would be required for any wreaths laid at the Cenotaph in Gore Park, other than those dedicated to Veterans that served in World Wars I and II and the Korean War.

attached

cc Rick Zbucki, Manager, Cemeteries
Bob Chrystian, Manager, Parks
Shelly Merlo-Orzel, Chairperson, Special Events Advisory Team

Office of the Aldermen
Memorandum

5

TO: Chairman and Members
Parks and Recreation Committee

FROM: Alderman Ron Corsini
Ward 2

PHONE: (905) 546-4513

DATE: November 30, 1999

SUBJECT: Permanent Display of Certificates of All City Councils from the City's Inception

It has just been brought to my attention that former Alderman William McCulloch has researched Hamilton's history and has a complete list of all City Councils from the City of Hamilton's inception to present day.

As the millennium draws to a close, and in light of the recent provincial announcements respecting single-tier government, I feel that the compilation and displaying of this information would be appropriate and most informative to the citizens of Hamilton, and would serve as a lasting reminder of the municipal government structure in the City of Hamilton.

This information could be printed on City of Hamilton Certificates and displayed at an appropriate location on the second floor, Hamilton City Hall.

I would ask that this request be given every consideration.

Ron Corsini

CONSENT AGENDA

PARKS AND RECREATION COMMITTEE

Monday, December 6, 1999
1:15 p.m.
Room 233, City Hall

A G E N D A:

A. ADOPTION OF THE MINUTES

Minutes of the Parks and Recreation Committee for its meetings held:

(i) October 29, 1999 (Special Meeting)

(ii) November 1, 1999

B. GENERAL MANAGER, COMMUNITY SERVICES DIVISION

(i) HAAA Grounds Commemmorative Plaque (CSC99049)

(ii) 2000 Winterfest Carnival and Community Council Activities Event Approvals – Parks By-law 95-126 (CSC99048)

(iii) Sale of Alcoholic Beverages – Festivals &Events Ontario Conference 2000, Delegate Social Night (CSC99050)

C. SECRETARY, HAMILTON HISTORICAL BOARD

(i) Heritage Canada Museum Assistance Program Financial Assistance Grant for Conservation Lab Upgrade (CSC99036)

(ii) Hamilton Community Foundation Grant – Hamilton Children's Museum (CSC99039)

D. **SECRETARY, SELECTION COMMITTEE**

Appointment of Members to the Arts Advisory Commission and the Hamilton Historical Board

E. **SECRETARY, PARKS AND RECREATION COMMITTEE**

Information Reports

Friday, October 29, 1999
10:00 o'clock a.m.
Room 264, City Hall

A Special Meeting of the Parks and Recreation Committee was held.

A(i)

There were Present: Alderman B. Morelli, Chairman
Aldermen T. Anderson, R. Corsini, F. Eisenberger, T. Jackson, D. O'Sullivan, D. Wilson

Regrets: Alderman M. Kiss, Vice-Chairman - Illness
Mayor R. M. Morrow – City Business

Also Present: R. Fair, K. Duncliffe, P. Barkwell, C. Secore, J. Davidson, C. Touzel

1. **PRIVATE AND CONFIDENTIAL AGENDA**

Scott Park Minor Hockey Association – Status of Compliance with City of Hamilton Affiliation Policy

(Wilson/Corsini)
That the Committee move in camera to discuss a matter of potential litigation respecting the Scott Park Minor Hockey Association.

Carried

(Jackson/Anderson)
That the Committee reconvene in Open Session with no report.

Carried

Taken as read and approved,

Alderman B. Morelli, Chairman
Parks and Recreation Committee

Charlene Touzel, Secretary

Monday, November 1, 1999
1:15 o'clock p.m.
Room 233, City Hall

The Parks and Recreation Committee met.

A(ii)

There were Present: Alderman B. Morelli, Chairman
Alderman M. Kiss, Vice-Chairman
Aldermen T. Anderson, R. Corsini, F. Eisenberger, T. Jackson, D. O'Sullivan, D. Wilson

Regrets: Mayor R. M. Morrow – City Business

Also Present: B. Price, Hamilton Seniors Council
B. Dunn, Hamilton and District School Board
R. Fair, B. Chrystian, S. Merlo-Orzel, W. Plessl, K. Nutley, G. Maikins, M. Havelka, T. Dine, K. Duncliffe, P. Ryan, J. Davidson, C. Touzel

1. **DELEGATIONS**

a) **Presentation of Award of Merit for Barrier-free Design for the design of Pier 4 and Bayfront Parks with mention of the Escarpment and Chedoke Rail Trails – Pearl Wolfe, Regional Director, Ontario March of Dimes**

Pearl Wolfe, Regional Director for South Central Region, Ontario March of Dimes, appeared before the Committee and presented to the Chairman, an Award of Excellence for Barrier-free design of Hamilton's Pier 4 and Bayfront Parks, and kilometres of trails, including two rail trails, which are accessible to persons with physical disabilities.

b) **Endorsement of the Trans Canada Trail Relay 2000 as a City of Hamilton event for the Official Millennium Celebrations – Randy Mullin, ParticipACTION – Community Animation**

Randy Mullin, ParticipACTION – Community Animation, appeared before the Committee to present a video on the Trans Canada Trail Relay 2000 and a brief summary on how ParticipACTION works.

(Corsini/Eisenberger)
That the Trans Canada Trail Relay 2000 to be held in Hamilton on August 21, 2000, be endorsed as a City of Hamilton event.

Carried

c) **Presentation of Hamilton Arts Advisory Commission's Future Action Plan "Moving to the Future – Building Community Capacity" – Catherine Pead, Chairperson, Arts Advisory Commission**

Catherine Pead, Chairperson, Arts Advisory Commission, appeared before the Committee and provided an overview of the Arts Advisory Commission's future Action Plan "Moving to the Future – Building Community Capacity" report, which includes joint initiatives being pursued with the Hamilton and Region Arts Council.

(Corsini/Anderson)
That the Hamilton Arts Advisory Commission's Work Plan entitled "Moving to the Future – Building Community Capacity" as prepared by David A. Clark Consulting Inc. in June, 1999, be received.

Carried

2. **CONSENT AGENDA**

A. **ADOPTION OF MINUTES**

(Jackson/Wilson)
That the Minutes of the Parks and Recreation Committee for its meeting held October 5, 1999 be adopted as circulated.

Carried

B. **COMMISSIONER, DEPARTMENT OF PUBLIC WORKS AND TRAFFIC**

Name Approval for the Riverdale East Neighbourhood Park as "Oakland Park" (PWT99058)

(Jackson/Wilson)
That approval be given to the name of "Oakland Park" for the Neighbourhood Park in the Riverdale East Neighbourhood bounded by Prins, Vittorito and Highridge Avenues.

Carried

C. **SECRETARY, ARTS ADVISORY COMMISSION**

Request for Grant Funding from the Hamilton Community Foundation for Community Consultations on the Arts (CSC99032)

(Jackson/Wilson)
That the Arts Advisory Commission be authorized to partner with the Hamilton and Region Arts Council in submitting a grant request application to the Hamilton Community Foundation for a series of Community Consultations on the Arts in the amount of $12,000.

Carried

D. **SECRETARY, NEW MUM SHOW SUB-COMMITTEE**

Appointment of New Member – New Mum Show Sub-Committee

(Jackson/Wilson)
That, notwithstanding Section 11(b)(ii) of the FIFTH Report of the Finance and Administration Committee for 1998 as adopted by City Council on February 10, 1998 requiring that all citizen member vacancies on City Committees be advertised, Armond Coderre be appointed to serve on the New Mum Show Sub-Committee to fill the unexpired term of office to November 30, 2000, created by the resignation of Barbara Bragdon.

Carried

E. **SECRETARY, PARKS AND RECREATION COMMITTEE**

(Jackson/Wilson)
That the following Information Items, previously distributed to Members of the Parks and Recreation Committee, be received:

a) Information Report – Trans Canada Trail (PWT99037a)

b) Minutes of the New Mum Show Sub-Committee for its meeting held June 17, 1999

c) Minutes of the New Mum Show Sub-Committee for its meeting held September 16, 1999

d) Minutes of the Hamilton Historical Board for its meeting held September 14, 1999

e) Information Report – Chedoke Civic Golf Course – Canadian Pacific Railway Development (CSC99030)

f) Information Report – Cultural Activity Analysis Study (CSC99031)

g) Information Report – Ontario March of Dimes Awards of Excellence for Barrier Free Design – Pier 4 and Bayfront Parks (PWT99056)

h) Letter and Petition from the Membership of King's Forest Municipal Golf Club (received September 30, 1999) respecting privatization of Municipal Golf Courses

Carried

3. **GENERAL MANAGER, COMMUNITY SERVICES DIVISION**

Proposed 2000/2001 User Fee Rates for Culture and Recreation Services (CSC99016)

Alderman Jackson indicated that he does not support the proposed $1 increase in seniors' rates given the impact on seniors who are on a fixed income. Bernice Price, Hamilton Seniors Council, also urged the Committee to leave membership fees for seniors unchanged.

Questions were also raised on whether or not the bocce and tennis associations have been contacted respecting the proposed new fees and Ross Fair, General Manager, Community Services Division, indicated that Staff was waiting for some direction from the Committee before approaching them in this regard.

(Jackson/Anderson)

a) That the proposed revisions to the 1999 user fee schedule for the Department of Culture and Recreation Services appended as Schedules A, B and C to report CSC99016 be forwarded to the Budget Steering Committee and the Joint Committee of the Whole for consideration as part of the 2000 Current Budget process; and,

b) That the proposed new fees for the bocce associations and community tennis clubs be forwarded to the Joint Budget Steering Committee and the Joint Committee of the Whole for consideration as part of the 2000 Current Budget process; and,

c) That Staff be directed to consult with the associations indicated in (b) above to obtain their input on the proposed new fees.

Carried

4. **GENERAL MANAGER, CORPORATE SERVICES DIVISION**

Sale of Part 1, Plan 62R-15097 (1389 Upper James Street – Barton Community Centre Property) to J & A Ricco Developments Inc. In Trust and the Conveyance of Part 2, Plan 62R-15097 to the Region for Road Widening Purposes (CS99020)

(Anderson/Eisenberger)

(a) That an Offer to Purchase Agreement, executed by J & A Riccio Developments Inc. In Trust on October 15, 1999 and scheduled to close on or before July 2, 2000, for real property legally described as Part 1, Plan 62R-15097 and municipally described as 1389 Upper James Street, Hamilton

(Barton Community Centre property), having a frontage of 30.27 m (99.3 feet) along the east side of Upper James Street and a depth of 174.0 m (571 feet) more or less, and an area of 0.53 ha (1.31 acres) more or less, be approved and completed and the funds derived from this sale in the amount of $505,000, less the real estate sales commission, be credited to Account No. 709955040 (Asset Management Recreation Account) (specifically improvements/upgrades to the Walker Outdoor Pool in the William Bethune Park); and,

(b) That the required deposit cheque in the amount of $25,000 be held by the General Manager, Finance pending completion of this transaction; and,

(c) That upon successful completion of this sale, a real estate commission of $27,750, plus GST (6% of the first $250,000 and 5% on the balance of the sale price) be paid out of the $505,000 purchase price to Chambers Hall Real Estate Inc. (Sales Representative Jack Robertson), who acted in this matter; and,

(d) That this Offer to Purchase Agreement be conditional upon the City's standard conditions and the following additional conditions:

(i) The Purchaser shall be responsible for constructing a commercial grade fence, 6 feet minimum height, across the rear (east) lot line separating the subject parcel from the adjacent City park within four (4) months of the date of completion or as otherwise required as a condition of Site Plan approval; and,

(ii) It is understood and agreed that:

(1) This Offer is conditional until June 2, 2000 for the Purchaser, at his own cost and expense, making application for and obtaining re-zoning and site plan approvals of said property to an appropriate commercial zone and approval to demolish the existing building, failing which this Offer to Purchase agreement shall be null and void and the deposit returned by the Vendor to the Purchaser without interest and the Vendor shall not be liable for any damages or costs; and,

(2) The Vendor permits the submission by the Purchaser of a re-zoning application and agrees to execute such documentation necessary in connection with the said re-zoning; and,

(3) The Purchaser acknowledges and agrees that the Vendor's permission to the application(s) does in no way fetter the City's authority to approve or deny the application(s); and,

(e) That the conveyance of a 3.048 m (10 foot) wide strip of land across the front of the property designated as Part 2, Plan 62R-15097, from the City to the Region for the purpose of widening Upper James Street, be approved and completed as a dedication;

(i) Corporate Counsel be authorized and directed to prepare the deed for the transfer of land from the City of Hamilton to the Region of Hamilton-Wentworth of Part 2, Plan 62R-15097 and directed to complete the transfer immediately preceding the transfer of Part 1, Plan 62R-15097; and,

(f) That the Municipal Clerk be authorized and directed to execute and issue a Certificate of Compliance in the form prescribed pursuant to Section 193 of the Municipal Act incorporating the following:

(i) the property was declared surplus by City Council on April 27, 1999 pursuant to Item 7 of the Fifth Report of the Parks and Recreation Committee; and,

(ii) satisfactory notice has been given to the public of the intended sale by the following method: listing the property for sale with a real estate broker and on the MLS of the Hamilton-Burlington and District Real Estate Board; and,

(iii) an appraisal of fair market value of this real property intended to be sold was obtained on May 25, 1999.

Carried

5. **GENERAL MANAGER, COMMUNITY SERVICES DIVISION**

ADDED REPORT - Out of the Blue Skydivers – Approval to Perform a Parachute Drop inside Ivor Wynne Stadium on November 14, 1999 during the Hamilton Tiger Cat Football Pre-Game (CSC99034)

The Committee was in receipt of ADDED Report CSC99034 respecting the above-noted matter and agreed to add this item to the agenda.

(Wilson/Eisenberger)
That approval, as required by Section 23 of the Parks By-law No. 95-126, as amended, be given to the Out of the Blue Skydivers to perform a parachute drop inside Ivor Wynne Stadium on Sunday, November 14, 1999 during the Hamilton Tiger-Cat Football pre-game, subject to the Terms and Conditions of the Special Events Guidelines.

Carried

6. **PRIVATE AND CONFIDENTIAL AGENDA**

AA. **GENERAL MANAGER, COMMUNITY SERVICES DIVISION**

(i) **Chedoke Twin Pad Arena – Legal Redress for Building Deficiencies (CSC99024)**

(Anderson/Jackson)
That the Committee move in camera to discuss a matter of potential litigation respecting legal redress for building deficiencies – Chedoke Twin Pad Arena.

Carried

(Eisenberger/O'Sullivan)
That the Committee reconvene in open session.

Carried

(Wilson/Anderson)

(a) That the Director of Legal Services commence appropriate proceedings on behalf of the City of Hamilton with a view to obtaining indemnification on their behalf for expenses paid out in an effort to effect remediation of deficiencies associated with the construction of the Chedoke Twin Pad Arena; and,

(b) That the Director of Legal Services be given authority to carry out all necessary steps and proceedings to initiate and prosecute such an action, including:

(i) drafting, approving, delivering, executing, filing and registering any and all necessary legal and related documents; and,

(ii) adducing various forms of required evidence and securing or interviewing expert and other witnesses as required, including appropriate City and Regional Staff; and,

(iii) attending and participating before and in any and all courts, hearings, motions, negotiations, fact-finding or other proceedings; and,

(iv) pursuing the matter of costs and other related procedural Orders on behalf of the Corporation; and,

(c) That the Director of Legal Services be required to report to City Council with any and all decisions, orders, memoranda of agreement, offers of settlement, proposals or other arrangements made by any court, agency, legal official or the parties concerning the matters outlined in Report No. CSC99024.

Carried

(ii) **International Children's Games and Millennium Festival**

No report was presented on this matter.

7. **OTHER BUSINESS**

Special Meeting of the Parks and Recreation Committee

Ross Fair, General Manager, Community Services Division, indicated that a Special Meeting of the Parks and Recreation Committee would be required prior to the next regularly scheduled meeting to address the results of the Multi-pad Request for Proposals and the awarding of a soft drink tender for Culture and Recreation facilities.

(Jackson/Eisenberger)
That a Special Meeting of the Parks and Recreation Committee be held on November 15, 1999 to address the results of the Multi-pad Request for Proposals and the awarding of a soft drink tender for Culture and Recreation facilities.

Carried

8. **ADJOURNMENT**

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN B. MORELLI, CHAIRMAN
PARKS AND RECREATION COMMITTEE

C. Touzel, Secretary

CITY OF HAMILTON

B(i)

- RECOMMENDATION -

DATE: 1999 November 22

REPORT TO: Chair and Members
Parks and Recreation Committee

FROM: Ross, General Manager
Community Services Division

SUBJECT: H.A.A.A. Grounds Commemorative Plaque (CSC99049)

RECOMMENDATION:

(a) That authorization be given to erect a commemorative plaque at the south entrance to the H.A.A.A. Grounds (map hereto attached and marked Appendix "A"; and,

(b) That the wording for the Hamilton Amateur Athletic Association (H.A.A.A.) Grounds plaque, hereto attached and marked as Appendix "B", be approved.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Funds are available in Plaquing Account No. COHAM 57267 720000 to cover the cost of the plaque.

BACKGROUND:

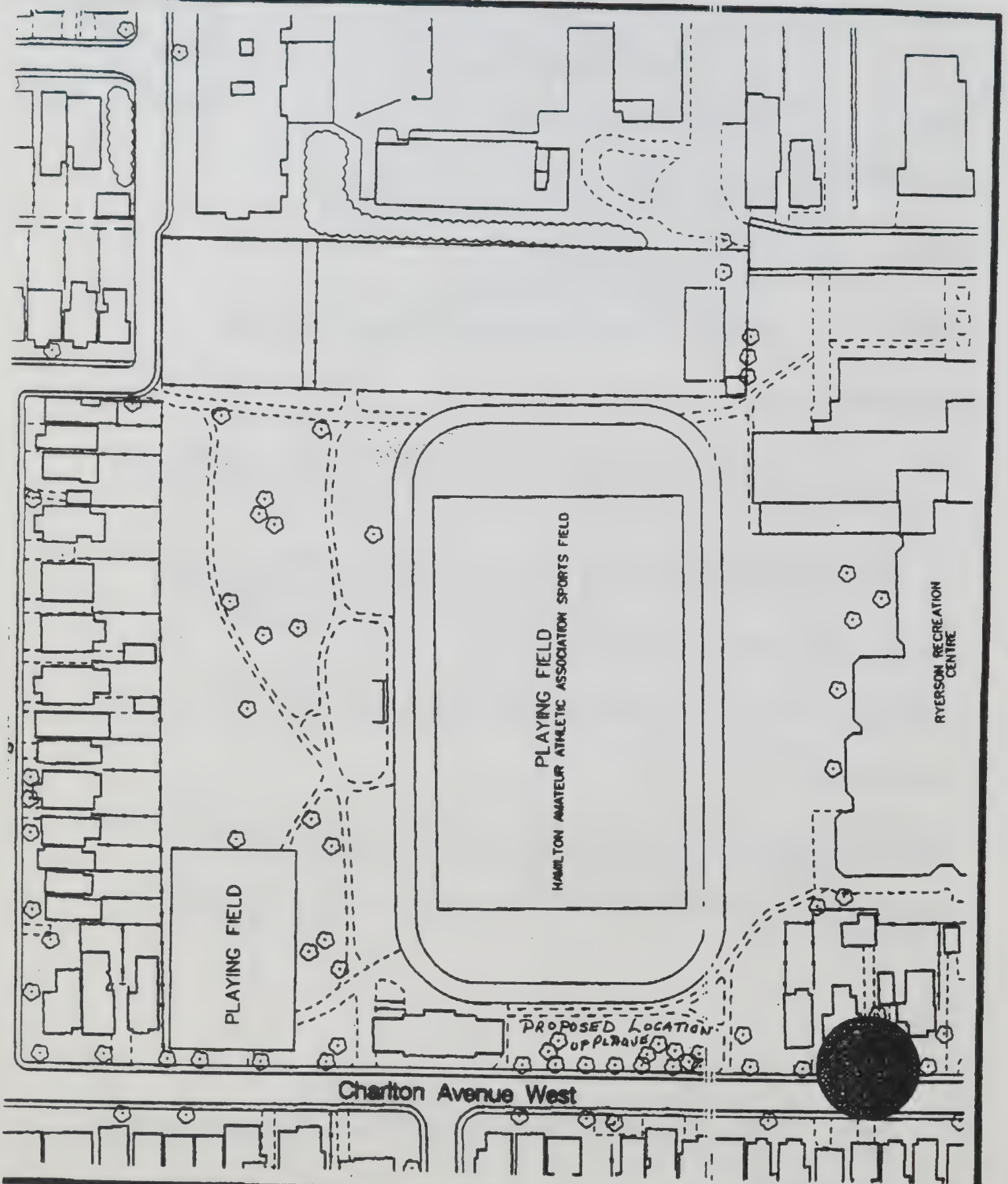
The Joint Plaquing Sub-committee and Hamilton Historical Board have approved the initiation of a one-sided commemorative plaque for the H.A.A.A. grounds for 1999.

The Grounds are the oldest sports park in the City of Hamilton and are used by the community to this day.

MH/cf
Attachments (2)

c.c. Bob Chrystian, Manager of Parks
Nina Chapple, Architectural Historian, Planning Department
Marilynn Havelka, Manager of Culture and Event Services, Community Services Division

ATTACHMENT "A"



City of HAMILTON

Project: H.A.A.A. GROUNDS

Title:

Date: NOV./99

Scale: 1:1250

Dwg. No.

THE H.A.A.A. GROUNDS

The original 1874 plans for this six and one-half acre site, owned by the Hamilton Cricket Club, included an eight-foot board fence, a dining room, dressing room and grandstand. In addition to cricket, lacrosse and rugby football were played here. Immediately to the north was one of Hamilton's earliest steeplechase courses. In 1910, the Tiger Rugby Club announced its amalgamation with the Cricket Club and intention to purchase an interest in the property. This led to the formation of the Hamilton Amateur Athletic Association (H.A.A.A.). By October, 1910, a new steel grandstand which seated 2,318 had been constructed on the west side of the field. The Grey Cup game was played here in October of that year. Between 1910 and 1935, Hamilton teams won 4 of 7 Grey Cup games played here. The grandstand, which was destroyed by a spectacular fire on 27 September 1927, was subsequently rebuilt. In 1945 the City of Hamilton purchased the H.A.A.A. Grounds. The Hamilton Tigers played here until 1950, after which high school and junior football teams took over the facility. The H.A.A.A. Grounds is the oldest sports park in Hamilton.

B(ii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 November 22

REPORT TO: Chairperson and Members
Parks and Recreation Committee

FROM: R. L. Fair, General Manager
Community Services

SUBJECT: **2000 Winterfest Carnival and Community Council Activities Event Approvals – Parks By-Law 95-126 (CSC99048)**

RECOMMENDATION:

a. That approval be granted to the following Community councils to conduct horse drawn wagon rides, bonfires, skating parties, lumberjack Games/Demonstrations and various large Winterfest Family activities on the dates listed below, and;

COMMUNITY COUNCIL	DATE/2000	LOCATION
North Central	January 22	North Central Park
Friends of Gage Park	January 29	Gage Park
Gourley Park	January 29	Gourley Park
St. Clair	January 30	Myrtle Park
Eleanor	January 29	Eleanor Park
Strathcona	January 30	Victoria Park
Gilkson	January 29	Gilkson Park
Highridge South	TBC	Highridge Park

b. That permission be granted as required by Parks By-Law 95-126 as amended Section 05, 12 (a) and Section 35 to hold a fireworks display, bonfires and bring animals into Chedoke Winter Sports Park, Pier 4 Park and Kings Forest Golf Club on 2000, February 04, 05 & 06 and in the specified parks mentioned in recommendation (a).

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Parks By-Law No. 95-126 as amended, Section 05, 12 and 35 requires an applicant to obtain permission from the city, as owner of the public park to hold bonfires, fireworks and allow animals in a park. Council approval is necessary to ensure insurance needs are satisfactory to the City's requirements.

Winterfest Carnival account (CH55323-78008) was closed when the 1998 budget was approved.

Staff and the Winterfest volunteer committee have been fundraising and soliciting sponsors to operate a scaled down program for 2000. Staff anticipates revenues from food sales of $700.00; Winterfest dance tickets sales of $1600.00 will assist with expenditures. Financial sponsorship through Hutches of $500.00 and others are being secured. Winterfest activities are also sponsored "in kind" with the support of the following partners: Eastgate Square, Oldies 1150, 102.9 K-Lite FM, Hamilton Bulldogs, Fortinos, Pizza Pizza, Tim Hortons and Neighbour to Neighbour.

BACKGROUND:

Last year the 20th Annual Winterfest Carnival was held, prior to the 1998 budget being approved. Funding was cut dramatically and this year a scaled down program will be offered with the assistance of a dedicated volunteer committee.

The official Winterfest weekend is 2000, February 05-06 with activities being held at Chedoke Winter Sports Park, Pier 4 Park, Kings Forest Golf Course and the Leander Boat Club in addition to the various recreation facilities hosting indoor events (including basketball), as well as the Lumberjack Games. The weekend (January 29 & 30) leading up to Winterfest will have activities hosted by the neighbourhood community councils and local recreation centres.

Other events being held during Winterfest are: sno-pitch at Rosedale diamonds, a Bonspeil at Glendale Golf/Curling Club, a Rosedale Seniors Dance and Winterfest Dance at Leander Boat Club.

For a complete list of Winterfest activities and a calendar, Committee members may call Larry Collinson, of the Culture and Recreation Department at 540-6262.

RLF/pp/smo

c.c. All Members of Council
C. Guthro, Acting Director Public Works and Traffic
G. Makins, Manager East Recreation District

B(iii)

CITY OF HAMILTON

RECOMMENDATION

DATE: 1999 November 22

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: R.L. Fair, General Manager
Community Services Division
Culture and Recreation Department

SUBJECT: Sale of Alcoholic Beverages
Festivals & Events Ontario Conference 2000, Delegate Social Night.
Event Approvals – Parks By-Law 95-126 (CSC99050)

RECOMMENDATION:

That approval as required by Park By-law 95-126, as amended, Section 11, and under the Standard Terms and Conditions of the Special Events Guidelines, be given to Festivals & Events Ontario/Metamorphosis 2000 Conference to sell alcohol beverages at the City owned property 240 Burlington Street on March 10, 2000 from 6pm to 1am as part of the conference social program.

Ron L. Fair

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The City and Region of Hamilton-Wentworth staff and host conference committee are working together with staff from the Festivals & Events Ontario to organize this conference.

There is no cost to the City. The Event Organizer will obtain necessary insurance coverage.

BACKGROUND

Yearly, Festivals & Events Ontario host a conference. A bid to host the conference in Hamilton was made by staff from Economic Development and Culture and Recreation Departments last year. Hamilton was awarded the 14th Annual Conference to be held on March 9-12, 2000. An Information Report was distributed to committee members last spring referencing this conference in Hamilton. Approximately 250-300 delegates from the festivals and events field will be in attendance. This four-day conference includes plenary sessions and keynote speakers from the International Festivals and Events Association. The Sheraton and the Convention Centre are the sites for this conference. This one evening March 10th is a delegate off-site social night that the conference committee is hosting in this warehouse. Staff will ensure all regulations and safety measures are adhered to.

/smo

cc: B. Chrystian, Manager Parks, Public Works and Traffic
M. Havelka, Manager Cultural & Event Services, Culture and Recreation

CITY OF HAMILTON

- RECOMMENDATION -

C(i)

DATE: November 18, 1999

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Charlene Touzel, Secretary
Hamilton Historical Board

SUBJECT: Heritage Canada Museum Assistance Program Financial Assistance Grant for Conservation Lab Upgrade (CSC99036)

RECOMMENDATION:

That the General Manager, Community Services Division, be authorized to apply for a federal grant from the Museum Assistance Program, Department of Canadian Heritage, to request funding in the amount of $15,000 towards the purchase of conservation equipment for the Museums' Conservation Lab.

Touzel

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There are no staffing or legal implications. On site treatments will reduce costs. The total estimated cost of the conservation equipment is $30,000. The Museum Assistance Program provides up to 50% funding of an approved project. The City's commitment is $15,000 which has been obtained through the sale of City-owned equipment.

BACKGROUND:

On December 8, 1998, Hamilton City Council approved Item 4 of the TWELFTH Report of the Parks and Recreation Committee for 1998, directing that the General Manager be authorized to sell, through a seller agent, a City-owned Freeze Dryer. Furthermore, it stated that funds realized be put into a Work-in-Progress Account to be used for the conservation and preservation of the City of Hamilton museum collections.

The Museum Conservation lab is not a fully functioning lab due to a lack of conservation tools and equipment. The funds from the Freeze Dryer and matching Federal Government funds would assist in purchasing items that will enable the Conservator to carry out a wider variety of treatments on site.

cc Ross Fair, General Manager, Community Services Division
Marilynn Havelka, Manager, Culture and Event Services, Culture and Recreation Department
Allan Ross, General Manager, Finance Division

CITY OF HAMILTON

- RECOMMENDATION -

C(ii)

DATE: November 18, 1999

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Charlene Touzel, Secretary
Hamilton Historical Board

SUBJECT: Hamilton Community Foundation Grant – Hamilton Children's Museum (CSC99039)

RECOMMENDATION:

That the General Manager, Community Services Division, be authorized to apply to the Hamilton Community Foundation for $45,000 to provide a professionally designed permanent exhibit at the Hamilton Children's Museum.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There are no financial implications for the City.

The Curator, Education Officer and Museum Technician will work with the designers to see that the exhibits are created to be safe, educational and interactive.

BACKGROUND:

A goal for our Museum is to provide professional exhibits for our visitors. Currently, the museum, due to limited staff, time and resources have difficulty producing high quality exhibits.

Educational exhibitions are the focus of the Children's Museum. Two exhibits are produced per year and during exhibit changes the main exhibit gallery is closed. This two-month closure impacts visitation and revenue generation.

A permanent exhibit will enable the Museum staff to devote time to maintain the exhibit due to high usage and to develop other activities and programmes around the exhibit theme.

The theme of the planned permanent exhibit, "In My Neighbourhood" is about our local community. This theme fits within the mandate of the Children's Museum by giving children the opportunity to gain awareness of themselves and others, and knowledge of all aspects of our local area and its past, present and future. The topic of community is included in the Ontario Curriculum for Social studies. In addition, this theme was recommended by consultants in the 1993 consultant's Programming Plan.

Furthermore, the community theme will give the Museum the opportunity to build permanent relationships and partnerships with area business, community groups and institutions. Finally, in 1996 the Children's Museum offered two very successful temporary exhibits about the community, "Tales of City" and "Hamilton's Best kept Secrets" which attracted over 17,000 children and adults over a period of seven months.

The exhibit will be general enough so that children from areas outside Hamilton can relate the information to their own community. Segments of the permanent exhibit will change and be updated from time to tome.

cc Ross Fair, General Manager, Community Services Division
Marilynn Havelka, Manager, Culture and Event Services, Culture and Recreation Department
Allan Ross, General Manager, Finance Division

CITY OF HAMILTON

- RECOMMENDATION -

D

DATE: November 29, 1999

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Charlene Touzel, Secretary
Selection Committee

SUBJECT: Appointment of Members to the Arts Advisory Commission and the Hamilton Historical Board

RECOMMENDATION:

a) That Mel Freedman be appointed to serve on the Arts Advisory Commission for a term to expire November 30, 2002; and,

b) That Kathy Renwald and Robert Williamson be appointed to serve on the Hamilton Historical Board for a term to expire November 30, 2002.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: n/a

BACKGROUND:

Orientation Sessions for citizens interested in serving on various City Committees, Local Boards and Commissions were held on September 21 and 29. Applicants were subsequently interviewed on November 3, 1999.

The Selection Committee met on November 29, 1999 and recommended the afore-mentioned appointments.

CITY OF HAMILTON

E

- RECOMMENDATION -

DATE: November 29, 1999

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Charlene Touzel, Secretary
Parks and Recreation Committee

SUBJECT: Information Items

RECOMMENDATION:

That the following Information Items, previously distributed to Members of the Parks and Recreation Committee, be received:

a) Hamilton Historical Board Minutes – October 12, 1999

b) Application for the Re-naming of East Portion of Gore Park to Dieppe Park (PWT99077)

c) Charitable Opportunities Proposal – Hamilton District Extend-a-Family McQuesten Park – Animated Light Display – December 1, 1999 – January 14, 2000 (PWT99072)

d) Minutes of the Executive Committee of the International Children's Games and Millennium Festival – September 13 and October 4, 1999

e) Skate into 2000 – Partnership with McDonald's and Y95 (CSC99044)

f) Twelve Nights of Christmas Festival (CSC99043)

g) Red Hill Creek Realignment – King's Forest Golf Course (CSC99028)

Touzel

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: n/a

BACKGROUND:

In order to formally document the distribution of Information Reports to the Parks and Recreation Committee, it is recommended that they be received by the Committee.



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